

ABN 44 005 000 859 ARBV 50053

MEMORANDUM OF MEETING

| Project Name: | 2105 Barwon Valley School: Stage 2 | | |
|---------------|--|----------------|-----------------------------------|
| Location: | Microsoft Teams Meeting | | |
| Project # | 2105 | Meeting Date: | 16 th of February 2021 |
| Prepared by: | Not R elevant | Date Issued: | 16 th of February 2021 |
| Subject: | Barwon Valley School – AMP Workshop Me | eeting Minutes | |

Present:

| Not Relevant | |
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GENERAL:

The following documents were used to facilitate the discussion:

- 2105 Area Schedule
- 2105 Architectural Masterplan
- Not has advised all parties that a QS has been engaged for the project & a Preliminary Budget Estimate is being prepared.

LIST OF ENTITLEMENTS:

| • | Learning Base: | 700m2 |
|--------|--|-------------------------------|
| • | Resource Intensive Learning: | 541m2 |
| • | School Community Hub: | 127m2 |
| • | Learning Resource Centre: | 58m2 |
| • | Administration: | 92m2 |
| • | Staff Work: | 91m2 |
| ٠ | Student & Staff Amenities: | 36m2 |
| ٠ | Cleaning, Maintenance & Storage: | 106m2 |
| ٠ | Circulation: | 4m2 |
| • • | Administration: Staff Work: Student & Staff Amenities: Cleaning, Maintenance & Storage: | 92m2 91m2 36m2 106m2 |

Note: These extracted figures are in accordance with the AMP2 Area Schedule distributed on the 16th of February, 2021.



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MASTERPLAN REVIEW:

- 28 classrooms are entitled to the school; 10 of which will form party of this scope of works. Classrooms do not have to be used as classrooms by the school, however they must be appropriately sized to be used as classrooms in the future, should circumstances arise.
- It has been suggested to implement sliding door access to classrooms to encourage micro/macro learning spaces. FMSA to implement in the appropriate Stage.
- The Materials / Tech Facility has been acknowledged as being rather tight in space functionality; it will require further spatial analysis & development by the Architects. FMSA to review.
- There is a suggestion to reduce the new building footprint to the south of the site by reconfiguring the building as a dual-storey facility has advised that while this is acceptable, it may come at the expense of other scope to accommodate the significant costs associated with Lifts & Multi-Storey Construction. FMSA to review.
- In addition to the dual-storey concept, there is a suggestion by the school to redefine existing spaces which may reallocate some entitled learning spaces throughout the existing school facilities; thus reducing further the building footprint that is proposed in the south. FMSA shall provide an updated Area Schedule & Masterplan that explores a two-storey concept as well as a single-storey concept.
- There is a concern of a lack of play space in the proposed areas.
 Person areas
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- Solar Panels:
 - o Currently, solar panels allowance is *above & beyond* the BQSH requirements.
 - The VSBA has acknowledged that times are evolving, with solar panels are fast becoming a necessity to ensure the State Government meets their environmental sustainability objectives.
 - Solar panels will be included if enough is left over in the budget this is due to the prioritisation of spatial entitlement in accordance with the Area Schedule.
 - \circ R^{Not} has advised R^{Not} that solar panels already exist in the school (on the multi-purpose roof).
 - o eAC Units: the school would like to explore whether the existing AC systems can be upgraded as they are nearing the end of their lifespan. Special Schools are entitled to a provision for AC upgrades / additions.
- The school would like to explore upgrading the PA system throughout the school.
- One of the priorities of the school curriculum is to simulate independent living for the older students. It has been requested that *home* simulation spaces are proposed. FMSA to review.
- R^{hot} has expressed dissatisfaction with the smaller spaces within the existing Junior Learning Community Building. Suggestion to elocation of the smaller space into a larger, more unified space. FMSA to review.
- FMSA shall show on Masterplan the carwash, canteen & playground spatial functionality during the Schematic Design Stage.
- R has requested that any lifts proposed shall be stretcher-compliant. FMSA to review.
- Ine school has confirmed their support, in principle, for the proposed Masterplan
- Next Meeting: Thursday the 25th of February 2021 at 1:00pm; Barwon Valley School (pending easing of COVID19 State Lockdown Restrictions).



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fmemorandum of meeting

| Project Name: | 2105 Barwon Valley School: Stage 2 | | |
|---------------|--|----------------|-----------------------------------|
| Location: | Microsoft Teams Meeting | | |
| Project # | 2105 | Meeting Date: | 16 th of February 2021 |
| Prepared by: | Not Relevant | Date Issued: | 3 rd of March 2021 |
| Subject: | Barwon Valley School – AMP Workshop Me | eeting Minutes | |

Present:

| Not Relevant | |
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GENERAL:

The following documents were used to facilitate the discussion:

- 2105 Area Schedule
- 2105 Architectural Masterplan

LIST OF ENTITLEMENTS:

| • | Learning Base: | 700m2 |
|---|----------------------------------|-------|
| ٠ | Resource Intensive Learning: | 541m2 |
| • | School Community Hub: | 127m2 |
| • | Learning Resource Centre: | 58m2 |
| • | Administration: | 92m2 |
| • | Staff Work: | 91m2 |
| • | Student & Staff Amenities: | 36m2 |
| • | Cleaning, Maintenance & Storage: | 106m2 |
| • | Circulation: | 4m2 |

Note: These extracted figures are in accordance with the AMP2 Area Schedule distributed on the 16th of February, 2021.



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ABN 44 005 000 859 ARBV 50053

MASTERPLAN REVIEW:

- Suggestion that BVAC should remain at the Existing Senior Learning Centre
- Preference to have the canteen located to the South-East of the Senior Learning Centre FMSA to review.
- Suggestion by R to have the 7-8 groups have access to TV screens, exposure to coding, technologies, robotics, etc.; a space that must be flexible and adaptable. FMSA to consider.
- Senior Learning Centre discussion:
 - o Suggestion to expand / realign senior learning.
 - Suggestion that the south-west room of the senior learning centre be retrofitted into a year 12 lounge space. FMSA to review.
 - Not R has requested that the internal WCs between each classroom be removed & potentially replaced with a space for evaluation of the standard st
- General Masterplan Feedback:
 - Staff attendees have requested an allowance be made for the installation of a covered way or enclosure which will bridge the Junior Learning Centre with Administration. FMSA to review.
 - o Not has suggested the ICT Office be expanded. FMSA to review.
 - o el has recommended an external WC be installed in the school yard. FMSA to consider & implement.
 - There has been a suggestion to incorporate potting into an indoor space. FMSA to review.
 - Discussion took place about the new Learning Centre to be shifted Westward beneath the existing Junior Leaning Centre. This would allow a courtyard decking space to its south, which could partially cantilever over the existing water catchment swale. FMSA to review.
- Rot has reminded all attendees that FMSA will strive to include as many of these suggestions / requests as possible, however in evacordance with order of precedence, the final decision must adhere to the VSBA's entitlement schedules.
- New Learning Centre:
 - Upon review of the proposed Learning Centre, the dual-storey design has been rejected by staff attendees. FMSA to revise accordingly.
- New Therapy Hub:
 - o Suggestion for a multi-purpose space that could facilitate an art exhibit (example), with easily cleanable flooring, etc.
 - o It has been suggested that the existing Art Craft room adjacent to the proposed Therapy Hub location may be repurposed as a Sensory Space as the existing spaces do not accommodate the student's needs.
 - The design discussion evolved where the suggestion has been made to locate the new Sensory space in the new Therapy building footprint. The proposed Office space entitlement would therefore then have to be situated within the current Art Craft room. FMSA to review design; however discussion continued where the preference was to proposed the Staff Work area in the new build.
 - o Discussion took place around the space required for Occupational Therapists.
 - The school currently employs:
 - 10-13 OTs to which they require locker / storage space in lieu of desk space.
 - 7 Wellbeing support staff (these do not require any desks or storage space)
 - 1 Nurse
 - Staff attendees suggested integrating sewing machine stations in this area which would establish this space as multipurpose. FMSA to review.
- Performing Arts Building:
 - o R has rejected the repurposing of the Sensory Room into a Storeroom as the school requires this space as per examisting.
 - This would require an increase of the overall building footprint, which is likely to be proposed to the north which would consume the existing carparking spaces (3). FMSA to review.
 - o There has been a request be staff attendees to maintain flexibility in the Performing Arts space, including:
 - Implementing a Basketball half-court or a multi-sports gymnasium space. This would include bollard connectors (for Tennis net posts) that would allow the space to be suitable for Tennis. FMSA to review.
- Bus Shelter:
 - While there were initial concerns of the shape of the proposed bus shelter R has advised all attendees that the outline of the bus shelter is not indicative of its final design; more so an all reaction of spatial entitlement in accordance with the Area Schedule.
- Budget-permitting, a suggestion has been made to remove the existing bus shelter with a new shelter in its place including the new entitlement. FMSA to discuss with VSBA.



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fmemorandum of meeting

| Project Name: | 2105 Barwon Valley School: Stage 2 | | |
|---------------|--|----------------|------------------------------|
| Location: | Microsoft Teams Meeting | | |
| Project # | 2105 | Meeting Date: | 28 th May 2021 |
| Prepared by: | Not Relevant | Date Issued: | 1 st of June 2021 |
| Subject: | Barwon Valley School – AMP Workshop Me | eeting Minutes | |

Present:

| Not Relevant | |
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GENERAL:

The following documents were used to facilitate the discussion:

• 2105 Architectural Masterplan

MASTERPLAN REVIEW:

- Learning Centre:
 - o Current layout with larger classrooms and smaller corridor considered better solution.
 - Classrooms safe storage area for medicine. Can be lockup space in classroom, preferred not to be in shared spaces.
 FMSA to review.

• Therapy

- o Relevant advised that nurse office and first aid room do not have to be separate, Nurse's office can be small lock up area in the room. FMSA to review.
- o Support beams required for swings Separate swing for first aid and Acc. WC/change. FMSA to consider.
- o Desirable to have courtyard in the Therapy area. FMSA to consider.
- o Suggestion to expand therapy towards street front FMSA to consider.
- o Suggestion that staff work gain view to outdoor area rather than walkway. FMSA to review.
- o ACC WC does not require windows and can be on side. FMSA to consider.
- o First Aid requires bed to be able to placed in two positions as is and perpendicular FMSA to review.
- o Access to meeting room to be reviewed. FMSA to consider.
- o Waiting room/area required outside first aid FMSA to review.



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- Canteen:
 - Noted that existing Food Technology room to be refurbished to facilitate Canteen and food tech, similar to proposed Food Technology in Learning Centre. FMSA to review.
 - o Add Larder to East and maintain garden. FMSA to review.
 - o decking space to its south, which could partially cantilever over the existing water catchment swale. FMSA to review.
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- STEAM

• Upon review this building is not required, look at adding storage area to Visual Communications. FMSA to revise accordingly.

- Performing Arts Building:
 - o Storage shed to be removed, access from Gym and Fitness Room to this space required FMSA to review.
 - Even though not full size, BV to consider if Gym may be leased to others outside school hours. FMSA to review.
 - o Noted that North wall to new Gym to be fire rated.



| Meeting: | Barwon Valley School - Stage 2 – PCG | |
|------------|--------------------------------------|--|
| | 76-94 Laura Avenue, Belmont. | |
| Time: | 7 June 2022 11:00AM -12:00PM | |
| PCG: | Not Relevant | |
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| Invitees: | | |
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| Apologies: | | |
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| ltem No | Item | Initial |
|------------|----------------------|---------|
| 1. | Welcome | |
| 2. | Project Status • | |
| 3. | Project Scope Update | |



| Milestone | | Plan Milestone Completion | Forecast Milestone Completion | Actual Milestone Completion |
|---|----------|------------------------------|-------------------------------------|-----------------------------------|
| AMP2 | | 09/02/2021 | 09/02/2021 | 17/02/2021 |
| Schematic Desi submission | ign | 27/04/2021 | 27/04/2021 | 27/04/2021 |
| Design Develop submission | oment | 13/07/2021 | 30/07/2021 | 04/10/2021 |
| Tender Docume submission | entation | 05/10/2021 | 05/10/2021 | 10/11/2021 |
| Construction Te Closes | ender | 16/11/2021 | 07/12/2021 | 10/12/2021 |
| Construction St | art | 14/12/2021 | 04/04/2022 | 05/04/2022 |
| Practical Compl | letion | 31/08/2023 | 31/08/2023 | |
| Budget • | | | | |
| Budget • | | | | |
| Budget • Risks and Issue The key risks are | | | | |
| • Risks and Issue | - | | | |



| Meeting: | Barwon Valley School - Stage 2 – PCG | |
|------------|--------------------------------------|--|
| | Microsoft Teams Meeting | |
| Time: | 21 June 2022 11:00AM -12:00PM | |
| PCG: | Not Relevant | |
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| Invitees: | | |
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| Apologies: | | |
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| ltem No | Item | Initial |
|------------|-------------------------------------|---------|
| 1. | Welcome | |
| 2. | Project Status • | |
| 3. | Project Scope Update Unchanged. | |



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| Milestone | Plan Milestone Completion | Forecast Milestone | Actual Milestone |
|---|------------------------------|--------------------------|--------------------------|
| AMP2 | 09/02/2021 | Completion 09/02/2021 | Completion 17/02/2021 |
| AIVIF2 | 09/02/2021 | 09/02/2021 | 17/02/2021 |
| Schematic Design submission | 27/04/2021 | 27/04/2021 | 27/04/2021 |
| Design Development submission | 13/07/2021 | 30/07/2021 | 04/10/2021 |
| Tender Documentation submission | 05/10/2021 | 05/10/2021 | 10/11/2021 |
| Construction Tender Closes | 16/11/2021 | 07/12/2021 | 10/12/2021 |
| Construction Start | 14/12/2021 | 04/04/2022 | 05/04/2022 |
| Practical Completion | 31/08/2023 | 31/08/2023 | |
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| Risks and Issues | | | |
| Risks and Issues The key risks are: – Screw Piles variation | 1. | | |
| The key risks are: | | | |
| The key risks are: – Screw Piles variation | 1 . | | |
| The key risks are: – Screw Piles variation – Slab Redesign. | | | |
| The key risks are: Screw Piles variation Slab Redesign. Time delays. | | | |



| Meeting: | Barwon Valley School - Stage 2 – PCG | |
|------------|--------------------------------------|--|
| | Microsoft Teams Meeting | |
| Time: | 19 July 2022 11:00AM -12:00PM | |
| PCG: | Not Relevant | |
| Invitees: | | |
| Apologies: | | |

| ltem No | Item | Initial |
|------------|---|---------|
| 1. | Welcome | |
| 2. | Project Status Screw piling to the TH building started this week, due to subcontractor availability. After discussion with the School, Gym works have been brought forward. Bowden have a new Site Manager, Not Relevant | |
| 3. | Project Scope Update Unchanged. | |



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| Milestone | Plan Milestone Completion | Forecast Milestone | Actual Milestone |
|--|------------------------------|--------------------------|--------------------------|
| AMP2 | 09/02/2021 | Completion 09/02/2021 | Completion 17/02/2021 |
| Schematic Design submission | 27/04/2021 | 27/04/2021 | 27/04/2021 |
| Design Development submission | 13/07/2021 | 30/07/2021 | 04/10/2021 |
| Tender Documentation submission | 05/10/2021 | 05/10/2021 | 10/11/2021 |
| Construction Tender Closes | 16/11/2021 | 07/12/2021 | 10/12/2021 |
| Construction Start | 14/12/2021 | 04/04/2022 | 05/04/2022 |
| Practical Completion | 31/08/2023 | 31/08/2023 | - |
| | | | |
| Risks and Issues The key risks are: – Screw Piles variatior | n. | | |
| The key risks are: | | | |
| The key risks are: – Screw Piles variatior – Slab Redesign. – Time delays. – Increased Cost of M Other Business | aterials. | | |
| The key risks are: – Screw Piles variatior – Slab Redesign. – Time delays. – Increased Cost of M Other Business | | ure, etc. from the Gy | m. |



| Meeting: | Barwon Valley School - Stage 2 – PCG | |
|------------|--------------------------------------|--|
| | Microsoft Teams Meeting | |
| Time: | 2 August 2022 11:00AM -12:00PM | |
| PCG: | NULIVEEVAIL | |
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| Invitees: | | |
| invitees. | | |
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| Apologies: | | |

| ltem No | Item | Initial |
|------------|--|---------|
| 1. | Welcome | |
| 2. | Project Status After discussion with the School, Gym works have been brought forward and confirmed. Works on site were halted for a week due to a positive Covid test. However are now back on track | |
| 3. | Project Scope Update Unchanged. | |



| Milestone | Plan Milestone Completion | Forecast Milestone | Actual Milestone |
|---|------------------------------|--------------------------|-----------------------|
| AMP2 | 09/02/2021 | Completion 09/02/2021 | Completion 17/02/2021 |
| Schematic Design submission | 27/04/2021 | 27/04/2021 | 27/04/2021 |
| Design Development submission | 13/07/2021 | 30/07/2021 | 04/10/2021 |
| Tender Documentation submission | 05/10/2021 | 05/10/2021 | 10/11/2021 |
| Construction Tender Closes | 16/11/2021 | 07/12/2021 | 10/12/2021 |
| Construction Start | 14/12/2021 | 04/04/2022 | 05/04/2022 |
| Practical Completion | 31/08/2023 | 31/08/2023 | |
| Not Relevant | | | |
| Risks and Issues | | | |
| Risks and Issues The key risks are: | | | |
| Risks and Issues The key risks are: – Screw Piles variation | | | |
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| Risks and Issues The key risks are: – Screw Piles variation – Slab Redesign. | | | |
| Risks and Issues The key risks are: - Screw Piles variation - Slab Redesign. - Time delays. | | | |
| Risks and Issues The key risks are: - Screw Piles variation - Slab Redesign. - Time delays. - Increased Cost of Ma Other Business | iterials. | ure, etc. from the Gy | m was approved. |



| Meeting: | Barwon Valley School - Stage 2 – PCG |
|------------|--------------------------------------|
| | Microsoft Teams Meeting |
| Time: | 16 August 2022 11:00AM -12:00PM |
| PCG: | Not Relevant |
| Invitees: | |
| Apologies: | |

| ltem No | Item | Initial |
|------------|--|---------|
| 1. | Welcome | |
| 2. | Project Status Works on site are progressing with the Screw Piling well underway. | |
| 3. | Project Scope Update Unchanged. | |



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4.

| Milestone | Plan Milestone Completion | Forecast Milestone Completion | Actual Milestone Completion | |
|----------------------------------|------------------------------|-------------------------------------|-----------------------------------|--|
| AMP2 | 09/02/2021 | 09/02/2021 | 17/02/2021 | |
| Schematic Design submission | 27/04/2021 | 27/04/2021 | 27/04/2021 | |
| Design Development submission | 13/07/2021 | 30/07/2021 | 04/10/2021 | |
| Tender Documentation submission | 05/10/2021 | 05/10/2021 | 10/11/2021 | |
| Construction Tender Closes | 16/11/2021 | 07/12/2021 | 10/12/2021 | |
| Construction Start | 14/12/2021 | 04/04/2022 | 05/04/2022 | |
| Practical Completion | 18/05/2023 | 18/05/2023 | | |

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Not Relevant

| Risks | and | Issues |
|-------|-----|--------|
| TUONO | and | 100400 |

The key risks are:

- Screw Piles variation.
- Slab Redesign.
- Time delays.
- Increased Cost of Materials.

Other Business

- · The Container to store furniture, etc. from the Gym has been delivered.
- · Contract has been issued for signing.
- · RFI's.

8 Next PCG - 30 August 2022 11:00AM -12:00PM

Not Relevant



| Meeting: | Barwon Valley School - Stage 2 – PCG |
|------------|--------------------------------------|
| | Microsoft Teams Meeting |
| Time: | 30 August 2022 11:30AM -12:30PM |
| PCG: | Norreievani |
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| Invitees: | |
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| Apologies: | |
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| item No | Item | Initial |
|------------|--|---------|
| 1. | Welcome | |
| 2. | Project Status Works on site are progressing with the Screw Piling continuing. | |
| 3. | Project Scope Update Unchanged. | |

Victorian School Building Authority



4. Program

| Milestone | Plan Milestone Completion | Forecast Milestone Completion | Actual Milestone Completion |
|------------------------------------|------------------------------|-------------------------------------|-----------------------------------|
| AMP2 | 09/02/2021 | 09/02/2021 | 17/02/2021 |
| Schematic Design submission | 27/04/2021 | 27/04/2021 | 27/04/2021 |
| Design Development submission | 13/07/2021 | 30/07/2021 | 04/10/2021 |
| Tender Documentation submission | 05/10/2021 | 05/10/2021 | 10/11/2021 |
| Construction Tender Closes | 16/11/2021 | 07/12/2021 | 10/12/2021 |
| Construction Start | 14/12/2021 | 04/04/2022 | 05/04/2022 |
| Practical Completion | 18/05/2023 | 18/05/2023 | |

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6. Risks and Issues

The key risks are:

- Screw Piles variation.
- Slab Redesign.
- Time delays.
- Increased Cost of Materials.

7 Other Business

- Contract has been issued for signing.
- · RFI's.

Next PCG - 13 September 2022 11:00AM -12:00PM

Not Relevant



| Meeting: | Barwon Valley School - Stage 2 – PCG |
|------------|--------------------------------------|
| | Microsoft Teams Meeting |
| Time: | 13 September 2022 11:00AM -12:00PM |
| PCG: | Not Relevant |
| Invitees: | |
| Apologies: | |

| ltem No | Item | Initia |
|------------|---|--------|
| 1. | Welcome | |
| 2. | Project Status Works on site are progressing well. Bowden have a new Project Manager - Not Relevant | |
| 3. | Project Scope Update Unchanged. | |



Program 4.

| Milestone | Plan Milestone Completion | Forecast Milestone Completion | Actual Milestone Completion |
|------------------------------------|------------------------------|-------------------------------------|-----------------------------------|
| AMP2 | 09/02/2021 | 09/02/2021 | 17/02/2021 |
| Schematic Design submission | 27/04/2021 | 27/04/2021 | 27/04/2021 |
| Design Development submission | 13/07/2021 | 30/07/2021 | 04/10/2021 |
| Tender Documentation submission | 05/10/2021 | 05/10/2021 | 10/11/2021 |
| Construction Tender Closes | 16/11/2021 | 07/12/2021 | 10/12/2021 |
| Construction Start | 14/12/2021 | 04/04/2022 | 05/04/2022 |
| Practical Completion | 18/05/2023 | 18/05/2023 | |

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Risks and Issues 6.

Not Relevant

The key risks are:

- Screw Piles variation.
- Slab Redesign.
- Time delays. -
- Increased Cost of Materials.

7 **Other Business**

- Contract has been signed. •
- RFI's. •

Next PCG - 27 September 2022 11:00AM -12:00PM

Not Relevant



| Meeting: | Barwon Valley School - Stage 2 – PCG | |
|------------|--------------------------------------|--|
| | Microsoft Teams Meeting | |
| Time: | 28 September 2022 11:00AM -12:00PM | |
| PCG: | Not Relevant | |
| Invitees: | | |
| Apologies: | | |

| ltem No | Item | Initial |
|------------|---|---------|
| 1. | Welcome | |
| 2. | Project Status Works on site are progressing. | |
| 3. | Project Scope Update Unchanged. | |



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| Milestone | Plan Milestone Completion | Forecast Milestone Completion | Actual Milestone Completion |
|--|------------------------------|-------------------------------------|-----------------------------------|
| AMP2 | 09/02/2021 | 09/02/2021 | 17/02/2021 |
| Schematic Design submission | 27/04/2021 | 27/04/2021 | 27/04/2021 |
| Design Development submission | 13/07/2021 | 30/07/2021 | 04/10/2021 |
| Tender Documentation submission | 05/10/2021 | 05/10/2021 | 10/11/2021 |
| Construction Tender Closes | 16/11/2021 | 07/12/2021 | 10/12/2021 |
| Construction Start | 14/12/2021 | 04/04/2022 | 05/04/2022 |
| Practical Completion | 18/05/2023 | 18/05/2023 | |
| Relevant | | | |
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| Risks and Issues | | | |
| Risks and Issues The key risks are: | | | |
| Risks and Issues The key risks are: – Screw Piles variation | | | |
| Risks and Issues The key risks are: – Screw Piles variation – Slab Redesign. – Time delays. | | | |
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| Risks and Issues The key risks are: – Screw Piles variation – Slab Redesign. – Time delays. | | | |



| Meeting: | Barwon Valley School - Stage 2 – PCG |
|------------|--------------------------------------|
| | Microsoft Teams Meeting |
| Time: | 11 October 2022 11:00AM -12:00PM |
| PCG: | Not Relevant |
| Invitees: | |
| Apologies: | |

| ltem No | Item | Initial |
|------------|---|---------|
| 1. | Welcome | |
| 2. | Project Status Works on site are progressing. | |
| 3. | Project Scope Update Unchanged. | |



Program

4.

| Milestone | Plan Milestone Completion | Forecast Milestone Completion | Actual Milestone Completion |
|---|------------------------------|-------------------------------------|-----------------------------------|
| AMP2 | 09/02/2021 | 09/02/2021 | 17/02/2021 |
| Schematic Design submission | 27/04/2021 | 27/04/2021 | 27/04/2021 |
| Design Development submission | 13/07/2021 | 30/07/2021 | 04/10/2021 |
| Tender Documentation submission | 05/10/2021 | 05/10/2021 | 10/11/2021 |
| Construction Tender Closes | 16/11/2021 | 07/12/2021 | 10/12/2021 |
| Construction Start | 14/12/2021 | 04/04/2022 | 05/04/2022 |
| Practical Completion | 18/05/2023 | 18/05/2023 | |
| | | | |
| Picks and Issues | | | |
| Risks and Issues The key risks are: | | | |
| The key risks are: – Screw Piles variation | | | |
| The key risks are: – Screw Piles variation – Slab Redesign. – Time delays. | | | |
| The key risks are: – Screw Piles variation – Slab Redesign. | | | |
| The key risks are: – Screw Piles variation – Slab Redesign. – Time delays. | | | |
| The key risks are: Screw Piles variation Slab Redesign. Time delays. Increased Cost of Ma Other Business RFI's. | aterials. | | |
| The key risks are: - Screw Piles variation - Slab Redesign. - Time delays. - Increased Cost of Ma Other Business | aterials. | | |

Next PCG - 25 October 2022 11:00AM -12:00PM

8



| Meeting: | Barwon Valley School - Stage 2 – PCG | |
|------------|--------------------------------------|--|
| | Microsoft Teams Meeting | |
| Time: | 25 October 2022 11:00AM -12:00PM | |
| PCG: | NOL Kelevant | |
| Invitees: | | |
| Apologies: | | |

| ltem No | Item | Initial |
|------------|---|---------|
| 1. | Welcome | |
| 2. | Project Status Works on site are progressing. | |
| 3. | Project Scope Update Unchanged. | |



| Milesto | ne | Plan Milestone Completion | Forecast Milestone Completion | Actual Milestone Completion |
|--|---|------------------------------|-------------------------------------|-----------------------------------|
| AMP2 | | 09/02/2021 | 09/02/2021 | 17/02/2021 |
| Schema | atic Design sion | 27/04/2021 | 27/04/2021 | 27/04/2021 |
| Design submis | Development sion | 13/07/2021 | 30/07/2021 | 04/10/2021 |
| | Documentation | 05/10/2021 | 05/10/2021 | 10/11/2021 |
| | uction Tender | 16/11/2021 | 07/12/2021 | 10/12/2021 |
| Constru | uction Start | 14/12/2021 | 04/04/2022 | 05/04/2022 |
| Practica | al Completion | 18/05/2023 | 18/05/2023 | |
| Not Relevant | | | | |
| Risks ar The key – Tim | n d Issues risks are: e delays. reased Cost of Ma | aterials. | | |
| Risks ar The key – Tim – Incr Other Br | risks are: e delays. eased Cost of Ma | | | |

Barwon Valley School – Stage 2 Meeting No. 1 Barwon Valley School – Meeting Room. March 10th @ 1.00pm

| ATTENDE | ES: | EMAIL: | CONTACT NO: |
|-----------------------------|--------|--------------|-------------|
| Not Relevant | (LAR) | Not Relevant | |
| Not Relevant | (VSBA) | | |
| Not Relevant | (BVS) | | |
| ot Relevant lot Relevant | (BVS) | | |
| ot relevant | (FMSA) | | |
| ot Relevant | (T&T) | | |
| ot Relevant | BC) | | |
| Relevant | (BC) | | |
| t Relevant | (BC) | | |
| Not Relevant | BC) | | |
| 1 | | | |
| APOLOGI | ES: | | |
| Not Relevant | (FMSA) | | |
| Not Relevant | FMSA) | | |
| | | | |

| TEM | BUSINESS | ACTION | DATE |
|---------|---|-----------|--------------|
| 1.0 MI | NUTES OF PREVIOUS MEETING | | |
| 1.1 | Site meeting minutes deemed true and correct. | All | Note |
| 2.0 SIT | E ACTIVITIES | 1. | 1 |
| 2.1 | Site sheds located on-site to be moved on 15/2 as per approved Site Plan. | All | Note |
| | | | |
| | Contract expected to be finalised for signing early week of 14/3 | LAR | 14/3 |
| 3.1 | Contract expected to be finalised for signing early week of 14/3 | LAR | 14/3 |
| | | LAR BC | 14/3 11/3 |
| 3.1 | Contract expected to be finalised for signing early week of 14/3 | | |

| ITEM | BUSINESS | ACTION | DAT |
|---------|---|--------|------|
| 3.5 | BC advised no issues with Water, Gas and Power Authorities BC requested clarity on status of Power Substation agreements and/or application. VSBA requested BC submit an RFI. | BC | 11/3 |
| 4.0 OH | &S, ENVIRONMENTAL, QA | | |
| 4.1 | Nil. | All | Note |
| 5.0 AR | CHITECTURAL | | |
| 5.1 | FMSA to forward CAD files through to LAR to issue to BC. | FMSA | 11/3 |
| 6.0 STI | RUCTURAL | | |
| 6.1 | Nil. | All | Note |
| 7.0 CI\ | /IL | 1 | |
| 7.1 | Nil. | All | Note |
| 8.0 SEI | RVICES | | |
| 8.1 | Nil. | All | Note |
| 9.0 PR | OGRAM | 1 | |
| 9.1 | BVS expressed their desire to complete MT Building as a priority due to lack of room on existing site. <u>Post Meeting Note</u> : BC went for a walkthrough with BVS around the site discussing program. BC to update program once BP issued and review with VBS. | All | Note |
| 10.0V | ARIATIONS | | |
| 1010 11 | | | |

| ITEM | BUSINESS | ACTION | DATE |
|--------|---|--------|--------------|
| 11.0 R | FI's | | |
| 11.1 | Issued: 2 Responses: 0 | All | Note |
| | Outstanding RFI's: 001, 002 | | |
| 12.1 | Nil. | All | Note |
| | | All | Note |
| 13.0 0 | THER BUSINESS | | |
| | | All | Note Note |
| 13.0 0 | THER BUSINESS BC to ensure all subcontractors and personnel park off-site so access to BVS | | |

Barwon Valley School – Stage 2 Meeting No. 2 Barwon Valley School – Meeting Room. May 5th @ 2.15pm

| ATTENDEE | S: | EMAIL: | CONTACT NO: | |
|--------------|--------|--------------|-------------|--|
| Not Relevant | (LAR) | Not Relevant | | |
| Not Relevant | VSBA) | | | |
| ot Relevant | (BVS) | | | |
| lot Relevant | (BVS) | | | |
| Not Relevant | (FMSA) | | | |
| Not Relevant | BC) | | | |
| | (BC) | | | |
| Not Relevant | BC) | | | |
| Not Relevant | (BC) | | | |
| | p/ | | | |
| APOLOGIE | S: | | | |
| Not Relevant | FMSA) | - | | |
| Not Relevant | T&T) | | | |
| | 1 | - | | |

Next Meeting: 19th May @ 2.00pm. Location: Barwon Valley School - Meeting Room

| ITEM | BUSINESS | ACTION | DATE |
|---------|--|--------|------|
| 1.0 MI | NUTES OF PREVIOUS MEETING | | |
| 1.1 | Site meeting minutes deemed true and correct. | All | Note |
| 2.0 SIT | E ACTIVITIES | 1. | |
| 2.1 | Past Fortnight Demo to external areas complete Test Piling undertaken and under review Site cut commenced | All | Note |
| 2.2 | Next Fortnight Waiting advice on piling design from consulting Engineer | All | Note |
| 3.0 CO | NTRACTUAL | | |
| 3.1 | Contract expected to be finalised for signing early week of 9/5 | LAR | 18/5 |
| 3.2 | Bank Guarantees to be arranged between BC and LAR once contract is issued. | BC | 8/5 |
| | I | | |

| 4.0 OF | &S, ENVIRONMENTAL, QA | | |
|---|---|-------------|-------------------|
| 4.1 | Nil. | All | Not |
| 5.0 AR | CHITECTURAL | | |
| 5.1 | Nil. | All | Not |
| 6.0 ST | RUCTURAL | L | |
| 6.1 | Piling design being reviewed based on Test Piling Report | All | Not |
| 7.0 CI\ | /IL | | |
| 7.1 | Nil. | All | Not |
| O O CEL | 10050 | | |
| 8.0 SEI | RVICES | | |
| 8.0 SEI | FMSA to forward Services CAD files through to LAR to issue to BC. | FMSA | 9/5 |
| 8.1 | | FMSA | 9/5 |
| 8.1 | FMSA to forward Services CAD files through to LAR to issue to BC. | FMSA All | |
| 8.1 9.0 PR | FMSA to forward Services CAD files through to LAR to issue to BC. OGRAM BVS expressed their desire to complete MT Building as a priority due to lack | | Not |
| 8.1 9.0 PR 9.1 9.2 | FMSA to forward Services CAD files through to LAR to issue to BC. OGRAM BVS expressed their desire to complete MT Building as a priority due to lack of room on existing site. NOD has been issued for Latent Ground Conditions and will be for the period of time needed for the piling design to be finalised. | All | Not |
| 8.1 9.0 PR 9.1 9.2 | FMSA to forward Services CAD files through to LAR to issue to BC. OGRAM BVS expressed their desire to complete MT Building as a priority due to lack of room on existing site. NOD has been issued for Latent Ground Conditions and will be for the period of time needed for the piling design to be finalised. Site will likely close for that period of time. | All | Not |
| 8.1 9.0 PR 9.1 9.2 10.0 V | FMSA to forward Services CAD files through to LAR to issue to BC. OGRAM BVS expressed their desire to complete MT Building as a priority due to lack of room on existing site. NOD has been issued for Latent Ground Conditions and will be for the period of time needed for the piling design to be finalised. Site will likely close for that period of time. ARIATIONS | All | Not Not |
| 8.1 9.0 PR 9.1 9.2 10.0 V 10.1 | FMSA to forward Services CAD files through to LAR to issue to BC. OGRAM BVS expressed their desire to complete MT Building as a priority due to lack of room on existing site. NOD has been issued for Latent Ground Conditions and will be for the period of time needed for the piling design to be finalised. Site will likely close for that period of time. ARIATIONS Demolition variation for undocumented scope to come. | All All BC | 9/5 Not Not |

| 11.0 RI | Fl's | | | | | | |
|---------|---|-----|------|--|--|--|--|
| 11.1 | Issued: 31 | All | Note | | | | |
| | Responses: 15 | | | | | | |
| | Updated RFI schedule sent to LAR | | | | | | |
| 12.0 N | 12.0 NOD's / EOT's | | | | | | |
| 12.1 | NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design | All | Note | | | | |
| 13.0 O | THER BUSINESS | | | | | | |
| 13.1 | BC to ensure all subcontractors and personnel park off-site so access to BVS carpark remains for staff only. | All | Note | | | | |
| 13.2 | Neighbour has agreed to remove the tree with 2x panels of fencing to be replaced. Formal instruction to come. | LAR | 12/5 | | | | |

If any discrepancies are noted please raise these within 2no. business days from the minutes being distributed. Beyond that time the above minutes are deemed a true and accurate record of the meeting held.

BowdenCorp

Bowden Corporation Pty Ltd ABN 55 097 029 993

Barwon Valley School – Stage 2

Meeting No. 3

Barwon Valley School – Meeting Room. May 19th @ 2.00pm

| ATTENDEES: | | EMAIL: | CONTACT NO: | |
|--------------|--------|--------------|-------------|--|
| Not Relevant | LAR) | Not Relevant | | |
| Not Relevant | BVS) | | | |
| Not Relevant | (FMSA) | | | |
| lot Relevant | (FMSA) | | | |
| ot Relevant | T&T) | | | |
| ot Relevant | BC) | | | |
| | (BC) | | | |
| Not Relevant | (BC) | | | |
| APOLOGI | ES: | - O | 0 | |
| Not Relevant | (VSBA) | | | |
| Not Relevant | (BVS) | | | |
| Not Relevant | (BC) | | | |
| 11. | | 1 | | |

Next Meeting: 2nd June @ 2.00pm. Location: Barwon Valley School – Meeting Room

| ITEM | BUSINESS | ACTION | DATE |
|---------|---|--------|------|
| 1.0 MI | NUTES OF PREVIOUS MEETING | | |
| 1.1 | Site meeting minutes deemed true and correct. | All | Note |
| 2.0 SIT | E ACTIVITIES | | 1 |
| 2.1 | Past Fortnight Site Cut completed | All | Note |
| 2.2 | Next Fortnight Project in delay, waiting on driection with Piling. Awaiting approval of variation to Remove neighbouring tree | All | Note |
| 3.0 CC | NTRACTUAL | | - |
| 3.1 | Contract with VBSA for final checks, expected to be finalised for signing ASAP | VBSA | 23/5 |
| 3.2 | 21/4 – VSBA advised that payment would be able to be processed with Cash Retention. | All | Note |

| ITEM | BUSINESS | ACTION | DATE |
|---------|---|--------|------|
| | 27/4 – VSBA advised that Bank Guarantees are required for payment to be processed. BC organised BG's urgently to be delivered to VSBA to arrange payment. | | |
| 3.3 | Bank Guarantees being delivered to VBSA by BC on Tuesday 24/5 | BC | 24/5 |
| 4.0 OH | &S, ENVIRONMENTAL, QA | 1 | |
| 4.1 | Nil. | All | Note |
| 5.0 AR | CHITECTURAL | | |
| 5.1 | Nil. | All | Note |
| 6.0 STI | RUCTURAL | | |
| | | | |
| 6.1 | RFI 28 submitted 28/04/2022 with details of test pile results, indicating latent ground conditions do not achieve bearing pressure required on Stantec documents. RFI remains open, no direction provided on how to proceed. Project is in delay. | All | Note |
| 6.2 | Structural Slab redesign expected by the end of this week. BC to requote once design issued. Originally to be issued by 18/5. | FMSA | 20/5 |
| 7.0 CI\ | /IL | | 1 |
| 7.1 | Civil heights have been discovered to be quite different from documents, with a large volume of spoil needing to be removed from site. | All | Note |
| | Heights to be captured on updated docs. | | |
| 8.0 SEI | RVICES | | |
| 8.1 | Nil. | - | 1 |
| 9.0 PR | OGRAM | | |
| | | | - |
| 9.1 | BVS expressed their desire to complete MT Building as a priority due to lack of room on existing site. | All | Note |

| ITEM | BUSINESS | ACTION | DATE |
|--------|---|--------|------|
| 9.2 | NOD has been issued for Latent Ground Conditions and will be for the period of time needed for the piling design to be finalised. | All | Note |
| 10.0 V | ARIATIONS | , | 1 |
| 10.1 | directed on-site, issued for approval. Rot marked-up drawing. Variation to be approved for upcoming claim. | | 25/5 |
| 10.2 | Piling variation issued for additional scope once design is finalised. | FMSA | Note |
| 10.3 | Tree removal & Fence replacement variation issued for approval. | T&T | Note |
| 10.4 | Note: Delay costs to be submitted as NODs are finalised | All | Note |
| 11.0 R | Fl's | | |
| 11.1 | Issued: 34 Responses: 22 Updated RFI schedule sent to LAR | All | Note |
| 12.0 N | OD's / EOT's | | |
| 12.1 | NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design | All | Note |
| 12.2 | EOT for Building Permit Delay to be finalised | BC | 27/5 |
| 12.3 | EOT for Piling Design to come once design is finalised | All | Note |
| 13.0 0 | THER BUSINESS | | 1 |
| | | 1 | Nete |
| 13.1 | BC to ensure all subcontractors and personnel park off-site so access to BVS carpark remains for staff only. | All | Note |

If any discrepancies are noted please raise these within 2no. business days from the minutes being distributed. Beyond that time the above minutes are deemed a true and accurate record of the meeting held.

