

## **Cuba Process 277-30010000**

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# **Background**

This document outlines the Process Helps and other supporting documents to assist Service Officers with Cuba processing in the Child Support system.

#### **Cuba Help**

Cuba Help is designed to complement the Child Support Blueprint documents and macros.

Actions required to complete a task are not always immediately obvious, particularly when multiple windows and sub-tasks are required. The Process Help guides Child Support Service Officers through a specific task including the required actions and the windows used to complete the task.

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#### Resources

### **Cuba Client Indicator Listing**

The Cuba Client Indicator Listing below lists the indicators for Client Segmentation, Individual Client, Collection Activity, Case, Organisation Client and International Client and provides details about when these indicators appear and when they disappear.



Cuba Client Indicator Listing

## **Cuba Key Shortcuts**



Cuba Key Shortcuts

## **Cuba Letter Listing**



Cuba Letter Listing

## **The Cuba Intray Listing**

This document highlights all of the intrays available in Cuba, provides details about how these intrays are created and what actions must be taken to finalise them.



The Cuba Intray Listing