



Our reference number: IGT-24-02527

20 December 2024

By email only to: foi+request-12640-a3f17c4d@righttoknow.org.au

Dear Mr Hamiltonshire,

RE: YOUR FOI REQUEST HAS BEEN PARTIALLY GRANTED

I am writing in response to your request for access to documents pursuant to the *Freedom of Information Act 1982 (FOI Act)* sent by email on 17 December 2024. I am duly authorised to respond to your application on behalf of the Inspector-General of Taxation and Taxation Ombudsman (**IGTO**). Please accept this letter as both an acknowledgement and decision in respect of your application.

Your application

In your application, you state that:

I request access to the Style Guides/Brand Guides/Writing Guides currently used for the Inspector-General of Taxation

Relevant documents

As a micro-agency, the IGTO does not currently have any style, brand or writing guides.

We do not have a separate brand mark or logo outside of the Commonwealth crest. Our use of the crest leverages guidance from the [Australian Government Branding guidelines](#) issued by the Department of the Prime Minister and Cabinet.

We use the [Australian Government Style Manual](#) as our main writing guide and the Australian Guide to Legal Citation to assist with referencing in our reports.

I have identified one document falling within scope of your request, being a guide on the use of our Acknowledgement of Country artwork. I have determined that it is appropriate to release that document to you in full.

Access to documents

All documents that have been released under the FOI Act are attached to this email in PDF format.

If you are not satisfied with my decision

If you are not satisfied with my decision, you may seek an internal review of this decision by an officer who was not involved in making this decision. When requesting an internal review, I ask that

you specify the reasons why you believe the decision to be incorrect or not in accordance with the FOI Act.

Alternatively, you have the right to seek an independent and external review of this decision by the FOI Commissioner. Details on how to lodge a review application with the FOI Commissioner are available on the Office of the Australian Information Commissioner website at <https://www.oaic.gov.au/freedom-of-information/reviews-and-complaints/information-commissioner-review>

If you have any questions or would like to discuss this matter please reply to this email.

Yours sincerely,



Duy Dam
FOI team



Australian Government
Inspector-General of Taxation
Taxation Ombudsman

Acknowledgement of Country artwork guide

Released under FOI



Acknowledgement of Country artwork

We are privileged to have an artwork to support communicating our respect and connection to First Nations communities.

The artwork, by Luritja, Itjitjari and Unturui artist Kayannie Denigan, tells the story of the Inspector-General of Taxation and Taxation Ombudsman's continuing connection to land, sea and community of Aboriginal and Torres Strait Islander peoples.

This artwork is based on Kayannie's 'My Country' style and speaks to the enduring connections of Aboriginal and Torres Strait Islander peoples' to country. The artwork shows these connections by featuring representations of land and sea, waterways, bush flowers, gum leaves, plants, people and places and seaweed.

The artwork is a visible representation of the IGTOs desire to respectfully and appropriately acknowledge the enduring connections of Aboriginal and Torres Strait Islander peoples to Country.



Artwork by Kayannie Denigan, Luritja artist



Artist Biography

Kayannie Denigan is an Australian Aboriginal artist. She is Luritja by birth – connected to Itjtjari and Unturu in Central Australia through her grandmother and great-grandmother respectively.

Kayannie is also connected to the Bagarmuguwarra, Guugu Yimithirr and Kuku Yalanji people of Cape York through her Ngranjan (adopted father). She maintains strong connections to country at Buru, Starke and Yuku Budhuwigu and to the communities of Hope Vale and Wujal Wujal.

Kayannie works predominantly in acrylic on canvas and is inspired by a painting style that was passed down from her grandmothers – the iconic dots and symbols of Central Desert art. She combines this ancient form of storytelling with the colours and stories from the lands and culture of her childhood home in Cape York.

Her unique style represents her heritage and upbringing, resulting in earthy, rich and vibrant expressions of her connection to people and country.

Released under FOI

Using the artwork

It's important that this artwork, and its on-going use, is well-considered, meaningful, and respectful. This includes taking the appropriate steps to protect the artist and artwork story, cultural identity, and intellectual property rights.

One way we do this is by always acknowledging the artist. For this artwork, you should use the following attribution whenever you use the artwork: *Artwork by Kayannie Denigan Luritja artist.*

This artwork can only be used for our Acknowledgement of Country. You're encouraged to use this artwork when acknowledging Country as a way to show our cultural appreciation and respect. Examples of when you can use this artwork include:

- In your email signature [see p. 4]
- In a presentation [see p. 5]
- In a report when you are acknowledging country [note the artwork should only be used in the context of the acknowledgement, and not as a broader creative device or design element]

As agreed by the artist, this artwork can be used in its entirety, cropped, or in sections, however you must never alter or distort the artwork or its elements.

You can learn more about the appropriate and respectful use of Indigenous art by reading the [Protocols for using First Nations Cultural and Intellectual Property in the Arts and Reconciliation Australia's Good Practice Guide](#).

Released under FOI


Email signature

Supplied as editable HTML email signatures for MS Outlook.

Firstname Surname, Position
 Office of the Inspector-General and Taxation Ombudsman

00 0000 0000 / 0400 000 000
name@igt.gov.au
igt.gov.au

Proud to be working on the lands of the Gadigal people of the Eora Nation.



The Inspector-General of Taxation and Taxation Ombudsman acknowledges the Traditional Owners and Custodians of Country throughout Australia and their continuing connections to land, sea, sky and community. We recognise and appreciate the continuation of cultural, spiritual and educational practices of all Aboriginal and Torres Strait Islander peoples and pay respects to their Elders past and present.

PLEASE NOTE: The information contained in this e-mail message and any attached files may be confidential information and may also be the subject of legal professional privilege. If you are not the intended recipient, any use, disclosure or copying of this e-mail is unauthorised. If you have received this e-mail by error please notify the sender immediately by reply e-mail and delete all copies of this transmission together with any attachments.

Visit the [AIATSIS Map of Indigenous Australia](#) to find out what Country you're on and tailor your email signature.

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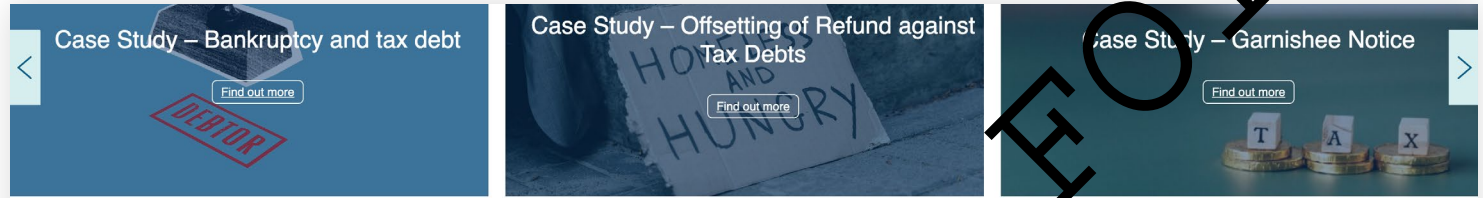
PowerPoint presentation

Supplied as a jpg to insert into a PowerPoint presentation.



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