BowdenCorp

Bowden Corporation Pty Ltd ABN 55 097 029 993

Barwon Valley School – Stage 2

Meeting No. 5

Barwon Valley School – Meeting Room. June 17th @ 2.00pm

| ATTENDEES: | EMAIL: | CONTACT NO: | |
|--------------------|------------------|-------------|---|
| ot Relevant | AR) Not Relevant | | |
| t Relevant BVS | .) | | |
| Not Polovant | (VSBA) | | _ |
| Not Relevant | ASA) | | |
| Not Relevant (FMS) | A) | | |
| Not Relevant T&T | | | |
| Not Relevant BC | | | |
| Not Relevant (BC | | | |
| APOLOGIES: | | | |
| | /S) | | |
| Not Relevant | (FMSA) | | |
| (BC) | | | |
| (E | 3C) | | |
| | | 1 | |

| ITEM | BUSINESS | ACTION | DATE |
|--------|---|--------|------|
| 1.0 M | INUTES OF PREVIOUS MEETING | | |
| 1.1 | Site meeting minutes deemed true and correct. | All | Note |
| 2.0 SI | TE ACTIVITIES | 1 | |
| 2.1 | Past Fortnight NIL | All | Note |
| 2.2 | Next Fortnight Project in delay, waiting on direction with piling and slab design. | All | Note |
| 3.0 CC | ONTRACTUAL | | |
| 3.1 | Contract to be issued to BC promptly | LAR | 24/6 |
| | | | |

| ITEM | BUSINESS | ACTION | DATE |
|---------|---|--------|------|
| 4.0 OH | I&S, ENVIRONMENTAL, QA | | |
| 4.1 | Nil. | All | Note |
| 5.0 AR | CHITECTURAL |]. | |
| 5.1 | Landscaping design is being clarified/confirmed between FMSA & BVS | FMSA | 30/6 |
| 6.0 STI | RUCTURAL | - | |
| 6.1 | Test piling design to be approved with the endorsement of costs by T&T. Revised drawings to be re-issued with revision numbers and clouded changes. | FMSA | 22/6 |
| 6.2 | Structural Slab redesign being re-priced by BC | BC | 24/6 |
| 7.0 CIV | Civil heights have been discovered to be quite different from documents, with a large volume of spoil needing to be removed from site. Heights to be captured on updated docs. Documents yet to be issued to BC. | All | Note |
| 8.0 SEI | RVICES | | |
| 8.1 | Access Control scope to be shown and discussed with Relevant around the school's requirements. No access control is documented at all on any services or Architectural drawings. | FMSA | 10/6 |
| 9.0 PR | OGRAM | | 1 |
| 9.1 | BVS expressed their desire to complete MT Building as a priority due to lack of room on existing site. | All | Note |
| 9.2 | New program to be issued to all parties once piling variation endorsement is provided | BC | 24/6 |

| ITEM | BUSINESS | ACTION | DATE |
|--------|--|--------|------|
| 10.0 V | ARIATIONS | | |
| | | | |
| 10.1 | Piling variation revised and loaded to iTWOcx as per T&T's assessment, for urgent approval. | VBSA | 22/6 |
| 10.2 | Variation to come for Structural Slab redesign. | BC | 24/6 |
| 10.3 | Credit for deletion of BMS to be submitted. | BC | 24/6 |
| 11.0 R | FI's | | 1 |
| | | All | - N |
| 11.1 | Issued: 43 Responses: 27 | All | Note |
| | Updated RFI schedule sent with minutes with many critical RFI's outstanding. | | |
| | BC noted all current outstanding RFI's are overdue, and as such in breach of any contractual obligation for response. | | |
| 11.2 | Responses not being issued or closed out in a timely fashion. BC flagged that various trade and cost escalation risks are being experienced, and any outstanding RFI's will have associated escalation applied to them accordingly. | All | Note |
| 12.0 N | OD's / EOT's | | 1 |
| 12.1 | NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design – BC and LAR are discussing | All | Note |
| 12.2 | EOT for Piling Design to come once design is finalised – BC and LAR are discussing | All | Note |
| 12.3 | EOT issued for Building Permit Delays – BC and LAR are discussing | All | Note |
| 13.0 0 | THER BUSINESS | 1 | 1 |
| 13.1 | BC to ensure all subcontractors and personnel park off-site so access to BVS carpark remains for staff only. | All | Note |
| | | | |

If any discrepancies are noted please raise these within 2no. business days from the minutes being distributed. Beyond that time the above minutes are deemed a true and accurate record of the meeting held.





Meeting Details

Meeting: Site Meeting 15 – VBSA – Barwon Valley School – Stage 2

| Date: | 17/NOV/2022 | | |
|------------|--------------|----------|--------------------------|
| Attendees: | Not Relevant | | (Chair and Minute Taker) |
| | Not Relevant | | |
| | Not Relevant | | |
| | Not Relevant | School | |
| | Not Relevant | FMSA | |
| | Not Relevant | - FMSA | |
| | Not Relevant | Bowden | |
| | Not Relevant | Bowden | |
| | | - Bowden | |
| Analasias | Not Relevant | EMCA | |
| Apologies: | Not Relevant | FMSA | |
| | Not Relevant | Bowden | |
| | Not Kolovant | Bowden | |

| Item | Task/Note | Due | Ву |
|------|---|-----------------|---------|
| N/A | Acknowledgement to traditional landowners. | N/A | N/A |
| 1.0 | Health, Safety and Environment | | |
| 1,1 | No incidents to report for previous 2 weeks. | N/A | N/A |
| 1.2 | Bowden to let School know in advance of any noisy works. | Not Relevant | Ongoing |
| 2.0 | Site Progress | | |
| 2.1 | Bowden Project Manager's Report for previous 2 weeks: LC sewer completed. Pump line from TH to LC completed. Electrical conduits installed to MT and MT shed. Next steps: TH plumbing and concrete works. | N/A | N/A |
| 3.0 | Schedule | Not Relevant | |
| 3.1 | Schedule and impact due to delays is currently under review. To be presented at next meeting. | | 01/DEC |
| 4.0 | Contractual | | |

| 4.1 | Several Notices, Variations and RFI's being worked through by team. RFI meeting conducted onsite on the 17/NOV. Other items progressively being resolved as a team. | All | Ongoing |
|------|---|-----------------|-----------|
| 5.0 | Architectural | | |
| Note | Building Permit and stamped drawings received! | N/A | N/A |
| 5.1 | Blinds – Therapy hub to have blinds and classrooms to have sheer coverings. Chain control to be shortened to prevent choking hazard. | Not Relevant | 01/DEC |
| 5.2 | Provide water tap locations. | | 01/DEC |
| 5.3 | Landscape design completed. | | Completed |
| 5.4 | Trampoline to be reviewed by Bowden. | | 01/DEC |
| 5.5 | Water feature design. | | Completed |
| 6.0 | Structural | | |
| 6.1 | Geotech has attended site and taken new core samples to aid in ramp and walkway design. Waiting for report from Geotech. | Not Relevant | 01/DEC |
| 7.0 | Services | | |
| 7.1 | Sub-station upgrade by Powercor scheduled for the 09/JAN. Nominal date for power shutdown of site on the 09/DEC to 12/DEC. School to prepare for scheduled outage. | All(?) | 09/JAN |
| 7.2 | Sewer pump controller location to be determined. | -Not Relevant - | 01/DEC |
| 7.3 | Dust extractor location to be determined. | 1 1 | 01/DEC |

Next Meeting: 01/DEC



Meeting Details

Meeting: Site Meeting 16 – VBSA – Barwon Valley School – Stage 2

| Date: | 01/DEC/2022 | |
|------------|--------------|--------------------------|
| Attendees: | Not Relevant | (Chair and Minute Taker) |
| | Not Relevant | School |
| | |) – FMSA FMSA |
| | Not Relevant | Bowden Bowden |
| Apologies: | Not Relevant | Bowden – FMSA |
| | Not Relevant | – Bowden |

| Item | Task/Note | Due | Ву | | | | |
|------|--|-----------------|---------|--|--|--|--|
| N/A | Acknowledgement to traditional landowners. | N/A | N/A | | | | |
| 1.0 | Health, Safety and Environment | | | | | | |
| 1.1 | No incidents and/or near misses to report for previous 2 weeks. | N/A | N/A | | | | |
| 1.2 | Bowden to let School know in advance of any noisy works. | Not Relevant | Ongoing | | | | |
| 2.0 | Site Progress | | | | | | |
| 2.1 | Bowden Project Manager's Report for previous 2 weeks: Sewer works into Therapy Hub, ongoing minor works. Begun works on pile caps. Concreting withheld by Bowden until variation resolved. Bowden have refused to provide concreter's quote to the Superintendent so that the variation can be verified. | N/A | N/A | | | | |
| 3.0 | Schedule | | | | | | |

| | Works | PC Due | Agreed Duration of Works | Beh | ind Sche | dule By: |
|-----|--|---|--|--------|-----------------|----------|
| 3.1 | Learning Centre | 15/NOV/2022 | 7 months | | 6 mont | hs |
| 5.1 | Therapy Hub07/NOV/20227 months | | | | 6 mont | hs |
| | Materials Technology | 24/AUG/2022 | 3 months | | 4 mont | hs |
| 4.0 | Contractual | | | | | |
| 4.1 | asked for the concretir | onsite on the 01 el walked out of ng quote by the S | 0, | ig any | All | Ongoing |
| 5.0 | Architectural | | | · | | |
| 5.1 | | | and classrooms to have d to prevent choking haz | | Not Relevant | 01/DEC |
| 5.2 | Provide water tap locat | ions. | | | | 01/DEC |
| 5.4 | Trampoline to be revie | wed by Bowden. | | | | 01/DEC |
| 6.0 | Structural | | | I | _ | , |
| 6.1 | Geotech has attended and walkway design. W | | ew core samples to aid in from Geotech. | ramp | Not Relevant | 01/DEC |
| 7.0 | Services | | | | | |
| 7.1 | Sub-station upgrade b date for power shutdo School to prepare for s Refer to Powercor ema | wn of site on the cheduled outage | | minal | All(?) | 09/JAN |
| 7.2 | Sewer pump controller | location to be de | etermined. | | Relevant | 01/DEC |
| 7.3 | Dust extractor location | to be determine | ed. | | -1 - | 01/DEC |

Next Meeting: 15/DEC



Meeting Details

Meeting:Site Meeting 17 - VBSA - Barwon Valley School - Stage 2Date:12/JAN/2022

| Attendees: | Not Relevant | | (Chair and Minute Taker) |
|------------|--------------|----------|--------------------------|
| | Not Relevant | | |
| | Not Relevant | | |
| | | FMSA | |
| | Not Relevant | Bowden | |
| | | | |
| | | – Bowden | |
| | Not Delayant | | |
| Apologies: | Not Relevant | FMSA | |
| 1.1.1 | Not Relevant | | |
| | | | |
| | Not Relevant | School | |
| | Not Relevant | - Bowden | |
| | | - DOWGEN | |
| | | FMSA | |
| | | | |

| ltem | Task/Note | Due | Ву | | | | |
|------|---|-----------------|---------|--|--|--|--|
| N/A | Acknowledgement to traditional landowners. | N/A | N/A | | | | |
| 1.0 | Health, Safety and Environment | | | | | | |
| 1.1 | No incidents and/or near misses to report for previous 2 weeks. | N/A | N/A | | | | |
| 1.2 | Bowden to let School know in advance of any noisy works. | Not Relevant | Ongoing | | | | |
| 2.0 | Site Progress | | | | | | |
| 2.1 | Bowden Project Manager's Report for previous 2 weeks: Powercor - Came to site 11/JAN but were unable to perform connection while live due to age of infrastructure. To be rescheduled. MT slab poured. Pile caps for Gym poured. | N/A | N/A | | | | |
| 3.0 | Schedule | | | | | | |

| | Works | PC Due | Agreed Duration of Works | Bel | hind Sche | dule By: |
|-----------------|--|-----------------------------------|--|--------|-----------------|-----------|
| 3.1 | Learning Centre | 15/NOV/2022 | 7 months | | ~6 mont | ths |
| 5.1 | Therapy Hub07/NOV/20227 months | | ~6 months | | | |
| | Materials Technology | 24/AUG/2022 | 3 months | | ~4 mont | ths |
| 4.0 | Contractual | | | | | |
| 4.1 | Notices of Dispute – Re | esponse was issue | ed by VSBA Legal to Bow | den. | All | Ongoing |
| 5.0 | Architectural | | | | | |
| 5.1 | | | nd classrooms to have d to prevent choking haz | | Not Relevant | Completed |
| 5.2 | Provide water tap locat | tions. | | | | Completed |
| 5.4 | Trampoline to be revie | - | | | | 01/DEC |
| 5.5 | TH Building entry point | t has been reloca | ted. ^{Not} to update draw | vings. | | 27/JAN |
| 5.6 | Send out drawing revis | ion list with next | drawing issue. | | ΠΓ | 27/JAN |
| 6.0 | Structural | | | | | • |
| 6 .1 | Geotech has attended and walkway design. W Second Geotech report | aiting for report | | ramp | | Completed |
| 6.2 | Concreting costs not to | exceed Relevant | riginal budget. | | All | N/A |
| 7.0 | Services | | | | | |
| | Sub-station upgrade b date for power shutdo | • | duled for the 09/JAN. No 09/DEC to 13/DEC. | minal | | |
| 7.1 | | il dated 18/NOV. site 11/JAN b | | | All(?) | 09/JAN |
| 7.2 | | TH external wall, | etermined. ~2m from floor, lockable n and call out function to | | Not Relevant | 01/DEC |
| 7.3 | Dust extractor location Positioned further wes wall to be left intact. | | d. ing wall and caged. Reta | aining | | Completed |

Next Meeting: 25/JAN



Meeting Details

Meeting: Site Meeting 18 – VBSA – Barwon Valley School – Stage 2 Date: 09/FEB/2022 Not Relevant Chair and Minute Taker) Attendees: Not Relevant Not Relevant FMSA Not Relevant Bowden - Bowden Not Relevant Not Relevant School Not Relevant Bowden FMSA Not Relevant **Apologies: FMSA** Not Relevant

| ltem | Task/Note | Due | Ву | | | | | |
|------|---|-----------------|---------|--|--|--|--|--|
| N/A | Acknowledgement to traditional landowners. | N/A | N/A | | | | | |
| 1.0 | Health, Safety and Environment | | | | | | | |
| 1.1 | No incidents and/or near misses to report for previous 2 weeks. | N/A | N/A | | | | | |
| 1.2 | Bowden to let School know in advance of any noisy works. | Not Relevant | Ongoing | | | | | |
| 2.0 | Site Progress | | | | | | | |
| 2.1 | Bowden Project Manager's Report for previous 2 weeks: Gym slab poured. Footings for TH completed. LC pile caps completed. MT steel framing is up. | N/A | N/A | | | | | |
| 3.0 | Schedule | | | | | | | |

| | | | Comple | tion Date | | |
|--|---|---|--|--|-------------|---------|
| | Milestone | Original | DEC/22 Schedule | Forecast | t / | Actual |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | N/A | 16 | /MAR/22 |
| | Learning Centre - PC | 20/SEP/22 | 30/NOV/22 | | | |
| 3.1 | Therapy Hub - PC | 14/SEP/22 | 25/NOV/22 | | | |
| | Materials Tech PC | 24/JUN/22 | 08/SEP/22 | | | |
| | PA Building – PC | 13/DEC/22 | 07/MAR/23 | | | |
| | Gym - PC | 22/MAR/23 | 19/JUN/23 | | | |
| 3.2 4.0 4.1 4.2 | Bowden have failed to a following occasions: | via email). via email). via Aconex). at they want the equested the PC sponse was issue oonse to VSBA Le o continue const | VSBA Legal proces dates and full sche ed by VSBA Legal to gal. Seeking a furt cruction works unt | ss to be comp edule without o Bowden. her | leted. VSB/ | A and |
| 4.3 | Relevant to check Aconex fo | r approval. | | | | 15/FEB |
| 5.0 | Architectural | | | | | |
| 5.5 | TH Building entry point to reflect existing toilet Sliding door updated. Register. | | | | ot Relevant | 23/FEB |
| 5.6 | Send out drawing revis This is to be done at ea | | 0 | | | Note |
| 5.7 | Uploaded landscaping | J | | | | 15/FEB |
| 5.8 | Door hardware schedu | le R currently | reviewing. | | | 23/FEB |
| 5.9 | Heating and Cooling designs to be finalised. | of gym, baskett | oall ring and clim | ibing wall | | 23/FEB |

| | | Not | |
|-------------|--|--------------|---------------------|
| 5.10 | Shop drawing detention tank to be stamped and returned. | Relevant | 23/FEB |
| 6.0 | Structural | | |
| 6.1 | Geotech has attended site and taken new core samples to aid in ramp and walkway design. Waiting for report from Geotech. Second Geotech report issued and reviewed. Send to Bowden. | Not Relevant | Completed 10/FEB |
| 7.0 | Services | | |
| 7.1 | Sub-station upgrade by Powercor scheduled for the 09/JAN. Nominal date for power shutdown of site on the 09/DEC to 13/DEC. School to prepare for scheduled outage. Refer to Powercor email dated 18/NOV. Powercor – Came to site 11/JAN but were unable to perform connection while live due to age of infrastructure. To be rescheduled. New date 11/APR proposed to Powercor. Works duration is 5 hrs. Planning required for food cold storage as date approaches. | Not Relevant | TBA |
| 7.2 | Sewer pump controller location to be determined. Sewer pump to be on TH external wall, ~2m from floor, lockable cage with external light indicator, reset button and call out function to Not Relevant phone + 1 extra person Relevant to advise). Main sewer pump controller to be on south wall of MT building (if possible). | | TBA |
| 8. 0 | Other | | |
| 8.1 | Prioritising RFI's: Please do not place high priority and/or short deadlines on RFI's that are far into the future. The work by everyone, needs to be done by priority. | All | N/A |
| 8.2 | Appropriate Channels: Do not contact sub-consultants and sub-contractors directly unless they have been contracted by you or you have received permission to do so. Communications to sub-consultants and sub-contractors must go via the party that has engaged that service. | All | N/A |



Meeting Details

| Meeting: | Site Meeting 19 – VBSA – Bar | won Valley School – Stage 2 |
|------------|--------------------------------|-----------------------------|
| Date: | 23/FEB/2022 | |
| Attendees: | Not Relevant | (Chair and Minute Taker) |
| | Not Relevant - FMSA | |
| | Not Relevant – Bowden | n |
| | Not Relevant | |
| | - Sch Not Relevant - Bowden | |
| | FMSA – Bowde | n |
| Apologies: | Not Relevant | |
| | Not Relevant | |

| ltem | Task/Note | Due | Ву |
|------|---|-----------------|---------|
| N/A | Acknowledgement to traditional landowners. | N/A | N/A |
| 1.0 | Health, Safety and Environment | | |
| 1.1 | No incidents and/or near misses to report for previous 2 weeks. | N/A | N/A |
| 1.2 | Bowden to let School know in advance of any noisy works. | Not Relevant | Ongoing |
| 2.0 | Site Progress | | |
| 2.1 | Bowden Project Manager's Report for previous 2 weeks: Gym beams detailed. Gym steel erected. MT Roof on LC - pile caps poured. TH - laid footings. | N/A | N/A |
| 3.0 | Schedule | 1 | 1 |

| | | Completion Date | | | | | |
|--|--|---|--|--|--------------------------------------|---------------------------|--|
| | Milestone | Original | DEC/22 Schedule | Foreca | ast A | Actual | |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | N/A | 16/ | /MAR/22 | |
| | Learning Centre - PC | 20/SEP/22 | 30/NOV/22 | | | | |
| 3.1 | Therapy Hub - PC | 14/SEP/22 | 25/NOV/22 | | | | |
| 5.1 | Materials Tech PC | 24/JUN/22 | 08/SEP/22 | | | | |
| | PA Building – PC | 13/DEC/22 | 07/MAR/23 | | | | |
| | Gym - PC | 22/MAR/23 | 19/JUN/23 | | | | |
| | Project Manager/Superintendent unable to assess EOT's or track project without current up to date Construction and Procurement Schedules from Bowden. Superintendent's Note: | | | | | | |
| | Bowden have failed to requests on the followi | | date and useable (| Construction | n Schedule af | ter formal | |
| | requests on the following occasions: 13/JAN/2023 (via email). | | | | | | |
| | 24/JAN/2023 (via email). | | | | | | |
| | • 24/JAN/2023 (| via email). | | | | | |
| 3.2 | • 03/FEB/2023 (| via Aconex). | | | | | |
| 3.2 | 03/FEB/2023 (27/FEB/2023 (| via Aconex). via Aconex and | - | | aplated VCDA | and | |
| 3.2 | • 03/FEB/2023 (| via Aconex). via Aconex and a at they want the | VSBA Legal proces | | | | |
| 3.2 | 03/FEB/2023 (27/FEB/2023 (Bowden have stated th | via Aconex). via Aconex and at they want the equested the PC | VSBA Legal proce dates and full sche | edule witho | ut unapprove | d EOT's. | |
| 3.2 4.0 | 03/FEB/2023 (27/FEB/2023 (Bowden have stated th Superintendent have re | via Aconex). via Aconex and at they want the equested the PC | VSBA Legal proce dates and full sche | edule witho | ut unapprove | d EOT's. | |
| | 03/FEB/2023 (27/FEB/2023 (Bowden have stated th Superintendent have re Bowden have ignored r | via Aconex). via Aconex and e at they want the equested the PC requests and/or sponse was issue oonse to VSBA Le | VSBA Legal proces dates and full sche refused to provide ed by VSBA Legal to gal. Seeking a furt | edule witho a Construc o Bowden. her | ut unapprove | ed EOT's. | |
| 4.0 | 03/FEB/2023 (27/FEB/2023 (Bowden have stated th Superintendent have re Bowden have ignored r Contractual Notices of Dispute – Re Bowden have sent resp meeting with VSBA. Bowden are expected to | via Aconex). via Aconex and o at they want the equested the PC requests and/or sponse was issue oonse to VSBA Le | VSBA Legal proces dates and full scho refused to provide ed by VSBA Legal to gal. Seeking a furt truction works unt | edule witho a Construc o Bowden. her il | ut unapprove tion Schedule | d EOT's. | |
| 4.0 4.1 4.2 | 03/FEB/2023 (27/FEB/2023 (Bowden have stated the Superintendent have reader that the superintendent have reader to the superintendent h | via Aconex). via Aconex and o at they want the equested the PC requests and/or sponse was issue oonse to VSBA Le o continue conse aim to be paid – | VSBA Legal proces dates and full scho refused to provide ed by VSBA Legal to gal. Seeking a furt truction works unt | edule witho a Construc o Bowden. her il | ut unapprove tion Schedule All | Ongoing 15/FEB | |
| 4.0 4.1 4.2 4.3 | 03/FEB/2023 (27/FEB/2023 (Bowden have stated th Superintendent have re Bowden have ignored r Contractual Notices of Dispute – Re Bowden have sent resp meeting with VSBA. Bowden are expected to instructed otherwise. Bowden's December Cl by 15/FEB. Not | via Aconex). via Aconex and o at they want the equested the PC requests and/or sponse was issue onse to VSBA Le o continue conse aim to be paid – r approval. | VSBA Legal proces dates and full scho refused to provide ed by VSBA Legal to gal. Seeking a furt truction works unt | edule witho a Construct o Bowden. her il t expected | All | Ongoing 15/FEB | |
| 4.0 4.1 4.2 4.3 4.4 | 03/FEB/2023 (27/FEB/2023 (Bowden have stated th Superintendent have re Bowden have ignored r Contractual Notices of Dispute – Re Bowden have sent resp meeting with VSBA. Bowden are expected to instructed otherwise. Bowden's December Cl by 15/FEB. | via Aconex). via Aconex and o at they want the equested the PC requests and/or sponse was issue oonse to VSBA Le o continue cons aim to be paid – r approval. on adding drop- | VSBA Legal proces dates and full sche refused to provide ed by VSBA Legal to gal. Seeking a furt truction works unt overdue. Payment | edule witho a Construct o Bowden. her il t expected | All Completed Not Relevant | Ongoing 15/FEB Note | |
| 4.0 4.1 4.2 4.3 | 03/FEB/2023 (27/FEB/2023 (Bowden have stated the Superintendent have reader to be a state of the Superintendent have reader to be a state of the superintendent have reader to be a state of the superintendent have reader to check Aconex for the superintendent have reader to check Aconex for the superintendent have sent responses and the superintendent have sent response | via Aconex). via Aconex and o at they want the equested the PC requests and/or sponse was issue oonse to VSBA Le o continue cons aim to be paid – r approval. on adding drop- | VSBA Legal proces dates and full sche refused to provide ed by VSBA Legal to gal. Seeking a furt truction works unt overdue. Payment | edule witho a Construct o Bowden. her il t expected | All Completed Not Not Not | Ongoing 15/FEB | |

| 5.6 | Send out drawing revision list with next drawing issue. This is to be done at each drawing set issue. | Not Relevant | Note |
|------|---|------------------------|---------------------|
| 5.7 | Uploaded landscaping design to Aconex. For review. Drawings updated and sent through. Trampoline design is there. Sent via mail. Relevant to check drawings. | | 15/FEB |
| 5.8 | Door hardware schedule - Rot To be uploaded to Document Register. May need to go to surveyor. Requested sample of veneer finish. | | 23/FEB |
| 5.9 | Heating and Cooling of gym, basketball ring and climbing wall designs to be finalised. Finalising the basketball ring quote. Provide dampal detail for basketball ring to Bowden. Climbing wall is a standalone structure and in discussion with school and VSBA. Heating and cooling solution in discussion with VSBA. | | 23/FEB |
| 5.10 | Shop drawing detention tank to be stamped and returned. | Completed | 23/FEB |
| 6.0 | Structural | | |
| 6.1 | Geotech has attended site and taken new core samples to aid in ramp and walkway design. Waiting for report from Geotech. Second Geotech report issued and reviewed. Send to Bowden. | Completed Completed | Completed 10/FEB |
| 6.2 | Not Relevant to review drawings relating to paths. Identify the gaps and send comments. Team will then meet. Not Relevant to organise Engineers to specify and inspect proof rolling. | Not Relevant | 08/FEB/23 |
| 7.0 | Services | 1 | |
| 7.1 | Sub-station upgrade by Powercor scheduled for the 09/JAN. Nominal date for power shutdown of site on the 09/DEC to 13/DEC. School to prepare for scheduled outage. Refer to Powercor email dated 18/NOV. Powercor – Came to site 11/JAN but were unable to perform connection while live due to age of infrastructure. To be rescheduled. New date 11/APR proposed to Powercor. Works duration is 5 hrs. | Not Relevant | ТВА |

| 7.2 | Sewer pump controller location to be determined. Sewer pump to be on TH external wall, ~2m from floor, lockable cage with external light indicator, reset button and call out function to Not Relevant phone + 1 extra person Relevant to advise). Main sewer pump controller to be on south wall of MT building (if possible). Not Relevant to add to drawings. to specify controller with call-out. | Not Relevant | ТВА |
|-----|---|--------------|--------|
| 7.3 | AV system. ^{Not} R ^{ot} to organ ^{ise} meeting with ^{Not Relevant} at 10:30 am Friday. Purpose is to mark-up layout with power and data. Heights to be specified. | | 03/MAR |
| 8.0 | Other | - | |
| | • N/A | | |



Meeting Details

Meeting: Site Meeting 20 – VBSA – Barwon Valley School – Stage 2 Date: 09/MAR/2023 Not Relevant (Chair and Minute Taker) Attendees: Not Relevant Not Relevant Bowden Not Relevant Not Relevant School Not Relevant **FMSA** - Bowden Not Relevant **Apologies:** - FMSA Not Relevant Not Relevant - Bowden Bowden

- FMSA

Minutes

Not Relevant

| ltem | Task/Note | Due | Ву |
|------|--|-----------------|---------|
| N/A | Acknowledgement to traditional landowners. | N/A | N/A |
| 1.0 | Health, Safety and Environment | - | - |
| 1.1 | No incidents and/or near misses to report for previous 2 weeks. Site OHS Non-Compliances: PPE not worn (helmet) 23/FEB/2023 – Bowden Warned on 09/MAR/2023. PPE not worn (helmet) 10/MAR/2023 – Bowden Warned on 10/MAR/2023. | N/A | N/A |
| 1.2 | Bowden to let School know in advance of any noisy works. | Not Relevant | Ongoing |
| 2.0 | Site Progress | | |
| 2.1 | Bowden Project Manager's Report for previous 2 weeks:Roof on Gym.Gym plaster framing started. | N/A | N/A |
| 3.0 | Schedule | | |

| | | Complet | tion Date | | | |
|---|------------------|---|--------------------|----------------|--|--|
| Milestone | Original | DEC/22 Schedule | Forecast | Actual | | |
| Site Establishment | 07/FEB/22 | 16/MAR/22 | N/A | 16/MAR/22 | | |
| Learning Centre - PC | 20/SEP/22 | 30/NOV/22 | | | | |
| Therapy Hub - PC | 14/SEP/22 | 25/NOV/22 | | | | |
| Materials Tech PC | 24/JUN/22 | 08/SEP/22 | | | | |
| PA Building – PC | 13/DEC/22 | 07/MAR/23 | | | | |
| Gym - PC | 22/MAR/23 | 19/JUN/23 | | | | |
| Bowden are instructed to pour the LC slab as per the current Design documents. Also previously instructed as per Aconex mail BowdenCo-GCOR-000004 on the 03/FEB/2023. | | | | | | |
| Construction Se | chedule and Proc | by Bowden. Bowde curement Schedule roject Team or ^{Not Re} | . Legitimate reaso | | | |
| | | | | | | |
| | | fabricated that a f nedule exists upon utdated. No replac | checking. The las | t being issued | | |

| | Superintendent's Notes: Bowden have failed to supply an up-to-date and useable Construction Schedule after formal | | | | | |
|--------------------------|---|----------------|-------------------|--|--|--|
| | requests on the following occasions: | | | | | |
| | • 13/JAN/2023 (via email). | | | | | |
| | • 24/JAN/2023 (via email). | | | | | |
| | • 03/FEB/2023 (via Aconex). | | | | | |
| | • 27/FEB/2023 (via Aconex and email). | | | | | |
| | • 10/MAR/2023 (via Aconex). | | | | | |
| 3.2 | 10/FEB/2023 – Bowden have stated that they want the VSBA Legal pr VSBA and Superintendent have requested the PC dates and full sche EOT's. | | | | | |
| | 24/FEB/2023 – Bowden have ignored requests and/or refused to pro- Schedule. | vide a Constru | uction | | | |
| | 09/MAR/2023 – Bowden were requested to provide a schedule, but s given by Bowden, other than citing "efficiency gains", which is irreleva the need to have a current Construction Schedule. | | | | | |
| 4.0 | Contractual | | | | | |
| | | | | | | |
| | Notices of Dispute – Response was issued by VSBA Legal to Bowden. | | | | | |
| | Notices of Dispute – Response was issued by VSBA Legal to Bowden. Bowden have sent response to VSBA Legal. Seeking a further meeting with VSBA. | | | | | |
| 4.1 | Bowden have sent response to VSBA Legal. Seeking a further | All | Ongoing | | | |
| 4.1 | Bowden have sent response to VSBA Legal. Seeking a further meeting with VSBA. Bowden must continue construction works until instructed | All | Ongoing | | | |
| | Bowden have sent response to VSBA Legal. Seeking a further meeting with VSBA. Bowden must continue construction works until instructed otherwise. 09/MAR/2023 - Not Relevant of Bowden has stated that they have stopped work on the LC building, which is a critical path item. Bowden's December Claim to be paid – overdue. Payment expected | | | | | |
| 4.1 | Bowden have sent response to VSBA Legal. Seeking a further meeting with VSBA. Bowden must continue construction works until instructed otherwise. 09/MAR/2023 - Not Relevant of Bowden has stated that they have stopped work on the LC building, which is a critical path item. Bowden's December Claim to be paid – overdue. Payment expected by 15/FEB. | All | Ongoing 15/FEB | | | |
| | Bowden have sent response to VSBA Legal. Seeking a further meeting with VSBA. Bowden must continue construction works until instructed otherwise. 09/MAR/2023 - Not Relevant of Bowden has stated that they have stopped work on the LC building, which is a critical path item. Bowden's December Claim to be paid – overdue. Payment expected by 15/FEB. January claim also paid. | | | | | |
| 4.2 | Bowden have sent response to VSBA Legal. Seeking a further meeting with VSBA. Bowden must continue construction works until instructed otherwise. 09/MAR/2023 - ^{Not Relevant} of Bowden has stated that they have stopped work on the LC building, which is a critical path item. Bowden's December Claim to be paid – overdue. Payment expected by 15/FEB. January claim also paid. Variations - Rot working with IPM. | | 15/FEB | | | |
| | Bowden have sent response to VSBA Legal. Seeking a further meeting with VSBA. Bowden must continue construction works until instructed otherwise. 09/MAR/2023 - Not Relevant of Bowden has stated that they have stopped work on the LC building, which is a critical path item. Bowden's December Claim to be paid – overdue. Payment expected by 15/FEB. January claim also paid. | Completed | | | | |
| 4.2 | Bowden have sent response to VSBA Legal. Seeking a further meeting with VSBA. Bowden must continue construction works until instructed otherwise. 09/MAR/2023 - Not Relevant of Bowden has stated that they have stopped work on the LC building, which is a critical path item. Bowden's December Claim to be paid – overdue. Payment expected by 15/FEB. January claim also paid. Variations - Rot working with IPM. Creating Change Events progressively. These then require VSBA | Completed | 15/FEB | | | |
| 4.2 | Bowden have sent response to VSBA Legal. Seeking a further meeting with VSBA. Bowden must continue construction works until instructed otherwise. 09/MAR/2023 - Not Relevant of Bowden has stated that they have stopped work on the LC building, which is a critical path item. Bowden's December Claim to be paid – overdue. Payment expected by 15/FEB. January claim also paid. Variations - Rot working with IPM. Creating Change Events progressively. These then require VSBA approval. | Completed | 15/FEB | | | |
| 4.2 | Bowden have sent response to VSBA Legal. Seeking a further meeting with VSBA. Bowden must continue construction works until instructed otherwise. 09/MAR/2023 - Not Relevant of Bowden has stated that they have stopped work on the LC building, which is a critical path item. Bowden's December Claim to be paid – overdue. Payment expected by 15/FEB. January claim also paid. Variations - Not working with IPM. Creating Charlinge Events progressively. These then require VSBA approval. Architectural Uploaded landscaping design to Aconex. For review. Drawings updated and sent through. Trampoline design is there. | Completed | 15/FEB | | | |
| 4.2 | Bowden have sent response to VSBA Legal. Seeking a further meeting with VSBA. Bowden must continue construction works until instructed otherwise. 09/MAR/2023 - ^{Not Relevant} of Bowden has stated that they have stopped work on the LC building, which is a critical path item. Bowden's December Claim to be paid – overdue. Payment expected by 15/FEB. January claim also paid. Variations - ^{Not} working with IPM. Creating Cliffinge Events progressively. These then require VSBA approval. Architectural Uploaded landscaping design to Aconex. For review. | Completed | 15/FEB | | | |
| 4.2 4.5 5.0 | Bowden have sent response to VSBA Legal. Seeking a further meeting with VSBA. Bowden must continue construction works until instructed otherwise. 09/MAR/2023 - Not Relevant of Bowden has stated that they have stopped work on the LC building, which is a critical path item. Bowden's December Claim to be paid – overdue. Payment expected by 15/FEB. January claim also paid. Variations - Not working with IPM. Creating Charlinge Events progressively. These then require VSBA approval. Architectural Uploaded landscaping design to Aconex. For review. Drawings updated and sent through. Trampoline design is there. | Completed | 15/FEB Ongoing | | | |

| 5.8 | Door hardware schedule - Register. May need to go to surveyor. Requested sample of veneer finish. With Building Surveyor – no issues. | Not Relevant | 23/FEB |
|-----|---|--------------|-----------|
| 5.9 | Heating and Cooling of gym, basketball ring and climbing wall designs to be finalised. Finalising the basketball ring quote. Provide dampal detail for basketball ring to Bowden. Climbing wall is a standalone structure and in discussion with school and VSBA. Heating and cooling solution in discussion with VSBA. Evaporative cooling may be cost prohibitive. Bowden to provide budget estimate for consideration. | | 24/MAR |
| 6.0 | Structural | | |
| 6.2 | to review drawings relating to paths. Identify the gaps and send comments. Team will then meet. Not Relevant to organise Engineers to specify and inspect proof rolling. Refer to Item 5.9. | Not Relevant | 08/FEB/23 |
| 7.0 | Services | | |
| | Sub-station upgrade by Powercor scheduled for the 09/JAN. Nominal | | |
| 7.1 | date for power shutdown of site on the 09/DEC to 13/DEC. School to prepare for scheduled outage. Refer to Powercor email dated 18/NOV. Powercor – Came to site 11/JAN but were unable to perform connection while live due to age of infrastructure. To be rescheduled. New date 11/APR proposed to Powercor. Works duration is 5 hrs. Planning required for food cold storage as date approaches. Cooking program requires generator. Bowden to provide temporary power to fridges when required. | Not Relevant | ТВА |

| AV system. Not Build to follow-up with Not Relevant Not Relevant to organisse meeting with It relevant Not Relevant at e*#0:30 am Friday. Purpose is to mark-up layout with power and data. Heights to be specified. It relevant Heights to be specified. Meeting held, specs provided Not Relevant evant Sent to Engineer for approval. | Not Relevant | 24/MAR |
|---|-----------------|--------|
| • Sheds and relocatables – schedule meeting to discuss scope omission. | Not Relevant | 24/MAR |



Meeting Details

| Meeting: | Site Meeting 21 – VBSA – Barwon Valley School – Stage 2 | |
|------------|--|----------|
| Date: | 20/APR/2023 | |
| Attendees: | Not Relevant (Chair and Minut | e Taker) |
| | Not Relevant School Not Relevant - Bowden - Bowden | |
| | Not Relevant FMSA | |
| Apologies: | Not Relevant FMSA | |

| Item | Task/Note | Due | Ву |
|------|--|--------------|--------|
| N/A | Acknowledgement to traditional landowners, elders past present and future. | N/A | N/A |
| 1.0 | Health, Safety and Environment | | |
| | No incidents and/or near misses to report for previous 2 weeks. Site OHS Non-Compliances: PPE not worn (helmet) 23/FEB/2023 – Bowden Warned on 09/MAR/2023. | | |
| | PPE not worn (helmet) 10/MAR/2023 – Bowden Warned on 10/MAR/2023. | | |
| 1.1 | 20/APR/2023: | | |
| | Last reported incident or near miss was in October or earlier. This means that the incidents and near misses are unlikely to be reported as required. Bowden are to remind sub-contractors to report near misses and incidents. | Not Relevant | 04/MAY |
| | SWMS – The 2 requested SWMS from Bowden were of poor quality – incomplete fields, contradictory information and/or illegible. Bowden are to review all SWMS and make corrections. | | 04/MAY |

| 1.2 | Bowden to let School know in advance of any noisy works. | Not Relevant | Ongoing |
|-----|---|-----------------|---------|
| 2.0 | Site Progress | | |
| 2.1 | Bowden Project Manager's Report for previous 2 weeks: Completed LC concrete. Other minor tasks. Site progress is slower than planned, with LC concrete expected in MAR/23. | N/A | N/A |
| 3.0 | Schedule | | |

| | | Complet | tion Date | |
|---|---|---|---|--|
| Milestone | Original | DEC/22 Schedule | Forecast | Actual |
| Site Establishment | 07/FEB/22 | 16/MAR/22 | N/A | 16/MAR/22 |
| Learning Centre - PC | 20/SEP/22 | 30/NOV/22 | | |
| Therapy Hub - PC | 14/SEP/22 | 25/NOV/22 | | |
| Materials Tech PC | 24/JUN/22 | 08/SEP/22 | | |
| PA Building – PC | 13/DEC/22 | 07/MAR/23 | | |
| Gym - PC | 22/MAR/23 | 19/JUN/23 | | |
| 0 | 0 | vork stoppage and the LC slab as per t | non-compliance t | to the Contract |
| Bowden are ins previously instr 03/FEB/2023. No useable sch | structed to pour ructed as per Acc | vork stoppage and the LC slab as per t onex mail BowdenC by Bowden. Bowde | non-compliance t he current Desig Co-GCOR-000004 n refuse to provid | to the Contract. n documents. A 1 on the de a functional |
| Bowden are inspreviously instr 03/FEB/2023. No useable sch Construction So are not being si | structed to pour ructed as per Acc edule provided I chedule and Proo | vork stoppage and the LC slab as per t onex mail BowdenC | non-compliance t he current Design Co-GCOR-000004 n refuse to provid Legitimate reaso | n documents. A 1 on the de a functional |
| Bowden are inspreviously instru03/FEB/2023. No useable sch Construction Scare not being stare not being stare not being stare in Aconex, how | structed to pour ructed as per Acc dedule provided I chedule and Proo hared with the P | vork stoppage and the LC slab as per t onex mail BowdenC by Bowden. Bowde | non-compliance t he current Design Co-GCOR-000004 n refuse to provid <u>Legitimate rease</u> want ull and current so checking. The las | to the Contract. n documents. Al 4 on the de a functional ons for this failu thedule is availa |
| Bowden are inspreviously instruo3/FEB/2023. No useable sch Construction Scare not being si Not Relevant in Aconex, how mid-December Not Relevant Superintendent poured. This w | structed to pour ructed as per Acc ledule provided I chedule and Proo hared with the P ever, no such scl 2022, which is o t has provided n vas refuted shor | vork stoppage and the LC slab as per to onex mail Bowden by Bowden. Bowde curement Schedule roject Team or fabricated that a f hedule exists upon utdated. No replac | non-compliance to he current Design Co-GCOR-000004 In refuse to provid <u>Co-GCOR-000004</u> In refuse to provid <u>Co-GCOR-000004</u> In refuse to provid <u>Co-GCOR-000044</u> In refuse to provid Co-GCOR-000044 In refuse to provid Co-GCOR-0000044 In refuse to provid Co-GCOR-000044 In refuse to provid Co-GCOR-00044 In refuse to provid | to the Contract n documents. A 4 on the de a functional ons for this failu thedule is availa to being issued ssued by Bowd abricated that concrete shoul e Superintendo |

| | Superintendent's Notes: Bowden have failed to supply an up-to-date and useable Constructio | n Schodulo of | tor formal |
|-----|--|----------------|------------|
| | requests on the following occasions: | II SCIEUUIE ai | |
| | • 13/JAN/2023 (via email). | | |
| | • 24/JAN/2023 (via email). | | |
| | • 03/FEB/2023 (via Aconex). | | |
| | • 27/FEB/2023 (via Aconex and email). | | |
| | • 10/MAR/2023 (via Aconex). | | |
| 3.2 | 10/FEB/2023 – Bowden have stated that they want the VSBA Legal pr VSBA and Superintendent have requested the PC dates and full sche EOT's. | | |
| | 24/FEB/2023 – Bowden have ignored requests and/or refused to prov Schedule. | vide a Constru | lction |
| | 09/MAR/2023 – Bowden were requested to provide a schedule, but have refused. No reaso was given by Bowden, other than citing "efficiency gains", which is irrelevant and does not offset the need to have a current Construction Schedule. | | |
| | 20/APR/2023 – Bowden Project Manager was removed from project & under contract Clause 26.1. Refer to Aconex ref: L & R-STINS-000024. | | itendent |
| 4.0 | Contractual | | |
| | Notices of Dispute – Response was issued by VSBA Legal to Bowden. | | |
| | Bowden have sent response to VSBA Legal. Seeking a further | | |
| | meeting with VSBA. | | |
| 4.1 | Bowden must continue construction works until instructed otherwise. | All | Ongoing |
| | | | |
| | 09/MAR/2023 – Not Relevant of Bowden has stated that they have | | |
| | stopped work on the LC building, which is a critical path item. | | |
| | Variations $-\frac{Not}{R}$ working with IPM. | | |
| 4.5 | Creating Change Events progressively. These then require VSBA approval. | Not Relevant | Ongoing |
| | Priority variation is to be added to contract. | | |
| 5.0 | Architectural | | |

| 5.7 | Uploaded landscaping design to Aconex. For review. Drawings updated and sent through. Trampoline design is there. Sent via mail. ^{Not} to check drawings. Bowden to provide a budget estimate for consideration. If budget is too high, an alternate to paving will be sought. 20/APR/2023: Under review by | Not Relevant | 04/MAY |
|---------------|--|--------------|-----------|
| | Door hardware schedule Relevant currently reviewing. To be uploaded to Document Register. May need to go to surveyor. Requested sample of veneer finish. With Building Surveyor – no issues. | | 04/MAY |
| 5.9 | Heating and Cooling of gym, basketball ring and climbing wall designs to be finalised. Finalising the basketball ring quote. Provide dampal detail for basketball ring to Bowden. Climbing wall is a standalone structure and in discussion with school and VSBA. Heating and cooling solution in discussion with VSBA. Evaporative cooling may be cost prohibitive. Bowden to provide budget estimate for consideration. Removed from Bowden's scope. | | Completed |
| 5 .1 0 | Gym vinyl floor line marking colouring to be finalised between school and R^{Not}_{R} | | 04/MAY |
| 5.11 | Amended ramp design and Building Surveyor approval. To be addressed. | | 04/MAY |
| 5.12 | Gym flooring sample not yet received. To be checked if in post box. Markings can be changed. | | 04/MAY |
| 6.0 | Structural | | |
| 6.2 | Not Relevant to review drawings relating to paths. Identify the gaps and send comments. Team will then meet. Not Relevant to organise Engineers to specify and inspect proof rolling. Refer to Item 5.9. Need to be shown compaction rate. Engineer to provide specification. | | 04/MAY |
| 7.0 | Services | | 1 |

| | Sub-station upgrade by Powercor scheduled for the 09/JAN. Nominal date for power shutdown of site on the 09/DEC to 13/DEC. School to prepare for scheduled outage. Refer to Powercor email dated 18/NOV. | | |
|-----|--|-----------------|--------|
| 7.1 | Powercor – Came to site 11/JAN but were unable to perform connection while live due to age of infrastructure. To be rescheduled. New date 11/APR proposed to Powercor. Works duration is 5 hrs. Planning required for food cold storage as date approaches. Cooking program requires generator. Bowden to provide temporary power to fridges when required. | Not Relevant | ТВА |
| | Sewer pump controller location to be determined. | | 1 |
| 7.2 | Sewer pump to be on TH external wall, ~2m from floor, lockable cage with external light indicator, reset button and call out function to Not Relevant phone + 1 extra person Relevant to advise). Main sewer pump controller to to advise). Main sewer pump controller to advise on south wall of MT building (if possible). Not Relevant to add to drawings. Ongoing. to specify controller with call-out. | | 04/MAY |
| 7.3 | AV system, Not to organise meeting with Not Relevant to organise meeting with Not Relevant ev40:30 am Friday. Purpose is to mark-up layout with power and data. Heights to be specified. Meeting held, specs provided, Sent to Engineer for approval. Bowden rough-in and points only. Supply and install of the AV equipment and anything else is not in scope. | | 04/MAY |
| 8.0 | to look at RFI associated with outlet heights. Other | - | |
| 8.1 | Sheds and relocatables - schedule meeting to discuss scope omission. Bowden progress on sheds. Power is part of Bowden scope. School expected sheds to be relocated. School expected sheds to be relocated. to determine at what point the sheds were de-scoped. | | 04/MAY |
| 8.2 | Bowden to appoint PM.To be discussed offline. | N/A | N/A |
| 8.3 | Observed Issues on Site: Language onsite to be dialled down. No vaping onsite. Parking in allocated spaced only. | Not Relevant | 21/APR |

| 8.7 | • | Access control to MT Building allowing alarm disarm only MT Building. | Not Relevant | ТВА |
|-----|---|---|--------------|--------|
| 8.8 | • | Gate size discrepancy to opening Retore to respond. School prefers to use existing gate. Also review perimeter fencing. | | TBA |
| 8.9 | • | Provide IT contact to | | 04/MAY |



