



Department of Justice and Community Safety

Information Integrity and Access

Freedom of Information
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7 January 2025

Our ref: CD/25/5700

Scott Chapman

By email only: foi+request-12690-082a592e@righttoknow.org.au

Dear Scott,

Freedom of Information (FOI reference 131809)

I refer to your request for documents under the *Freedom of Information Act 1982* (the FOI Act), received by the department on 6 January 2025, in which you sought access to:

It is understood that the Director of Fines Victoria is responsible for the exercise of powers of a scheme administered under the Fines Reform Act 2014. These powers can be delegated to staff appointed by the Director.

The information requested.

We request the document (that the agency has access to) that identifies the responsible individual who holds the public position noted as the Director.

The FOI Act requires you to pay an application fee of \$32.70 to make a request. The department can waive this fee for hardship. Please pay the application fee or provide evidence of hardship for the department to consider waiving the fee. An example of evidence of hardship could be a copy of your current health care card. Until the department receives this evidence or you pay the fee, your request will not be processed.

Please note that from 1 July 2023 the Freedom of Information Application Fee increased to \$32.70.

The information you are seeking may be available outside the FOI Act. Please advise if you would like your request referred to the relevant business unit for a direct response, in which case you do not need to pay the fee.

Please note that we are currently experiencing a high volume of requests and operating with limited resources. As a result, there are expected delays involved with the processing of all FOI requests at the present time. For this reason and should you choose to proceed with your request within the FOI Act, we seek your agreement under section 21(2)(b) of the FOI Act to extend the timeframe for the processing of your request by 30 days. It would be appreciated if you could provide a response to this request within **7 days**.

Where your request is outside of the statutory timeframe, you may complain to the Office of the Victorian Commissioner.

The FOI Act provides for a response within 30 days of the date of receipt of a valid request.

The department is currently considering your request.

In the course of processing your request, the department may need to consult with individuals to seek their views on the disclosure of documents. This is a requirement of the FOI Act. If the department does need to consult, the disclosure of your name as the applicant will assist individuals in making an informed decision. If you object to your identity being disclosed as an applicant, please contact this office directly.

I would appreciate it if you would respond to the issues raised above within 28 days of the date of this letter, otherwise I will assume that you do not wish to continue with your request and no further action will be taken by the department.

Yours sincerely

A handwritten signature in black ink, appearing to be the name 'Marley', written in a cursive style.

Marley
Freedom of Information Officer