Meeting Details

Meeting: Site Meeting 22 – VBSA – Barwon Valley School – Stage 2 Date: 04/MAY/2023 Not Relevant Attendees: (Chair and Minute Taker) Not Relevant Not Relevant School Not Relevant FMSA Not Relevant Bowden Not Relevant **Apologies:** - FMSA - Bowden

Bowden

Minutes

Not Relevant

| ltem | Task/Note | Due | Ву |
|------|--|-----------------|--------|
| | Acknowledgement to traditional landowners, elders past, preser | nt and future | 2. |
| 1.0 | Health, Safety and Environment | | |
| 1.1 | Incidents and Near Misses: Near miss - Truck backed into pipe - No damage or injury. 20/APR/2023 - SWMS - The 2 requested SWMS from Bowden were of poor quality - incomplete fields, contradictory information and/or illegible. Bowden are to review all SWMS and make corrections. | Not Relevant | 04/MAY |
| 2.0 | Site Progress | | |
| 2.1 | Bowden Project Manager's Report for previous 2 weeks: Cladding to MT, MT rough-in mechanical, security cables, windows completed. LC - Steel erection 50 %. TH - Slab Prep commenced. PG - Brickwork commenced and electrical rough-in completed. Windows completed. | N/A | N/A |

3.0 Schedule

| | Completion Date | | | | | |
|----------------------|-----------------|--------------------|----------|-----------|--|--|
| Milestone | Original | DEC/22 Schedule | Forecast | Actual | | |
| Site Establishment | 07/FEB/22 | 16/MAR/22 | N/A | 16/MAR/22 | | |
| Learning Centre - PC | 20/SEP/22 | 30/NOV/22 | | | | |
| Therapy Hub - PC | 14/SEP/22 | 25/NOV/22 | | | | |
| Materials Tech PC | 24/JUN/22 | 08/SEP/22 | | | | |
| PA Building – PC | 13/DEC/22 | 07/MAR/23 | | | | |
| Gym - PC | 22/MAR/23 | 19/JUN/23 | | | | |

Project Manager/Superintendent unable to assess EOT's or track project without current and up to date Construction and Procurement Schedules from Bowden.

10/MAR/2023

3.1

- LC slab has not been poured due to Bowden refusing to follow instruction from the Superintendent to pour. Bowden stated that they will not continue on with the works, which is regarded as an illegal work stoppage and non-compliance to the Contract.
- Bowden are instructed to pour the LC slab as per the current Design documents. Also previously instructed as per Aconex mail BowdenCo-GCOR-000004 on the 03/FEB/2023.
- No useable schedule provided by Bowden. Bowden refuse to provide a functional Construction Schedule and Procurement Schedule. Legitimate reasons for this failure are not being shared with the Project Team or Not Relevant
- Not Relevant fabricated that a full and current schedule is available in Aconex, however, no such schedule exists upon checking. The last being issued in mid-December 2022, which is outdated. No replacement has been issued by Bowden.
- Alleged without basis and fabricated that the Superintendent has provided no formal instruction as to whether concrete should be poured. This was refuted shortly after by the presentation of the Superintendent's Instruction (Ref: BowdenCo-GCOR-000004) on the 03/FEB/2023 in Aconex.

20/APR/2023

• Bowden are unable to explain why the LC slab has been poured ~1 month late. Bowden indicated that a Notice of Dispute has been in progress.

| | Architectural | | |
|-------------|--|-----------------------|------------|
| | Loaded into contract – Now with VSBA. | | |
| | • Priority variation is to be added to contract. | | |
| 4. 5 | VSBA approval. | Completed | Ongoing |
| | Creating Change Events progressively. These then require | | |
| | Variations - Not working with IPM: | | |
| | 04/MAY/2023 – No change since last meeting. | | |
| | have stopped work on the LC building, which is a critical path item. | | |
| | • 09/MAR/2023 – ^{Not Relevant} of Bowden has stated that they | | |
| 4.1 | Bowden must continue construction works until instructed otherwise. | N/A | Ongoing |
| | meeting with VSBA. | | |
| | Bowden have sent response to VSBA Legal. Seeking a further | | |
| | Notices of Dispute – Response was issued by VSBA Legal to Bowden. | | |
| 4.0 | Contractual | | |
| | • 20/MAR/2023 – Bowden ^{Not Relevant} was removed from pro- Superintendent under contract Clause 26.1. Refer to Aconex ref: | | 00024. |
| | reason was given by Bowden, other than citing "efficiency gains", does not offset the need to have a current Construction Schedul | which is irrele e. | |
| | Schedule. 09/MAR/2023 – Bowden were requested to provide a schedule b | | |
| | 24/FEB/2023 – Bowden have ignored requests and/or refused to | provide a Cor | struction |
| 3.2 | 10/FEB/2023 – Bowden have stated that they want the VSBA Lega completed. VSBA and Superintendent have requested the PC dat without unapproved EOT's. | | |
| | • 10/MAR/2023 (via Aconex). | | |
| | • 27/FEB/2023 (via Aconex and email). | | |
| | • 03/FEB/2023 (via Aconex). | | |
| | • 24/JAN/2023 (via email). | | |
| | • 13/JAN/2023 (via email). | | |
| | Superintendent's Notes: Bowden have failed to supply an up-to-date and useable Constructio requests on the following occasions: | n Schedule af | ter formal |

| 6.0 | Structural | | |
|------|---|-----------------|--------|
| 5.12 | changed.Samples to be provided. | Relevant | 18/MAY |
| | Gym Flooring Sample:Not yet received. To be checked if in post box. Markings can be | Not Relevant | |
| | • Ramp redesign has been issued. Bowden have received. | | 222 |
| 5.11 | Amended ramp design and Building Surveyor approval:To be addressed. | Completed | 04/MAY |
| 5.10 | Gym Vinyl Floor: line marking colouring to be finalised between school and Relevant Revision issued Not Revision issued Not Revision issued Not Revision issued Relevant | | 18/MAY |
| 5.8 | Door hardware schedule: To be uploaded to Document Register. May need to go to surveyor. Requested sample of veneer finish. With Building Surveyor - no issues. Not elsevant to issue to Bowden. to discuss locks requirements with school. Locks have been removed from classrooms. Schedule to be revised. | | 12/MAY |
| 5.7 | Uploaded landscaping design to Aconex: Drawings updated and sent through. Trampoline design is there. Sent via mail.^{Not} to check drawings. Bowden to provide a budget estimate for consideration. If budget is too high, an alternate to paving will be sought. 20/APR/2023 - Under review by^{Not}_{elevant} 04/MAY/2023 - ^{Not}_{el} to organise meeting to discuss whether budget can accommodate landscaping according to current scope by 12/MAY. | Not Relevant | 18/MAY |

| | Paving Compaction: | | |
|-----|--|-----------------|--------|
| 6.2 | Paving Compaction: Not Relevant o review drawings relating to paths. Identify the gaps and send comments. Team will then meet. Not Relevant to organise Engineers to specify and inspect proof rolling. Refer to Item 5.9. Need to be shown compaction rate. Engineer to provide specification. 04/MAY/2023 - Bowden to review provided information. | Not Relevant | 18/MAY |
| 7.0 | Services | | |
| | Sub-Station Upgrade by Powercor: Scheduled for the 09/JAN. Nominal date for power shutdown of site on the 09/DEC to 13/DEC. School to prepare for scheduled outage. | | |
| 7.1 | Refer to Powercor email dated 18/NOV. Powercor - Came to site 11/JAN but were unable to perform connection while live due to age of infrastructure. To be rescheduled. New date 11/APR proposed to Powercor. Works duration is 5 hrs. | Not Relevant | 18/MAY |
| | Planning required for food cold storage as date approaches. Cooking program requires generator. Bowden to provide temporary power to fridges when required. 04/MAY/2023 – Surge caused minor damage to auto door – VSBA to re-imburse school[№] to cancel Credit Variation in Aconex. Work is otherwise completed. | | |
| 7.2 | Sewer pump controller location to be determined: Sewer pump to be on TH external wall, ~2m from floor, lockable cage with external light indicator, reset button and call out function to ^{Not} phone + 1 extra person ^{Not} to advise). Main sewer pump controller to be on south wall of MT building (if possible). Melevant to add to drawings. Ongoing. to specify controller with call-out. 04/MAY/2023 - Ongoing. ^{Not} elevant building. ^{Not} elevant building. | Not Relevant | 18/MAY |

| | AV System Specifications: | | |
|-----|--|--------------|--------|
| 7.3 | Not elevant to follow-up with Not Relevant and to organise meeting with Not Relevant at 10:30 am Friday. Purpose is to mark-up layout with power and data. Heights to be specified. Meeting held, specs provided Relevant sent to Engineer for approval. Bowden rough-in and points only. Supply and install of the AV equipment and anything else is not in scope. Not to look at RFI associated with outlet heights. O4/MAY/2023 - Heights have been specified. Future provision for motorised basketball rings – cables coiled up in wall cavity. | Completed | 04/MAY |
| 8.0 | Other | | |
| 8.1 | Schedule meeting to discuss scope omission, Bowden progress on sheds? Power is part of Bowden scope. School expected sheds to be relocated. Not to determine at what point the sheds were de-scoped. • O4/MAY/2023 - Not Relevant 04/MAY/2023 - Not to scope-up shed relocation Not Relevant to mark-up layout of prophesed shed location and send to Relevant evant | Not Relevant | 18/MAY |
| 8.2 | Bowden to appoint PM: To be discussed offline. Discussed on 20/APR/2023 online. Outcome: Not Relevant remains removed from the project. 04/MAY/2023 – New PM not yet appointed. | | 01/APR |
| 8.3 | Observed Issues on Site: Language onsite to be dialled down. No vaping onsite. Parking in allocated spaced only. | Completed | 21/APR |
| 8.7 | Access control to MT Building allowing alarm disarm only MT Building: • New cable has been laid. | Completed | N/A |

| | Gate Size Discrepancy: | | |
|------|---|-----------------|---------|
| 8.8 | Gate size discrepancy to opening.^{Not} prefers to use existing gate. Also review perimeter fencing. DC has issued a plan to school and received approval. To be issued to Bowden to implement. Sloping land to be taken into account. Look at levels. | Not Relevant | 18/MAY |
| 8.9 | IT Review: Provide IT contact to^{Not Relevant} New ethernet IMTD cabinet required. | Completed | 04/MAY |
| 8.10 | Gym North Wall: Consider including fire rated walls on Gym north wall. Future provision for STEM Hub. Designers to advise. | Not Relevant | 18/MAY |
| 8.11 | Shipping Containers: Container purchased and currently hiring containers for furniture storage. Currently onsite. Option to purchase second container. Can be taken out of furniture budget but need to determine what the scope is and the budget of the grant. Does it include hoists? Prefer not to hire. Invoice for purchased container to be sent to VSBA for payment. | | 18/MAY |
| 8.12 | Winch for Climbing Wall: Requires power. Retail to discuss with Look for off-the - shelf unit. Bowderanto follow manufacturer's installation instructions. | | 18/MAY |
| 8.13 | Noise: School to be notified of noisy activity. Notify school of movement through alarmed doorways. | | Ongoing |



Meeting Details

| Meeting: | Site Meeting 23 – VBSA – Barwon V | Valley School – Stage 2 |
|------------|--|-------------------------|
| Date: | 01/JUN/2023 | |
| Attendees: | Not Relevant Not Relevant | Chair and Minute Taker) |
| | Not Relevant School | |
| Apologies: | Not Relevant - Bowden - FMSA - Bowden Bowden | |
| | Not Relevant | |

| ltem | Task/Note | Ву | Due | |
|------|--|------------------|-----|--|
| | Acknowledgement to traditional landowners, elders past, pres | sent and future. | | |
| 1.0 | Health, Safety and Environment | | | |
| 1.1 | Incidents and Near Misses: Unable to verify – Bowden did not attend meeting. | N/A | N/A | |
| 2.0 | Site Progress | | | |
| 2.1 | Bowden Project Manager's Report for previous 2 weeks: Unable to verify – Bowden did not attend meeting. | N/A | N/A | |
| 3.0 | Schedule | | | |

| | | | Comple | tion Date | |
|----------------|--|--|---|--|--|
| | Milestone | Original | DEC/22 Schedule | Forecast | Actual |
| S | ite <mark>Establishment</mark> | 07/FEB/22 | 16/MAR/22 | N/A | 16/MAR/22 |
| Le | earning Centre - PC | 20/SEP/22 | 30/NOV/22 | | |
| - | Therapy Hub - PC | 14/SEP/22 | 25/NOV/22 | | |
| N | laterials Tech PC | 24/JUN/22 | 08/SEP/22 | | |
| | PA Building – PC | 13/DEC/22 | 07/MAR/23 | | |
| | Gym - PC | 22/MAR/23 | 19/JUN/23 | | |
| up | Superintendent to which is regarded | n and Procureme een poured due p pour. Bowden as an illegal wo | ent Schedules from to Bowden refusin stated that they wi rk stoppage and no | n Bowden. g to follow instruc Il not continue on on-compliance to | ction from the with the works the Contract. |
| up | to date Construction MAR/2023 LC slab has not be Superintendent to which is regarded | n and Procureme een poured due p pour. Bowden as an illegal wo | ent Schedules from to Bowden refusin stated that they wi | n Bowden. g to follow instruc Il not continue on on-compliance to | ction from the with the works the Contract. |
| up | to date Construction MAR/2023 LC slab has not be Superintendent to which is regarded Bowden are instru- previously instruct No useable sched Construction Sche | een poured due o pour. Bowden as an illegal wo ucted to pour the ted as per Acone lule provided by | ent Schedules from to Bowden refusin stated that they wi rk stoppage and no e LC slab as per the ex mail BowdenCo Bowden. Bowden rement Sche <u>dule. I</u> | n Bowden. g to follow instruct Il not continue on on-compliance to e current Design of -GCOR-000004 or refuse to provide Legitimate reason | ction from the h with the works the Contract. documents. Also h the 03/FEB/202 a functional |
| up 10/ • | to date Construction MAR/2023 LC slab has not be Superintendent to which is regarded Bowden are instruc- previously instruction No useable sched Construction Sche are not being sha | een poured due o pour. Bowden as an illegal wo ucted to pour the ted as per Acone lule provided by edule and Procu red with the Pro | ent Schedules from to Bowden refusin stated that they wi rk stoppage and no e LC slab as per the ex mail BowdenCo Bowden. Bowden rement Schedule. I ject Team or ^{Not Releva} | n Bowden. g to follow instruct Il not continue on on-compliance to e current Design of -GCOR-000004 or refuse to provide -egitimate reason | ction from the n with the works the Contract. documents. Also n the 03/FEB/20 a functional ns for this failure |
| up 10/ • | to date Construction MAR/2023 LC slab has not be Superintendent to which is regarded Bowden are instru- previously instruct No useable sched Construction Sche are not being sha | een poured due o pour. Bowden as an illegal wo ted as per Acone ulle provided by edule and Procu red with the Pro | ent Schedules from to Bowden refusin stated that they wi rk stoppage and no e LC slab as per the ex mail BowdenCo Bowden. Bowden rement Schedule. I ject Team or ^{Not Releva} abricated that a ful | n Bowden. g to follow instruct Il not continue on on-compliance to e current Design of -GCOR-000004 or refuse to provide legitimate reason | ction from the n with the works the Contract. documents. Also n the 03/FEB/20 a functional ns for this failure edule is availabl |
| up 10/ • | to date Construction MAR/2023 LC slab has not be Superintendent to which is regarded Bowden are instru- previously instruct No useable sched Construction Sche are not being sha Not Relevant Aconex, however, | een poured due o pour. Bowden a l as an illegal wo ucted to pour the ted as per Acone lule provided by edule and Procu red with the Pro | ent Schedules from to Bowden refusin stated that they wi rk stoppage and no e LC slab as per the ex mail BowdenCo Bowden. Bowden rement Schedule. I ject Team or ^{Not Releva} | g to follow instruct Il not continue on on-compliance to current Design of -GCOR-000004 or refuse to provide <u>egitimate</u> reason ant I and current scho cking. The last bei | ction from the n with the works the Contract. documents. Also n the 03/FEB/202 a functional ns for this failure edule is availabl ing issued in mi |
| up 10/ • | to date Construction MAR/2023 LC slab has not be Superintendent to which is regarded Bowden are instru- previously instruct No useable sched Construction Sche are not being sha Not Relevant Aconex, however, | een poured due o pour. Bowden s l as an illegal wo ucted to pour the ted as per Acone lule provided by edule and Procu red with the Pro fa no such schedu which is outdated | ent Schedules from to Bowden refusin stated that they wi rk stoppage and no e LC slab as per the ex mail BowdenCo Bowden. Bowden rement Schedule. I ject Team or ^{Not Releva} abricated that a ful le exists upon cheo | g to follow instruct Il not continue on on-compliance to current Design of -GCOR-000004 or refuse to provide egitimate reason ant I and current scho cking. The last bei has been issued | ction from the n with the works the Contract. documents. Also n the 03/FEB/20 a functional as for this failure edule is availab ing issued in mi by Bowden. |
| up 10/ • | to date Construction MAR/2023 LC slab has not be Superintendent to which is regarded Bowden are instru- previously instruct No useable sched Construction Sche are not being sha Not Relevant Aconex, however, December 2022, w Not Relevant Superintendent h | een poured due o pour. Bowden as an illegal wor ucted to pour the ted as per Acone lule provided by edule and Procu red with the Pro fa no such schedu which is outdated as provided no f | ent Schedules from to Bowden refusin stated that they wi rk stoppage and no e LC slab as per the ex mail BowdenCo Bowden. Bowden rement Schedule. I ject Team or ^{Not Relevin} abricated that a ful le exists upon cheo d. No replacement | g to follow instruct Il not continue on on-compliance to current Design of -GCOR-000004 or refuse to provide egitimate reason ant I and current scho cking. The last bei has been issued is and fabricated as to whether con | ction from the n with the works the Contract. documents. Also n the 03/FEB/202 a functional as for this failure edule is availabl ing issued in mi by Bowden. that the acrete should be |

• Bowden are unable to explain why the LC slab has been poured ~1 month late. Bowden indicated that a Notice of Dispute has been in progress.

01/JUN/2023

• Bowden have not provided a useable schedule or PC dates since DEC/2023.

| | Superintendent's Notes: Bowden have failed to supply an up-to-date and useable Construction requests on the following occasions: | n Schedule af | ter formal | | |
|-----|--|-----------------|------------|--|--|
| | • 13/JAN/2023 (via email). | | | | |
| | • 24/JAN/2023 (via email). | | | | |
| | • 03/FEB/2023 (via Aconex). | | | | |
| | • 27/FEB/2023 (via Aconex and email). | | | | |
| | • 10/MAR/2023 (via Aconex). | | | | |
| | 10/FEB/2023 – Bowden have stated that they want the VSBA Lega completed. VSBA and Superintendent have requested the PC dat without unapproved EOT's. | • | | | |
| 3.2 | 24/FEB/2023 – Bowden have ignored requests and/or refused to provide a Construction Schedule. | | | | |
| | 09/MAR/2023 – Bowden were requested to provide a schedule b reason was given by Bowden, other than citing "efficiency gains", does not offset the need to have a current Construction Schedule | which is irrele | | | |
| | • 20/MAR/2023 – Bowden ^{Not Relevant} was removed from project by the Superintendent under contract Clause 26.1. Refer to Aconex ref: L & R-STINS-000024. | | | | |
| | 01/JUN/2023 – Bowden did not attend the site meeting and offered no reasonable explanation as to why. | | | | |
| | Bowden attempted to evict the Designer and Superintendent fro Bowden have escalated from unco-operative to openly hostile to There is concern around the safety and security of team member | ward team m | embers. | | |
| 4.0 | Contractual | | | | |
| | Notices of Dispute – Response was issued by VSBA Legal to Bowden | | | | |
| | • Bowden have sent response to VSBA Legal. Seeking a further meeting with VSBA. | | | | |
| 4.1 | Bowden must continue construction works until instructed otherwise. | N/A | Ongoing | | |
| | 09/MAR/2023 – Not Relevant of Bowden has stated that they have stopped work on the LC building, which is a critical path item. | | | | |
| | • 04/MAY/2023 – No change since last meeting. | | | | |
| 5.0 | Architectural | | | | |

| 5.10 |
|------|
| 5.10 |
| |
| 5.8 |
| 5.7 |

| 6.2 | Paving Compaction: Not Relevant to review drawings relating to paths. Identify the gaps and send comments. Team will then meet. Not Refer to organise Engineers to specify and inspect proof rolling. Refer to Item 5.9. Need to be shown compaction rate. Engineer to provide specification. 04/MAY/2023 - Bowden to review provided information. 01/JUN/2023 - Engineering design has been completed. With Bowden. | Not Relevant | 18/MAY |
|-----|--|-----------------|--------|
| 7.0 | Services | | |
| 7.1 | Sub-Station Upgrade by Powercor: Scheduled for the 09/JAN. Nominal date for power shutdown of site on the 09/DEC to 13/DEC. School to prepare for scheduled outage. Refer to Powercor email dated 18/NOV. Powercor - Came to site 11/JAN but were unable to perform connection while live due to age of infrastructure. To be rescheduled. New date 11/APR proposed to Powercor. Works duration is 5 hrs. Planning required for food cold storage as date approaches. Cooking program requires generator. Bowden to provide temporary power to fridges when required. 04/MAY/2023 - Surge caused minor damage to auto door - VSBA to re-imburse school. Refer to cancel Credit Variation in Aconex. Work is otherwise completed. 01/JUN/2023 - Invoice yet to be paid. School will resend invoices. | Not Relevant | 18/MAY |

| 7.2 | Sewer pump controller location to be determined: Sewer pump to be on TH external wall, ~2m from floor, lockable cage with external light indicator, reset button and call out function to Relevant phone + 1 extra person Rot to advise). Main sewer pump controller to be on south wall of MT building (if possible). Not to add to drawings. Ongoing. to specify controller with call-out. 04/MAY/2023 - Ongoing Relevant to specify position and provide callout details. 01/JUN/2023 - Confirm controller callout. | Not Relevant | 18/MAY |
|-----|--|-----------------|--------|
| 8.0 | Other | | |
| 8.1 | Sheds and Relocatables: Schedule meeting to discuss scope omission. Bowden progress on sheds? Power is part of Bowden scope. School expected sheds to be relocated. School expected sheds to be relocated. Not to determine at what point the sheds were de-scoped. O4/MAY/2023 Relevant to scope-up shed relocation Not Relevant to mark-up layout of proposed shed location and send to Relevant to mark-up layout of proposed shed location and send to Relevant to mark-up layout of proposed shed location and send to Relevant to scope as it appears in drawings. Not to source quotes to move sheds. | Not Relevant | 18/MAY |
| 8.2 | Bowden to appoint PM: To be discussed offline. Discussed on 20/APR/2023 online. Outcome: nemains removed from the project. 04/MAY/2023 – New PM not yet appointed. | | 01/APR |

| Gate Size Discrepancy: | | |
|--|---|--------------------------------------|
| Gate size discrepancy to opening.^{Not} prefers to use existing gate. Also review perimeter fencing. ^{Not} has issued a plan to school and received approval. To be issued to Bowden to implement. Sloping land to be taken into account. Look at levels. 01/JUN/2023: ^{Not} evaluation of the second second | Not Relevant | 18/MAY |
| | | |
| Consider including fire rated walls on Gym north wall. Future provision for STEM Hub. Designers to advise. | Completed | 18/MAY |
| • 01/JUN/2023 - Completed. | | |
| Shipping Containers: | | |
| Container purchased and currently hiring containers for furniture storage. Currently onsite. Option to purchase second container. | Not Relevant | |
| Can be taken out of furniture budget but need to determine what the scope is and the budget of the grant. Does it include hoists? | | 18/MAY |
| • Prefer not to hire. Invoice for purchased container to be sent to VSBA for payment. | | |
| Winch for Climbing Wall: | | |
| Requires power entry to discuss with shelf unit. Bowden to follow manufacturer's installation instructions. | | 18/MAY |
| • 01/JUN/2023: | | |
| Uses pulley system. Not powered. | | |
| Noise: | | |
| School to be notified of noisy activity. Notify school of movement through alarmed doorways. 01/IUN/2023 - Noise has improved. | | Ongoing |
| | | ТВА |
| | Issued to Bowden to implement. Sloping land to be taken into account. Look at levels. 01/JUN/2023: to add auto gate and fencing to designs. Match fence with existing. Gym North Wall: Consider including fire rated walls on Gym north wall. Future provision for STEM Hub. Designers to advise. 01/JUN/2023 - Completed. Shipping Containers: Container purchased and currently hiring containers for furniture storage. Currently onsite. Option to purchase second container. Can be taken out of furniture budget but need to determine what the scope is and the budget of the grant. Does it include hoists? Prefer not to hire. Invoice for purchased container to be sent to VSBA for payment. Winch for Climbing Wall: Requires power for to follow manufacturer's installation instructions. 01/JUN/2023: Uses pulley system. Not powered. Noise: School to be notified of noisy activity. Notify school of movement through alarmed doorways. 01/JUN/2023 - Noise has improved. | ************************************ |



Meeting Details

Meeting: Site Meeting 24 – VBSA – Barwon Valley School – Stage 2 Date: 13/JUL/2023 Not Relevant Attendees: (Chair and Minute Taker) Not Relevant Not Relevant Foreground Not Relevant Foreground Bowden Bowden Not Relevant **Apologies:** - Foreground Bowden Not Relevant - School

| ltem | Task/Note | Ву | Due |
|------|--|---------------|-----|
| | Acknowledgement to traditional landowners, elders past, present | t and future. | |
| 1.0 | Health, Safety and Environment | | |
| 1.1 | Incidents and Near Misses: Nil. | N/A | N/A |
| 2.0 | Site Progress | | |
| 2.1 | Bowden Project Manager's Report for previous 2 weeks: MT – Vinyl flooring installed. Joinery is installed. LC – Plumbing rough-in completed. Mechanical and electrical in progress. External brickwork completed. Roof and gutters 90%. TH – Structural steel completed. Roof and frame in progress. PG – Ready for joinery, currently painting. Concrete prepped. | N/A | N/A |
| 3.0 | Schedule | | |

| Milestone Site Establishm Learning Centre Therapy Hub – Materials Tech. PA Building – F Gym – PC Project Manager/S up to date Constru | - PC 20/SEP/22 PC 14/SEP/22 - PC 24/JUN/22 | DEC/22 Schedule 16/MAR/22 30/NOV/22 25/NOV/22 08/SEP/22 07/MAR/23 | Forecast N/A | Actual 16/MAR/2 |
|---|---|--|---|---|
| Learning Centre Therapy Hub – Materials Tech. – PA Building – F Gym – PC Project Manager/S | - PC 20/SEP/22 PC 14/SEP/22 - PC 24/JUN/22 PC 13/DEC/22 | 30/NOV/22 25/NOV/22 08/SEP/22 | N/A | 16/MAR/2 |
| Therapy Hub – Materials Tech. – PA Building – F Gym – PC Project Manager/S | PC 14/SEP/22 - PC 24/JUN/22 PC 13/DEC/22 | 25/NOV/22 08/SEP/22 | | |
| Materials Tech. PA Building – F Gym – PC Project Manager/S | - PC 24/JUN/22 PC 13/DEC/22 | 08/SEP/22 | | |
| PA Building – F Gym – PC Project Manager/S | PC 13/DEC/22 | | | |
| Gym – PC Project Manager/S | | 07/MAR/23 | | |
| Project Manager/S | 22/MAR/23 | | | |
| | I | 19/JUN/23 | | |
| No useable s Construction are not being Not Relevant Aconex, how December 20 Not Relevant Superintende poured. This | ever, no such schedu 022, which is outdated | Bowden. Bowden rement Schedule. I ject Team or ^{Not Releva} abricated that a ful le exists upon cheo d. No replacement lleged without bas formal instruction a after by the presen 2-000004) on the 03 | refuse to provide egitimate reason I and current sch cking. The last be has been issued is and fabricated as to whether con tation of the Supe | a functional as for this failur edule is availat ing issued in m by Bowden. that the acrete should b erintendent's |

| | Superintendent's Notes: Bowden have failed to supply an up-to-date and useable Construction requests on the following occasions: | n Schedule af | ter formal | | |
|-----|--|----------------|------------|--|--|
| | • 13/JAN/2023 (via email). | | | | |
| | • 24/JAN/2023 (via email). | | | | |
| | • 03/FEB/2023 (via Aconex). | | | | |
| | • 27/FEB/2023 (via Aconex and email). | | | | |
| | • 10/MAR/2023 (via Aconex). | | | | |
| | 10/FEB/2023 – Bowden have stated that they want the VSBA Lega completed. VSBA and Superintendent have requested the PC dat without unapproved EOT's. | | | | |
| 3.2 | • 24/FEB/2023 – Bowden have ignored requests and/or refused to Schedule. | provide a Coi | nstruction | | |
| | 09/MAR/2023 – Bowden were requested to provide a schedule b reason was given by Bowden, other than citing "efficiency gains", does not offset the need to have a current Construction Schedule | which is irrel | | | |
| | • 20/MAR/2023 – Bowden ^{Not Relevant} was removed from project by the Superintendent under contract Clause 26.1. Refer to Aconex ref: L & R-STINS-000024. | | | | |
| | 01/JUN/2023 – Bowden did not attend the site meeting and offered no reasonable explanation as to why. | | | | |
| | Bowden attempted to evict the Designer and Superintendent fro Bowden have escalated from unco-operative to openly hostile to There is concern around the safety and security of team member | ward team m | embers. | | |
| 4.0 | Contractual | | | | |
| | Notices of Dispute: | | | | |
| | Response was issued by VSBA Legal to Bowden. | | | | |
| | • Bowden have sent response to VSBA Legal. Seeking a further meeting with VSBA. | | | | |
| | Bowden must continue construction works until instructed otherwise. | | | | |
| 4.1 | 09/MAR/2023 – Not Relevant of Bowden has stated that they have stopped work on the LC building, which is a critical path item. | N/A | Ongoing | | |
| | • 04/MAY/2023 – No change since last meeting. | | | | |
| | | | | | |
| | 15/JUN/2023 – Additional funds were requested. | | | | |
| | 15/JUN/2023 – Additional funds were requested. 13/JUL/2023 – Notices of Disputes response has been issued to Bowden and in discussion with stakeholders. | | | | |

| Drawings updated and sent through. Trampoline design is there. Sent via mail. ^{bitcomen} to check drawings. Bowden to provide a budget estimate for consideration. If budget is too high, an alternate to paving will be sought. 20/APR/2023 - Under review by ^{bitcomen} of dr/MAY/2023 - ^{bitcomen} to organise meeting to discuss whether budget can accommodate landscaping according to current scope by 12/MAY. 01/JUN/2023 - ^{bitcomenn} to determine budget cap and then we can develop scope accordingly. 20/JUN/2023 - ^{bitcomenn} to check progress with ^{bitcomennennennennennennennennennennennennenn} | | Uploaded landscaping design to Aconex: | | |
|---|------|--|--------------|--------|
| Not architectural and in Aconex. Not architectural and in Aconex. Not current design drawings. Requires to be checked. Not to organise meeting with designers. Fencing height differences and compliance to be reviewed for egress. Gym Vinyl Floor: Line marking colouring to be finalised between school and Not evant Revision issued Not to provide sample. Blue and white. Revision issued Not to provide sample. Blue and white. 15/JUN/2023 - Not yet received from supplier. 13/JUL/2023 - Sample not yet received from supplier. | 5.7 | Drawings updated and sent through. Trampoline design is there. Sent via mail.^{Not} Bowden to provide a budget estimate for consideration. If budget is too high, an alternate to paving will be sought. 20/APR/2023 - Under review by^{Not}_{elevant} 04/MAY/2023 - ^{Not} to organise meeting to discuss whether budget can accommodate landscaping according to current scope by 12/MAY. 01/JUN/2023 - ^{Not}_{elevant} to determine budget cap and then we can develop scope accordingly. 20/JUN/2023 - ^{Not} to check progress with ^{Not Relevant} to follow-up with ^{Not Relevant} to follow-up on the hot water services and | Not Relevant | TBA |
| Gym Vinyl Floor: • Line marking colouring to be finalised between school and Relevant • Revision issued Relevant • Revision issued Relevant • O1/JUN/2023 - Waiting for supplier to send the samples. Expected around mid-June. • 15/JUN/2023 - Not yet received from supplier. • 13/JUL/2023 - Sample not yet received from supplier. | | other items in Aconex.^{Not} to co-ordinate with ^{Not} evant Relevant queried the type of landscape drawings. Drawings are architectural and in Aconex. Rot elevant queried if any discrepancies between Bowden pricing and current design drawings. Requires to be checked. ^{Not} to organise meeting with designers. Fencing height differences and compliance to be reviewed for | | |
| Line marking colouring to be finalised between school and Rot evant Revision issued Rot evant 01/JUN/2023 - Waiting for supplier to send the samples. Expected around mid-June. 15/JUN/2023 - Not yet received from supplier. 13/JUL/2023 - Sample not yet received from supplier. | | | | |
| 13/JUL/2023 – Sample not yet received from supplier. | 5.10 | Line marking colouring to be finalised between school and Revision issued Revisio | R | 27/JUL |
| | | | | |
| | 6.0 | Structural | | |

| - 1 | • 13/JUL/2023 – Payment TBC by school. | | |
|-----|---|-----------------|--------|
| | • 15/JUN/2023 – Invoices yet to be paid. | | |
| | • 01/JUN/2023 - Invoice yet to be paid. School will resend invoices. | | |
| | 04/MAY/2023 – Surge caused minor damage to auto door – VSBA to re-imburse school. Relation to cancel Credit Variation in Aconex. Work is otherwise completed. | | |
| | Cooking program requires generator. Bowden to provide temporary power to fridges when required. | | |
| | Planning required for food cold storage as date approaches. Cooking program requires generator. Bowden to provide | | |
| 7.1 | hrs. | Not Relevant | 27/JUL |
| | New date 11/APR proposed to Powercor. Works duration is 5 | | |
| | Powercor – Came to site 11/JAN but were unable to perform connection while live due to age of infrastructure. To be rescheduled. | | |
| | Refer to Powercor email dated 18/NOV. | | |
| | School to prepare for scheduled outage. | | |
| | Scheduled for the 09/JAN. Nominal date for power shutdown of site on the 09/DEC to 13/DEC. | | |
| | Sub-Station Upgrade by Powercor: | | - |
| 7.0 | Services | _ | |
| | 13/JUL/2023 – PG completed. LC in progress – waiting for CBR testing. | ÷ | |
| | • 15/JUN/2023 – No concerns from Bowden. | | |
| | • 01/JUN/2023 – Engineering design has been completed. With Bowden. | | |
| | • 04/MAY/2023 - Bowden to review provided information. | | |
| 6.2 | Need to be shown compaction rate. Engineer to provide specification. | Not Relevant | TBA |
| | • Refer to Item 5.9. | | |
| | ^{Not Relevant} to organise Engineers to specify and inspect proof rolling. | | |
| | • Not Relevant to review drawings relating to paths. Identify the gaps and send comments. Team will then meet. | | |
| | Paving Compaction: | | |

| · | | | |
|-----|--|---------------------|--------|
| | Sheds and Relocatables: | | |
| | Schedule meeting to discuss scope omission. | | |
| | Bowden progress on sheds? | | |
| | • Power is part of Bowden scope. | | |
| | • School expected sheds to be relocated. | | |
| | • Not Relevant to determine at what point the sheds were de-scoped. | | |
| 8.1 | • 04/MAY/2023 Rot to scope-up shed relocation. Not Relevant to mark- up layout of proposed shed location and send to Relevant | Not R elevant | 27/JUL |
| | 01/JUN/2023 - Bowden have been asked if in their scope. Consensus is that it is within their scope as it appears in drawings. | | |
| | • Reference to move sheds. | | |
| | 15/JUN/2023 – Credit variation for sheds to be inputted and quotes obtained to move. Relation to send any contacts to do work. | | |
| | 13/JUL/2023 – Planned site visit by Not to inspect and meet with contractor Not o send through some contacts. | | |
| | Bowden to appoint PM: | | |
| | • To be discussed offline. | Not Relevant | TBA |
| | Discussed on 20/APR/2023 online. Outcome: Not Relevant remains removed from the project. | | |
| 8.2 | • 04/MAY/2023 – New PM not yet appointed. | | |
| | • 15/MAY/2023 – Relevant still remains as supervisor, unclear as to allocation or intent of role. | | |
| | • 13/JUL/2023 – Pending discussions with Bowden. | | |
| | Gate Size Discrepancy: | | |
| | Gate size discrepancy to opening. Not prefers to use existing gate. Also review perimeter fencing. | | |
| | Not Relevant has issued a plan to school and received approval. To be issued to Bowden to implement. Sloping land to be taken into account. Look at levels. | | |
| 8.8 | • 01/JUN/2023 - Not to add auto gate and fencing to designs. Match fence with existing. | Not Relevant | 27/JUL |
| | 15/JUN/2023 - Not Bence extensions; also include updates to dust extractor enclosure. | | |
| | 13/JUL/2023 – Related to previous item 5.7. Drawings and schedules updated with revisions for entry gate and fence extensions, also include updates to dust extractor enclosure. | | |

| | Shipping Containers: | | |
|------|---|-----------------|--------|
| | Container purchased and currently hiring containers for furniture storage. Currently onsite. Option to purchase second container. | | |
| 8.11 | • Can be taken out of furniture budget but need to determine what the scope is and the budget of the grant. Does it include hoists? | | 27/JUL |
| | • Prefer not to hire. Invoice for purchased container to be sent to VSBA for payment. | | |
| | • 15/JUN/2023 - Payment yet to be made. | | |
| | 13/JUL/2023 – 2 purchased and rented units removed. Payment of invoice TBC by Rot elevant | Not Relevant | |
| 8.14 | • Review RFI lists for any that are holding up the project. | Completed | ТВА |
| | Works Inside Existing Building: | | |
| | Not R queried timing of internal works. | Not Relevant | |
| 8.15 | asked for the impact on the internal works. | | 27/JUL |
| | • to arrange meeting with R to co-ordinate internal works. Also arrange tour. evant | | |
| | TH Hoists: | | |
| 8.16 | Not Relevant following up with hoist installers about retrofitting hoists to existing building without accessing roof frame. | | 27/JUL |
| | Conduit for Optic Fibre: | | |
| 8.17 | • Conduits installed and completion of cable due next school holidays. | Note | Note |
| | Electrical Layout: | Not | |
| 8.18 | Not Belevant Determine alignment between the two. | Relevant | 19/JUL |



Meeting Details

| Meeting: | Barwon Valley S | chool - Site Meeting 25 | |
|------------|-----------------|-------------------------|--------------------------|
| Date: | 28/SEP/2023 | | |
| Attendees: | Not Relevant | | (Chair and Minute Taker) |
| | Not Relevant | | |
| | Not Relevant | - Foreground | |
| | Not Relevant | - Bowden | |
| | | Bowden | |
| | Not Relevant | School | |
| | Not Relevant | Bowden | |
| Apologies: | Not Relevant | Foreground | |

| Item | Task/Note | Ву | Due | | |
|------|---|---------------------------|-----|--|--|
| | Acknowledgement to traditional landowners, elders | past, present and future. | | | |
| 1.0 | Health, Safety and Environment | | | | |
| 1,1 | Incidents and Near Misses:Nil. | N/A | N/A | | |
| 2.0 | Site Progress | | | | |
| 2.1 | LC 90% plastering complete Painting to commence 9/OCT LC joinery starting 2 wks TH 80% plastering complete | N/A | N/A | | |
| 3.0 | Schedule | 4 | | | |

| | Accession of the | Completion Date | | | | |
|-----|--|--------------------------------------|---------------------------------------|----------|--|--|
| | Milestone | Original | 28/9/2023 Schedule | Forecast | Actual | |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | N/A | 16/MAR/22 | |
| | Learning Centre – PC | 20/SEP/22 | 18/DEC/23 | | | |
| 3.1 | Therapy Hub – PC | 14/SEP/22 | 18/DEC/23 | | | |
| | Materials Tech. – PC | 24/JUN/22 | 20/OCT/23 | | | |
| | PA Building - PC | 13/DEC/22 | TBC | | | |
| | Gym – PC | 22/MAR/23 | 20/OCT/23 | | 1. | |
| 4.0 | Superintendent has from now to comple | | ien te produce a s | | | |
| 4.1 | Gym Garden bed on the c Synthetic grass & dra approval Materials Building Synthetic grass in students can access. Bowden to provide p | ainage to be prio udent areas & D | ced and submitted | | vant 5 OCT | |
| 4.2 | Learning Centre Hoists Bowden require addition advice. • Rot to manage Stante • Getails, curtain detai | onal structural | design advice & provide: hoist sup | | 5 001 | |
| | Therapy Hub/ Room | | | | | |
| | RoofEngineer report prov | | | | | |

| Performing Arts | Not Relevant | |
|--|--------------|----------|
| Bowden to take possession 20 OCT | NOT Relevant | 5 OCT |
| Building surveyor reviewing compliance of changes | | |
| Mirrors | | |
| School prefers acrylic mirrors not glass mirrors. | | |
| Photo of acrylic mirrors to be sent to | | 5 OCT |
| RFI to be sent to change mirrors to acrylic | | |
| | | |
| Landscape Plans | | |
| Building surveyor to be consulted for the compliance required landscape items for building access. | | 13 OCT |
| School to be consulted to prioritise the landscape scope | | |
| • Landscape plans/ scope to reflect the prioritised landscape. | | |
| Relocation of Existing Sheds | | |
| • School requires the relocation of 3no existing sheds, outside of Bowden's contract. | | 31 OCT |
| Options to be investigated. | | |
| • | | |
| | | <u> </u> |



Meeting Details

| Meeting: | Barwon Valley So | chool - Site Meeting 26 | |
|------------|------------------|-------------------------|--------------------------|
| Date: | 12/OCT/2023 | | |
| Attendees: | Not Relevant | | (Chair and Minute Taker) |
| | Not Relevant | | |
| | Not Relevant | Foreground | |
| | Not Relevant | - Bowden | |
| | Not Relevant | - School | |
| | Not Relevant | Bowden | |
| Apologies: | Not Relevant | - Foreground | |
| | | Bowden | |

| Item | Task/Note | Ву | Due |
|------|--|-----------------------|-----|
| | Acknowledgement to traditional landowners, elders past | , present and future. | |
| 1.0 | Health, Safety and Environment | | |
| 1.1 | Incidents and Near Misses:Break in to the site, copper cable was stolen. | N/A | N/A |
| 2.0 | Site Progress | | |
| 2.1 | Painting commenced LC building. LC joinery starting next week. LC doors installation next week | N/A | N/A |

| | Schedule | | | |
|-----|---|-----------------------|-------------------|-----------|
| | Completion Date | | i | |
| | Milestone | Original | Schedule | Actual |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/22 |
| | Learning Centre – PC | 20/SEP/22 | 10/JAN/24 | |
| 3.1 | Therapy Hub – PC | 14/SEP/22 | 16/JAN/24 | |
| | Materials Tech. – PC | 24/JUN/22 | 20/OCT/23 | |
| | PA Building – PC | 13/DEC/22 | TBC | |
| | Gym – PC | 22/MAR/23 | 20/OCT/23 | |
| | Additional landscape Areas | | 1 | |
| | Additional landscape Areas | | | |
| | Gym | | | |
| | Gym • Garden bed on the car par | | | |
| | Gym | | ubmitted prior to | |
| 4.1 | Gym Garden bed on the car part Synthetic grass & drainage | | ubmitted prior to | Closed |
| 4.1 | Gym Garden bed on the car part Synthetic grass & drainage approval | e to be priced and si | | Closed |
| 4.1 | Gym Garden bed on the car pail Synthetic grass & drainage approval Materials Building Synthetic grass in student | e to be priced and si | | Closed |
| 4.1 | Gym Garden bed on the car part Synthetic grass & drainage approval Materials Building Synthetic grass in student students can access. | e to be priced and si | | Closed |

| 4.2 | Learning Centre Hoists Bowden require additional structural design advice & Aldi care advice. Not to manage Stantec & Aldi Care to provide: hoist support "details, curtain details, fixing details 12/10/2023 Bowden have the structural steel details and have been directed to manufacture. Building surveyor will be required to inspect. New schedule for the internal curtain & gate to be issued today. This issue is currently delaying the project and an EOT will be issued for this activity. | Not Relevant | 5 OCT |
|-----|--|-----------------|-------|
| 4.3 | Therapy Hub/ Room Roof Engineer report provided not to the satisfaction of Relevant Not to provide option to support roof and box drain. 12/10/2023 Bowden provided a solution that does not require the mechanical unit to be relocated. Not satisfied with proposal. Bowden to proceed with this solution. Therapy Room Hoist Waiting for the roof solution Staged occupancy may need to be considered if this is delayed significantly. 12/10/2023 Wall support details for hoist to be provided. | Not Relevant | 20/10 |

| | Performing Arts | | |
|-----|--|--------------|--------|
| | Bowden to take possession 20 OCT | | |
| | Building surveyor reviewing compliance of changes. | | |
| | • 12/10/2023 | | |
| 4.4 | • Bowden submitted a variation for changes to the internal PA building. | Not Relevant | 18/10 |
| | • RFI submitted regarding the location of the door. | | |
| | • Handrail to be installed for the external concrete paving at the exit to the PA building (similar to Material Buildings). | | |
| | • The exits to the PA building compliance to be confirmed. (exit signs, fire hose & paving). | | |
| | Mirrors | | |
| | School prefers acrylic mirrors not glass mirrors. | | |
| | Photo of acrylic mirrors to be sent to Remain the sent to | | 18/10 |
| 4.5 | • RFI to be sent to change mirrors to acrylic | Not Relevant | |
| 4.5 | • 12/10/2023 | | |
| | Fixing and finishing details to be sent to Bowden. Relevant | | |
| | • Credit to be submitted from Bowden for replacing glass mirrors with acrylic mirrors. | | |
| | Landscape Plans | | |
| | • Building surveyor to be consulted for the compliance required landscape items for building access. | | |
| | School to be consulted to prioritise the landscape scope | | |
| | • Landscape plans/ scope to reflect the prioritised landscape. | Net Delevert | |
| 4.6 | 12/10/2023 | Not Relevant | 20/10 |
| | • Require confirmation with Civil Eng, around the LC building. | | |
| | o Concrete paving | | |
| | o Fencing | | |
| | o Retaining walls | | |
| | Revise the landscape scope. | | |
| | Relocation of Existing Sheds | | |
| | • School requires the relocation of 3no existing sheds, outside of Bowden's contract. | | |
| 4.7 | Options to be investigated. | | 31 OCT |
| | 12/10/2023 | | _ |
| | Relocation of existing sheds not viable. | | |
| 1 | • Bowden to provide option of installing new shed. | | |

| | Decorative External Painting | Not Relevant | |
|-----|---|--------------|-------|
| 4.8 | • The design to be removed from the Laura Ave facing elevation. | | 12/11 |
| | Therapy Hub Gate | | |
| 4.9 | • 2100 gate outside of TH required. | | 12/10 |
| | Meeting to understand requirement | | |



Meeting Details

| Meeting: | Barwon Valley S | chool - Site Meeting 26 | |
|------------|------------------------------|-------------------------|--------------------------|
| Date: | 26/OCT/2023 | | |
| Attendees: | Not Relevant Not Relevant | | (Chair and Minute Taker) |
| | Not Relevant | Foreground | |
| | Not Relevant | – Bowden | |
| | Not Relevant Not Relevant | School Bowden | |
| Apologies: | Not Relevant | - Foreground Bowden | |

| Item | Task/Note | Ву | Due | | |
|------|---|--------------------------|-----|--|--|
| | Acknowledgement to traditional landowners, elders p | ast, present and future. | | | |
| 1.0 | Health, Safety and Environment | | | | |
| 1.1 | Incidents and Near Misses: • Nil | N/A | N/A | | |
| 2.0 | Site Progress | | | | |
| 2.1 | Painting LC building near complete. LC joinery approx. 30% complete LC external doors installation complete. LC internal doors installation next week. Fitting LC lights this week. LC bathroom steel install mid next week. | N/A | N/A | | |
| 3.0 | Schedule | | | | |

| | | Completion Date | | |
|-----|---|--|---|------------------------------|
| | Milestone | Original | Schedule | Actual |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/22 |
| | Learning Centre – PC | 20/SEP/22 | 2/FEB/24 | |
| | Therapy Hub – PC | 14/SEP/22 | 2/FEB/24 | |
| | Materials Tech. – PC | 24/JUN/22 | 21/NOV/23 | |
| 3.1 | PA Building – PC | 13/DEC/22 | TBC | |
| | Gym – PC | 22/MAR/23 | 1/NOV/23 | |
| | The project handover date by the Xmas shutdown per The project has been in de | riod. | | eks and will be a |
| | Project has now programm opportunities to save time | ned all LC issues thr | | n & looking for |
| 4.0 | | | | |
| 4.2 | Learning Centre Hoists Bowden require additional stadvice. Not to manage Stantec & Al details, curtain details, fixin 12/10/2023 Bowden have the structurated directed to manufacture. Building surveyor will be restructed to manufacture. New schedule for the intertoday. This issue is currently delay issued for this activity. 26/10/2023 Bowden are now progression. Structural steel to be instable. | di Care to provide: ng details al steel details and l equired to inspect. nal curtain & gate t ying the project and | hoist support nave been o be issued d an EOT will be | Note (to be monitored) |

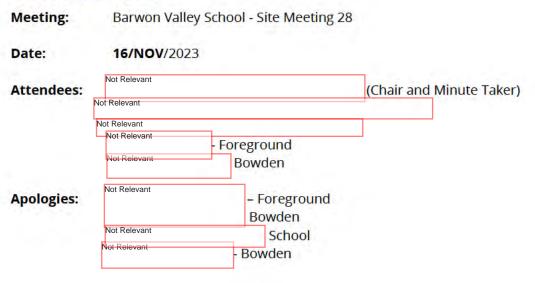
| | Therapy Hub/ Room | | |
|-----|--|--------------|------|
| | Roof | | |
| | Engineer report provided not to the satisfaction of Relation | | |
| | • $\mathbb{R}^{\text{Not}}_{evant}$ to provide option to support roof and box drain. 12/10/2023 | | |
| | Bowden provided a solution that does not require the mechanical unit to be relocated. | | |
| | • Restantiation and the second | Note | |
| 4.3 | Bowden to proceed with this solution. | (to be | |
| | Therapy Room Hoist | monitored) | |
| | Waiting for the roof solution | | |
| | • Staged occupancy may need to be considered if this is delayed significantly. | | |
| | 26/10/2023 | | |
| | • Bowden have submitted a variation to be assessed. | | |
| | • Works have been programmed, approx. 1 week for the roof work. | | |
| | Performing Arts | | |
| | Bowden to take possession 20 OCT | | |
| | Building surveyor reviewing compliance of changes. | | |
| | • 12/10/2023 | | |
| | • Bowden submitted a variation for changes to the internal PA building. | | |
| | • RFI submitted regarding the location of the door. | Not Relevant | |
| 4.4 | • Handrail to be installed for the external concrete paving at the exit to the PA building (similar to Material Buildings). | | 1/11 |
| | • The exits to the PA building compliance to be confirmed. (exit signs, fire hose & paving). | | |
| | 26/10/2023 | | |
| | • Works are on hold waiting for full understanding of budget. | | |
| | School proposed to remove new side exit door, all to assess constraints. | | |

| | Mirrors | | |
|-----|---|-----------------|-------|
| 4.5 | School prefers acrylic mirrors not glass mirrors. Photo of acrylic mirrors to be sent to Relevant RFI to be sent to change mirrors to acrylic 12/10/2023 Fixing and finishing details to be sent to Bowden Relevant Credit to be submitted from Bowden for replacing glass mirrors with acrylic mirrors. 26/10/2023 Not to forward fixing and finishing details to Bowden. | Not Relevant | 1/11 |
| 4.6 | Landscape Plans Building surveyor to be consulted for the compliance required landscape items for building access. School to be consulted to prioritise the landscape scope Landscape plans/ scope to reflect the prioritised landscape. 12/10/2023 Require confirmation with Civil Eng, around the LC building. Concrete paving Fencing Revise the landscape scope. 26/10/2023 Landscape meeting from 23/10/2023 Landscape meeting from 23/10/2023 Landscape revised landscape scope that will be required for occupancy of the building. Net to propose revised landscape scope circulate and organise meeting to discuss. | Not Relevant | 1/11 |
| 4.7 | Relocation of Existing Sheds School requires the relocation of 3no existing sheds, outside of Bowden's contract. Options to be investigated. 12/10/2023 Relocation of existing sheds not viable. Bowden to provide option of installing new shed. 23/10/2023 Bowden progressing with price for option of new shed. | Not Relevant | 1/11T |

| | Decorative External Painting | | |
|------|--|--------------|------|
| | • The design to be removed from the Laura Ave facing elevation. | Not Relevant | |
| 4.8 | 26/10/2023 | | 1/11 |
| | Painting has been rectified. | | |
| | School to confirm their acceptance. | | |
| | Therapy Hub Gate | | |
| | • 2100 gate outside of TH required. | | |
| | Meeting to understand requirement | | |
| 4.9 | 26/10/2023 | | 1/11 |
| | • Extension of fence & gate required in north east corner. | | |
| | • Variation to be submitted. | | |
| | Gym Line Marking | | |
| 4.10 | • Line marking to the gym & the post supports to be changed to give more space around the outside. | | 6/11 |
| | • Project team to inspect and provide cost effective solution. | | |
| | Gym Rock Wall | | 2/44 |
| 4.11 | • $\mathbf{R}_{\mathbf{k}}^{\text{Not}}$ to confirm the rock wall status | | 2/11 |
| | Meeting Change | | |
| 4.12 | Meeting to be changed to a week later. | Note | |
| | Next meeting to be 16 November | | |



Meeting Details



| ltem | Task/Note | Ву | Due |
|------|--|----------------|-----|
| | Acknowledgement to traditional landowners, elders past, prese | nt and future. | |
| 1.0 | Health, Safety and Environment | | |
| 1.1 | Incidents and Near Misses: Contract smoking on school grounds – Bowden to investigate Bowden to alert the school when isolating power. | N/A | N/A |
| 2.0 | Site Progress | | |

| 2.1 | o TH ceiling com | ng – planning to cor neline is challenging I this week, externa on site 27/11 install s week, electrical fit ery. | mplete end Nov ;) I next week 12 days off in classrooms, next week | N/A | N/A |
|-------------------|---|--|---|--------------------|-----|
| | | 1 | | | |
| 3.0 | Schedule | | | | |
| 3.0 | | | Completion Date | | |
| 3.0 | Schedule Milestone | Original | | Actual | |
| 3.0 | | | Completion Date | Actual 16/MAR/2 | 22 |
| 3.0 | Milestone | Original | Completion Date Schedule | | 22 |
| 3.0 | Milestone Site Establishment | Original | Completion Date Schedule 16/MAR/22 | | 22 |
| 3.0 3.1 | Milestone Site Establishment Learning Centre – PC | Original 07/FEB/22 20/SEP/22 | Completion Date Schedule 16/MAR/22 3/FEB/24 | | 22 |
| | Milestone Site Establishment Learning Centre – PC Therapy Hub – PC | Original 07/FEB/22 20/SEP/22 14/SEP/22 | Completion Date Schedule 16/MAR/22 3/FEB/24 3/FEB/24 | | 22 |

| • | Project has now programmed all LC issues through to completion & looking for |
|---|--|
| | opportunities to save time. |

• Landscape will delay LC occupancy and will delay PC.

4.0

| | Performing Arts | | |
|-----|--|-----------------|-------|
| | Bowden to take possession 20 OCT | | |
| | Building surveyor reviewing compliance of changes. | | |
| | • 12/10/2023 | | |
| | • Bowden submitted a variation for changes to the internal PA building. | | |
| | • RFI submitted regarding the location of the door. | | |
| | • Handrail to be installed for the external concrete paving at the exit to the PA building (similar to Material Buildings). | | |
| | • The exits to the PA building compliance to be confirmed. (exit signs, fire hose & paving). | Not Relevant | |
| 4.4 | 26/10/2023 | | 21/11 |
| | • Works are on hold waiting for full understanding of budget. | | |
| | School proposed to remove new side exit door R al to assess constraints. | | |
| | 16/11/2023 | | |
| | • The side exit door and external ramp will be deleted from scope. | | |
| | • Existing carpet will be retained. | | |
| | • 📲 to provide direction and seek credit. | | |
| | PA building will not be handed over to Bowden until LC can be used. | | |
| | Mirrors | | |
| | School prefers acrylic mirrors not glass mirrors. | | |
| | Photo of acrylic mirrors to be sent to Relevant | | |
| | RFI to be sent to change mirrors to acrylic | | |
| | 12/10/2023 | | |
| 4 5 | • Fixing and finishing details to be sent to Bowden Relevant | Not Relevant | 24/44 |
| 4.5 | Credit to be submitted from Bowden for replacing glass mirrors with acrylic mirrors. | | 21/11 |
| | • 26/10/2023 | | |
| | Not R el evant to forward fixing and finishing details to Bowden. 16/11/2023 | | |
| | Waiting for details | | |

| | Landscape Plans | | |
|-----|--|--------------|-------|
| | • Building surveyor to be consulted for the compliance required landscape items for building access. | | |
| | • School to be consulted to prioritise the landscape scope | | |
| | • Landscape plans/ scope to reflect the prioritised landscape. | | |
| | 12/10/2023 | | |
| | • Require confirmation with Civil Eng, around the LC building. | | |
| | Concrete paving | | |
| | o Fencing | | |
| | Retaining walls | Not Relevant | |
| 4.6 | Revise the landscape scope. | | 20/11 |
| | 26/10/2023 | | |
| | Landscape meeting from 23/10/2023 | | |
| | • Rot error to provide direction regarding landscape around building. • Phis is the compliance/ required landscape scope that will be required for occupancy of the building. | | |
| | • Relation of the second secon | | |
| | • 16/11/2023 | | |
| | Landscape meeting with landscape architect today. | | |
| | Critical activity on site. | | |
| | Relocation of Existing Sheds | | |
| | • School requires the relocation of 3no existing sheds, outside of Bowden's contract. | | |
| | Options to be investigated. | | |
| | 12/10/2023 | | |
| 4.7 | Relocation of existing sheds not viable. | Not Relevant | 21/11 |
| | Bowden to provide option of installing new shed. | | |
| | 23/10/2023 | | |
| | • Bowden progressing with price for option of new shed. | | |
| | 16/11/2023 | | |
| | • To be managed as a part of the landscape work | | |

| | Gym Line Marking | | |
|------|--|--------------|-------|
| | • Line marking to the gym & the post supports to be changed to give more space around the outside. | | |
| 4.10 | • Project team to inspect and provide cost effective solution. | Not Relevant | 6/11 |
| | 16/11/2023 | | |
| | Bowden to be directed to provide variation to core supports into slab & to replace vinyl/ linemark | | |
| | Gym Rock Wall | | |
| | • R to confirm the rock wall status | | |
| 4.11 | 16/11/2023 | | 24/11 |
| | Cost of rock wall to come from project budget. | | |
| | Source quote and forecast costs. | | |
| | Sensory wall | | |
| 4.12 | • Foam attached to walls potentially could be pulled off. | | 24/11 |
| | Foreground to advise of solution. | | |
| | Curtain Track | | |
| 4.13 | Foreground to source alternative. | | 24/11 |
| | Learning Centre Door | | |
| 4.14 | Bowden to provide variation for additional door from LC classroom onto landscape area. | | 23/11 |
| | Therapy Room Hoist | | 22/11 |
| 4.15 | • Foreground to provide details foe the hoist support. | | 23/11 |
| | • | | |



Meeting Details

| Meeting: | Barwon Valley | School - Site Meeting 29 | |
|------------|------------------------------|------------------------------------|--------------------------|
| Date: | 5/DEC/2023 | | |
| Attendees: | Not Relevant Not Relevant | | (Chair and Minute Taker) |
| | Not Relevant | Foreground | |
| | Not Relevant | – Bowden – Foreground Bowden | |
| | Not Relevant | School - Bowden | |

Apologies:

| ltem | Task/Note | Ву | Due | |
|------|---|-----------------|-----|--|
| | Acknowledgement to traditional landowners, elders past, pres | ent and future. | | |
| 1.0 | Health, Safety and Environment | | | |
| 1.1 | Incidents and Near Misses: Contract smoking on school grounds – Bowden toolboxed issue and confirmed expectations. | N/A | N/A | |
| 2.0 | Site Progress | | | |

| | TH & LC Building | | | | |
|-----|---|---|--|--------------------|-----|
| | Vinyl flooring commen | ced | | | |
| | LC expected complete in 1 week TH to follow 3 weeks work Joinery install continuing LC | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | Doors & locks complete next week. | | | | |
| | o Washroom nex | kt week. | | | |
| | o TH | | | | |
| | Carcass to be complete prior to Xmas | | | | |
| 2.1 | o Finished off ne | xt year. | | N/A | N/A |
| | Max ply/ wall panel 90 | % complete. | | | |
| | • Electricians on site this week, electrical fit off in classrooms, finished following joinery. | | | | |
| | • Plaster | | | | |
| | TH plaster 90% complete. LC plaster complete. Painters on site in TH approx. 1 week to complete | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| 3.0 | Carpet to be installed a to Xmas. Schedule | | | | |
| 3.0 | Carpet to be installed a to Xmas. Schedule | | | | |
| 3.0 | • Carpet to be installed a to Xmas. | | f, potentially prior | Actual | |
| 3.0 | Carpet to be installed a to Xmas. Schedule | after electrical fit of | f, potentially prior | Actual 16/MAR/2 | |
| 3.0 | Carpet to be installed a to Xmas. Schedule Milestone | after electrical fit of Original | f, potentially prior Completion Date Schedule | | |
| 3.0 | Carpet to be installed a to Xmas. Schedule Milestone Site Establishment | Original 07/FEB/22 | f, potentially prior Completion Date Schedule 16/MAR/22 | | |
| | Carpet to be installed a to Xmas. Schedule Milestone Site Establishment Learning Centre – PC | Original 07/FEB/22 20/SEP/22 | f, potentially prior Completion Date Schedule 16/MAR/22 3/FEB/24 | | 2 |
| | Carpet to be installed a to Xmas. Schedule Milestone Site Establishment Learning Centre – PC Therapy Hub – PC | Original 07/FEB/22 20/SEP/22 14/SEP/22 | f, potentially prior Completion Date Schedule 16/MAR/22 3/FEB/24 3/FEB/24 | 16/MAR/2 | 2 |

4.0

| | Performing Arts | | |
|-----|--|-----------------|------|
| | Bowden to take possession 20 OCT | | |
| | Building surveyor reviewing compliance of changes. | | |
| | • 12/10/2023 | Not Relevant | |
| | • Bowden submitted a variation for changes to the internal PA building. | | |
| | • RFI submitted regarding the location of the door. | | |
| | • Handrail to be installed for the external concrete paving at the exit to the PA building (similar to Material Buildings). | | |
| | • The exits to the PA building compliance to be confirmed. (exit signs, fire hose & paving). | | |
| | 26/10/2023 | | 5/12 |
| 4.4 | • Works are on hold waiting for full understanding of budget. | | |
| 4.4 | School proposed to remove new side exit door. Not el evant to assess constraints. | | 5/12 |
| | 16/11/2023 | | |
| | • The side exit door and external ramp will be deleted from scope. | | |
| | • Existing carpet will be retained. | | |
| | • R el to provide direction and seek credit. | | |
| | PA building will not be handed over to Bowden until LC can be used. | | |
| | 5/12/2023 | | |
| | • Drawings for the PA building to be issue today | | |
| | • Scope to be clarified. | | |
| | | | |

| | Mirrors | | |
|-----|--|--------------|-------|
| | School prefers acrylic mirrors not glass mirrors. | Not Relevant | |
| | Photo of acrylic mirrors to be sent to Rel | | |
| | RFI to be sent to change mirrors to acrylic | | |
| | 12/10/2023 | | 21/11 |
| | • Fixing and finishing details to be sent to Bowden. ^{Not} | | |
| 4.5 | Credit to be submitted from Bowden for replacing glass mirrors with acrylic mirrors. | | |
| | • 26/10/2023 | | |
| | • Runter to forward fixing and finishing details to Bowden. | | |
| | 16/11/2023 | | |
| | Waiting for details | | |
| | 5/12/2023 | | |
| | Bowden have details | | |
| | • Variation to be issued. | | |

| | Landscape Plans | | |
|-----|---|-----------------|------|
| | • Building surveyor to be consulted for the compliance required landscape items for building access. | Not Relevant | 5/12 |
| | • School to be consulted to prioritise the landscape scope | | |
| | • Landscape plans/ scope to reflect the prioritised landscape. | | |
| | 12/10/2023 | | |
| | • Require confirmation with Civil Eng, around the LC building. | | |
| | Concrete paving | | |
| | o Fencing | | |
| | o Retaining walls | | |
| | • Revise the landscape scope. | | |
| | 26/10/2023 | | |
| 4.6 | Landscape meeting from 23/10/2023 | | |
| | Rot el evention regarding landscape around building. evention is the compliance/ required landscape scope that will be required for occupancy of the building. | | |
| | R elevant to propose revised landscape scope circulate and organise meeting to discuss. | | |
| | 16/11/2023 | | |
| | • Landscape meeting with landscape architect today. | | |
| | • Critical activity on site. | | |
| | 5/12/2023 | | |
| | • Landscape sketch developed by architect $\frac{R_{el}^{Not}}{R_{el}}$ to review. | | |
| | • The concrete paths access/ egress details to be provided today. | | |
| | | | |

| | Relocation of Existing Sheds | | |
|------|---|--------------|------|
| | School requires the relocation of 3no existing sheds, outside of Bowden's contract. | | |
| | Options to be investigated. | | |
| | 12/10/2023 | | |
| | Relocation of existing sheds not viable. | | |
| 4.7 | • Bowden to provide option of installing new shed. | Not Relevant | |
| , | 23/10/2023 | | |
| | • Bowden progressing with price for option of new shed. | | |
| | 16/11/2023 | | |
| | • To be managed as a part of the landscape work | | |
| | 5/12 | | |
| | No update | | |
| | Gym Line Marking | | |
| | • Line marking to the gym & the post supports to be changed to give more space around the outside. | Not Relevant | |
| 4.10 | • Project team to inspect and provide cost effective solution. | | 6/11 |
| | 16/11/2023 | | |
| | • Bowden to be directed to provide variation to core supports into slab & to replace vinyl/ linemark | | |
| | Gym Rock Wall | | |
| | Not R to confirm the rock wall status | | |
| | 16/11/2023 | | |
| 4.11 | Cost of rock wall to come from project budget. | | 8/12 |
| | Source quote and forecast costs. | | |
| | • 5/12/2023 | | |
| | Not R at at b b c <lic< li=""> c c</lic<> | | |
| | Sensory wall | | |
| | • Foam attached to walls potentially could be pulled off. | | |
| 112 | Foreground to advise of solution. | | 0/10 |
| 4.12 | • 5/12/2023 | | 8/12 |
| | Foreground to respond to RFI. | | |
| | • Trim proposed. | | |

| | Curtain Track | | |
|------|--|--------------|-------|
| | Foreground to source alternative. | Not Relevant | |
| 4.13 | • 5/12/2023 | | 8/12 |
| | • Specified item difficult to customise. Relevant to advise | | |
| | • | | |
| | Learning Centre Door | | |
| | Bowden to provide variation for additional door from LC classroom onto landscape area. | | |
| 4.14 | • 5/12/2023 | | 8/12 |
| | Proposed doors into LC & TH building require pricing. | | |
| | Details to be forwarded on to Bowden. | | |
| | Therapy Room Hoist | | |
| | • Foreground to provide details for the hoist support. | | 0/4.0 |
| 4.15 | • 5/12/2023 | | 8/12 |
| | • Therapy Room variation to be determined if proceeding. | · | |
| | • | | |



Meeting Details

| Meeting: | Barwon Valle | y School - Site Meeting 30 | |
|------------|------------------------------|----------------------------|-------------------------|
| Date: | 14/DEC/2023 | | |
| Attendees: | Not Relevant Not Relevant | | Chair and Minute Taker) |
| | Not Relevant | Bowden | |
| | | – Foreground Bowden | |
| | Not Relevant | School – Bowden | |
| Apologies: | Not Relevant | - Foreground | |

| ltem | Task/Note | Ву | Due | |
|------|---|-----------------|-----|--|
| | Acknowledgement to traditional landowners, elders past, pres | ent and future. | | |
| 1.0 | Health, Safety and Environment | | | |
| 1.1 | Incidents and Near Misses:No incidents | N/A | N/A | |
| 2.0 | Site Progress | 1 | | |

| 31 | Therapy Hub – PC | 14/SEP/22 | 3/FEB/24 | | |
|-----|---|------------------------------|------------------------|----------|----|
| | Learning Centre – PC | 20/SEP/22 | 3/FEB/24 | | |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/2 | 22 |
| | Milestone | Original | Schedule | Actual | 2 |
| | | فحود وحرقار | Completion Date | é | |
| 3.0 | Schedule | | | | |
| | January. | | | | |
| | Carpet to be installed after electrical fit off, to be done in | | | | |
| | Painters close to complete. | | | | |
| | Electricians on site completed as much as they can in LC moving into TH next week following joinery. To be completed language | | | | |
| | Joinery to be do Electricians on site com | | they can in LC | | |
| | o TH | and a second | | | |
| | | anding work is doo | rs/ hardware. | | |
| 2.1 | Classroom joinery delivered this week. | | N/A | N/A | |
| | o LC | | | | |
| | Bowden engage mitigate any de | ed an additional co lays. | ntractor to | | |
| | Joinery install continuir | | | | |
| | TH to follow 3 weeks work. Waterproof done this year vinyl follow next year. | | | | |
| | LC washrooms this year | commenced & exp | ected complete | | |
| | Vinyl flooring comment | ced | | h-p = 0 | |
| Ĩ | | | | 19.22 | |

3.1

4.0

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Materials Tech. - PC

PA Building - PC

Gym – PC

Delay to the PA Building is an EOT.

24/JUN/22

13/DEC/22

22/MAR/23

Landscape will delay LC occupancy and will delay PC.

21/NOV/23

TBC

1/NOV/23

24/NOV/23

24/NOV/23

| | Performing Arts | | |
|-----|---|-----------------|------|
| | Bowden to take possession 20 OCT | | |
| | Building surveyor reviewing compliance of changes. | | |
| | • 12/10/2023 | | |
| | Bowden submitted a variation for changes to the internal PA building. | | |
| | • RFI submitted regarding the location of the door. | | |
| | • Handrail to be installed for the external concrete paving at the exit to the PA building (similar to Material Buildings). | | |
| | • The exits to the PA building compliance to be confirmed. (exit signs, fire hose & paving). | | |
| | 26/10/2023 | | |
| | • Works are on hold waiting for full understanding of budget. | | |
| 4.1 | School proposed to remove new side exit door. Rel to assess constraints. | Not Relevant | 5/12 |
| | 16/11/2023 | | |
| | • The side exit door and external ramp will be deleted from scope. | | |
| | • Existing carpet will be retained. | | |
| | • Rot redit. | | |
| | ^{evant} PA building will not be handed over to Bowden until LC can be used. | | |
| | 5/12/2023 | | |
| | Drawings for the PA building to be issue today | | |
| | • Scope to be clarified. | | |
| | 14/12/2023 | | |
| | No change awaiting information from R el evant | | |

| | Mirrors | | |
|-----|--|--------------|-------|
| | School prefers acrylic mirrors not glass mirrors. | | |
| | Photo of acrylic mirrors to be sent to Relevant | | |
| | RFI to be sent to change mirrors to acrylic | | |
| | 12/10/2023 | | |
| | • Fixing and finishing details to be sent to Bowden. Relevant | | |
| | • Credit to be submitted from Bowden for replacing glass mirrors with acrylic mirrors. | | |
| | • 26/10/2023 | Not | |
| 4.2 | • Relation to forward fixing and finishing details to Bowden. | R elevant | 22/12 |
| | 16/11/2023 | | |
| | Waiting for details | | |
| | 5/12/2023 | | |
| | Bowden have details | | |
| | Variation to be issued. | | |
| | 14/12/2023 | | |
| | Variation has been submitted. | | |
| | QS assess prior to approval. | | |

| | Landscape Plans | | |
|-----|--|---------------------|------|
| | • Building surveyor to be consulted for the compliance required landscape items for building access. | | |
| | • School to be consulted to prioritise the landscape scope | | |
| | • Landscape plans/ scope to reflect the prioritised landscape. | | |
| | 12/10/2023 | | |
| | • Require confirmation with Civil Eng, around the LC building. | | |
| | Concrete paving | | |
| | o Fencing | | |
| | o Retaining walls | | |
| | Revise the landscape scope. | | |
| | 26/10/2023 | | |
| | Landscape meeting from 23/10/2023 | | |
| 4.3 | Rot evThis is the compliance/ required landscape around building. evThis is the compliance/ required landscape scope that will be required for occupancy of the building. | Not R elevant | 5/12 |
| | Not e to propose revised landscape scope circulate and organise eventeeting to discuss. | | |
| | 16/11/2023 | | |
| | • Landscape meeting with landscape architect today. | | |
| | Critical activity on site. | | |
| | 5/12/2023 | | |
| | • Landscape sketch developed by architect R to review. | | |
| | • The concrete paths access/ egress details to be provided today. | | |
| | 14/12/2023 | | |
| | Landscape plan being prepared. | | |
| | Targeting next week. | | |
| | | | |

| | Relocation of Existing Sheds | | |
|-----|--|-----------------|-------|
| | • School requires the relocation of 3no existing sheds, outside of Bowden's contract. | | |
| | Options to be investigated. | | |
| | 12/10/2023 | | |
| | Relocation of existing sheds not viable. | | |
| | Bowden to provide option of installing new shed. | | |
| 4.4 | 23/10/2023 | Not Relevant | |
| | • Bowden progressing with price for option of new shed. | | |
| | 16/11/2023 | | |
| | • To be managed as a part of the landscape work | | |
| | 5/12 | | |
| | No update | | |
| | 14/7/2023 | | |
| | • To be managed with overall landscape scope. | | |
| | Gym Line Marking | | |
| | • Line marking to the gym & the post supports to be changed to give more space around the outside. | | |
| | • Project team to inspect and provide cost effective solution. | | |
| | 16/11/2023 | Not Relevant | |
| 4.5 | Bowden to be directed to provide variation to core supports into slab & to replace vinyl/ linemark | | 6/11 |
| | 14/12/2023 | | |
| | Variation submitted. | | |
| | • QS assess prior to approval. | | |
| | Gym Rock Wall | | |
| | • electric to confirm the rock wall status | | |
| | 16/11/2023 | | |
| | Cost of rock wall to come from project budget. | | |
| 4.6 | Source quote and forecast costs. | Not Relevant | 22/12 |
| 4.0 | 5/12/2023 | | 22/12 |
| | • Relevant to follow up supplier to confirm quote. | | |
| | 14/7/2023 | | |
| | No update. | | |
| | • ^R _{el} to confirm quote. | | |

| | Sensory wall | | |
|------|--|--------------|-------|
| | • Foam attached to walls potentially could be pulled off. | | |
| | • Foreground to advise of solution. | | |
| | 5/12/2023 | Not Relevant | |
| 4.7 | • Foreground to respond to RFI. | | 22/12 |
| | • Trim proposed. | | |
| | 14/7/2023 | | |
| | Trim to be recommended from Foreground. | | |
| | • School to be consulted. | | |
| | Curtain Track | | |
| | • Foreground to source alternative. | | |
| | • 5/12/2023 | | |
| | • Specified item difficult to customise. Relevant to advise | | |
| 4.8 | 14/12/2023 | | 22/12 |
| | Variation submitted for curtain track in locations except LC washrooms. | | |
| | QS assessing variation. | | |
| | • The curtain for wash room to be advised Foreground. | | |
| | Learning Centre Door | - | |
| | Bowden to provide variation for additional door from LC classroom onto landscape area. | | |
| | 5/12/2023 | | |
| 4.9 | • Proposed doors into LC & TH building require pricing. | | 22/12 |
| | • Details to be forwarded on to Bowden. | | |
| | 14/12/2023 | | |
| | • Details to be sent to Bowden for pricing. | | |
| | Therapy Room Hoist | | |
| | • Foreground to provide details for the hoist support. | | |
| | 5/12/2023 | | |
| 4.10 | • Therapy Room variation to be determined if proceeding. | | 8/12 |
| | 14/12/2023 | | |
| | No update | | |
| | • | | |
| | | | |



Meeting Details

| Meeting: | Barwon Valley Scho | ol - Site Meeting 31 | |
|------------|------------------------------|--------------------------------|--------------------------|
| Date: | 25/JAN/2023 | | |
| Attendees: | Not Relevant Not Relevant | | (Chair and Minute Taker) |
| | Not Relevant | - Bowden Bowden reground | |
| Apologies: | Not Relevant Not Relevant | - Foreground Bowden | |
| | |) – School | |

| ltem | Task/Note | Ву | Due | |
|------|---|--------------------------------|-----|--|
| | Acknowledgement to traditional landowners, el | ders past, present and future. | | |
| 1.0 | Health, Safety and Environment | | | |
| 1.1 | Incidents and Near Misses:No incidents | N/A | N/A | |
| 2.0 | Site Progress | | | |

| | Completion Dat | te | |
|-----|---|-----|-----|
| 3.0 | Schedule | | |
| | Joinery finishing off | | |
| | Hoists installed | | |
| | Bathrooms – 95% complete | | |
| | Carpet installation commences Monday. | | |
| | • Painting 95% complete (only defects outstanding). | | |
| | Pinboards 90% complete | | |
| | Vinyl complete | | |
| | LC Building | | |
| | • Carpet to start in 2 weeks, after LC. | | |
| 2.1 | Painting 80% complete | N/A | N/A |
| | Fit-off progressing, will follow joinery out. | | |
| | Lighting 80% complete | | |
| | Electrical | | |
| | Benchtops completed Monday | | |
| | All carcus are in. | | |
| | Bowden engaged an additional contractor to mitigate any delays. | | |
| | Joinery install continuing | | |
| | Vinyl flooring complete | | |
| | TH Building | | - |

| Milestone | Completion Date | | |
|----------------------|-----------------|-----------|-----------|
| Milestone | Original | Schedule | Actual |
| Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/22 |
| Learning Centre – PC | 20/SEP/22 | 3/FEB/24 | |
| Therapy Hub – PC | 14/SEP/22 | 3/FEB/24 | |
| Materials Tech. – PC | 24/JUN/22 | 21/NOV/23 | 24/NOV/23 |
| PA Building – PC | 13/DEC/22 | ТВС | |
| Gym – PC | 22/MAR/23 | 1/NOV/23 | 24/NOV/23 |

4.0

| | Performing Arts | | |
|-----|--|--------------|------|
| | Drawings have been revised. | | |
| 4.1 | Waiting on building surveyor. | Not | 2/2 |
| 4.1 | Confirmation required external light and storeroom to be deleted. | R elevant | 2/2 |
| | Need electrical consultant to re-scope. | | |
| | Mirrors | | |
| | School prefers acrylic mirrors not glass mirrors. | | |
| | Photo of acrylic mirrors to be sent to^{Not}_{elevant} | | |
| | RFI to be sent to change mirrors to acrylic | | |
| | 12/10/2023 | | |
| | • Fixing and finishing details to be sent to Bowden. Relevant | | |
| | Credit to be submitted from Bowden for replacing glass mirrors with acrylic mirrors. | | |
| | • 26/10/2023 | | |
| 4.2 | • $\mathbf{R}_{\mathbf{R}}^{Not}$ to forward fixing and finishing details to Bowden. | Closed | |
| | 16/11/2023 | | |
| | Waiting for details | | |
| | 5/12/2023 | | |
| | Bowden have details | | |
| | • Variation to be issued. | | |
| | 14/12/2023 | | |
| | • Variation has been submitted. | | |
| | • QS assess prior to approval. | | |
| | Landscape Plans | | |
| | • Landscape preliminary plan completed last year for comment. | | |
| | • Cost estimate indicated will not achieve budget with this plan. | Not Relevant | |
| 4.3 | • Design to be reduced in line with Rel comments. | | 2/2 |
| | • Not Relevant to meet with landscape designer to discuss. | | |
| | • School to be made aware of issue. | | |
| | Relocation of Existing Sheds | | |
| 4.4 | Bowden to provide estimate to construct new shed. | | 2/2 |
| | Gym Line Marking | | |
| 4.5 | • Line marking & socket replacement variation approved. | | 6/11 |
| | • Drawing revised waiting for the school to confirm acceptance. | | |

| | Gym Rock Wall | | |
|-------|---|--------------|-------|
| 4.6 | • Holding on this item, waiting to understand final cost position. | | TBC |
| | Sensory wall | | |
| | • Foam attached to walls potentially could be pulled off. | | |
| | • Foreground to advise of solution. | | |
| | 5/12/2023 | | |
| | • Foreground to respond to RFI. | | |
| | • Trim proposed. | Not Relevant | |
| 4.7 | 14/7/2023 | | 2/2 |
| | • Trim to be recommended from Foreground. | | |
| | • School to be consulted. | | |
| | • 25/1/2024 | | |
| | • Foreground latest proposal not accepted by school. | | |
| | Continue to look for solution | | |
| | Curtain Track | | |
| | Foreground to source alternative. | | |
| | • 5/12/2023 | | |
| | Specified item difficult to customise. –^{Not} el to advise | | |
| | 14/12/2023 | | |
| 4.8 | Variation submitted for curtain track in locations except LC washrooms. | | 2/2 |
| | QS assessing variation. | | |
| | • The curtain for wash room to be advised Foreground. | | |
| | • 25/1/2024 | | |
| | Waiting for Bowden response to latest proposal. | | |
| | Learning Centre Door | | |
| 10 | Drawing has been updated showing new door. | | 22/42 |
| 4.9 | Need building surveyor response/ acknowledgement. | | 22/12 |
| | • | | |
| | Therapy Room | | |
| | Drawing revised | | |
| 4 1 0 | Sent to building survey – waiting feedback | | 272 |
| 4.10 | Relevant to contact building surveyor to prioritise project. | | 2/2 |
| | Leave floor, walls & door. | | |
| | Alter window design. | | |

| Therapy Hub | |
|-----------------------------------|--|
| Drawings revised. | |
| Additional external door deleted. | |
| • | |



Meeting Details

| Meeting: | Barwon Valley School - Site Meeting 32 | 2 |
|------------|--|-------------------------|
| Date: | 8/FEB/2023 | |
| Attendees: | Not Relevant | Chair and Minute Taker) |
| | Not Relevant - Bowden Bowden | |
| | Not Relevant Foreground | |
| | Not Relevant School | |
| Apologies: | Not Relevant | |
| | – Foreground Bowden | |

| Item | Task/Note | Ву | Due |
|------|---|-----|-----|
| 1.0 | Health, Safety and Environment | | |
| 1.1 | Incidents and Near Misses:No incidents | N/A | N/A |
| 2.0 | Site Progress | | |

| 1 | TH Building | | | | |
|--------|--|-----------------------|-----------------|---------------|------|
| | Joinery install continui | ng approx. 80% com | plete | | |
| | Staff room yet to be complete Electrical, mechanical & plumbing fit off complete Painting complete | | | | |
| | | | | | |
| | | | | | |
| 2.1 | Carpet to start Monda | y 12/02. | | N/A | N/A |
| \sim | LC Building | | | | |
| | Pinboards 90% completion | ete (sensory rooms o | outstanding) | | |
| | Painting only defects of | outstanding. | | | |
| | Carpet installation 959 | 6 complete – finish t | his week. | | |
| 3.0 | Schedule | | | | _ |
| | THE REAL | | Completion Date | 15 | |
| | Milestone | Original | Schedule | Actual | |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/2 | 2 |
| | Learning Centre – PC | 20/SEP/22 | TBC | | |
| 3.1 | Therapy Hub – PC | 14/SEP/22 | TBC | | |
| 5.1 | Materials Tech. – PC | 24/JUN/22 | 21/NOV/23 | 24/NOV/23 | |
| | PA Building – PC | 13/DEC/22 | TBC | | |
| | Gym – PC | 22/MAR/23 | 1/NOV/23 | 24/NOV/23 | |
| | VSBA to contact building s | urveyor to prioritise | project. | | |
| | • Building Permit expires 4 | April 2024. | | | |
| 4.0 | | | | | |
| | Performing Arts | | | | |
| | • External sewer outlet bein | g completed next w | eek. | Not Deleveret | |
| 4.1 | • Bowden requires lead tim | e to organise trades | – Joinery | Not Relevant | 12/2 |
| | PA Building scope meeting | g to be held today af | ter the meeting | | |
| | • Elec dwg to be updated $\frac{Not}{B}$ to follow up. | | | | |
| | Landscape Plans | | | | |
| 4.3 | Landscape architect revise | | | | 12/2 |
| | • Civil engineer yet to be received -R to follow up | | | 1000 | |
| - | Relocation of Existing Sheds | | | | |
| | | | | | |
| 4.4 | • Bowden to provide estimation | te to construct new | shed. | Note | |

| | Gym Line Marking | | |
|-----|--|--------------|------|
| | Line marking & socket replacement variation approved. | | |
| 4.5 | Direction to proceed given to Bowden | Closed | |
| | • | | |
| | Gym Rock Wall | | |
| 4.6 | • Holding on this item, waiting to understand final cost position. | Note | |
| | Issue to be discussed at PCG | Note | |
| | Sensory wall | | |
| | • Foam attached to walls potentially could be pulled off. | | |
| | Foreground to advise of solution. | | |
| | 5/12/2023 | | |
| | Foreground to respond to RFI. | | |
| | Trim proposed. | | |
| | 14/7/2023 | Not Relevant | |
| 4.7 | • Trim to be recommended from Foreground. | | 12/2 |
| | • School to be consulted. | | |
| | • 25/1/2024 | | |
| | Foreground latest proposal not accepted by school. | | |
| | Continue to look for solution | | |
| | • 8/2/2024 | | |
| | Bowden submitted variation – being assessed | | |
| | Curtain Track | | |
| 4.0 | 2/2/2024 | | 15/2 |
| 4.8 | 8/2/2024 Gustom shower surtain solution to be followed up Foregound | | 15/2 |
| | Custom shower curtain solution to be followed up Foregound & school | | |
| | & SCHOOL | | |
| | Learning Centre Door | | |
| | | | |
| | Learning Centre Door | | 12/2 |
| 4.9 | Learning Centre DoorDrawing has been updated showing new door. | | 12/2 |
| 4.9 | Learning Centre Door Drawing has been updated showing new door. Need building surveyor response/ acknowledgement. | | 12/2 |
| 4.9 | Learning Centre Door Drawing has been updated showing new door. Need building surveyor response/ acknowledgement. Engineer to confirm acceptance to remove bottom tie beam. | | 12/2 |
| 4.9 | Learning Centre Door Drawing has been updated showing new door. Need building surveyor response/ acknowledgement. Engineer to confirm acceptance to remove bottom tie beam. Lead time for the door 35 days | | 12/2 |

| | Therapy Hub | | |
|------|---|-----------------|------|
| 4.11 | A compliant exit solution required. | Note | |
| | • Change in scope to be discussed at the PCG. | | |
| 4.12 | LC Kitchen Issue with being able to turn water on without using hands. Sink is currently allowing water to run over the edge – needs to have a lip. Incorrect item spec potential variation | Not Relevant | 14/2 |
| 4.13 | Sewer Alarms School requested sewer alarms be installed for each pump. Th be discussed at PCG | Note | |
| 4.14 | Emergency Evacuation DrawingForeground to provide | Not Relevant | 19/2 |
| | • | | |



Meeting Details

| Meeting: | Barwon Valley S | chool - Site Meeting 33 | 3 |
|------------|------------------------------|-------------------------|--------------------------|
| Date: | 22/FEB/2023 | | |
| Attendees: | Not Relevant | | (Chair and Minute Taker) |
| | Not Relevant | – Bowden Bowden | |
| | Not Relevant Not Relevant | Foreground | |
| | Not Relevant | – School | |
| Apologies: | Not Relevant | _ | |
| | | – Foreground Bowden | |

| Item | Task/Note | Ву | Due |
|------|---|-----|-----|
| 1.0 | Health, Safety and Environment | | |
| 1.1 | Incidents and Near Misses:No incidents | N/A | N/A |
| 2.0 | Site Progress | | |

| | TH Building | 10 C 2 | | | 1 |
|-----|--|------------------------|------------------------|---------|-------|
| | Maxi Ply delivered to s after. | ite end of next wee | k, installed day | | |
| | Pinboard complete thi | s week. | | | |
| | • Joinery 95% complete | | | | |
| 2.1 | Carpet Complete (except at the interface with existing building) | | | | N/A |
| | LC Building | ilding | | | |
| | Carpet Complete (excert building) | ept at the interface | with existing | | |
| | Kitchen fit off complete in 1-2 weeks | | | | |
| 3.0 | Schedule | | | | |
| | Milestone | | Completion Date | | |
| | milescone | Original | Schedule | Actual | b = 1 |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/ | 22 |
| | | 1 Contractor and a | Charles Color Table 1 | | |
| | Learning Centre – PC | 20/SEP/22 | 22/APR/24 | | |
| 31 | Learning Centre – PC Therapy Hub – PC | 20/SEP/22 14/SEP/22 | 22/APR/24 TBC | | |

24/JUN/22

13/DEC/22

22/MAR/23

Landscaping scope to be finalised and programmed.

24/NOV/23

24/NOV/23

21/NOV/23

25/JUN/24

1/NOV/23

3.1

4.0

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Materials Tech. - PC

PA Building - PC

Gym - PC

TH exit to be programmed

-2 of 6 -

| | Performing Arts | | |
|-----|--|--------------|------|
| | External sewer outlet being completed next week. | | |
| | Bowden requires lead time to organise trades – Joinery | | |
| | • PA Building scope meeting to be held today after the meeting | | |
| | • Elec dwg to be updated $\frac{Not}{B_{el}}$ to follow up. | | |
| | • 22/2 | | |
| 4.1 | • AV equipment list to be re-sent to school. | Not Relevant | 27/2 |
| 4.1 | Internal elevation to be updated, changes to: | | 27/2 |
| | o Curtain track support. | | |
| | o Elec changes | | |
| | Airconditioning scope to be checked. | | |
| | • Building surveyor to be issued plans this week/ few days. | | |
| | Relation of the second s | | |
| | Landscape Plans | | |
| | Landscape architect revised plan next week. | | |
| | Civil engineer yet to be received -Not el | | |
| | • 22/2 | | |
| 4.2 | Landscape dwg to be issued tomorrow. | | 27/2 |
| | Civil comments will be included. | | |
| | Civil Engineer yet to provide design – critical. | | |
| | • R to follow up civil engineer. | | |
| | Gym Line Marking | | |
| | • Line marking & socket replacement variation approved. | | |
| | Direction to proceed given to Bowden | | |
| 4.3 | • 22/2 | | 27/2 |
| | • Bowden have been given direction to install sockets and lines. | | 2112 |
| | • Lines have to wait until materials available. | | |
| | Sockets arrived at site this week -Not Revenue to confirm when installing. | | |

| | Sensory wall | | |
|-----|--|-----------------|------|
| | • Foam attached to walls potentially could be pulled off. | | |
| | Foreground to advise of solution. | | |
| | 5/12/2023 | | |
| | Foreground to respond to RFI. | | |
| | Trim proposed. | | |
| | 14/7/2023 | | |
| | Trim to be recommended from Foreground. | Not | |
| 4.4 | School to be consulted. | R elevant | 22/2 |
| | • 25/1/2024 | | |
| | Foreground latest proposal not accepted by school. | | |
| | Continue to look for solution | | |
| | • 8/2/2024 | | |
| | Bowden submitted variation – being assessed | | |
| | • 22/2 | | |
| | • Reference of the second seco | | |
| | Curtain | | |
| | • 8/2/2024 | | |
| | Custom shower curtain solution to be followed up Foregound & school | | |
| | • 22/2 | Not Relevant | |
| 4.5 | Submitted variation | | 27/2 |
| | School provided info to Foreground (1no curtain). | | |
| | Not Relevant to now review variation and advise LC Bathrooms | | |
| | Foreground to follow up supplier | | |

| | Learning Centre Door | | |
|------|--|--------------|------|
| | Drawing has been updated showing new door. | | |
| | Need building surveyor response/ acknowledgement. | | |
| | • Engineer to confirm acceptance to remove bottom tie beam. | | |
| 4.6 | Lead time for the door 35 days | Not Relevant | 27/2 |
| 4.0 | Price to be finalised. | | 2112 |
| | • 22/2 | | |
| | • Variation has been submitted to be revised to include structure elements. | | |
| | Therapy Room | | |
| | School requires room asap | | |
| 47 | • Drawings to be updated to show intended scope. | | 27/2 |
| 4.7 | • Read items. | | 27/2 |
| | • Bowden to submit variation asap, including any credits. | | |
| | Therapy Hub | | |
| | • A compliant exit solution required. | | |
| | • 22/2 | | |
| 4.8 | Sliding door required to be changed to comply. | | 27/2 |
| | Alternatives new door or change joinery layout. | | |
| | • Rot events of the second sec | | |
| | LC Kitchen | | |
| | • Issue with being able to turn water on without using hands. | | |
| 4.9 | • Sink is currently allowing water to run over the edge – needs to have a lip. Incorrect item spec potential variation | | 26/2 |
| | • 22/2 | | |
| | Bowden to submit variation to alter sink | | |
| | • $R_{e_{e}}^{Not}$ to provide details for hands free sink for Bowden to price. | | |
| | Emergency Evacuation Drawing | | |
| | Foreground to provide | | |
| 4.10 | • 22/2 | | 27/2 |
| | • Yet to be updated | | |
| | LC PA Speakers | | |
| 4.11 | • Speakers along Laura Ave are to be disconnected. | | 27/2 |

| • | |
|---|--|
| • | |



Meeting Details

| Meeting: | Barwon Valley School - Site Meeting 34 | 4 |
|------------|--|--------------------------|
| Date: | 7/MAR/2023 | |
| Attendees: | Not Relevant | (Chair and Minute Taker) |
| | Not Relevant - Bowden Bowden Not Relevant Foreground | |
| | Not Relevant School | |
| Apologies: | Not Relevant – Foreground Bowden | |

| Item | Task/Note | Ву | Due |
|------|---|-----|-----|
| 1.0 | Health, Safety and Environment | | |
| 1.1 | Incidents and Near Misses:No incidents | N/A | N/A |
| 2.0 | Site Progress | | |

| | TH Building | | 1 | | | |
|-----|--|--|-------------------------------------|-----------|-----|--|
| 2.1 | Suppliers will r Installation ne. Joinery completed, fin. LC Building Kitchen fit off almost c | | nen installed. s be required. | N/A | N/A | |
| 3.0 | Schedule | | | | | |
| | Milestone | | Completion Date | e | | |
| - | milestone | Original | Schedule | Actual | | |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/22 | | |
| | Learning Centre – PC | 20/SEP/22 | 1/JUN/24 | | | |
| 3.1 | Therapy Hub – PC | 14/SEP/22 | 14/MAY/24 | | | |
| 5.1 | Materials Tech. – PC | 24/JUN/22 | 21/NOV/23 | 24/NOV/23 | | |
| | PA Building – PC | 13/DEC/22 | 29/JUL/24 | | | |
| | Gym – PC | 22/MAR/23 | 1/NOV/23 | 24/NOV/23 | | |
| | Landscaping scope to be fTH exit to be programmed | | mmed. | | | |
| 3.2 | Design Outputs Civil design – Next week LC door schedule – Tomor Therapy Room – Architect TH Exit Ramp – Architectu Landscape – Civil engineer PA – Architectural & struct | ural tomorrow ral & structural tom ring notes for retain | | | | |
| | | | | | | |

| | Performing Arts | | |
|-----|--|-----------------|------|
| | External sewer outlet being completed next week. | | |
| | Bowden requires lead time to organise trades – Joinery | | |
| | • PA Building scope meeting to be held today after the meeting | | |
| | • Elec dwg to be updated Not to follow up. | | |
| | • 22/2 | | |
| | • AV equipment list to be re-sent to school. | | |
| | Internal elevation to be updated, changes to: | | |
| | Curtain track support. | | |
| 4.1 | Elec changes | Not Relevant | 15/3 |
| 4.1 | Airconditioning scope to be checked. | | |
| | • Building surveyor to be issued plans this week/ few days. | | |
| | • Real to organise a meeting with building surveyor & project deam. | | |
| | • 7/3 | | |
| | Drawings will be available: | | |
| | Architectural Tomorrow | | |
| | Stantec structural & electrical – next week. | | |
| | BS will be stamping architectural dwgs^{Not} response) | | |
| | Landscape Plans | | |
| | Landscape architect revised plan next week. | | |
| | • Civil engineer yet to be received $-\frac{R}{R}$ to follow up | | |
| | • 22/2 | | |
| | Landscape dwg to be issued tomorrow. | | |
| 4.2 | Civil comments will be included. | Not Relevant | 27/2 |
| 7.2 | Civil Engineer yet to provide design – critical. | | 2112 |
| | Not Relevant 7/3 | | |
| | | | |
| | Plans to be sent to school | | |
| | • Plan to be priced, when retaining wall detail received. | | |

| | Gym Line Marking | | |
|-----|--|-----------------|------|
| | • Line marking & socket replacement variation approved. | | |
| | Direction to proceed given to Bowden | | |
| | • 22/2 | | |
| | • Bowden have been given direction to install sockets and lines. | Net | |
| 4.3 | • Lines have to wait until materials available. | Not Relevant | TBC |
| | Sockets arrived at site this week - Relevant to confirm when installing. | | |
| | • 7/3 | | |
| | In floor socket done | | |
| | • Waiting for the line marking – vinyl delivery in April | | |
| | Sensory wall | | |
| | • Foam attached to walls potentially could be pulled off. | | 22/2 |
| | Foreground to advise of solution. | | |
| | 5/12/2023 | | |
| | Foreground to respond to RFI. | | |
| | Trim proposed. | | |
| | 14/7/2023 | | |
| | Trim to be recommended from Foreground. | | |
| | School to be consulted. | Not Relevant | |
| 4.4 | • 25/1/2024 | | |
| 4.4 | Foreground latest proposal not accepted by school. | | |
| | Continue to look for solution | | |
| | • 8/2/2024 | | |
| | Bowden submitted variation – being assessed | | |
| | • 22/2 | | |
| | • R to provide direction today for Bowden to proceed with effimming. | | |
| | • 7/3 | | |
| | Bowden instructed to proceed | | |
| | Expected to be completed next week. | | |

| | Curtain | | |
|-----|--|--------------|------|
| | 8/2/2024 | | |
| | Custom shower curtain solution to be followed up Foregound & school | | |
| | • 22/2 | | |
| | Submitted variation | Not | |
| 4.5 | School provided info to Foreground (1no curtain). Not Relevant to now review variation and advise | Relevant | ТВС |
| | LC Bathrooms | | |
| | Foreground to follow up supplier | | |
| | 7/3 | | |
| | Waiting on supplier for an update | | |
| | Learning Centre Door | | |
| | Drawing has been updated showing new door. | | |
| | Need building surveyor response/ acknowledgement. | | |
| | • Engineer to confirm acceptance to remove bottom tie beam. | | |
| | Lead time for the door 35 days | | |
| | Price to be finalised. | Not | |
| 4.6 | • 22/2 | Relevant | 14/3 |
| | • Variation has been submitted to be revised to include structure elements. | | |
| | • 7/3 | | |
| | • R to give direction for procurement | | |
| | Variation is being administered | | |
| | | | |
| | Therapy Room | | |
| | School requires room asap | | |
| | • Drawings to be updated to show intended scope. | | |
| | • Relation to allow Bowden to order any long | Not Relevant | |
| 4.7 | Bowden to submit variation asap, including any credits. | | 14/3 |
| | • 3/7 | | |
| | • Plant to issue window schedule | | |
| | Evant Not elevant to issue direction to proceed with window procurement | | |
| | | | |

| | Therapy Hub | | |
|------|--|--------------|------|
| | A compliant exit solution required. | | |
| | • 22/2 | | |
| | • Sliding door required to be changed to comply. | | |
| | Alternatives new door or change joinery layout. | Not Relevant | |
| 4.8 | • Relation by the second secon | | 8/3 |
| | • 7/3 | | |
| | Engineering dwgs to be issued | | |
| | Check engineer spec depth of footings | | |
| | LC Kitchen | - | |
| | • Issue with being able to turn water on without using hands. | | |
| | • Sink is currently allowing water to run over the edge – needs to have a lip. Incorrect item spec potential variation | | |
| | • 22/2 | | |
| 4.9 | Bowden to submit variation to alter sink | | 14/3 |
| | • Relevant to provide details for hands free sink for Bowden to price. | | |
| | • 7/3 | | |
| | Not ev#eplacement. | | |
| | Emergency Evacuation Drawing | | |
| | Foreground to provide | | |
| | • 22/2 | | |
| 4.10 | • Yet to be updated | | 29/3 |
| | • 7/3 | | |
| | • Yet to be updated | | |
| | • | | |
| | LC PA Speakers | | |
| | • Speakers along Laura Ave are to be disconnected. | | |
| 4.11 | • 7/3 | Closed | |
| | Speakers have been disconnected | | |
| | LC Window Restriction | | |
| 4.12 | • Windows facing Laura Ave in LC building to be restricted to open to max 100mm | MD | 14/3 |

| 4.13 | TH Comms Rack • Challenges to fit new equipment in the existing rack. • Not Rest to email the challenges for the room – to be discussed in ended of the challenges for the | Not Relevant | 8/3 |
|------|--|-----------------|-----|
| | • | | |
| | • | | |
| | • | | |



Meeting Details

| Meeting: | Barwon Valley School - Site Meeting | 35 |
|------------|-------------------------------------|--------------------------|
| Date: | 22/MAR/2023 | |
| Attendees: | Not Relevant Not Relevant | (Chair and Minute Taker) |
| | Not Relevant – Bowden Bowden | |
| | Not Relevant - Foreground |] |
| | Not Relevant - School | 1 |
| Apologies: | Not Relevant | |
| | – Foreground Bowden | |

| Item | Task/Note | Ву | Due |
|------|---|-----|-----|
| 1.0 | Health, Safety and Environment | | |
| 1.1 | Incidents and Near Misses:No incidents | N/A | N/A |
| 2.0 | Site Progress | | |
| 2.1 | TH Building Maxi Ply Installed Working through defects LC Building Kitchen fit off almost complete Sink replacement approved waiting for supply. Working through defects | N/A | N/A |

| 3.0 | Schedule | | | | |
|-----|---|-----------------|-----------|-----------|--|
| | | Completion Date | | | |
| | Milestone | Original | Schedule | Actual | |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/22 | |
| | Learning Centre – PC | 20/SEP/22 | 1/JUN/24 | | |
| 3.1 | Therapy Hub – PC | 14/SEP/22 | 14/MAY/24 | | |
| | Materials Tech. – PC | 24/JUN/22 | 21/NOV/23 | 24/NOV/23 | |
| | PA Building – PC | 13/DEC/22 | 29/JUL/24 | | |
| | Gym – PC | 22/MAR/23 | 1/NOV/23 | 24/NOV/23 | |
| | Landscaping scope to be finalised and programmed. | | | | |
| | • TH exit to be programmed | k | | | |
| | Design Outputs | | | | |
| | Civil design – Next week | | | | |
| | TH Exit Ramp – Structural Next week | | | | |
| 3.2 | Landscape – Civil engineering notes for retaining wall next week. | | | | |
| 512 | • PA – Architectural & structural next week. | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

| | Performing Arts | | |
|-----|--|-----------------|------|
| | • External sewer outlet being completed next week. | Not Relevant | 15/3 |
| | Bowden requires lead time to organise trades – Joinery | | |
| | • PA Building scope meeting to be held today after the meeting | | |
| | Elec dwg to be updated R to follow up. | | |
| | • 22/2 | | |
| | • AV equipment list to be re-sent to school. | | |
| | Internal elevation to be updated, changes to: | | |
| | o Curtain track support. | | |
| | Elec changes | | |
| | Airconditioning scope to be checked. | | |
| 4.1 | • Building surveyor to be issued plans this week/ few days. | | |
| | Not eteam. | | |
| | • 7/3 | | |
| | Drawings will be available: | | |
| | Architectural Tomorrow | | |
| | Stantec structural & electrical – next week. | | |
| | BS will be stamping architectural dwgs response) vaiting on evant evant evant evant evant evant | | |
| | • 20/3 | | |
| | Waiting on engineering & building surveyor | | |
| | Curtain colour selected & track specified | | |

| | Landscape Plans | | |
|-----|---|-----------------|------|
| 4.2 | Landscape architect revised plan next week. Civil engineer yet to be received - Not to follow up 22/2 Landscape dwg to be issued tomorrow. Civil comments will be included. Civil Engineer yet to provide design - critical. Not to follow up civil engineer. 7/3 Plans to be sent to school Plan to be priced, when retaining wall detail received. 20*/3 No update School provided opportunity to supply soil & mulch | Not Relevant | 27/2 |
| 4.3 | Gym Line Marking Line marking & socket replacement variation approved. Direction to proceed given to Bowden 22/2 Bowden have been given direction to install sockets and lines. Lines have to wait until materials available. Sockets arrived at site this week -Not relevant to confirm when installing. 7/3 In floor socket done Waiting for the line marking – vinyl delivery in April 20/3 No update | Not Relevant | TBC |

| | Sensory wall | | |
|-----|--|-----------------|------|
| | • Foam attached to walls potentially could be pulled off. | Not Relevant | |
| | Foreground to advise of solution. | | |
| | 5/12/2023 | | 26/3 |
| | Foreground to respond to RFI. | | |
| | Trim proposed. | | |
| | 14/7/2023 | | |
| | Trim to be recommended from Foreground. | | |
| | School to be consulted. | | |
| | • 25/1/2024 | | |
| | Foreground latest proposal not accepted by school. | | |
| 4.4 | Continue to look for solution | | |
| | • 8/2/2024 | | |
| | Bowden submitted variation – being assessed | | |
| | • 22/2 | | |
| | • Relation to a provide direction today for Bowden to proceed with evenimming. | | |
| | • 7/3 | | |
| | Bowden instructed to proceed | | |
| | Expected to be completed next week. | | |
| | • 20/3 | | |
| | Installation 50% | | |
| | Work to be inspected by PCG next week | | |

| | Curtain | | |
|-----|--|-----------------|------|
| | • 8/2/2024 | | |
| | Custom shower curtain solution to be followed up Foregound & school | | |
| | • 22/2 | | |
| | Submitted variation | | |
| 4.5 | School provided info to Foreground (1no curtain). Not Relevant to now review variation and advise LC Bathrooms | Not Relevant | 25/3 |
| | Foreground to follow up supplier | | |
| | 7/3 | | |
| | Waiting on supplier for an update | | |
| | • 20/3 | | |
| | Request to supplier to confirm scope of works. | | |
| | Learning Centre Door | | |
| | Drawing has been updated showing new door. | | |
| | Need building surveyor response/ acknowledgement. | | |
| | • Engineer to confirm acceptance to remove bottom tie beam. | | |
| | • Lead time for the door 35 days | | |
| | • Price to be finalised. | | |
| | • 22/2 | | |
| 4.6 | • Variation has been submitted to be revised to include structure elements. | Not Relevant | 27/3 |
| 4.0 | • 7/3 | | 2115 |
| | • Rot to give direction for procurement | | |
| | Variation is being administered | | |
| | • 20/3 | | |
| | • Door has been ordered – 30 days to deliver | | |
| | Hardware ordered | | |
| | Require stamped drawings prior to starting | | |
| | | | |

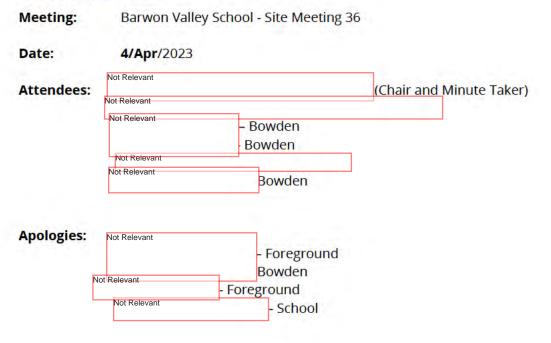
| | Therapy Room | | |
|-----|---|--------------|------|
| | School requires room asap | | |
| | • Drawings to be updated to show intended scope. | | |
| | • Relation to allow Bowden to order any long | | |
| | Bowden to submit variation asap, including any credits. | | |
| | • 3/7 | Not Relevant | |
| 4.7 | • Relevant to issue window schedule | | 27/3 |
| | • o issue direction to proceed with window procurement | | |
| | • 20/3 | | |
| | Changes to layout will require QS assessment | | |
| | Stamped drawings required prior to starting | | |
| | Ready to start in a couple of weeks | | |
| | • This is a priority for the school. | | |
| | Therapy Hub | | |
| | A compliant exit solution required. | | |
| | • 22/2 | | |
| | Sliding door required to be changed to comply. | | |
| | Alternatives new door or change joinery layout. | | |
| | • Relation Not to organise catchup with Bowden & Foreground to propose evaluation | Not Relevant | |
| 4.8 | • 7/3 | | 25/3 |
| | Engineering dwgs to be issued | | |
| | Check engineer spec depth of footings | | |
| | • 20/3 | | |
| | Approval to proceed for the performance solution | | |
| | • The cost of this outcome is to be borne by the contractor. | | |
| | Provide cost details | | |

| Le kitchen • Issue with being able to turn water on without using hands. • Sink is currently allowing water to run over the edge – needs to have a lip. Incorrect item spec potential variation • 22/2 • Bowden to submit variation to alter sink • 7/3 • 7/3 • 10 provide direction for handsfree sink for Bowden to price. • 20/3 • Tambour unit can not proceed, PCG approves variation to joinery which is approx. • Handsfree sink will be hardwire solution. • 10 provide to Bowden. Emergency Evacuation Drawing • Foreground to provide • 22/2 • Yet to be updated • 20/3 • Yet to be updated • 20/3 • Prioritise gym & MT buildings. • Next week. LC Window Restriction • Windows facing Laura Ave in LC building to be restricted to open to max 100mm • 20/3 • Completed TH Comms Rack • Challenges to fit new equipment in the existing rack. • Do email the challenges for the room - to be discussed in PCG | | LC Kitchen | | |
|---|------|---|--------------|------|
| Sink is currently allowing water to run over the edge – needs to have a lip. Incorrect item spec potential variation 22/2 Bowden to submit variation to alter sink Bowden to submit variation to alter sink Bowden to submit variation to alter sink T/3 To provide direction for handsfree sink for Bowden to price. 20/3 Tambour unit can not proceed, PCG approves variation to joinery which is approx. to provide to Bowden. Handsfree sink will be hardwire solution. to provide to Bowden. Handsfree sink will be hardwire solution. Yet to be updated 22/2 Yet to be updated 20/3 Prioritise gym & MT buildings. Next week. LC Window Restriction 20/3 Completed 20/3 Completed 20/3 Completed 20/3 Completed | | | | |
| have a lip. Incorrect item spec potential variation . 22/2 Bowden to submit variation to alter sink . 22/2 Bowden to submit variation to alter sink | | | | |
| 4.9 • Bowden to submit variation to alter sink Image: Construction of the provide details for hands free sink for Bowden to price. 26/3 4.9 • 7/3 • 7/3 26/3 • Tenzoutie direction for handsfree sink & kitchen sink • 20/3 26/3 • Tambour unit can not proceed, PCG approves variation to joinery which is approx. • Foregroup witch is approx. • 1000000000000000000000000000000000000 | | | | |
| 4.9 • March to provide details for hands free sink for Bowden to price. • Transour operation for handsfree sink & kitchen sink 26/3 • Tambour unit can not proceed, PCG approves variation to joinery which is approx. March to provide to Bowden. 26/3 26/3 • Handsfree sink will be hardwire solution. • Tereprove to Bowden. 26/3 • Handsfree sink will be hardwire solution. • Foreground to provide to Bowden. 27/3 • Yet to be updated • 22/2 • Yet to be updated 27/3 • Yet to be updated • 20/3 • Prioritise gym & MT buildings. • Next week. 4.10 • Windows facing Laura Ave in LC building to be restricted to open to max 100mm Closed Closed 4.12 • Completed • The Comms Rack • Challenges to fit new equipment in the existing rack. • March | | • 22/2 | | |
| 4.9 • T/3 26/3 • Model of the provide direction for hands free sink & kitchen sink 26/3 • Model of the provide direction for hands free sink & kitchen sink 26/3 • Tambour unit can not proceed, PCG approves variation to joinery which is approx. 26/3 • Handsfree sink will be hardwire solution. • Tambour unit can not proceed, PCG approves variation to joinery which is approx. • Handsfree sink will be hardwire solution. • To provide to Bowden. Emergency Evacuation Drawing • Foreground to provide • 22/2 • Yet to be updated • Yet to be updated 20/3 • Prioritise gym & MT buildings. • Next week. LC Window Restriction Closed • 20/3 • Completed • 20/3 • Closed • TH Comms Rack • Closed | | | | |
| More that provide direction for handsfree sink & kitchen sink Teplacement. 20/3 Tambour unit can not proceed, PCG approves variation to joinery which is approx. Handsfree sink will be hardwire solution. Handsfree sink will be hardwire solution. To provide to Bowden. Emergency Evacuation Drawing Foreground to provide 22/2 Yet to be updated 20/3 Yet to be updated 20/3 Prioritise gym & MT buildings. Next week. Electron of the max 100mm Closed 20/3 Completed | 4.9 | • Relevant to provide details for hands free sink for Bowden to price. | Not Relevant | 26/3 |
| • Tambour unit can not proceed, PCG approves variation to joinery which is approx is approx is approxed. • Handsfree sink will be hardwire solution. • Handsfree sink will be hardwire solution. • The provide to Bowden. • Foreground to provide • 22/2 • Yet to be updated • 22/2 • Yet to be updated • 22/3 • Yet to be updated • 20/3 • Prioritise gym & MT buildings. • Next week. LC Windows facing Laura Ave in LC building to be restricted to open to max 100mm Closed • 20/3 • Completed • Ut Comms Rack • Closed | | • R to provide direction for handsfree sink & kitchen sink | | |
| joinery which is approx i | | • 20/3 | | |
| • Model to provide to Bowden. Image: Completed bowden. Emergency Evacuation Drawing • Foreground to provide • 22/2 • Yet to be updated • 7/3 • Yet to be updated • 7/3 • Yet to be updated • 20/3 • Prioritise gym & MT buildings. • Next week. Image: Completed bowden | | | | |
| Emergency Evacuation Drawing Foreground to provide 22/2 Yet to be updated 7/3 Yet to be updated 20/3 Prioritise gym & MT buildings. Next week. LC Window Restriction Windows facing Laura Ave in LC building to be restricted to open to max 100mm 20/3 Completed TH Comms Rack Challenges to fit new equipment in the existing rack. We mail the challenges for the room - to be discussed in Processing to the room - to the discussed in Processing to the room - to the discussed in Processing to the room - to the discussed in Processing to the room - to the discussed in Processing to the room - to the discussed in Processing to the room - to the discussed in Processing to the room - to the discussed in Processing to the room - tom to the room | | Handsfree sink will be hardwire solution. | | |
| Foreground to provide 22/2 Yet to be updated 7/3 Yet to be updated 20/3 Prioritise gym & MT buildings. Next week. LC Window Restriction Windows facing Laura Ave in LC building to be restricted to open to max 100mm 20/3 Completed TH Comms Rack Challenges to fit new equipment in the existing rack. Challenges to fit new equipment in the existing rack. | | • R to provide to Bowden. | | |
| 22/2 Yet to be updated 7/3 Yet to be updated 20/3 Prioritise gym & MT buildings. Next week. LC Window Restriction Windows facing Laura Ave in LC building to be restricted to open to max 100mm 20/3 Completed TH Comms Rack Challenges to fit new equipment in the existing rack. Restrict to email the challenges for the room – to be discussed in Drive | | Emergency Evacuation Drawing | | |
| 4.10 • Yet to be updated 27/3 • Yet to be updated 20/3 • Prioritise gym & MT buildings. • • Next week. • 4.12 • Windows facing Laura Ave in LC building to be restricted to open to max 100mm Closed • 20/3 • Completed • • Completed • • • Challenges to fit new equipment in the existing rack. • • Berefore • • | | Foreground to provide | | |
| 4.10 7/3 Prior 27/3 • Yet to be updated 20/3 Prioritise gym & MT buildings. Prioritise gym & MT buildings. • Next week. Image: Completed to the set of the set | | • 22/2 | | 27/3 |
| 4.10 7/3 27/3 • Yet to be updated 20/3 • Prioritise gym & MT buildings. 1 • Next week. 1 LC Window Restriction 1 • Windows facing Laura Ave in LC building to be restricted to open to max 100mm Closed • 20/3 • Completed TH Comms Rack • Challenges to fit new equipment in the existing rack. • Barrier to email the challenges for the room - to be discussed in Drift | | • Yet to be updated | | |
| Yet to be updated 20/3 Prioritise gym & MT buildings. Next week. LC Window Restriction Windows facing Laura Ave in LC building to be restricted to open to max 100mm 20/3 Completed TH Comms Rack Challenges to fit new equipment in the existing rack. Prioritian the challenges for the room - to be discussed in | 4.10 | • 7/3 | | |
| Prioritise gym & MT buildings. Next week. LC Window Restriction Windows facing Laura Ave in LC building to be restricted to open to max 100mm 20/3 Completed TH Comms Rack Challenges to fit new equipment in the existing rack. Motional the challenges for the room – to be discussed in | | • Yet to be updated | | |
| Next week. LC Window Restriction Windows facing Laura Ave in LC building to be restricted to open to max 100mm 20/3 Completed TH Comms Rack Challenges to fit new equipment in the existing rack. Rectant to email the challenges for the room – to be discussed in | | • 20/3 | | |
| LC Window Restriction Image: Closed 4.12 Windows facing Laura Ave in LC building to be restricted to open to max 100mm 20/3 Closed • Completed Completed TH Comms Rack Image: Challenges to fit new equipment in the existing rack. • Revent to email the challenges for the room – to be discussed in Not open to mail the challenges for the room – to be discussed in | | • Prioritise gym & MT buildings. | | |
| Windows facing Laura Ave in LC building to be restricted to open to max 100mm 20/3 Completed TH Comms Rack Challenges to fit new equipment in the existing rack. Revant to email the challenges for the room – to be discussed in | | Next week. | | |
| 4.12 open to max 100mm Closed • 20/3 Completed Image: Completed • Completed TH Comms Rack Image: Completed completed completed • Challenges to fit new equipment in the existing rack. Image: Completed complete | | LC Window Restriction | | |
| 20/3 Completed TH Comms Rack Challenges to fit new equipment in the existing rack. Revent to email the challenges for the room – to be discussed in | 112 | | Closed | |
| TH Comms Rack Challenges to fit new equipment in the existing rack. Relevant to email the challenges for the room – to be discussed in | 7.12 | • 20/3 | Closed | |
| Challenges to fit new equipment in the existing rack. Relevant to email the challenges for the room – to be discussed in | | • Completed | | |
| Revent to email the challenges for the room – to be discussed in | | TH Comms Rack | | |
| Revent to email the challenges for the room – to be discussed in | 4.13 | • Challenges to fit new equipment in the existing rack. | | |
| 2013 | | R elevant to email the challenges for the room – to be discussed in | | 26/3 |
| • 20/3 | | • 20/3 | | 2015 |
| Work is required for the room | | | | |
| • Relation to check required scope for the room. | | Relevant to check required scope for the room. | | |

| 9 | Security Lights | | |
|---|--|-----------------|------|
| | Laura Ave neighbours complain about the security lightsBowden to disconnect lights, approx. 5no in total. | Not Relevant | 26/3 |
| • | • | | |
| • | • | | |



Meeting Details



| Item | Task/Note | Ву | Due |
|------|---|-----|-----|
| 1.0 | Health, Safety and Environment | | |
| 1.1 | Incidents and Near Misses:No incidents | N/A | N/A |
| 2.0 | Site Progress | | |
| 2.1 | TH Building Working through defects LC Building Kitchen fit off almost complete Sink replacement waiting for supply (15/4). Sensory room complete next week Working through defects | N/A | N/A |

| 3.0 | Schedule | | | | | |
|-----|---|-----------------------|---------------------|-----------|--|--|
| | | | Completion Date | | | |
| | Milestone | Original | Schedule | Actual | | |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/22 | | |
| | Learning Centre – PC | 20/SEP/22 | 1/JUN/24 | | | |
| 3.1 | Therapy Hub – PC | 14/SEP/22 | 14/MAY/24 | | | |
| 5.1 | Materials Tech. – PC | 24/JUN/22 | 21/NOV/23 | 24/NOV/23 | | |
| | PA Building – PC | 13/DEC/22 | 29/JUL/24 | | | |
| | Gym – PC | 22/MAR/23 | 1/NOV/23 | 24/NOV/23 | | |
| | Landscaping scope to be finalised and programmed. | | | | | |
| | • TH exit to be programmed | t | | | | |
| | Design Outputs | | | | | |
| | Civil design – complete | | | | | |
| | • TH Exit Ramp – Structural | TBC | | | | |
| 3.2 | Landscape – Civil enginee | ring notes for retain | ing wall next week. | | | |
| | • PA – Architectural & struct | tural next week. | | | | |
| | | | | | | |
| | | | | | | |
| 4.0 | | | | | | |

| | Performing Arts | | |
|-----|---|-----------------|------|
| | External sewer outlet being completed next week. | | |
| | Bowden requires lead time to organise trades – Joinery | | |
| | • PA Building scope meeting to be held today after the meeting | | |
| | • Elec dwg to be updated B to follow up. | | |
| | • 22/2 | | |
| | • AV equipment list to be re-sent to school. | | |
| | Internal elevation to be updated, changes to: | | |
| | o Curtain track support. | | |
| | Elec changes | | |
| | Airconditioning scope to be checked. | | |
| | • Building surveyor to be issued plans this week/ few days. | Not Relevant | |
| 4.1 | • Relation to organise a meeting with building surveyor & project "team. | Relevant | 15/3 |
| | • 7/3 | | |
| | Drawings will be available: | | |
| | Architectural Tomorrow | | |
| | Stantec structural & electrical – next week. | | |
| | • BS will be stamping architectural dwgs ^{Not} response) waiting on | | |
| | • 20/3 | | |
| | Waiting on engineering & building surveyor | | |
| | Curtain colour selected & track specified | | |
| | • 4/4 | | |
| | No Update | | |

| | Landscape Plans | | |
|-----|--|-----------------|-------|
| | Landscape architect revised plan next week. | | |
| | • Civil engineer yet to be received $\begin{bmatrix} Not \\ R \\ H \end{bmatrix}$ to follow up | | |
| | • 22/2 | | |
| | Landscape dwg to be issued tomorrow. | | |
| | Civil comments will be included. | | |
| | Civil Engineer yet to provide design – critical. | | |
| | • Rel to follow up civil engineer. | | |
| | • 7/3 | Not | |
| 4.2 | Plans to be sent to school | Relevant | 27/2 |
| | • Plan to be priced, when retaining wall detail received. | | |
| | • 20*/3 | | |
| | No update | | |
| | School provided opportunity to supply soil & mulch | | |
| | • 4/4 | | |
| | • Tender underway – at least 2 weeks. | | |
| | RFI submitted today requires response | | |
| | • | | |
| | Gym Line Marking | | |
| | Line marking & socket replacement variation approved. | | |
| | Direction to proceed given to Bowden | | |
| | • 22/2 | | |
| | • Bowden have been given direction to install sockets and lines. | | |
| | • Lines have to wait until materials available. | | |
| 4.3 | Sockets arrived at site this week - Relevant to confirm when installing. | Not Relevant | ТВС |
| | • 7/3 | | 1 D C |
| | In floor socket done | | |
| | Waiting for the line marking – vinyl delivery in April | | |
| | • 20/3 | | |
| | No update | | |
| | • 4/4 | | |
| | No update | | |

| | Sensory wall | | |
|-----|--|-----------------|-----|
| | • Foam attached to walls potentially could be pulled off. | | |
| | Foreground to advise of solution. | | |
| | 5/12/2023 | | |
| | Foreground to respond to RFI. | | |
| | Trim proposed. | | |
| | 14/7/2023 | | |
| | Trim to be recommended from Foreground. | | |
| | School to be consulted. | | |
| | • 25/1/2024 | | |
| | Foreground latest proposal not accepted by school. | | |
| | Continue to look for solution | Not Relevant | 5/4 |
| 4.4 | • 8/2/2024 | | |
| 4.4 | Bowden submitted variation – being assessed | Relevant | 5/4 |
| | • 22/2 | | |
| | Not Relation to day for Bowden to proceed with everimming. | | |
| | • 7/3 | | |
| | Bowden instructed to proceed | | |
| | Expected to be completed next week. | | |
| | • 20/3 | | |
| | Installation 50% | | |
| | Work to be inspected by PCG next week | | |
| | • 4/4 | | |
| | Not R elevant elevant has inspected – no response | | |
| | • to inspect and advise. | | |

| | Curtain | | |
|-----|--|-----------------|-----|
| | • 8/2/2024 | | |
| | Custom shower curtain solution to be followed up Foregound & school | | |
| | • 22/2 | | |
| | Submitted variation | | |
| 4.5 | School provided info to Foreground (1no curtain). Not Relevant to now review variation and advise LC Bathrooms Foreground to follow up supplier | Not Relevant | 8/4 |
| | 7/3 | | |
| | Waiting on supplier for an update | | |
| | • 20/3 | | |
| | Request to supplier to confirm scope of works. | | |
| | • 4/4 | | |
| | Waiting on Relation advise | | |

| | Learning Centre Door | | |
|-----|--|-----------------|-----|
| | Drawing has been updated showing new door. | | |
| | Need building surveyor response/ acknowledgement. | | |
| | • Engineer to confirm acceptance to remove bottom tie beam. | | |
| | Lead time for the door 35 days | | |
| | Price to be finalised. | | |
| | • 22/2 | | |
| | • Variation has been submitted to be revised to include structure elements. | | |
| 4.6 | 7/3 Not R el evant Variation is being administered | Not Relevant | 9/4 |
| | • 20/3 | | |
| | • Door has been ordered – 30 days to deliver | | |
| | Hardware ordered | | |
| | Require stamped drawings prior to starting | | |
| | • 4/4 | | |
| | • Door to arrive approx. 19/4 | | |
| | • Stamped drawings required soon to allow for trade to be booked. | | |
| | | | |

| | Therapy Room | | |
|-----|---|-----------------|------|
| | School requires room asap | | |
| | Drawings to be updated to show intended scope. | | |
| | • Relation to allow Bowden to order any long evietad items. | | |
| | • Bowden to submit variation asap, including any credits. | | |
| | • 3/7 | | |
| | R R to issue window schedule | | |
| 4.7 | • to issue direction to proceed with window procurement | Not Relevant | 11/4 |
| | • 20/3 | | |
| | Changes to layout will require QS assessment | | |
| | Stamped drawings required prior to starting | | |
| | Ready to start in a couple of weeks | | |
| | • This is a priority for the school. | | |
| | • 4/4 | | |
| | • This remains a priority. | | |
| | Bowden & to agree on variation | | |
| | Therapy Hub | | |
| | A compliant exit solution required. | | |
| | • 22/2 | | |
| | Sliding door required to be changed to comply. | | |
| | Alternatives new door or change joinery layout. | | |
| | • end to organise catchup with Bowden & Foreground to propose to solution | | |
| | • 7/3 | Not Relevant | |
| 4.8 | Engineering dwgs to be issued | | 4*/4 |
| | Check engineer spec depth of footings | | |
| | • 20/3 | | |
| | Approval to proceed for the performance solution | | |
| | • The cost of this outcome is to be borne by the contractor. | | |
| | Provide cost details | | |
| | • 4/4 | | |
| | Waiting on engineering - today | | |

| | LC Kitchen | | |
|------|---|-----------------|-----|
| | • Issue with being able to turn water on without using hands. | | |
| | • Sink is currently allowing water to run over the edge – needs to have a lip. Incorrect item spec potential variation | | |
| | • 22/2 | | |
| | Bowden to submit variation to alter sink | | |
| | Not Relative to provide details for hands free sink for Bowden to price. evant 7/3 | | |
| 4.9 | • Rest to provide direction for handsfree sink & kitchen sink | Not Relevant | 5/4 |
| | • 20/3 | | |
| | • Tambour unit can not proceed, PCG approves variation to joinery which is approx. | | |
| | Handsfree sink will be hardwire solution. | | |
| | • R to provide to Bowden. | | |
| | • 4/4 | | |
| | Handsfree price this week | | |
| | Emergency Evacuation Drawing | | |
| | Foreground to provide | | |
| | • 22/2 | | |
| | Yet to be updated | | |
| | • 7/3 | | |
| 4.10 | Yet to be updated | Not Relevant | ТВС |
| | • 20/3 | | |
| | Prioritise gym & MT buildings. | | |
| | Next week. | | |
| | • 4/4 | | |
| | No update | | |

| | TH Comms Rack | | |
|------|--|--------------|-----|
| | • Challenges to fit new equipment in the existing rack. | | |
| | Not Relevant to email the challenges for the room – to be discussed in PCG | | |
| 4.11 | • 20/3 | Not Relevant | 8/4 |
| | Work is required for the room | | |
| | Not e a state of the state of t | | |
| | IMTD to confirm final scope | | |
| | Security Lights | | |
| | • Laura Ave neighbours complain about the security lights | Not Relevant | |
| 4.12 | • Bowden to disconnect lights, approx. 5no in total. | | 9/4 |
| | • 4/4 | | |
| | Variation req=uired | | |
| | • | | |
| | • | | |



Meeting Details

| Meeting: | Barwon Valle | y School - Site Meeting 37 | |
|-------------------|--------------|----------------------------|-------------------------|
| Date: | 18/Apr/2023 | | |
| Attendees: | Not Relevant | Bowden | Chair and Minute Taker) |
| | Not Relevant | Bowden | |
| | | Poreground | |
| The second second | | | |
| Apologies: | Not Relevant | - Foreground Bowden | |

| Item | Task/Note | Ву | Due |
|------|--|-----|-----|
| 1.0 | Health, Safety and Environment | | |
| 1.1 | Incidents and Near Misses: Student attempted to get under fence. School was alerted. School was broken into Wednesday night, approx.^{Not}_{elevant} equip stolen. | N/A | N/A |
| 2.0 | Site Progress | | |
| 2.1 | TH Building Working through defects LC Building Working through defects | N/A | N/A |
| 3.0 | Schedule | | |

| | A STREAM STR | Completion Date | | |
|-----|---|------------------|-----------|-----------|
| | Milestone | Original | Schedule | Actual |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/22 |
| -4 | Learning Centre – PC | 20/SEP/22 | 13/JUL/24 | |
| 2.4 | Therapy Hub – PC | 14/SEP/22 | 22/JUN/24 | 1 |
| 3.1 | Materials Tech. – PC | 24/JUN/22 | 21/NOV/23 | 24/NOV/23 |
| | PA Building – PC | 13/DEC/22 | 6/SEPT/24 | |
| | Gym – PC | 22/MAR/23 | 1/NOV/23 | 24/NOV/23 |
| | TH exit to be programmed Design Outputs Building Surveyor & Engin | | | |
| | Design Outputs | | | |
| | | | | |
| | Design Outputs Building Surveyor & Engin Civil | | | |
| 32 | Design Outputs Building Surveyor & Engin Civil Landscape | | | |
| 3.2 | Design Outputs Building Surveyor & Engin Civil Landscape LC Cuilding | | | |
| 3.2 | Design Outputs Building Surveyor & Engin Civil Landscape LC Cuilding | eering Responses | | |
| 3.2 | Design Outputs Building Surveyor & Engin Civil Landscape LC Cuilding TH Building | eering Responses | | |
| 3.2 | Design Outputs Building Surveyor & Engin Civil Landscape LC Cuilding TH Building Therapy Room | eering Responses | | |

| P | erforming Arts | | |
|-----|---|-----------------|------|
| • | External sewer outlet being completed next week. | | |
| • | Bowden requires lead time to organise trades – Joinery | | |
| • | PA Building scope meeting to be held today after the meeting | | |
| • | Elec dwg to be updated to follow up. | | |
| • | 22/2 | | |
| • | AV equipment list to be re-sent to school. | | |
| • | Internal elevation to be updated, changes to: | | |
| | o Curtain track support. | | |
| | o Elec changes | | |
| • | Airconditioning scope to be checked. | | |
| • | Building surveyor to be issued plans this week/ few days. | | |
| 4.1 | to organise a meeting with building surveyor & project team. | Not Relevant | 15/3 |
| • | 7/3 | | |
| • | Drawings will be available: | | |
| | o Architectural Tomorrow | | |
| | Stantec structural & electrical – next week. | | |
| • | BS will be stamping architectural dwgs ^{Not} ed waiting on response) | | |
| • | 20/3 | | |
| • | Waiting on engineering & building surveyor | | |
| • | Curtain colour selected & track specified | | |
| • | 4/4 | | |
| • | No Update | | |
| • | 18/4 | | |
| • | Waiting Engineering & building surveyor | | |

| | Landscape Plans | | |
|-----|---|-----------------|------|
| | Landscape architect revised plan next week. | | |
| | Civil engineer yet to be received - Rel to follow up | | |
| | • 22/2 | | |
| | Landscape dwg to be issued tomorrow. | | |
| | Civil comments will be included. | | |
| | Civil Engineer yet to provide design – critical. | | |
| | Not evant T/3 | | |
| | Plans to be sent to school | Not Relevant | 07/0 |
| 4.2 | • Plan to be priced, when retaining wall detail received. | | 27/2 |
| | • 20*/3 | | |
| | No update | | |
| | School provided opportunity to supply soil & mulch | | |
| | • 4/4 | | |
| | Tender underway – at least 2 weeks. | | |
| | RFI submitted today requires response -Relevant | | |
| | • 18/4 | | |
| | Waiting Engineering & building surveyor | | |
| | | | |

| | Gym Line Marking | | |
|-----|---|------|-----|
| | Line marking & socket replacement variation approved. | | |
| | Direction to proceed given to Bowden | | |
| | • 22/2 | | |
| | • Bowden have been given direction to install sockets and lines. | | |
| | Lines have to wait until materials available. | | |
| | Sockets arrived at site this week - Not elevant to confirm when installing. | | |
| 4.3 | • 7/3 | Note | ТВС |
| | In floor socket done | | |
| | Waiting for the line marking – vinyl delivery in April | | |
| | • 20/3 | | |
| | No update | | |
| | • 4/4 | | |
| | No update | | |
| | • 18/4 | | |
| | • Vinyl delivery – Mid May | | |

| | Sensory wall | | |
|-----|--|----------|------|
| | • Foam attached to walls potentially could be pulled off. | | |
| | Foreground to advise of solution. | | |
| | 5/12/2023 | | |
| | Foreground to respond to RFI. | | |
| | Trim proposed. | | |
| | 14/7/2023 | | |
| | Trim to be recommended from Foreground. | | |
| | School to be consulted. | | |
| | • 25/1/2024 | | |
| | Foreground latest proposal not accepted by school. | | |
| | Continue to look for solution | | |
| | • 8/2/2024 | | |
| | Bowden submitted variation – being assessed | Not | |
| 4.4 | • 22/2 | Relevant | 30/4 |
| | • Relation today for Bowden to proceed with events and the second | | |
| | • 7/3 | | |
| | Bowden instructed to proceed | | |
| | • Expected to be completed next week. | | |
| | • 20/3 | | |
| | Installation 50% | | |
| | Work to be inspected by PCG next week | | |
| | • 4/4 | | |
| | Not Relevant Not Relevant Not Relevant Not Relevant | | |
| | • to inspect and advise. | | |
| | • 18/4 | | |
| | Work complete. | | |
| | Relevant requested additional caulking around trim. | | |

| | Curtain | | |
|-----|---|-----------------|------|
| | • 8/2/2024 | | |
| | Custom shower curtain solution to be followed up Foregound & school | | |
| | • 22/2 | | |
| | Submitted variation | | |
| 4.5 | School provided info to Foreground (1no curtain). Not Relevant to now review variation and advise LC Bathrooms Foreground to follow up supplier 7/3 Waiting on supplier for an update 20/3 Request to supplier to confirm scope of works. 4/4 Waiting on Not to advise evant to advise 18/4 Not to advise scope is correct | Not Relevant | 26/4 |

| | Learning Centre Door | | |
|-----|---|-----------------|------|
| | Drawing has been updated showing new door. | | |
| | Need building surveyor response/ acknowledgement. | | |
| | • Engineer to confirm acceptance to remove bottom tie beam. | | |
| | Lead time for the door 35 days | | |
| | Price to be finalised. | | |
| | • 22/2 | | |
| | • Variation has been submitted to be revised to include structure elements. | | |
| | • 7/3 | | |
| | • Real to give direction for procurement | | |
| 4.6 | Variation is being administered | Not Relevant | 22/4 |
| | • 20/3 | | |
| | • Door has been ordered – 30 days to deliver | | |
| | Hardware ordered | | |
| | Require stamped drawings prior to starting | | |
| | • 4/4 | | |
| | • Door to arrive approx. 19/4 | | |
| | • Stamped drawings required soon to allow for trade to be booked. | | |
| | • 18/4 | | |
| | Waiting Engineering & building surveyor | | |
| | | | |

| | Therapy Room | | |
|-----|--|-----------------|------|
| | School requires room asap | | |
| | Drawings to be updated to show intended scope. | | |
| | • Rot to provide early direction to allow Bowden to order any long | | |
| | Bowden to submit variation asap, including any credits. | | |
| | • 3/7 | | |
| | Not R elevant to issue window schedule | | |
| | • o issue direction to proceed with window procurement | | |
| 4.7 | • 20/3 | Not Relevant | 22/4 |
| | Changes to layout will require QS assessment | | |
| | Stamped drawings required prior to starting | | |
| | Ready to start in a couple of weeks | | |
| | • This is a priority for the school. | | |
| | • 4/4 | | |
| | • This remains a priority. | | |
| | Bowden & R to agree on variation | | |
| | • 18/4 t | | |
| | Waiting Engineering & building surveyor | | |

| | Therapy Hub | | |
|-----|---|-----------------|------|
| | A compliant exit solution required. | | |
| | • 22/2 | | |
| | • Sliding door required to be changed to comply. | | |
| | Alternatives new door or change joinery layout. | | |
| | • Rot to organise catchup with Bowden & Foreground to propose of the solution | | |
| | • 7/3 | | |
| | Engineering dwgs to be issued | Not Relevant | |
| 4.8 | Check engineer spec depth of footings | | 22/4 |
| | • 20/3 | | |
| | Approval to proceed for the performance solution | | |
| | • The cost of this outcome is to be borne by the contractor. | | |
| | Provide cost details | | |
| | • 4/4 | | |
| | Waiting on engineering – today | | |
| | • 14/8 | | |
| | Waiting Engineering & building surveyor | | |

| | LC Kitchen | | |
|------|--|-----------------|------|
| | • Issue with being able to turn water on without using hands. | | |
| | • Sink is currently allowing water to run over the edge – needs to have a lip. Incorrect item spec potential variation | | |
| | • 22/2 | | |
| | Bowden to submit variation to alter sink | | |
| | Not evant evant 7/3 Not | | |
| 4.9 | • definition for handsfree sink & kitchen sink evant replacement. | Not Relevant | 26/4 |
| | • 20/3 | | |
| | Tambour unit can not proceed, PCG approves variation to joinery which is approx. | | |
| | Handsfree sink will be hardwire solution. | | |
| | • R to provide to Bowden. | | |
| | • 4/4 | | |
| | Handsfree price this week | | |
| | • 18/4 | | |
| | Handsfree sink to be approved | | |
| | Emergency Evacuation Drawing | | |
| | Foreground to provide | | |
| | • 22/2 | | |
| | Yet to be updated | | |
| | • 7/3 | | |
| | • Yet to be updated | | |
| | • 20/3 | Not Relevant | |
| 4.10 | Prioritise gym & MT buildings. | | 26/4 |
| | • Next week. | | |
| | • 4/4 | | |
| | No update | | |
| | • 18/4 | | |
| | Draft dwg complete | | |
| | • Relevant to review | | |

| | TH Comms Rack | | |
|------|---|-----------------|------|
| | Challenges to fit new equipment in the existing rack. Pot elevant to email the challenges for the room – to be discussed in PCG | | |
| 4.11 | 20/3 Work is required for the room Not evant 4/4 IMTD to confirm final scope 18/4 Relevant to advise on scope of work required based on IMTD | Not Relevant | 26/4 |
| 4.12 | Security Lights Laura Ave neighbours complain about the security lights Bowden to disconnect lights, approx. 5no in total. 4/4 Variation req=uired 18/4 Variation/ works approved | Closed | |
| | • | | |
| | • | | |



Meeting Details

| Meeting: | Barwon Valley S | School - Site Meeting 3 | 8 |
|------------|------------------------------|--|--------------------------|
| Date: | 30/May/2024 | | |
| Attendees: | Not Relevant Not Relevant | | (Chair and Minute Taker) |
| | Not Relevant | Bowden | |
| | Not Relevant | oreground | |
| | Not Relevant | - School | |
| | Not Relevant | Series | |
| | | | |
| | | | |
| Apologies: | Not Relevant | a de la compañía de la | |
| | Not Relevant | – Bowden | |
| | | Foreground | |
| | Not Relevant | – Bowden | |
| | | – Bowden | |
| | | - bowden | |

| Item | Task/Note | Ву | Due |
|------|--|-----|-----|
| 1.0 | Health, Safety and Environment | | |
| 1.1 | Incidents and Near Misses:Nothing to report | N/A | N/A |
| 2.0 | Site Progress | 1 | L |

| | Therapy Room | | | | |
|----------------|---|--|---|----------------------|-----|
| | Demo complete | | | | |
| | Window lintel has bee | | | | |
| | Plaster booked Monda | | | | |
| | Aiming to be complete | e in 2 weeks | | | |
| | TH Building | | | 5.0 6 | |
| 2.1 | Working through defe | cts | | N/A | N// |
| | TH joinery | | | | |
| | LC Building | | | | |
| | Working through defe | cts | | | |
| | Door cut into LC | | | | |
| | Doorframe installed | | | | |
| | | | | | |
| 3.0 | Schedule | | | | |
| 3.0 | Schedule | | Completion Date | | |
| 3.0 | Schedule Milestone | Original | Completion Date | Actual | |
| 3.0 | Milestone | Original | Schedule | Actual | |
| 3.0 | Milestone Site Establishment | 07/FEB/22 | Schedule 16/MAR/22 | Actual 16/MAR/2 | 2 |
| | Milestone Site Establishment Learning Centre – PC | 07/FEB/22 20/SEP/22 | Schedule 16/MAR/22 TBC | | 2 |
| 3.0 3.1 | Milestone Site Establishment Learning Centre – PC Therapy Hub – PC | 07/FEB/22 20/SEP/22 14/SEP/22 | Schedule 16/MAR/22 TBC TBC | 16/MAR/2 | |
| | Milestone Site Establishment Learning Centre – PC Therapy Hub – PC Materials Tech. – PC | 07/FEB/22 20/SEP/22 14/SEP/22 24/JUN/22 | Schedule 16/MAR/22 TBC TBC 21/NOV/23 | | |
| | Milestone Site Establishment Learning Centre – PC Therapy Hub – PC Materials Tech. – PC PA Building – PC | 07/FEB/22 20/SEP/22 14/SEP/22 24/JUN/22 13/DEC/22 | Schedule 16/MAR/22 TBC TBC 21/NOV/23 TBC | 16/MAR/2 24/NOV/2 | 3 |
| | Milestone Site Establishment Learning Centre – PC Therapy Hub – PC Materials Tech. – PC | 07/FEB/22 20/SEP/22 14/SEP/22 24/JUN/22 | Schedule 16/MAR/22 TBC TBC 21/NOV/23 | 16/MAR/2 | 3 |
| | Milestone Site Establishment Learning Centre – PC Therapy Hub – PC Materials Tech. – PC PA Building – PC | 07/FEB/22 20/SEP/22 14/SEP/22 24/JUN/22 13/DEC/22 22/MAR/23 | Schedule 16/MAR/22 TBC TBC 21/NOV/23 TBC | 16/MAR/2 24/NOV/2 | 3 |
| 3.1 | Milestone Site Establishment Learning Centre – PC Therapy Hub – PC Materials Tech. – PC PA Building – PC Gym – PC | 07/FEB/22 20/SEP/22 14/SEP/22 24/JUN/22 13/DEC/22 22/MAR/23 | Schedule 16/MAR/22 TBC TBC 21/NOV/23 TBC | 16/MAR/2 24/NOV/2 | 3 |

| 4.0 | | | |
|-----|--|-----------------|------|
| | Performing Arts | | |
| | • 30/5 | | |
| 4.1 | Engineering for internal wall framing spec & fixing for curtain & lighting bar – tomorrow. | Not Relevant | 31/5 |
| | Electrical consultant to be engaged | | |

| | Landscape Plans | | |
|-----|---|--------------|------|
| | • 30/5 | | |
| | • Landscape architect dwgs to be revised. Minor changes only. | Not Relevant | |
| 4.2 | Dwgs show handrail & kerb @ landing. | | 4/6 |
| 4.2 | School requested fence over handrail – to be updated | | 4/0 |
| | to confirm if form 126 required for civil design for building surveyor. | | |
| | Gym Line Marking | | |
| 4.3 | • 30/5 | Note | ТВС |
| | Work is being scheduled for school holidays | | |
| | Therapy Room | | |
| | • 30/5 | | |
| 4.4 | Work progressing | Note | |
| | • Aiming to complete work within 2 wks. | | |
| | Therapy Hub | | |
| | Adams Engineers engaged for this project. | | |
| | • Ramp certificate to be sent to building surveyor this week. | | 5/6 |
| | Engineer to confirm: | Not Relevant | |
| 4.5 | Bridge beam design due to footing changes | | |
| | Wailing plate connection | | |
| | • These details will need to be sent to building surveyor. | | |
| | Performance solution invoice to be paid by Bowden | | |
| | TH Comms Rack | | |
| | • Challenges to fit new equipment in the existing rack. | | |
| | • ^{Not} to email the challenges for the room – to be discussed in ⁰₽℃G | | |
| | • 20/3 | Not | |
| 4.6 | • Work is required for the room | Relevant | 26/4 |
| | elevant to check required scope for the room. | | |
| | • 4/4 | | |
| | IMTD to confirm final scope | | |
| | • 18/4 | | |
| | • Relevant to advise on scope of work required based on IMTD | | |



Meeting Details

| Meeting: | Barwon Valley School - Site Meeting 39 |) |
|------------|--|--------------------------|
| Date: | 13/June/2024 | |
| Attendees: | Not Relevant | (Chair and Minute Taker) |
| | Not Relevant – Foreground | |
| | Not Relevant | |
| | Not Relevant VSBA | |
| | Not Relevant | |
| | | |
| Apologies: | Not Relevant – Foreground | |
| | Not Relevant – Bowden | |
| | Not Relevant | |

| Item | Task/Note | Ву | Due |
|------|--|-----|-----|
| 1.0 | Health, Safety and Environment | | |
| 1.1 | Incidents and Near Misses: Bowden completed internal safety audit - nothing to report | N/A | N/A |
| 2.0 | Site Progress | | |

| | Therapy Room | 120 | | | |
|-----|---|---|------------------------|----------|-----|
| | • End of joinery unit to b | be finished. | | | |
| | • Painting works 85% co | mplete | | | |
| | • To be handed over to t | | | | |
| | TH Building | | | | |
| | TH joinery completed | | | | |
| | Maxiply panel to be in: | Maxiply panel to be installed.Cleaning will be done closer to hand over. | | | N/A |
| 2.1 | Cleaning will be done of the second sec | | | | |
| | LC Building | | | | |
| | Doorframe installed | | | | |
| | Door to be fitted next | l next week | | | |
| | Civil WorksStart on the north side next week (Monday) | | | | |
| | | | | | |
| 3.0 | Earthworks and draina | age | - | | |
| | Schedule | | | | |
| | Milestone | | Completion Date | | |
| | witestone | Original | Schedule | Actual | - |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/2 | 22 |
| | Learning Centre – PC | 20/SEP/22 | 21/AUG/24 | | |
| | | | 1 | 1 | |

14/SEP/22

24/JUN/22

13/DEC/22

22/MAR/23

27/AUG/24

21/NOV/23

17/SEPT/24

1/NOV/23

24/NOV/23

24/NOV/23

3.1

3.2

4.0

•

•

Design Outputs

As detailed below

Therapy Hub – PC

Materials Tech. - PC

PA Building - PC

Gym – PC

Bowden requested to submit programme

| | Performing Arts | | |
|-----|---|-----------------|------|
| | • 30/5 | | |
| | • Engineering for internal wall framing spec & fixing for curtain & lighting bar – tomorrow. | | |
| | Electrical consultant to be engaged | | |
| 4.1 | • 13/6 | Not Relevant | 17/6 |
| | Engineering for internal wall framing spec – DONE & SENT | | |
| | • Fixing for curtain & lighting bar – engineer to supply this week. Not R elevant to follow up. | | |
| | • Bowden to commence procurement – joinery, door frames etc. | | |
| | • Extent of painting shown on internal plans - note | | |
| | Landscape Plans | | |
| | • 30/5 | | |
| | • Landscape architect dwgs to be revised. Minor changes only. | | |
| | Dwgs show handrail & kerb @ landing. | | |
| | School requested fence over handrail – to be updated | Not | |
| 4.2 | R to confirm if form 126 required for civil design for building Surveyor. | Relevant | 17/6 |
| | • 13/6 | | |
| | 12+6 form received from engineer | | |
| | • Fence update for landing area to be spec Revent to confirm. | | |
| | Contractor booked – Note. | | |
| | Gym Line Marking | | |
| | • 30/5 | | |
| 4.2 | Work is being scheduled for school holidays | | TDC |
| 4.3 | • 13/6 | Note | TBC |
| | • Flooring to be installed first 5 days of school holidays & lines Wednesday of second week. | | |
| | Therapy Room | | |
| | • 30/5 | | |
| | Work progressing | | |
| 4.4 | • Aiming to complete work within 2 wks. | Note | |
| 1 | | | |
| | • 13/6 | | |

| | Therapy Hub | | |
|-----|--|-----------------|------|
| 4.5 | Adams Engineers engaged for this project. Ramp certificate to be sent to building surveyor this week. Engineer to confirm: Bridge beam design due to footing changes Wailing plate connection These details will need to be sent to building surveyor. Performance solution invoice to be paid by Bowden 13/6 Performance solution done - Refer to confirm payment. Shop drawings have commenced | Not Relevant | 17/6 |
| 4.6 | TH Comms Rack Challenges to fit new equipment in the existing rack. Not to email the challenges for the room – to be discussed in eVACG 20/3 Work is required for the room Not to check required scope for the room. 4/4 IMTD to confirm final scope 18/4 Not to advise on scope of work required based on IMTD 13/6 Air conditioner to be installed in first week of school holidays. Not to confirm supply of rack & change over schedule. | Not Relevant | 17/6 |
| 4.7 | ICT Audit Not elimination of the second seco | Not Relevant | 17/6 |



Meeting Details

| Meeting: | Barwon Valley 9 | School - Site Meeting 40 | |
|------------|-----------------|--------------------------|--------------------------|
| Date: | 27/June/2024 | | |
| Attendees: | Not Relevant | | (Chair and Minute Taker) |
| | Not Relevant | Bowden | |
| | Not Relevant | Foreground | |
| | Not Relevant | Bowden | |
| | Not Relevant | - VSBA | |
| | | - School | |
| Ν | ot Relevant | | |
| L | Not Relevant | School | |
| | | | |
| Apologies: | Not Relevant | - Foreground | |

Bowden

Not Relevant

| Item | Task/Note | Ву | Due |
|------|--|-----|-----|
| 1.0 | Health, Safety and Environment | | _ |
| 1.1 | Incidents and Near Misses: Nil | N/A | N/A |
| 2.0 | Site Progress | 1 | |

| 1 | Therapy Room | | - |
|-----|---|-----|-----|
| | Handed over to the school. | | |
| | TH Building | | |
| | Exit ramp structural shop dwg commenced expected complete 5 July. | | |
| | Cleaning will be done closer to hand over. | | |
| | LC Building | | N/A |
| 2.1 | Door hung | N/A | |
| | Patching plaster | | |
| | Cleaning to commence | | |
| | Hand over end of month | | |
| | Civil Works | | |
| | Earthworks and drainage well commenced. | | |
| | Concrete due to be poured next week. | | |

3.0 Schedule

| | Milestone | Completion Date | | | |
|-----|--------------------------------------|-----------------|------------|-----------|--|
| | | Original | Schedule | Actual | |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/22 | |
| - | Learning Centre – PC | 20/SEP/22 | 30/JUL/24 | | |
| 3.1 | Therapy Hub – PC | 14/SEP/22 | 7/SEPT/24 | | |
| | Materials Tech. – PC | 24/JUN/22 | 21/NOV/23 | 24/NOV/23 | |
| | PA Building – PC | 13/DEC/22 | 19/SEPT/24 | | |
| | Gym – PC | 22/MAR/23 | 1/NOV/23 | 24/NOV/23 | |
| 9 | Bowden requested to submit programme | | | | |
| | Design Outputs | | | | |
| 3.2 | As detailed below | | | | |
| 3.2 | As detailed below | | | | |
| 4.0 | | | | | |

| LC Handover | | |
|--|--|---|
| | | |
| | | |
| | | |
| | | |
| Fencing – contractor on site 28/7 for meeting/ starting next week. | | |
| • Furniture budget to be released and ordered. – VSBA/ School | | |
| Locks to be ordered – School | | |
| IMTD inspection required – VSBA | | |
| Building surveyor - Bowden: | | |
| Documentation | | |
| Inspection | | |
| Manuals & training, hard copy & electronic- Bowden | | |
| • | | |
| Performing Arts | | |
| | | 4/7 |
| | Not Relevant | |
| | | |
| | | |
| | | |
| • | | |
| | | |
| | | |
| | | |
| Not | | |
| • ଝୁଅ to confirm if form 126 required for civil design for building ଂଞ୍ଜି rveyor. | | |
| • 13/6 | Closed | |
| 12+6 form received from engineer | | |
| • Fence update for landing area to be spec $-\frac{Not}{R}$ to confirm. | | |
| Contractor booked – Note. | | |
| • 27/6 | | |
| 2//0 | | |
| | week. Furniture budget to be released and ordered VSBA/ School Locks to be ordered - School IMTD inspection required - VSBA Building surveyor - Bowden: Documentation Inspection Manuals & training, hard copy & electronic- Bowden Performing Arts 27/6 Procurement in control Joinery shop drawing submitted for review Painting scope to be agreed on. Bowden to submit variation for the additional work Landscape Plans 30/5 Landscape architect dwgs to be revised. Minor changes only. Dwgs show handrail & kerb @ landing. School requested fence over handrail - to be updated Model to confirm if form 126 required for civil design for building "Strveyor. 13/6 12+6 form received from engineer Fence update for landing area to be spec - Not point. | Defect work complete next week Internal cleaning week of 8 July External work: Concrete - poured end of next week. (approx. 5/7) Fencing - contractor on site 28/7 for meeting/ starting next week. Furniture budget to be released and ordered VSBA/ School Locks to be ordered - School IMTD inspection required - VSBA Building surveyor - Bowden: Documentation Inspection Manuals & training, hard copy & electronic- Bowden Performing Arts 27/6 Procurement in control Joinery shop drawing submitted for review Painting scope to be agreed on. Bowden to submit variation for the additional work Landscape Plans 30/5 Landscape architect dwgs to be revised. Minor changes only. Dwgs show handrail & kerb @ landing. School requested fence over handrail - to be updated Closed Closed Closed |

| | Gym Line Marking | | |
|-----|--|--------------|------|
| | • 30/5 | | |
| | Work is being scheduled for school holidays | | 75.0 |
| 4.4 | • 13/6 | Note | TBC |
| | Flooring to be installed first 5 days of school holidays & lines Wednesday of second week. | | |
| | Therapy Hub | | |
| | Adams Engineers engaged for this project. | | |
| | • Ramp certificate to be sent to building surveyor this week. | | |
| | Engineer to confirm: | | |
| | Bridge beam design due to footing changes | | |
| | Wailing plate connection | | |
| | • These details will need to be sent to building surveyor. | | |
| 4.5 | Performance solution invoice to be paid by Bowden | Not Relevant | 17/6 |
| | • 13/6 | | |
| | Performance solution done ^{Not} Relevant to confirm payment. | | |
| | Shop drawings have commenced | | |
| | • 27/6 | | |
| | Shop drawing expect 5/7 | | |
| | Opportunity to start digging in two weeks | | |
| | Structural steel in 4 weeks | | |
| | TH Comms Rack | | |
| | • 13/6 | | |
| | • Air conditioner to be installed in first week of school holidays. | | |
| | • Rot and to confirm supply of rack & change over schedule. | Not Relevant | |
| 4.6 | • 27/6 | | 3/7 |
| | Comms rack available. | | |
| | Waiting for IMTD response to carry out work | | |
| | Flooring is required to be patched with vinyl – to be inspected after meeting. | | |
| | ICT Audit | | |
| | • Relation to confirm inspection requirement/ date for IMTD team to *Carry out. | Not | |
| 4.7 | • 27/6 | Relevant | 3/7 |
| | Waiting for IMTD response to carry out work | | |
| | • | | |
| | | | |

- 5 of 5 -



Meeting Minutes

Meeting Details

| Date: | 11/July/2024 | | |
|------------|--------------|--------------------------|--------------------------|
| Attendees: | Not Relevant | 1.1.1.1.1. | (Chair and Minute Taker) |
| | Not Relevant |) – Bowden Foreground | |
| | Not Relevant | Bowden | |
| | Not Relevant | VSBA | |
| | Not Relevant | - Scho | ol |
| | Not Relevant | | |
| | | | |

Apologies:

| Not Relevant | - Foreground |
|--------------|--------------|
| | Bowden |
| Not Relevant | School |

Minutes

| Item | Task/Note | Ву | Due |
|------|--|-----|-----|
| 1.0 | Health, Safety and Environment | | |
| 1.1 | Incidents and Near Misses: Nil | N/A | N/A |
| 2.0 | Site Progress | 1 | |

| | Rot eL evant Hand over end of month | | N/A |
|-----|--|-----|-----|
| | External door first coat | | |
| 2.1 | LC Building | N/A | |
| | Fabrication underway. | | |
| | • Exit ramp structural shop dwg completed. | | |
| | TH Building | | |
| | Therapy RoomHanded over to the school. | | |

| | Milestone | | Completion Date | |
|----|----------------------|-----------|------------------------|-----------|
| | Whestone | Original | Schedule | Actual |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/22 |
| | Learning Centre – PC | 20/SEP/22 | 31/JUL/24 | |
| .1 | Therapy Hub – PC | 14/SEP/22 | 20/SEPT/24 | |
| | Materials Tech. – PC | 24/JUN/22 | 21/NOV/23 | 24/NOV/23 |
| | PA Building - PC | 13/DEC/22 | 20/SEPT/24 | |
| | Gym – PC | 22/MAR/23 | 1/NOV/23 | 24/NOV/23 |

| | LC Handover | | |
|-----|--|--------------|------|
| | 27/6 | | |
| | Defect work complete next week | | |
| | Internal cleaning week of underway | | |
| | External work: | | |
| | Concrete – poured 12/7 | | |
| | Fencing – start next week | | |
| | Furniture budget to be released and ordered. – VSBA/ School | | |
| 4.1 | Locks to be ordered – School | Note | |
| | IMTD inspection required – VSBA | | |
| | Revent Defects inspection 2 weeks | | |
| | Building surveyor - Bowden: | | |
| | Documentation | | |
| | Inspection | | |
| | Manuals & training, hard copy & electronic- Bowden | | |
| | • | | |
| | Performing Arts | | |
| | 27/6 | | |
| | Procurement in control | | |
| 4.2 | Joinery shop drawing submitted for review | Not Relevant | 10/7 |
| 4.2 | Painting scope to be agreed on. | | 12/7 |
| | Bowden to submit variation for the additional work | | |
| | • 11/7 | | |
| | Lighting scope confirmed – new lights not required credit | | |
| | Gym Line Marking | | |
| | • 30/5 | | |
| | Work is being scheduled for school holidays | | |
| | • 13/6 | | |
| 4.4 | Flooring to be installed first 5 days of school holidays & lines Wednesday of second week. | Note | TBC |
| | • 11/7 | | |
| | Flooring done | | |
| | Lines tomorrow | | |

| | Therapy Hub | | |
|-----|--|-----------------|------|
| | Adams Engineers engaged for this project. | | |
| | • Ramp certificate to be sent to building surveyor this week. | | |
| | Engineer to confirm: | | |
| | Bridge beam design due to footing changes | | |
| | Wailing plate connection | | |
| | • These details will need to be sent to building surveyor. | | |
| | Performance solution invoice to be paid by Bowden | | |
| | • 13/6 | | |
| 4.5 | • Performance solution done – MD to confirm payment. | Note | |
| | Shop drawings have commenced | | |
| | • 27/6 | | |
| | • Shop drawing expect 5/7 | | |
| | Opportunity to start digging in two weeks | | |
| | Structural steel in 4 weeks | | |
| | • 11/7 | | |
| | Shop drawings complete | | |
| | Steel with fabricators | | |
| | • | | |
| | TH Comms Rack | | |
| | • 13/6 | | |
| | • Air conditioner to be installed in first week of school holidays. | | |
| | ^{Not} e_{elevant} to confirm supply of rack & change over schedule. | | |
| | • 27/6 | | |
| 4.6 | Comms rack available. | Not Relevant | 12/7 |
| 4.0 | Waiting for IMTD response to carry out work | | 12/7 |
| | Flooring is required to be patched with vinyl – to be inspected after meeting. | | |
| | • 12/7 | | |
| | Flooring variation to be provided | | |
| | Not e evant to confirm who is responsible to install rack | | |

| 4.7 | ICT Audit Not elevant o confirm inspection requirement/ date for IMTD team to carry out. 27/6 Waiting for IMTD response to carry out work | Not Relevant | 12/7 |
|-----|--|-----------------|------|
| | Waiting for IMTD response to carry out work 12/7 No update | | |



Barwon Valley School – Stage 2 Meeting No. 6 Barwon Valley School – Meeting Room. 2.00pm 14 July 2022

| ATTEND | EES: | EMAIL: | CONTACT NO: | |
|--------------|--------|--------------|-------------|---|
| Not Relevant | (L&R) | Not Relevant | | |
| t Relevant | (BVS) | | | |
| | (BVS) | | | |
| lot Relevant | BVS) | | | _ |
| Not Relevant | (FMSA) | | | |
| Not Relevant | BC) | | | |
| | (BC) | | | |
| 1 L | | | | |
| APOLOG | GIES: | | | |
| Not Relevant | (VSBA) | | | _ |
| ot Relevant | (FMSA) | | | |
| lot Relevant | (FMSA) | | | |
| Not Relevant | (T&T) | | | |
| ot Relevant | (BC) | | | _ |
| 1 | | | | |

| ITEM | BUSINESS | ACTION | DATE |
|---------|--|--------|------|
| 1.0 MI | NUTES OF PREVIOUS MEETING | | |
| 1.1 | Site meeting minutes deemed true and correct. | All | Note |
| 2.0 SIT | E ACTIVITIES | 1 | |
| 2.1 | Past Fortnight Tree removed and stump ground out | All | Note |
| 2.2 | Next Fortnight BC set to return to site on 5/08/2022. Post meeting note: Early piling work to TH building may occur on 18/07/2022 pending contractor availability and material availability. BC to liaise with school. | All | Note |
| 3.0 CO | NTRACTUAL | | |
| 3.1 | Contract details are being worked through between BC and VSBA. | L&R | Note |
| 3.2 | Progress Claim payments are up to date. | All | Note |

| ITEM | BUSINESS | ACTION | DATE |
|---------|--|--------------|------|
| 4.0 OH | &S, ENVIRONMENTAL, QA | | |
| | | | |
| 4.1 | Nil. | All | Note |
| 5.0 AR | CHITECTURAL | | |
| 5.1 | Landscaping design is being clarified/confirmed between FMSA & BVS Design to be provided to Bowden to price once complete. | FMSA | Note |
| 5.2 | Maxiply VM option being explored by FMSA BC questioned whether Group 1 or 2 rating would matter, FMSA to advise after reviewing with RBS. | FMSA | 29/6 |
| 5.3 | Hoist & Track System to be specified. Locations to be clearly shown on revised drawings. FF&E schedule to be updated & updated docs provided. | FMSA | 1/7 |
| 5.4 | Joinery VM options to be explored between FMAS and BC once shop drawings are submitted – note. | FMSA | 11/8 |
| 5.5 | Access control is not required. Door hardware schedule to be updated to reflect this. | FMSA | 20/7 |
| 5.6 | Door schedule to be updated to reflect RFI 43 and RFI 50. | FMSA | 20/7 |
| 5.8 | Drawings & FF&E schedule to reflect adjustable bench requirements. Currently quantities do not match. | FMSA | 20/7 |
| 6.0 STI | RUCTURAL | | |
| 6.1 | Test piling design approved with the endorsement of costs by T&T. Revised drawings to be re-issued with revision numbers. Bowden confirmed they are proceeding as directed verbally. SI to provide confirmation via iTWOcx. | FMSA/ L&R | Note |
| 6.2 | Structural Slab redesign being re-priced by BC – documents issued to Bowden to provide quote. | BC | 1/7 |
| 6.3 | FMSA to arrange a time to meet on-site with BC to take measurements for Therapy Hub roof. RFI 16. | FMSA | 29/6 |
| 6.4 | Gym Structural Drawings re-issued to FMSA for review. | FMSA | 28/7 |
| 6.5 | RFI 53 and RFI 54 issued for clarification from Structural Steel Detailer. | FMSA | 20/7 |



| ITEM | BUSINESS | ACTION | DATE |
|---------|---|--------|------|
| 7.0 CI\ | /IL | | |
| | | | |
| 7.1 | Civil heights have been discovered to be quite different from documents, with a large volume of spoil needing to be removed from site. Heights to be captured on updated docs. Changes reflected on structural redesign documents – currently being quoted. | All | Note |
| 8.0 SEI | RVICES | | |
| 8.1 | RFI 3 – Electric Gate. Updated documents to be supplied by Stantec | FMSA | 1/6 |
| 8.2 | Switchboard Shop Drawings to be approved and issued to BC. RFI 39. | FMSA | 29/6 |
| 8.3 | Mechanical Shop Drawings & Equipment Schedule to be approved and issued to BC. RFI 41. Note: There are significant lead times with some of this equipment. | FMSA | 29/6 |
| 9.0 PR | OGRAM | | |
| 9.2 | L&R, BC & BVS to discuss possible program efficiencies to try and make up time on delays already experienced with Gym works to coincide with the rest of the project. | All | Note |
| 10.0 V | ARIATIONS | | |
| 10.1 | Variation to come for Structural Slab redesign. | BC | 28/7 |
| 10.2 | Variation submitted for Division 6 report by BC. L&R to provide direction. | VBSA | 29/6 |
| L1.0 R | FI's | | |
| 11.1 | Issued: 54 Responses: 34 Updated RFI schedule sent with minutes with a number of critical RFI's outstanding. | All | Note |
| 11.2 | Responses not being issued or closed out in a timely fashion. | All | Note |



| TEM | BUSINESS | ACTION | DATE |
|--------|--|--------|-------|
| L2.0 N | OD's / EOT's | | |
| | • | | |
| 42.4 | | 100 | |
| 12.1 | NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent | L&R | Note |
| | Ground Conditions/Piling Design - L&R to issue determination and direction. | | |
| | Lar to issue determination and direction. | | |
| 12.2 | EOT for Piling Design to come once design is finalised - | L&R | Note |
| | L&R to provide direction. | | |
| 12.3 | EOT issued for Building Permit Delays - | L&R | Note |
| 12.5 | L&R to provide direction. | LOIN | Note |
| | | | |
| 3.0 0 | THER BUSINESS | | |
| | | | |
| | | | |
| 13.1 | BC to ensure all subcontractors and personnel park off-site so access to BVS | All | Note |
| | carpark remains for staff only. | | |
| 13.2 | BC flagged that the curved window could offer a potential cost saving. | BC | Note |
| 15.2 | School are receptive of deleting it as replacement costs may be high. BC to | DC | Note |
| | provide VM option for review. | | |
| | provide vivi option for review. | | |
| 13.3 | BC requested clarity on why no formal direction has been provided on | L&R | Note |
| | iTWOcx to date. | | |
| | BC flagged all correspondence on iTWOcx remains outstanding other than | | |
| | some variation endorsements. | | |
| | BC requested all documentation be updated via iTWOcx. | | |
| 13.4 | BC requested confirmation on whether the L&R Agenda and Minutes | All | Note |
| | should both be issued. L&R confirmed both are required and that the | | |
| | agenda does not carry over minutes from the previous meeting. | | |
| | BC noted that they felt the agenda was not a necessary document. | | |
| 13.5 | DC noted that the Current aging has been and are during the DDC and Calustic | BC | 7, 90 |
| 13.5 | BC noted that the Gym staging has been endorsed via the RBS and School. School can facilitate early access to the gym on approximately 15/8/22. | BC | 28/7 |
| | BC to table site establishment plan and revised program after reviewing | | |
| | further internally, at next site meeting. | | |
| | further internally, at next site meeting. | | |
| 13.6 | BC noted that RFI responses are too slow, and on average over 40 days late | All | Note |
| | per outstanding RFI. | | |
| | FSMA provided commitment to improve. | | |
| | | | |
| | | | |
| | | | |

Next Meeting: 2.00pm 28 July 2022. Location: Barwon Valley School – Meeting Room



Barwon Valley School – Stage 2 Meeting No. 7 Barwon Valley School – Meeting Room. 2.00pm 28 July 2022

| ATTENDEES: | | EMAIL: | CONTACT NO: |
|--------------|--------|--------------|-------------|
| lot Relevant | L&R) | Not Relevant | |
| ot Relevant | BVS) | | |
| ot Relevant | (BVS) | | |
| Not Relevant | (FMSA) | | |
| Relevant | FMSA) | | |
| Not Relevant | BC) | | |
| Not Relevant | (BC) | | |
| Not Relevant | (BC) | | |
| APOLOGI | ES: | | |
| Not Relevant | (VSBA) | | |
| Not Relevant | (FMSA) | | |
| Not Relevant | FMSA) | | |
| | (BVS) | | |
| 11 | | | |

| ITEM | BUSINESS | ACTION | DATE |
|---|---|--------|------|
| 1.0 MI | NUTES OF PREVIOUS MEETING | | |
| 1.1 | Site meeting minutes deemed true and correct. | All | Note |
| 2.0 SIT | E ACTIVITIES | | 1 |
| 2.1 | Past Fortnight Screw Piling TH Building. Site closed for 1 week due to Site Manager testing + to Covid. | All | Note |
| 2.2 Next Fortnight Screw Piling MT Building. | | All | Note |
| 3.0 CO | NTRACTUAL | | |
| 3.1 | Contract details are being worked through between BC and VSBA. | L&R | Note |
| 3.2 | Progress Claim payments are up to date. | All | Note |

| ITEM | BUSINESS | ACTION | DATE |
|---------|---|----------------|------|
| 4.0 OH | &S, ENVIRONMENTAL, QA | | |
| | | | |
| 4.1 | Electrician Apprentice was seen standing on ladder on top of a Container! | BC | Note |
| | Electrician - Banned from Site. | Resolved | |
| 4.2 | Temporary Fence blew over in wind – Shadow Mesh to be removed. | BC Resolved | Note |
| 5.0 AR | CHITECTURAL | | 1 |
| | | | |
| 5.1 | Landscaping design is being elerified (confirmed between EMSA & DVS | FMSA | Note |
| 5.1 | Landscaping design is being clarified/confirmed between FMSA & BVS Design to be provided to Bowden to price once complete. | FIVISA | Note |
| 5.2 | Joinery VM options to be explored between FMAS and BC once shop | FMSA | Note |
| | drawings are submitted – note. | | |
| | | | |
| | | | |
| | | | |
| 6.0 ST | RUCTURAL | | |
| | | | |
| 6.1 | FMSA to arrange a time to meet on-site with BC to take measurements for | FMSA | Note |
| 0.1 | Therapy Hub roof. RFI 16. | TIVIJA | Note |
| | | | |
| | | | |
| | | | |
| | | | |
| 7.0 CIV | /1L | | |
| | - | | |
| | | | |
| /.1 | Nil. | All | Note |
| 8.0 SE | RVICES | | |
| | | | |
| 8.1 | Nil. | | |
| | | | |
| 0.0.00 | | | I |
| 9.0 PR | OGRAM | | |
| 9.1 | BC to provide updated Program. | BC | Note |
| | | | |

| 10.0 VARIATIONS 10.1 Variation Issued for Structural Slab redesign. T&T 10.2 BC to provide Register. BC 11.0 RFI's BC 11.1 43, 48, 50 and 63 Door Schedule - need to update Hardware. FMSA 11.2 3 - Requires Drawing. FMSA 11.3 25 - To be followed up. FMSA 11.4 16 - Therapy Hub Roof being redesigned. FMSA 11.5 19 - Maxiply Artwork BC 11.6 39 - Closed All 12.0 NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. L&R 12.1 NOD's issued for Building Permit Delay. Issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. L&R 12.2 EOT for Piling Design to come once design is finalised - L&R to provide direction. L&R 12.3 EOT issued for Building Permit Delays - L&R to provide direction. L&R 13.0 THER BUSINESS L&R 13.1 Yarning Circle and Indigenous Garden Project to be coordinated. All | BC Note BC Note FMSA Note FMSA Note FMSA Note FMSA Note BC Note All Note All Note | TEM | BUSINESS | ACTION | DAT |
|--|--|--------------|---|--------|------|
| 10.2 BC to provide Register. BC 11.0 RFI's I1.1 43, 48, 50 and 63 Door Schedule - need to update Hardware. FMSA 11.2 3 - Requires Drawing. FMSA 11.3 25 - To be followed up. FMSA 11.4 16 - Therapy Hub Roof being redesigned. FMSA 11.5 19 - Maxiply Artwork BC 11.6 39 - Closed All I.2.1 NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. 12.1 NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to provide direction. L&R 12.2 EOT for Piling Design to come once design is finalised - L&R to provide direction. L&R 12.3 EOT issued for Building Permit Delays - L&R to provide direction. L&R 3.0 OTHER BUSINESS L L | BC Note BC Note FMSA Note FMSA Note FMSA Note FMSA Note BC Note All Note All Note | .0.0 VA | RIATIONS | | |
| 10.2 BC to provide Register. BC 11.0 RFI's I1.1 43, 48, 50 and 63 Door Schedule - need to update Hardware. FMSA 11.2 3 - Requires Drawing. FMSA 11.3 25 - To be followed up. FMSA 11.4 16 - Therapy Hub Roof being redesigned. FMSA 11.5 19 - Maxiply Artwork BC 11.6 39 - Closed All IZ.1 NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. 12.1 NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to provide direction. L&R 12.2 EOT for Piling Design to come once design is finalised - L&R to provide direction. L&R 12.3 EOT issued for Building Permit Delays - L&R to provide direction. L&R L&R to provide direction. L&R L&R L&R to provide direction. L&R L&R L&R to provide direction. L&R L LAR to provide direction. L&R L L&R to provide direction. L L L&R to provide direction. L L | BC Note BC Note FMSA Note FMSA Note FMSA Note FMSA Note BC Note All Note All Note | | | | |
| 11.0 RFI's 11.1 43, 48, 50 and 63 Door Schedule - need to update Hardware. FMSA 11.2 3 - Requires Drawing. FMSA 11.3 25 - To be followed up. FMSA 11.4 16 - Therapy Hub Roof being redesigned. FMSA 11.5 19 - Maxiply Artwork BC 11.6 39 - Closed All L2.0 NOD's / EOT's Image: Comparison of the state | Image: series of the series | 10.1 | Variation Issued for Structural Slab redesign. | T&T | Note |
| 11.1 43, 48, 50 and 63 Door Schedule - need to update Hardware. FMSA 11.2 3 - Requires Drawing. FMSA 11.3 25 - To be followed up. FMSA 11.4 16 - Therapy Hub Roof being redesigned. FMSA 11.5 19 - Maxiply Artwork BC 11.6 39 - Closed All ConvOD's / EOT's 12.1 NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. L&R 12.2 EOT for Piling Design to come once design is finalised - L&R to provide direction. L&R 12.3 EOT issued for Building Permit Delays - L&R to provide direction. L&R AL&R to provide direction. | Image: series of the series | 10.2 | BC to provide Register. | BC | Note |
| 11.2 3 - Requires Drawing. FMSA 11.3 25 - To be followed up. FMSA 11.4 16 - Therapy Hub Roof being redesigned. FMSA 11.5 19 - Maxiply Artwork BC 11.6 39 - Closed All IL&R to issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. 12.1 NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. L&R 12.2 EOT for Piling Design to come once design is finalised - L&R to provide direction. L&R 12.3 EOT issued for Building Permit Delays - L&R to provide direction. L&R 3.0 OTHER BUSINESS L&R | Image: state s | 1.0 RF | l's | | |
| 11.2 3 - Requires Drawing. FMSA 11.3 25 - To be followed up. FMSA 11.4 16 - Therapy Hub Roof being redesigned. FMSA 11.5 19 - Maxiply Artwork BC 11.6 39 - Closed All I2.0 NOD's / EOT's Image: Conditions/Piling Design - L&R to issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. L&R 12.2 EOT for Piling Design to come once design is finalised - L&R to provide direction. L&R 12.3 EOT issued for Building Permit Delays - L&R to provide direction. L&R 13.0 OTHER BUSINESS L&R L&R | Image: series of the series | | | | |
| 11.3 25 - To be followed up. FMSA 11.4 16 - Therapy Hub Roof being redesigned. FMSA 11.5 19 - Maxiply Artwork BC 11.6 39 - Closed All LZ.0 NOD's / EOT's 12.1 NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. L&R 12.2 EOT for Piling Design to come once design is finalised - L&R to provide direction. L&R 12.3 EOT issued for Building Permit Delays - L&R to provide direction. L&R LAR to provide direction. | Image: state s | 11.1 | 43, 48, 50 and 63 Door Schedule - need to update Hardware. | FMSA | Note |
| 11.4 16 - Therapy Hub Roof being redesigned. FMSA 11.5 19 - Maxiply Artwork BC 11.6 39 - Closed All L2.0 NOD's / EOT's All 12.1 NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. L&R 12.2 EOT for Piling Design to come once design is finalised - L&R to provide direction. L&R 12.3 EOT issued for Building Permit Delays - L&R to provide direction. L&R L3.0 OTHER BUSINESS L L | Image: state stat | 11.2 | 3 - Requires Drawing. | FMSA | Note |
| 11.5 19 - Maxiply Artwork BC 11.6 39 - Closed All L2.0 NOD's / EOT's Image: Control of the state of the | BC Note All Note Ind Latent L&R Note L&R Note | 11.3 | 25 - To be followed up. | FMSA | Note |
| 11.6 39 - Closed All 11.6 39 - Closed All L2.0 NOD's / EOT's Image: Comparison of the stress o | All Note All Note IdentIties Iden | 11.4 | 16 - Therapy Hub Roof being redesigned. | FMSA | Note |
| 12.1 NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. L&R 12.2 EOT for Piling Design to come once design is finalised - L&R to provide direction. L&R 12.3 EOT issued for Building Permit Delays - L&R to provide direction. L&R 12.3 EOT issued for Building Permit Delays - L&R to provide direction. L&R | nd Latent L&R Note L&R Note L&R Note | 11.5 | 19 - Maxiply Artwork | BC | Note |
| 12.1 NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. L&R 12.2 EOT for Piling Design to come once design is finalised - L&R to provide direction. L&R 12.3 EOT issued for Building Permit Delays - L&R to provide direction. L&R 12.3 EOT issued for Building Permit Delays - L&R to provide direction. L&R L&R to provide direction. L&R L | L&R Note | 11.6 | 39 - Closed | All | Note |
| 12.1 NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. L&R 12.2 EOT for Piling Design to come once design is finalised - L&R to provide direction. L&R 12.3 EOT issued for Building Permit Delays - L&R to provide direction. L&R 12.3 EOT issued for Building Permit Delays - L&R to provide direction. L&R L3.0 DTHER BUSINESS | L&R Note | L2.0 NO |)D's / EOT's | | |
| Ground Conditions/Piling Design - L&R to issue determination and direction. 12.2 EOT for Piling Design to come once design is finalised - L&R to provide direction. L&R 12.3 EOT issued for Building Permit Delays - L&R to provide direction. L&R I2.3 EOT issued for Building Permit Delays - L&R to provide direction. L&R | L&R Note | | • | | |
| L&R to issue determination and direction. 12.2 EOT for Piling Design to come once design is finalised - L&R to provide direction. 12.3 EOT issued for Building Permit Delays - L&R to provide direction. L&R to provide direction. L&R L&R to provide direction. L&R | L&R Note | 12.1 | | L&R | Note |
| 12.2 EOT for Piling Design to come once design is finalised - L&R to provide direction. L&R 12.3 EOT issued for Building Permit Delays - L&R to provide direction. L&R 13.0 OTHER BUSINESS L | L&R Note | | | | |
| L&R to provide direction. 12.3 EOT issued for Building Permit Delays - L&R to provide direction. L&R to provide direction. | L&R Note | | Lar to issue determination and direction. | | |
| 12.3 EOT issued for Building Permit Delays - L&R to provide direction. L&R L3.0 OTHER BUSINESS L | | 12.2 | EOT for Piling Design to come once design is finalised - | L&R | Note |
| L&R to provide direction. | | | L&R to provide direction. | | |
| L&R to provide direction. | | 12.3 | FOT issued for Building Permit Delays - | I&R | Note |
| | | 12.5 | | | |
| 13.1 Yarning Circle and Indigenous Garden Project to be coordinated. All | | 3.0 O | HER BUSINESS | | 1 |
| 13.1 Yarning Circle and Indigenous Garden Project to be coordinated. All | | | | | |
| | I. All Note | 13.1 | Yarning Circle and Indigenous Garden Project to be coordinated. | All | Note |
| | | | | | |
| | | | | | |

Next Meeting: 2.00pm 25 August 2022. Location: Barwon Valley School – Meeting Room



Barwon Valley School – Stage 2 Meeting No. 08 Barwon Valley School – Meeting Room. 2.00pm 11 August 2022

| ATTENDEES: | | EMAIL: | CONTACT NO: |
|---------------------------|--------|--------------|-------------|
| ot Relevant | L&R) | Not Relevant | |
| Not Relevant | VSBA) | | |
| Relevant | (BVS) | | |
| Not Relevant | (BVS) | | |
| ot Relevant | (BVS) | | |
| lot Relevant | FMSA) | | |
| ot Relevant t Relevant | (BC) | | |
| Relevant | (BC) | | |
| Not Relevant | BC) | | |
| Not Relevant | (BC) | | |
| APOLOG | ES: | | |
| Not Relevant | BVS) | | |
| ot Relevant | FMSA) | | |
| lot Relevant | (FMSA) | | |
| Not Relevant | (T&T) | | |
| 11. | | | |

| BUSINESS | ACTION | DATE |
|--|---|---|
| NUTES OF PREVIOUS MEETING | | |
| Site meeting minutes deemed true and correct. | All | Note |
| E ACTIVITIES | | -1- |
| Past Fortnight Screw Piling TH Building and started LC Building | All | Note |
| Next Fortnight Civic works to start. | All | Note |
| NTRACTUAL | | |
| Contract issued to BC for Signing. | BC | Note |
| | INUTES OF PREVIOUS MEETING Site meeting minutes deemed true and correct. FACTIVITIES Past Fortnight Screw Piling TH Building and started LC Building Next Fortnight Civic works to start. NTRACTUAL | Site meeting minutes deemed true and correct. All FEACTIVITIES All Past Fortnight All Screw Piling TH Building and started LC Building All Next Fortnight All Civic works to start. All |

| | BUSINESS | ACTION | DATE |
|-----------------------|--|----------------|------|
| 3.2 | Progress Claim payments are up to date. | All | Note |
| 4.0 OH | &S, ENVIRONMENTAL, QA | | |
| 1.2 | Temporary Fence blew over in wind – Fence has been braced and Shadow Mesh will remain. | BC Resolved | Note |
| 5.0 AR | CHITECTURAL | <u> </u> | |
| 5.1 | Landscaping design is being clarified/confirmed between FMSA & BVS Design to be provided to Bowden to price once complete. | FMSA | Note |
| 5.2 | Joinery VM options to be explored between FMAS and BC once shop drawings are submitted. | FMSA | Note |
| 5.3 | Food Tech Design – BVS to Approve. | BVS | Note |
| 5.4 | Climbing Wall – BVS to Approve. | BVS | Note |
| 6.1 | FMSA to arrange a time to meet on-site with BC to take measurements for Therapy Hub Roof (RFI 016) – FMSA redesigning with Stantec. | FMSA | Note |
| | | | |
| 7.0 CI\ | /IL | | |
| 7.0 CI\ 7.1 | Trampoline to be relocated due to clashes with Services and Infrastructure | All | Note |
| | | All FMSA | Note |
| 7.1 | Trampoline to be relocated due to clashes with Services and Infrastructure – BVS Agreed. | | |

| | BUSINESS | ACTION | DATE |
|---|--|--------------------------------|-------------------------------|
| 8.0 SEF | RVICES | | |
| | | | |
| | | | |
| 8.1 | Powercor Switchboard Upgrade – R e to send Proposed Works (RFI 088). | VBSA | Note |
| 8.2 | LC Building Mains Power Route (RFI 075). | FMSA | Note |
| 0.2 | Temp Power to Gates and Storage Sheds (RFI 077). TH Roof – Insufficient area for Solar Panels. | ENACA | Nete |
| 8.3 | TH ROOT – Insufficient area for Solar Panels. | FMSA | Note |
| 9.0 PR | OGRAM | | |
| 9.1 | BC to provide updated Program – TH Building first. | BC | Note |
| | | | |
| 10.0 V | ARIATIONS | | |
| | | | |
| 10.1 | Variation Issued for Structural Slab redesign. | T&T | Note |
| 40.2 | | | |
| 10.2 | BC to provide Register. | BC | Note |
| | | | |
| 11 O R | Fl's | | |
| 11.0 R | Fl's | | |
| 11.0 R | Fl's | | |
| 11.0 R | FI's Meeting to be organised to discuss RFI's | FMSA | Note |
| | | BC | Note |
| 11.1 | Meeting to be organised to discuss RFI's | BC L&R | |
| | | BC | Note Note |
| 11.1 | Meeting to be organised to discuss RFI's Urgent Response required to RFI's 61, 69, 74, 87 and 88. | BC L&R | |
| 11.1 | Meeting to be organised to discuss RFI's | BC L&R FMSA | Note |
| 11.1 11.2 11.3 | Meeting to be organised to discuss RFI's Urgent Response required to RFI's 61, 69, 74, 87 and 88. LC Slab Connection to Existing Building – BC to do Mark Up. | BC L&R FMSA | Note |
| 11.1 11.2 11.3 | Meeting to be organised to discuss RFI's Urgent Response required to RFI's 61, 69, 74, 87 and 88. | BC L&R FMSA | Note |
| 11.1 11.2 11.3 | Meeting to be organised to discuss RFI's Urgent Response required to RFI's 61, 69, 74, 87 and 88. LC Slab Connection to Existing Building – BC to do Mark Up. | BC L&R FMSA | Note |
| 11.1 11.2 11.3 | Meeting to be organised to discuss RFI's Urgent Response required to RFI's 61, 69, 74, 87 and 88. LC Slab Connection to Existing Building – BC to do Mark Up. | BC L&R FMSA | Note |
| 11.1 11.2 11.3 12.0 N | Meeting to be organised to discuss RFI's Urgent Response required to RFI's 61, 69, 74, 87 and 88. LC Slab Connection to Existing Building – BC to do Mark Up. OD's / EOT's | BC L&R FMSA BC | Note Note |
| 11.1 11.2 11.3 12.0 N | Meeting to be organised to discuss RFI's Urgent Response required to RFI's 61, 69, 74, 87 and 88. LC Slab Connection to Existing Building – BC to do Mark Up. OD's / EOT's NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent | BC L&R FMSA BC | Note Note |
| 11.1 11.2 11.3 12.0 N 12.1 | Meeting to be organised to discuss RFI's Urgent Response required to RFI's 61, 69, 74, 87 and 88. LC Slab Connection to Existing Building – BC to do Mark Up. OD's / EOT's NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. | BC L&R FMSA BC | Note Note Note Note |
| 11.1 11.2 11.3 12.0 N | Meeting to be organised to discuss RFI's Urgent Response required to RFI's 61, 69, 74, 87 and 88. LC Slab Connection to Existing Building – BC to do Mark Up. OD's / EOT's NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - | BC L&R FMSA BC | Note Note |
| 11.1 11.2 11.3 12.0 N 12.1 12.2 | Meeting to be organised to discuss RFI's Urgent Response required to RFI's 61, 69, 74, 87 and 88. LC Slab Connection to Existing Building – BC to do Mark Up. OD's / EOT's NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. EOT for Piling Design to come once design is finalised - L&R to provide direction. | BC L&R FMSA BC L&R | Note Note Note Note Note Note |
| 11.1 11.2 11.3 12.0 N 12.1 | Meeting to be organised to discuss RFI's Urgent Response required to RFI's 61, 69, 74, 87 and 88. LC Slab Connection to Existing Building – BC to do Mark Up. OD's / EOT's NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. EOT for Piling Design to come once design is finalised - | BC L&R FMSA BC | Note Note Note Note |



| ITEM | BUSINESS | ACTION | DATE |
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| 13.0 O | THER BUSINESS | | |
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| | | | |
| 13.1 | Yarning Circle and Indigenous Garden Project to be coordinated. | FMSA | Note |
| | | | |
| 13.2 | BVS concerned about cutting through Car Park and Fire Hydrant positioning | FMSA | Note |
| | in Pavement – Combined Services Drawing required. | | |
| | | | |
| | | | |

Next Meeting: 2.00pm 25 August 2022. Location: Barwon Valley School – Meeting Room



Barwon Valley School – Stage 2 Meeting No. 09 Barwon Valley School – Meeting Room. 2.00pm 25 August 2022

| ATTENDE lot Relevant | ES: | EMAIL: | CONTACT NO: |
|-------------------------|--------|--------------|-------------|
| ot Relevant | L&R) | Not Relevant | |
| ot Relevant | (VSBA) | | |
| ot Relevant | (BVS) | | |
| lot Relevant | (BVS) | | |
| ot Relevant | (BVS) | | |
| lot Relevant | (FMSA) | | |
| Not Relevant | (BC) | | |
| lot Relevant | BC) | | |
| ot Relevant | (BC) | | |
| APOLOGI | ES: | | |
| Not Relevant | (BVS) | | |
| lot Relevant | (FMSA) | | |
| lot Relevant | FMSA) | | |
| ot Relevant | (T&T) | | |
| Not Relevant | (BC) | | |
| · . | | | |

| ITEM | BUSINESS | ACTION | DATE |
|---------|--|--------|------|
| 1.0 MI | NUTES OF PREVIOUS MEETING | | |
| 1.1 | Site meeting minutes deemed true and correct. | All | Note |
| 2.0 SIT | E ACTIVITIES | L | |
| 2.1 | Past Fortnight TH Building Stormwater – Completed. 80% of Screw Piles completed. | All | Note |
| 2.2 | Next Fortnight Demolition to Gym Area. Stormwater to continue. Fire and Sewer ingrounds commencing. | All | Note |
| 3.0 CO | NTRACTUAL | | |
| 3.1 | Contract issued to BC for Signing. | BC | Note |
| 3.2 | Progress Claim payments are up to date. | All | Note |

| | BUSINESS | ACTION | DATE |
|--|--|-----------------------------|--------------------------|
| 4.0 01 | I&S, ENVIRONMENTAL, QA | | |
| | | | |
| 4.2 | 3 serious Perimeter Breaches to Construction Area by Students. BC to be extra careful to ensure this does not happen again – Hoarding near Gym now has a lock and a gap found has been secured with temporary fence panel. | BC Resolved | Note |
| 5.0 AR | CHITECTURAL | | <u> </u> |
| | | | |
| 5.1 | Landscaping design is being clarified/confirmed between FMSA & BVS Design to be provided to Bowden to price once complete. | FMSA | Note |
| 5.2 | Joinery VM options to be explored between FMAS and BC once shop drawings are submitted. | FMSA | Note |
| 5.3 | Food Tech Design – BVS to Approve – Updated Drawings required | FMSA | Note |
| 5.4 | Climbing Wall – BVS to Approve. | BVS | Note |
| 5.5 | Upload current set of Drawings on iTWOcx. | FMSA | Note |
| 5.6 | Maxiply Panels – FMSA presented options – BVS to approve. | BVS & FMSA | Note |
| 6.0 STI | RUCTURAL | | 1 |
| | | | |
| | | | |
| 6.1 | Therapy Hub Roof (RFI 016) – FMSA redesigning with Stantec. Architectural and Structural Drawings to be issued for pricing. | FMSA | Note |
| 6.1 | | FMSA FMSA | Note Note |
| | and Structural Drawings to be issued for pricing. | | |
| 6.2 | and Structural Drawings to be issued for pricing. Sheared Screw Piles (RFI 069) – FMSA reviewing Stantec's advice. TH Footing - Slab layout (RFI 086) – Required urgently. | FMSA | Note |
| 6.2 | and Structural Drawings to be issued for pricing. Sheared Screw Piles (RFI 069) – FMSA reviewing Stantec's advice. TH Footing - Slab layout (RFI 086) – Required urgently. | FMSA | Note |
| 6.2 | and Structural Drawings to be issued for pricing. Sheared Screw Piles (RFI 069) – FMSA reviewing Stantec's advice. TH Footing - Slab layout (RFI 086) – Required urgently. | FMSA | Note |
| 6.2 6.3 7.0 CIV | and Structural Drawings to be issued for pricing. Sheared Screw Piles (RFI 069) – FMSA reviewing Stantec's advice. TH Footing - Slab layout (RFI 086) – Required urgently. //L Rain Water Tank – BC raised concern regarding potential flooding – BVS to | FMSA FMSA | Note Note |
| 6.2 6.3 7.0 CIN 7.1 | and Structural Drawings to be issued for pricing. Sheared Screw Piles (RFI 069) – FMSA reviewing Stantec's advice. TH Footing - Slab layout (RFI 086) – Required urgently. /IL Rain Water Tank – BC raised concern regarding potential flooding – BVS to try and arrange Contractor to camera the entire Stormwater System. | FMSA FMSA BVS | Note Note Note |
| 6.2 6.3 7.0 CIN 7.1 7.2 7.3 | and Structural Drawings to be issued for pricing. Sheared Screw Piles (RFI 069) – FMSA reviewing Stantec's advice. TH Footing - Slab layout (RFI 086) – Required urgently. //L Rain Water Tank – BC raised concern regarding potential flooding – BVS to try and arrange Contractor to camera the entire Stormwater System. Grease Trap clash with Stormwater (RFI 076) – New drawing required Sewer (RFI 098) – Required urgently. | FMSA FMSA BVS FMSA | Note Note Note Note Note |
| 6.2 6.3 7.0 CIN 7.1 7.2 7.3 | and Structural Drawings to be issued for pricing. Sheared Screw Piles (RFI 069) – FMSA reviewing Stantec's advice. TH Footing - Slab layout (RFI 086) – Required urgently. //L Rain Water Tank – BC raised concern regarding potential flooding – BVS to try and arrange Contractor to camera the entire Stormwater System. Grease Trap clash with Stormwater (RFI 076) – New drawing required | FMSA FMSA BVS FMSA | Note Note Note Note Note |
| 6.2 6.3 7.0 CIN 7.1 7.2 7.3 | and Structural Drawings to be issued for pricing. Sheared Screw Piles (RFI 069) – FMSA reviewing Stantec's advice. TH Footing - Slab layout (RFI 086) – Required urgently. //L Rain Water Tank – BC raised concern regarding potential flooding – BVS to try and arrange Contractor to camera the entire Stormwater System. Grease Trap clash with Stormwater (RFI 076) – New drawing required Sewer (RFI 098) – Required urgently. | FMSA FMSA BVS FMSA | Note Note Note Note Note |

| ITEM | BUSINESS | ACTION | DATE |
|---------|---|-------------------|------|
| | Temp Power to Gates and Storage Sheds (RFI 077) – Permanent solution needs to be documented. | | |
| 8.3 | Dust Extractor Location – BVS requested this to be in Caged Area – Services Drawings to be updated with Transmittal to reflect change. | FMSA | Note |
| 8.4 | Fire Service – BC want to bore rather than trench. | BC | Note |
| 9.0 PR | OGRAM | | |
| 9.1 | BC to provide updated Program reflecting Building order. | BC | Note |
| 10.0 V | ARIATIONS | | |
| 10.1 | Variation Issued for Structural Slab redesign – T&T working through – Stantec to advise on Civil heights. | T&T | Note |
| 10.2 | Temporary Power RFI. | | Note |
| 10.3 | Fire Service – T&T working through. | T&T | Note |
| 11.0 RI | Fl's | | |
| 11.1 | Meeting to be organised to discuss RFI's | FMSA BC L&R | Note |
| 11.2 | Urgent Response required to RFI's 69, 74, 80, 81, 89, 96, 97, 98 and 99. | FMSA | Note |
| 11.3 | LC Slab Connection to Existing Building – BC to do Mark Up. | BC | Note |
| 12.0 N | OD's / EOT's | | |
| 12.1 | NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. | L&R | Note |
| 12.2 | EOT for Piling Design to come once design is finalised - L&R to provide direction. | L&R | Note |
| 12.3 | EOT issued for Building Permit Delays - L&R to provide direction. | L&R | Note |
| 12.4 | NOD for Trampoline. | L&R | Note |



| ITEM | BUSINESS | ACTION | DATE |
|--------|---|--------|------|
| 13.0 O | THER BUSINESS | | |
| | | | |
| 13.1 | BVS requested that they be notified prior to any works with excessive noise – BC to email BVS – To be coordinated with Breaks 10:45-11:15am and 1:15-2:50pm | BC | Note |
| 13.2 | VSBA requested FMSA to get Stantec to respond quicker to RFI's. | FMSA | Note |
| 13.3 | Meeting thanked ^{Not Relevant} for his contribution to the Project. | All | Note |

Next Meeting: 2.00pm 8 September 2022. Location: Barwon Valley School – Meeting Room



Barwon Valley School – Stage 2 Meeting No. 10 Barwon Valley School – Meeting Room. 2:00pm 8 September 2022

| ATTENDEES: | EMAIL: | CONTACT NO: |
|---------------------------------------|--------------|-------------|
| Not Relevant (L&R) | Not Relevant | |
| Relevant (VSBA | | |
| ot Relevant (BVS) | | |
| Not Relevant (BVS) | | |
| ot Relevant EMSA) | | |
| t Relevant (FMSA) | | |
| ot Relevant (BC) | | |
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| APOLOGIES: | | |
| Not Relevant (BVS) | | |
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| ITEM | BUSINESS | ACTION | DATE |
|---------|---|-----------|--------------|
| 1.0 MI | NUTES OF PREVIOUS MEETING | | |
| 1.1 | Site meeting minutes deemed true and correct. | All | Note |
| 2.0 SIT | E ACTIVITIES | | 1 |
| 2.1 | Past Fortnight TH & LC Buildings Site Cut – Completed. Gym Area Demolition – Completed. Trampoline Demolition – Completed. | All | Note |
| 2.2 | Next Fortnight Screw Piles to continue. Program to be provided for School Holidays. | All BC | Note Note |
| 3.0 CO | NTRACTUAL | | |
| 3.1 | Contract issued to BC for Signing – Completed. | All | Note |
| 3.2 | Progress Claim payments are up to date. | All | Note |
| | | | |

| ITEM | BUSINESS | ACTION | DATE |
|---------|--|--------------|------|
| 4.0 OH | &S, ENVIRONMENTAL, QA | | |
| 4.1 | Nil. | All | Note |
| 5.0 AR | CHITECTURAL | 1 | • |
| 5.1 | Architectural, Structural, Civic and Landscape Drawings to be Coordinated. | FMSA | Note |
| 5.2 | Joinery VM options to be explored between FMAS and BC once shop drawings are submitted. | FMSA | Note |
| 5.3 | Food Tech Design – BVS to Approve – Updated Drawings required | FMSA | Note |
| 5.4 | Climbing Wall – Who will install? | BVS | Note |
| 5.5 | Upload current set of Drawings on iTWOcx. | FMSA | Note |
| 5.6 | Maxiply Panels – FMSA presented options – BVS approved Original | All | Note |
| 6.0 STI | RUCTURAL | | |
| 6.1 | Therapy Hub Roof (RFI 016) – FMSA redesigning with Stantec. Architectural and Structural Drawings to be issued for pricing. | FMSA | Note |
| 6.2 | Sheared Screw Piles (RFI 069) – FMSA reviewing Stantec's advice – Completed. | FMSA | Note |
| 6.3 | TH Footing - Slab layout (RFI 086) – Required urgently – Completed. | FMSA | Note |
| 6.4 | MT Structural Steel – BC to provide. | BC | Note |
| 7.0 CIV | /IL | | |
| 7.1 | Rain Water Tank – BC raised concern regarding potential flooding – BVS to try and arrange Contractor to camera the entire Stormwater System – System is clear – Stantec to Review. | FMSA | Note |
| 7.2 | Grease Trap clash with Stormwater (RFI 076) – New drawing required | FMSA | Note |
| 7.3 | Sewer (RFI 098) – Required urgently – Stantec to Review. | FMSA | Note |
| 8.0 SE | RVICES | 1 | 1 |
| 8.1 | Powercor Switchboard Upgrade – Stantec to provide updated Drawing with Setout – BC to the arrange meeting with Powercor to discuss. | FMSA & BC | Note |

| ГЕМ | BUSINESS | ACTION | DATE |
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| 8.2 | LC Building Mains Power Route (RFI 075). | FMSA | Note |
| | Temp Power to Gates and Storage Sheds (RFI 077) – Permanent solution | | |
| | needs to be documented. | | |
| 8.3 | Dust Extractor Location – BVS requested this to be in Caged Area – Services | FMSA | Note |
| | Drawings to be updated with Transmittal to reflect change – Coordinate | | |
| | Drawings. | | |
| | | | |
| 8.4 | Fire Service – BC want to bore rather than trench – Approved. | BC | Note |
| | | | |
| &T + BC | T&T + BC | T&T + BC | T&T + |
| | | | BC |
| 9.0 PR | OGRAM | | |
| | | | |
| | | | |
| 9.1 | BC to provide updated Program reflecting Building order. | BC | Note |
| | | | |
| | ARIATIONS | | |
| .0.0 •/ | | | |
| | | | |
| 10.1 | Variation Issued for Structural Slab redesign – T&T working through – | T&T + BC | Note |
| 10.1 | | TQT + DC | Note |
| | Stantec to advise on Civil heights. | | |
| 10.2 | Temporary Power RFI. | T&T + BC | Note |
| 10.2 | remporary rower Mr. | I di + bc | Note |
| | | | |
| | Fire Service – T&T working through | T&T + BC | Noto |
| 10.3 | Fire Service – T&T working through. | T&T + BC | Note |
| 10.3 | | FMSA | Note |
| 10.3 L 1.0 R I | Fl's | FMSA BC | |
| 10.3 L 1.0 R I 11.1 | FI's Meeting to be organised to discuss RFI's – 12/09/2022. | FMSA BC L&R | Note |
| 10.3 L 1.0 R I | FI's Meeting to be organised to discuss RFI's – 12/09/2022. Urgent Response required to RFI's on Critical Path – Blue Colour on list on | FMSA BC | |
| 10.3 L 1.0 R I 11.1 | FI's Meeting to be organised to discuss RFI's – 12/09/2022. | FMSA BC L&R | Note |
| 10.3 L 1.0 R 11.1 11.2 | FI's Meeting to be organised to discuss RFI's – 12/09/2022. Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx. | FMSA BC L&R FMSA | Note Note |
| 10.3 L 1.0 R I 11.1 | FI's Meeting to be organised to discuss RFI's – 12/09/2022. Urgent Response required to RFI's on Critical Path – Blue Colour on list on | FMSA BC L&R | Note |
| 10.3 L 1.0 R 11.1 11.2 | FI's Meeting to be organised to discuss RFI's – 12/09/2022. Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx. | FMSA BC L&R FMSA | Note Note |
| 10.3 L 1.0 R 11.1 11.2 11.3 | FI's Meeting to be organised to discuss RFI's – 12/09/2022. Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx. LC Slab Connection to Existing Building – BC to do Mark Up – Completed. | FMSA BC L&R FMSA | Note Note |
| 10.3 L 1.0 R 11.1 11.2 11.3 | FI's Meeting to be organised to discuss RFI's – 12/09/2022. Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx. | FMSA BC L&R FMSA | Note Note |
| 10.3 L 1.0 R 11.1 11.2 11.3 | FI's Meeting to be organised to discuss RFI's – 12/09/2022. Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx. LC Slab Connection to Existing Building – BC to do Mark Up – Completed. | FMSA BC L&R FMSA | Note Note |
| 10.3 L 1.0 R 11.1 11.2 11.3 | FI's Meeting to be organised to discuss RFI's – 12/09/2022. Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx. LC Slab Connection to Existing Building – BC to do Mark Up – Completed. | FMSA BC L&R FMSA | Note Note |
| 10.3 L 1.0 R 11.1 11.2 11.3 | FI's Meeting to be organised to discuss RFI's – 12/09/2022. Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx. LC Slab Connection to Existing Building – BC to do Mark Up – Completed. | FMSA BC L&R FMSA | Note Note |
| 10.3 L 1.0 R 11.1 11.2 11.3 L 2.0 N | FI's Meeting to be organised to discuss RFI's – 12/09/2022. Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx. LC Slab Connection to Existing Building – BC to do Mark Up – Completed. OD's / EOT's NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - | FMSA BC L&R FMSA BC | Note Note Note |
| 10.3 L 1.0 R 11.1 11.2 11.3 L 2.0 N | FI's Meeting to be organised to discuss RFI's – 12/09/2022. Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx. LC Slab Connection to Existing Building – BC to do Mark Up – Completed. OD's / EOT's NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent | FMSA BC L&R FMSA BC | Note Note Note |
| 10.3 L 1.0 R 11.1 11.2 11.3 L 2.0 N | FI's Meeting to be organised to discuss RFI's – 12/09/2022. Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx. LC Slab Connection to Existing Building – BC to do Mark Up – Completed. OD's / EOT's NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - | FMSA BC L&R FMSA BC | Note Note Note |
| 10.3 L 1.0 R 11.1 11.2 11.3 L 2.0 N | FI's Meeting to be organised to discuss RFI's – 12/09/2022. Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx. LC Slab Connection to Existing Building – BC to do Mark Up – Completed. OD's / EOT's NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - | FMSA BC L&R FMSA BC | Note Note |
| 10.3 L 1.0 R 11.1 11.2 11.3 L 2.0 N 12.1 | FI's Meeting to be organised to discuss RFI's – 12/09/2022. Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx. LC Slab Connection to Existing Building – BC to do Mark Up – Completed. OD's / EOT's NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. | FMSA BC L&R FMSA BC BC | Note Note Note |
| 10.3 L 1.0 R 11.1 11.2 11.3 L 2.0 N 12.1 | FI's Meeting to be organised to discuss RFI's – 12/09/2022. Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx. LC Slab Connection to Existing Building – BC to do Mark Up – Completed. OD's / EOT's NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. EOT for Piling Design to come once design is finalised - | FMSA BC L&R FMSA BC BC | Note Note Note Note |
| 10.3 L 1.0 R 11.1 11.2 11.3 L 2.0 N 12.1 | FI's Meeting to be organised to discuss RFI's – 12/09/2022. Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx. LC Slab Connection to Existing Building – BC to do Mark Up – Completed. OD's / EOT's NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. EOT for Piling Design to come once design is finalised - | FMSA BC L&R FMSA BC BC | Note Note Note |
| 10.3 L 1.0 R 11.1 11.2 11.3 L 2.0 N 12.1 12.2 | FI's Meeting to be organised to discuss RFI's – 12/09/2022. Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx. LC Slab Connection to Existing Building – BC to do Mark Up – Completed. OD's / EOT's NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. EOT for Piling Design to come once design is finalised - L&R to provide direction. | FMSA BC L&R BC BC L&R | Note Note Note Note Note |
| 10.3 L 1.0 R 11.1 11.2 11.3 L 2.0 N 12.1 12.2 | FI's Meeting to be organised to discuss RFI's – 12/09/2022. Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx. LC Slab Connection to Existing Building – BC to do Mark Up – Completed. OD's / EOT's NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. EOT for Piling Design to come once design is finalised - L&R to provide direction. EOT issued for Building Permit Delays - | FMSA BC L&R BC BC L&R | Note Note Note Note Note |
| 10.3 L 1.0 R 11.1 11.2 11.3 L 2.0 N 12.1 12.2 | FI's Meeting to be organised to discuss RFI's – 12/09/2022. Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx. LC Slab Connection to Existing Building – BC to do Mark Up – Completed. OD's / EOT's NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. EOT for Piling Design to come once design is finalised - L&R to provide direction. EOT issued for Building Permit Delays - | FMSA BC L&R BC BC L&R | Note Note Note Note Note |



| ITEM | BUSINESS | ACTION | DATE |
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| 12.5 | NOD for RFI's. | L&R | Note |
| 13.0 0 | THER BUSINESS | - | |
| 13.1 | BVS requested that they be notified prior to any works with excessive noise – BC to email BVS – To be coordinated with Breaks 10:45-11:15am and 1:15-2:50pm | BC | Note |
| 13.2 | VSBA requested 2-week Program | BC | Note |
| 13.3 | Meeting welcomed ^{Not Relevant} – New Project Manager BC | All | Note |

Next Meeting: 2.00pm 21 September 2022. Location: Barwon Valley School – Bowden Site Shed



Barwon Valley School – Stage 2 Meeting No. 11 Barwon Valley School – Bowden's Site Shed. 2:00pm 21 September 2022

| ATTENDEES: | EMAIL: Not Relevant | CONTACT NO: |
|---------------------|------------------------|-------------|
| Not Relevant (L&R) | Not Relevant | |
| lot Relevant (VSBA) | | |
| | 4 | |
| lot Relevant (FMSA) | | |
| Not Relevant (BC) | | |
| ot Relevant (BC) | | |
| Not Relevant (T&T) | | |
| APOLOGIES: | | |
| lot Relevant (BVS) | | |
| Not Relevant (BVS) | | |
| Not Relevant (BVS) | | |
| ot Relevant (FMSA) | 1 m 1 | |
| Not Relevant (FMSA) | | |
| Not Relevant (BC) | | |
| Not Relevant (BC) | | |

| ITEM | BUSINESS | ACTION | DATE |
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| 1.0 M | NUTES OF PREVIOUS MEETING | | |
| 1.1 | Site meeting minutes deemed true and correct. | All | Note |
| 2.0 SIT | E ACTIVITIES | | |
| 2.1 | Past Fortnight Gym Area Site Cut – Completed. | All | Note |
| 2.2 | | All | Note |
| | Screw Piles to continue – LC, followed by Gym. Plumbing – Sewer and Stormwater | BC | Note |
| 3.0 CC | NTRACTUAL | 1 | |
| 3.1 | Progress Claim payments are up to date. | All | Note |
| | Discussion regarding SI's, RFI's and Variation Process | All | Note |

| ITEM | BUSINESS | ACTION | DATE |
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| 4.0 OH | I&S, ENVIRONMENTAL, QA | 1 | |
| | | | |
| 4.1 | Nil. | All | Note |
| 5.0 AR | CHITECTURAL | 1 | |
| | | | |
| 5.1 | Architectural, Structural, Civic and Landscape Drawings to be Coordinated. | FMSA | Note |
| 5.2 | Joinery VM options to be explored between FMAS and BC once shop drawings are submitted. | FMSA | Note |
| 5.3 | Food Tech Design – BVS to Approve – Updated Drawings required | FMSA | Note |
| 5.4 | Climbing Wall – Who will install? | BVS | Note |
| 6.0 ST | RUCTURAL Therapy Hub Roof (RFI 016) – FMSA redesigning with Stantec. Architectural | FMSA | Note |
| | and Structural Drawings to be issued for pricing. | | |
| 6.2 | MT Structural Steel – BC to provide. | BC | Note |
| 6.3 | Hydraulic Drawings required – Fire, Sewer. | FMSA | Note |
| 6.4 | TH Steel Shop Drawings to be revised. | FMSA | Note |
| 6.5 | Hanging Beam detail required. | FMSA | Note |
| 6.6 | Drawings required LC and TH, then Gym. | FMSA | Note |
| 7.0 CI\ | /IL | | |
| 7.1 | Rain Water Tank – BC raised concern regarding potential flooding – BVS to try and arrange Contractor to camera the entire Stormwater System – System is clear – Stantec to Review. | FMSA | Note |
| | | | |
| 7.2 | Grease Trap clash with Stormwater (RFI 076) – New drawing required | FMSA | Note |



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| .0 SEI | RVICES | | |
| 8.1 | Powercor Switchboard Upgrade – Stantec to provide updated Drawing with Setout – BC to the arrange meeting with Powercor to discuss. | FMSA & BC | Note |
| | Powercor to provide Program and Works Details for December 2022. | VSBA | Note |
| 8.2 | Temp Power to Gates and Storage Sheds (RFI 077) – Permanent solution needs to be documented. FMSA to check. | FMSA | Note |
| 8.3 | Dust Extractor Location – BVS requested this to be in Caged Area – Services Drawings to be updated with Transmittal to reflect change – Coordinate Drawings. FMSA to check. | FMSA | Note |
| .0 PR | OGRAM | | |
| 9.1 | BC to provide updated Program. | BC | Note |
| 9.2 | L&R and BC to discuss with BVS bringing forward Gym and Performing Ats Fit Out (40 days) | L&R BC | Note |
| | | | |
| 0.0 V | ARIATIONS | | |
| 0.0 V | ARIATIONS Variation Issued for Structural Slab redesign – T&T working through – Stantec to advise on Civil heights. | T&T + BC | Note |
| | Variation Issued for Structural Slab redesign – T&T working through – | T&T + BC T&T + BC | Note Note |
| 10.1 | Variation Issued for Structural Slab redesign – T&T working through – Stantec to advise on Civil heights. | | |
| 10.1 | Variation Issued for Structural Slab redesign – T&T working through – Stantec to advise on Civil heights. Temporary Power RFI. Fire Service – T&T working through. | T&T + BC | Note |
| 10.1 10.2 10.3 | Variation Issued for Structural Slab redesign – T&T working through – Stantec to advise on Civil heights. Temporary Power RFI. Fire Service – T&T working through. | T&T + BC | Note |
| 10.1 10.2 10.3 1.0 R 11.1 | Variation Issued for Structural Slab redesign – T&T working through – Stantec to advise on Civil heights. Temporary Power RFI. Fire Service – T&T working through. FI's Urgent Response required to RFI's on Critical Path – Blue Colour on list on | T&T + BC T&T + BC | Note Note |
| 10.1 10.2 10.3 1.0 R 11.1 | Variation Issued for Structural Slab redesign – T&T working through – Stantec to advise on Civil heights. Temporary Power RFI. Fire Service – T&T working through. FI's Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx. | T&T + BC T&T + BC | Note Note |
| 10.1 10.2 10.3 1.0 R 11.1 | Variation Issued for Structural Slab redesign – T&T working through – Stantec to advise on Civil heights. Temporary Power RFI. Fire Service – T&T working through. FI'S Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx. DD's / EOT's NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. | T&T + BC T&T + BC FMSA | Note Note Note |



| BUSINESS | ACTION | DATE |
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| | | |
| 2.4 NOD for Trampoline. | L&R | Note |
| 2.5 NOD for RFI's. | L&R | Note |
| OTHER BUSINESS | | |
| 3.1BVS requested that they be notified prior to any works with excessive noise - BC to email BVS – To be coordinated with Breaks 10:45-11:15am and 1:15-2:50pm | BC | Note |
| | | Note |
| 3.2 VSBA aga | in requested 2-week Program | in requested 2-week Program BC |

Next Meeting: 2.00pm 6 October 2022. Location: Barwon Valley School – Bowden Site Shed



Barwon Valley School – Stage 2 Meeting No. 12 Barwon Valley School – Meeting Room. 2:00pm 6 October 2022

| ATTENDEES: | | EMAIL: | CONTACT NO: | |
|--------------|--------|--------------|-------------|---|
| lot Relevant | L&R) | Not Relevant | | |
| lot Relevant | (VSBA) | | | |
| t Relevant | (BVS) | | | |
| ot Relevant | (BVS) | | | |
| Not Relevant | FMSA) | | - | _ |
| Not Relevant | EMSA) | | - | |
| Not Relevant | (BC) | | | |
| Not Relevant | BC) | | | ē |
| lot Relevant | (BC) | | - | |
| Not Relevant | (T&T) | | | |
| | | | | |
| APOLOGI | ES: | | - | |
| Not Relevant | (BVS) | _ | - | |
| Not Relevant | | | - | |
| | (FMSA) | | | _ |
| Not Relevant | (BC) | | | |
| | | | | |

| TEM | BUSINESS | ACTION | DATE |
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| 1.0 MI | NUTES OF PREVIOUS MEETING | | |
| 1.1 | Site meeting minutes deemed true and correct. | All | Note |
| 2.0 SIT | E ACTIVITIES | | 1 |
| 2.1 | Past Fortnight | All | Note |
| | Screw Piles – Completed. Civic Works – 50% complete. | | , inte |
| 2.2 | Next Fortnight Plumbing – Sewer, Stormwater and Fire Mains. | All BC | Note Note |
| 3.0 CO | NTRACTUAL | | Hote |
| 3.1 | Progress Claim payments are up to date. | All | Note |
| | | | |
| | | | |

| 4 0 01 | BUSINESS | ACTION | DATE |
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| 4.0 OH | &S, ENVIRONMENTAL, QA | | |
| | | | |
| 4.1 | Screw Pile almost hit Power to Pool – BC must notify BVS immediately in future following any Incident. | BC | Note |
| 5.0 AR | CHITECTURAL | | |
| 5.1 | Architectural, Structural, Civic and Landscape Drawings to be Coordinated. | FMSA | Note |
| 5.2 | Joinery VM options to be explored between FMAS and BC once shop drawings are submitted. | FMSA | Note |
| 5.3 | Food Tech Design – BVS to Approve – Completed. | All | Note |
| 5.4 | Climbing Wall – Who will install? – Completed. | All | Note |
| 5.5 | Water Troughs not required, however need external Taps. | FMSA & BC | Note |
| 5.6 | Landscape Plans sent to BVS. | BVS & FMSA | Note |
| 6.0 STI | RUCTURAL | | |
| 6.1 | Therapy Hub Roof (RFI 016) – FMSA redesigning with Stantec. Architectural | FMSA | Note |
| 0.1 | and Structural Drawings to be issued for pricing. | | Note |
| | | | |
| 6.2 | MT Structural Steel – BC to provide – Completed. | All | Note |
| 6.2 6.3 | Hydraulic Drawings required – Fire – Completed. | All FMSA | Note Note |
| | | | |
| 6.3 | Hydraulic Drawings required – Fire – Completed. Sewer to be confirmed. | FMSA FMSA & | Note |
| 6.3 6.4 | Hydraulic Drawings required – Fire – Completed. Sewer to be confirmed. TH Steel Shop Drawings to be revised. | FMSA FMSA & BC | Note Note |
| 6.3 6.4 6.5 | Hydraulic Drawings required – Fire – Completed. Sewer to be confirmed. TH Steel Shop Drawings to be revised. Hanging Beam detail to be confirmed. | FMSA FMSA & BC FMSA | Note Note Note |
| 6.3 6.4 6.5 6.6 6.7 | Hydraulic Drawings required – Fire – Completed. Sewer to be confirmed. TH Steel Shop Drawings to be revised. Hanging Beam detail to be confirmed. Drawings required LC and TH, then Gym. Design around Retaining Wall. | FMSA FMSA & BC FMSA FMSA | Note Note Note Note Note Note |
| 6.3 6.4 6.5 6.6 | Hydraulic Drawings required – Fire – Completed. Sewer to be confirmed. TH Steel Shop Drawings to be revised. Hanging Beam detail to be confirmed. Drawings required LC and TH, then Gym. Design around Retaining Wall. | FMSA FMSA & BC FMSA FMSA | Note Note Note Note Note Note |
| 6.3 6.4 6.5 6.6 6.7 | Hydraulic Drawings required – Fire – Completed. Sewer to be confirmed. TH Steel Shop Drawings to be revised. Hanging Beam detail to be confirmed. Drawings required LC and TH, then Gym. Design around Retaining Wall. | FMSA FMSA & BC FMSA FMSA | Note Note Note Note Note Note |
| 6.3 6.4 6.5 6.6 6.7 7.0 CIV | Hydraulic Drawings required – Fire – Completed. Sewer to be confirmed. TH Steel Shop Drawings to be revised. Hanging Beam detail to be confirmed. Drawings required LC and TH, then Gym. Design around Retaining Wall. //L Rain Water Tank – BC raised concern regarding potential flooding – BVS to try and arrange Contractor to camera the entire Stormwater System – | FMSA & BC FMSA FMSA FMSA | Note Note Note Note Note Note |

| ITEM | BUSINESS | ACTION | DATE |
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| | | | |
| B.O SEI | RVICES | | |
| 8.1 | Powercor Switchboard Upgrade – Stantec to provide updated Drawing with Setout – BC to the arrange meeting with Powercor to discuss. Powercor to provide Program and Works Details for December 2022 – Meeting with Powercor – 7/10/2022. | FMSA & BC VSBA BC & FMSA | Note Note 7/10/22 |
| 8.2 | Temp Power to Gates and Storage Sheds (RFI 077) – Permanent solution needs to be documented. FMSA to check – Completed. | All | Note |
| 8.3 | Dust Extractor Location – BVS requested this to be in Caged Area – Services Drawings to be updated with Transmittal to reflect change – Coordinate Drawings. FMSA to check – Completed. | All | Note |
| 9.0 PR | OGRAM | | <u> </u> |
| 9.1 | BC to provide updated Program. | BC | Note |
| 9.2 | L&R and BC to discuss with BVS bringing forward Gym and Performing Ats Fit Out (40 days) – Difficult at this Stage. | All | Note |
| 10.0 V | ARIATIONS | 1 | 1 |
| 10.1 | Variation Issued for Structural Slab redesign – T&T working through – Stantec to advise on Civil heights. | T&T + BC | Note |
| 10.2 | Temporary Power RFI. | T&T + BC | Note |
| 10.3 | Fire Service – T&T working through. | T&T + BC | Note |
| 10.4 | Suspended Sewer Works | T&T + BC | Note |
| 11.0 R | Fl's | 1 | 1 |
| 11.1 | Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx – working through. | FMSA | Note |
| 12.0 N | OD's / EOT's | <u> </u> | |
| 12.1 | NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. | L&R | Note |

| ITEM | BUSINESS | ACTION | DATE |
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| 12.2 | EOT for Piling Design to come once design is finalised - L&R to provide direction. | L&R | Note |
| 12.3 | EOT issued for Building Permit Delays - L&R to provide direction. | L&R | Note |
| 12.4 | NOD for Trampoline. | L&R | Note |
| 12.5 | NOD for RFI's. | L&R | Note |
| 13.0 0 | THER BUSINESS | | |
| 13.1 | BVS requested that they be notified prior to any works with excessive noise – BC to email BVS – To be coordinated with Breaks 10:45-11:15am and 1:15-2:50pm | BC | Note |
| 13.2 | VSBA again requested 2-week Program – BC Agreed. | BC | Note |
| 13.3 | The Meeting welcomed back ^{Not} _{Relevant} and thanked ^{Not} Relevant for her valuable contribution ir Relevant absence. | All | Note |

Next Meeting: 2.00pm 20 October 2022. Location: Barwon Valley School – Meeting Room.



Barwon Valley School – Stage 2 Meeting No. 13 Barwon Valley School – Meeting Room. 2:00pm 20 October 2022

| ATTENDEES: | EMAIL: | CONTACT NO: | |
|---------------------|--------------|-------------|---|
| ot Relevant (L&R) | Not Relevant | | |
| t Relevant (VSB) | A) | | |
| ot Relevant BVS) | | | |
| Not Relevant (BVS) | | | |
| lot Relevant (FMSA) | | | |
| t Relevant (FMSA) | | | |
| ot Relevant (BC) | | | |
| BC) | | | |
| ot Relevant (BC) | | | |
| Not Relevant (T&T) | | | |
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| APOLOGIES: | | | _ |
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| ot Relevant (BVS) | | | |
| Not Relevant FMS | A) | | |
| Not Relevant (BC) | | | _ |
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| ITEM | BUSINESS | ACTION | DATE |
|---------|--|--------|------|
| 1.0 MI | NUTES OF PREVIOUS MEETING | | |
| 1.1 | Site meeting minutes deemed true and correct. | All | Note |
| 2.0 SIT | E ACTIVITIES | | |
| 2.1 | Past Fortnight Civic Works – 75% complete. Plumbing Works – Sewer 25% complete. | All | Note |
| 2.2 | Next Fortnight Plumbing – Sewer, Stormwater and Fire Mains. LC Building – Pile Caps. | All | Note |
| 3.0 CO | NTRACTUAL | | |
| 3.1 | Progress Claim payments – Current Claim outstanding. | L&R | Note |
| | | | |

| ITEM | BUSINESS | ACTION | DATE |
|----------------|--|---------------|------|
| 4.0 OH | &S, ENVIRONMENTAL, QA | | |
| | · · · · · · · · · · · · · · · · · · · | | |
| 4.1 | Irrigation line to School damaged – To be repaired today. | BC | Note |
| | | | |
| 5.0 AR | CHITECTURAL | | |
| | | | |
| 5.1 | Architectural, Structural, Civic and Landscape Drawings to be Coordinated. Electrical Drawings required. Steel levels – Urgent. | FMSA | Note |
| 5.2 | Joinery VM options to be explored between FMAS and BC once shop drawings are submitted. | FMSA | Note |
| 5.3 | Water Troughs not required, however need external Tamper Proof Taps. | FMSA & BC | 5.5 |
| 5.4 | Landscape Plans sent to BVS. | BVS & FMSA | Note |
| 5.5 | Water Feature needs to be able to be turned off. | FMSA | Note |
| 6.0 STI 6.1 | RUCTURAL TH Steel Shop Drawings to be revised. | FMSA & | Note |
| 6.2 | Hanging Beam detail to be confirmed – Heights to TH and LC. | BC FMSA | Note |
| 6.3 | Design around Retaining Wall – Urgent. | FMSA | Note |
| 6.4 | Paving Base. | FMSA | Note |
| | | | |
| 7.0 CIV | /IL | | |
| | Nil | All | Note |
| | | | |
| | | | |
| 8.0 SE | RVICES | | |
| 8.1 | Powercor Switchboard Upgrade – Stantec to provide updated Drawing with Setout – BC to the arrange meeting with Powercor to discuss. | FMSA & BC | Note |
| | Powercor to provide Program and Works Details for December 2022 – Meeting with Powercor – 7/10/2022. Powercor to confirm Program. | VSBA | Note |

LAMBERT & REHBEIN ENGINEERS · MANAGERS · SCIENTISTS

| ITEM | BUSINESS | ACTION | DATE |
|--------|---|-------------|--------------|
| 8.2 | Temp Power to Gates and Storage Sheds (RFI 077) – Completed. Permanent solution needs to be documented - FMSA to check. | All FMSA | Note Note |
| | | | |
| 9.0 PR | OGRAM | | |
| 9.1 | BC to provide updated Program – Included with EOT 7. | All | Note |
| 9.2 | L&R and BC to discuss with BVS bringing forward Gym and Performing Ats Fit Out (40 days) – Difficult at this Stage. | All | Note |
| 10.0 V | ARIATIONS | | 1 |
| 10.1 | Variation Issued for Structural Slab redesign – T&T working through – Stantec to advise on Civil heights. | T&T + BC | Note |
| 10.2 | Temporary Power RFI. | T&T + BC | Note |
| 10.3 | Fire Service – T&T working through. | T&T + BC | Note |
| 10.4 | Suspended Sewer Works | T&T + BC | Note |
| 11.0 R | Fl's | | 1 |
| 11.1 | Urgent Response required to RFI's on Critical Path – Blue Colour on list on iTWOcx – working through. | FMSA | Note |
| | BC to close RFI's that have been responded to. | BC | Note |
| 12.0 N | OD's / EOT's | | |
| 12.1 | NOD's issued for Building Permit Delay, issue of IFC drawings, and Latent Ground Conditions/Piling Design - L&R to issue determination and direction. | L&R | Note |
| 12.2 | EOT for Piling Design to come once design is finalised - L&R to provide direction. | L&R | Note |
| | | | |
| 12.3 | EOT issued for Building Permit Delays - L&R to provide direction. | L&R | Note |
| 12.3 | EOT issued for Building Permit Delays - | L&R L&R | Note Note |



| ITEM | BUSINESS | ACTION | DATE | | | | |
|--------|---|--------|------|--|--|--|--|
| 13.0 0 | 13.0 OTHER BUSINESS | | | | | | |
| 10.0 0 | | | | | | | |
| | | | | | | | |
| 13.1 | BVS requested that they be notified prior to any works with excessive noise – BC to email BVS – To be coordinated with Breaks 10:45-11:15am and 1:15-2:50pm | BC | Note | | | | |
| | | | | | | | |
| | | | | | | | |

Next Meeting: 2.00pm 3 November 2022. Location: Barwon Valley School – Meeting Room.





Meeting Details

| Meeting: | PCG 15 – VBSA – Barwon Valley School – Stage 2 |
|------------|--|
| Date: | 08/NOV/2022 |
| PCG: | Not Relevant - L+R (Chair and Minute Taker) Not Relevant |
| Invitees: | Not Relevant - PDC QS |
| Apologies: | Not Relevant PDC Not Relevant PDC Not Relevant |
| | Not Relevant VSBA Not Relevant DET Not Relevant DET |

| Item | Task/Note | Due | Ву |
|------|--|-----|-----|
| Note | Construction Status: Plumbers onsite until at least 11/NOV. Concreter is required after the plumbers are done. | N/A | N/A |
| Note | Scope Changes: No scope changes since to date. | | N/A |
| Note | Not Relevant | N/A | N/A |
| | QS reports favourable budget position and cashflow. Refer to latest QS Report for details and cashflow. | | |

| | Milestone | Planned Completion | Forecast Completion | Actual Completion | | |
|----------------------|--|-----------------------|------------------------|----------------------|--------|-------------|
| | AMP2 | 09/02/2021 | 09/02/2021 | 17/02/2021 | | N/A |
| | Schematic Design submission | 27/04/2021 | 27/04/2021 | 27/04/2021 | N/A | |
| lote | Design Development submission | 13/07/2021 | 30/07/2021 | 04/10/2021 | | |
| | Tender Documentation submission | 05/10/2021 | 05/10/2021 | 10/11/2021 | | |
| | Construction Tender Closes | 16/11/2021 | 07/12/2021 | 10/12/2021 | | |
| | Construction Start | 14/12/2021 | 04/04/2022 | 05/04/2022 | | |
| | Practical Completion | 18/05/2023 | 18/05/2023 | | | |
| 15.1 | Remove redundant name | s from PCG inv | ite list. | | 22/NOV | Not Relevan |
| 15.2 | Update project schedule a Procurement Schedule an | | | | 22/NOV | |
| 15.3 | Send latest QS Report to | ot | | | 18/NOV | |
| 15.2 15.3 15.4 | Procurement Schedule an | nd latest Constr | uction Schedule | | | |





Meeting Details

Meeting: PCG Meeting 16 – VBSA – Barwon Valley School – Stage 2

| Date: | 22/NOV/2022 | |
|------------|------------------|-------------------------|
| Attendees: | Not Relevant | Chair and Minute Taker) |
| | Not Relevant | |
| | Not Relevant | Foreground |
| | Not Relevant - T | &T |
| | Fo | preground |
| Apologies: | Not Relevant | |

| Item | Task/Note | Due | Ву |
|------|--|-----|-----|
| Note | Acknowledgement to traditional landowners past, present and future. | | N/A |
| Note | Construction Status: Plumbers onsite until at least 11/NOV. Concreter is required after the plumbers are done. | N/A | N/A |
| Note | Scope Changes: No scope changes since to date. | N/A | N/A |
| Note | Not Relevant | N/A | N/A |
| | QS reports that budget is good state, excluding the proposed variations. | | |

| | Schedule: | | | | | |
|------|---|-----------------------|------------------------|----------------------|-----------|-------------|
| Note | Milestone | Planned Completion | Forecast Completion | Actual Completion | | |
| | AMP2 | 09/02/2021 | 09/02/2021 | 17/02/2021 | | |
| | Schematic Design submission | 27/04/2021 | 27/04/2021 | 27/04/2021 | | N/A |
| | Design Development submission | 13/07/2021 | 30/07/2021 | 04/10/2021 | N/A | |
| | Tender Documentation submission | 05/10/2021 | 05/10/2021 | 10/11/2021 | | |
| | Construction Tender Closes | 16/11/2021 | 07/12/2021 | 10/12/2021 | | |
| | Construction Start | 14/12/2021 | 04/04/2022 | 05/04/2022 | | |
| | Practical Completion | 18/05/2023 | 18/05/2023 | | | |
| 15.1 | Remove redundant nam | ies from PCG in | vite list. | | Completed | Not Relevan |
| 15.2 | Update project schedule Procurement Schedule a | | | | 22/NOV | |
| 15.3 | Send latest QS Report to | Not R elevant | | _ | Completed | |
| 15.4 | Meet with PCG to discus meeting. | s Bowden Notif | fications. Prepar | re summary for | Completed | |
| 16.1 | Schedule to be revised to approved EOT. | by Bowden to re | eflect actual stat | e with only | 30/NOV | |
| 16.2 | Request progress photo | s on a weekly b | asis from Bowd | en. | 28/NOV | |
| 16.3 | Provide Monthly Report | by Bowden. | | | 30/NOV | |
| 16.4 | Foreground to send RFI | list for closure | Not ORelevant | | 30/NOV | |

Next Meeting: 06/DEC





Meeting Details

Meeting: PCG Meeting 17 – VBSA – Barwon Valley School – Stage 2

| Date: | 06/DEC/2022 | |
|------------|--------------|--------------------------|
| Attendees: | Not Relevant | (Chair and Minute Taker) |
| | Not Relevant | |
| | Not Relevant | Foreground |
| | Not Relevant | &T |
| | | oreground |
| Apologies: | Not Relevant | |

| Item | Task/Note | Due | Ву |
|------|--|-----|-----|
| Note | Acknowledgement to traditional land owners and elders past, present and future. | N/A | N/A |
| Note | Construction Status: Underground services are ongoing. Bowden's schedule shows planned 10 working, which started more than 2 months ago. Concreting works are past due to start. | N/A | N/A |
| Note | Scope Changes: No scope changes since to date. | | N/A |
| Note | QS reports that budget is good state, excluding the proposed variations. A few minor variations recently. December claim from Bowden expected to be low. | N/A | N/A |

| | Milestone | Planned Completion | Forecast Completion | Actual Completion | | |
|------------------------------|---|--|---|--|--|--------------|
| | AMP2 | 09/02/2021 | 09/02/2021 | 17/02/2021 | | |
| | Schematic Design submission | 27/04/2021 | 27/04/2021 | 27/04/2021 | | |
| | Design Development submission | 13/07/2021 | 30/07/2021 | 04/10/2021 | | |
| Note | Tender Documentation submission | 05/10/2021 | 05/10/2021 | 10/11/2021 | N/A | N/A |
| | Construction Tender Closes | 16/11/2021 | 07/12/2021 | 10/12/2021 | | |
| | Construction Start | 14/12/2021 | 04/04/2022 | 05/04/2022 | | |
| | Practical Completion | 18/05/2023 | 18/05/2023 | | | |
| | updated with only appro | oved EOT's. | | ule needs to be | | |
| | updated with only appro Overall works are expect to the original tender sc | oved EOT's. ted to take twic hedule. | e as long as exp | ected, according | | Not Relevant |
| 15.2 | updated with only appro Overall works are expec | oved EOT's. ted to take twic hedule. e and ensure Bo | e as long as exp wden have sup | ected, according plied the | 22/NOV | Not Relevant |
| 15.2 16.1 | updated with only appro Overall works are expect to the original tender sc Update project schedule | oved EOT's. ted to take twic hedule. e and ensure Bo and latest Cons | e as long as exp wden have sup truction Schedu | ected, according plied the le. | | Not Relevant |
| | updated with only appro Overall works are expect to the original tender sc Update project schedule Procurement Schedule a Schedule to be revised b | oved EOT's. ted to take twice hedule. e and ensure Bo and latest Cons by Bowden to re | e as long as exp wden have sup truction Schedu flect actual stat | ected, according plied the le. re with only | 22/NOV | Not Relevant |
| 16.1 | updated with only appro Overall works are expect to the original tender sc Update project schedule Procurement Schedule a Schedule to be revised to approved EOT. | by Bowden. | e as long as exp wden have sup truction Schedu eflect actual stat asis from Bowd | ected, according plied the le. re with only | 22/NOV 30/NOV | Not Relevant |
| 16.1 16.2 | updated with only appro Overall works are expect to the original tender sc Update project schedule Procurement Schedule a Schedule to be revised to approved EOT. Request progress photo Provide Monthly Report | by Bowden. by Bowden. by Bowden to re by Bowden to re by Bowden to re by Bowden to re by Bowden. by Bowden. | e as long as exp owden have sup truction Schedu eflect actual stat asis from Bowd FWOcx. | ected, according plied the le. e with only en. | 22/NOV 30/NOV Completed | Not Relevant |
| 16.1 16.2 16.3 | updated with only appro Overall works are expect to the original tender sc Update project schedule Procurement Schedule a Schedule to be revised to approved EOT. Request progress photo Provide Monthly Report Report quality to be imp Foreground to send RFI RFI's discussed during S | by Bowden. by Bowden to re by Bowden to re by Bowden to re by Bowden to re by Bowden. by | e as long as exp owden have sup truction Schedu effect actual stat asis from Bowd fWOcx. CO ^{Not} eground to clos | ected, according plied the le. e with only en. e and respond Ask for | 22/NOV 30/NOV Completed 06/DEC | Not Relevant |
| 16.1 16.2 16.3 16.4 | updated with only appro Overall works are expect to the original tender sc Update project schedule Procurement Schedule a Schedule to be revised to approved EOT. Request progress photo Provide Monthly Report Report quality to be imp Foreground to send RFI RFI's discussed during S as agreed. Send notification to Bow | by Bowden. by Bowden to re by Bowden to re by Bowden to re by Bowden to re by Bowden. by | e as long as exp owden have sup truction Schedu effect actual stat asis from Bowd fWOcx. CO ^{Not} eground to clos | ected, according plied the le. e with only en. e and respond Ask for | 22/NOV 30/NOV Completed 06/DEC Completed | Not Relevant |

Next Meeting: 20/DEC



Meeting Details

Meeting: PCG Meeting 18 – VBSA – Barwon Valley School – Stage 2

Date: 20/DEC/2022

Attendees: Not Relevant (Chair and Minute Taker) Not Relevant - Foreground T&T Apologies: Not Relevant - Foreground Not Relevant - Foreground Not Relevant - Foreground

| Item | Task/Note | Due | Ву |
|------|---|-----|-----|
| 1 | Acknowledgement to traditional land owners and elders past, present and future. | N/A | N/A |
| 2 | Construction Status: Pouring concrete for MT slab and LC strip footings from 20/DEC. | N/A | N/A |
| 3 | Scope Changes: No scope changes since to date. Schedule is slightly different in that concreting has been brought forward for MT and LC Buildings. | N/A | N/A |
| 4 | Not Relevant QS reports that budget is good state, excluding the proposed variations. A few minor variations recently. Process for new variations on new IPM platform needs to be worked out. Concrete variation is not yet agreed. Based on today's market rates it's over budget. QS has based costs on tender rates. | N/A | N/A |

| | | Planned | Forecast | Actual | | |
|--------------|---|---|---|-------------|-----------|--------------|
| | Milestone | Completion | Completion | Completion | | |
| | AMP2 | 09/02/2021 | 09/02/2021 | 17/02/2021 | | |
| 4 | Schematic Design submission | 27/04/2021 | 27/04/2021 | 27/04/2021 | | |
| | Design Development submission | 13/07/2021 | 30/07/2021 | 04/10/2021 | | |
| | Tender Documentation submission | 05/10/2021 | 05/10/2021 | 10/11/2021 | 20/DEC | Not Relevant |
| | Construction Tender Closes | 16/11/2021 | 07/12/2021 | 10/12/2021 | | |
| | Construction Start | 14/12/2021 | 04/04/2022 | 05/04/2022 | | |
| | Practical Completion | 18/05/2023 | 18/05/2023 | | | |
| 15.2 | Update project schedule Procurement Schedule a | | | • | 22/NOV | |
| | Requires lead-times of n | naterials and d | urations. | | | |
| 16.1 | Schedule to be revised b approved EOT. | y Bowden to re | eflect actual stat | e with only | Completed | |
| | Provide Monthly Report | | | | | |
| 16.3 | Report quality to be imp | 2 | TWOcx. | | Completed | |
| | | roved and on i | e labour onsite. | | | |
| 16.3 17.1 | Report quality to be imp Send notification to Bow | roved and on i den to increas il and iTWOcx f | e labour onsite. for last 2 weeks. | | Completed | |
| | Report quality to be imp Send notification to Bow numbers onsite via ema | roved and on i den to increase il and iTWOcx f den in early DE | e labour onsite. for last 2 weeks. | | | |
| 17.1 | Report quality to be imp Send notification to Bow numbers onsite via ema Notification sent to Bow | roved and on i den to increase il and iTWOcx f den in early DE | e labour onsite. for last 2 weeks. | | 09/DEC | |
| | Report quality to be imp Send notification to Bow numbers onsite via ema Notification sent to Bow Check for response in iT | roved and on i den to increas il and iTWOcx f den in early DE WOcx and Aco | e labour onsite. for last 2 weeks. C/22. nex. | | | |
| 17.1 | Report quality to be imp Send notification to Bow numbers onsite via ema Notification sent to Bow Check for response in iT Certify Bowden invoice. | roved and on i den to increase il and iTWOcx f den in early DE WOcx and Acou Aconex. Bowdo | e labour onsite. for last 2 weeks. C/22. nex. en notified by er | | 09/DEC | |

| 18.1 | Stamped drawings are be | 23/DEC | Not Relevant | | |
|------|-------------------------|------------------------------|--------------|-----|--|
| Note | Not Relevant | available from start of JAN. | N/A | N/A | |

Next Meeting: JAN/23



Meeting Details

Meeting: PCG Meeting 19 – VBSA – Barwon Valley School – Stage 2

| Date: | 31/JAN/2023 |
|------------|--|
| Attendees: | Not Relevant (Chair and Minute Taker) |
| | Not Relevant Foreground Not Relevant - T&T |
| Apologies: | Not Relevant |
| | Not Relevant - Foreground Not Relevant Foreground |

| Item | Task/Note | Due | Ву |
|------|---|-----|-----|
| 1 | Acknowledgement to traditional land owners and elders past, present and future. | N/A | N/A |
| 2 | Construction Status: Slab completed for MT and Gym. Footings poured for other building. | N/A | N/A |
| 3 | Scope Changes: No scope changes since to date. Schedule is slightly different in that concreting has been brought forward for MT and LC Buildings. | N/A | N/A |
| 4 | Original concrete budget Not Relevant Current estimate Not Relevant Leaving Relevant in contingency. | N/A | N/A |

| | Schedule: | | | | | |
|------|---|--|-------------------------------------|--------------------------|-----------|--------------|
| | Milestone | Planned Completion | Forecast Completion | Actual Completion | | |
| | AMP2 | 09/02/2021 | 09/02/2021 | 17/02/2021 | | |
| | Schematic Design submission | 27/04/2021 | 27/04/2021 | 27/04/2021 | | |
| | Design Development submission | 13/07/2021 | 30/07/2021 | 04/10/2021 | | |
| 4 | Tender Documentation submission | 05/10/2021 | 05/10/2021 | 10/11/2021 | N/A | N/A |
| | Construction Tender Closes | 16/11/2021 | 07/12/2021 | 10/12/2021 | | |
| | Construction Start | 14/12/2021 | 04/04/2022 | 05/04/2022 | | |
| | Practical Completion | | | | | |
| | Current schedule needs to provide up to date sequenced structural wo | | | | | |
| 15.2 | Update project schedule Procurement Schedule a Requires lead-times of n obtaining information. R | and latest Const naterials and d | truction Schedu urations. Contin | le. ued difficulty in | TBA | Not Relevant |
| 17.1 | numbers onsite via ema Notification sent to Bow | Send notification to Bowden to increase labour onsite. Ask for numbers onsite via email and iTWOcx for last 2 weeks. Notification sent to Bowden in early DEC/22. Check for response in iTWOcx and Aconex. No response given. | | | | |
| 17.2 | Certify Bowden invoice. Bowden to resubmit via | Aconex. Bowde | en notified by er | mail on 20/DEC. | Completed | |
| 18.1 | Stamped drawings are b | Stamped drawings are being finalised by Foreground. | | | | |
| 19.1 | Height adjustable baske | tball rings to be | e confirmed. | | 28/FEB | |
| 19.2 | Meet with ^{Not} el to discuss | migrating RFI's. | | | 28/FEB | |
| 19.3 | Climbing wall in gym to l | be discussed in | terms of cost a | nd budget. | 28/FEB | |

Next Meeting: 14/MAR/23



Meeting Details

Meeting: PCG Meeting 20 – VBSA – Barwon Valley School – Stage 2

| Date: | 28/MAR/2023 | |
|------------|--------------|---|
| Attendees: | Not Relevant | (Chair and Minute Taker) |
| | Not Relevant | |
| | Not Relevant | Foreground |
| | Not Relevant | , |
| | Not Relevant | - Foreground |
| Analogiasi | Not Relevant | |
| Apologies: | Not Relevant | all can be a located |
| | Not Relevant | oreground T&T |

| Item | Task/Note | Due | Ву |
|------|---|-----|-----|
| 1 | Acknowledgement to traditional land owners and elders past, present and future. | N/A | N/A |
| 2 | Construction Status: 1m brick wall on MT building. Rough in MT plumbing. | N/A | N/A |
| 3 | Scope Changes:No scope changes since to date.Schedule is slightly different in that concreting has been brought forwardfor MT and LC Buildings. | N/A | N/A |
| 4 | Not Relevant | N/A | N/A |

| | | | Completio | on Date | | | |
|------|---|---|--------------------|--------------|------------------------|-----------|-----------|
| | Milestone | Original | DEC/22 Schedule | Forecast | Actual | | |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | N/A | 16/MAR/22 | | |
| | Learning Centre - PC | 20/SEP/22 | 30/NOV/22 | TBD | | | |
| 5 | Therapy Hub - PC | 14/SEP/22 | 25/NOV/22 | TBD | | N/A | N/A |
| | Materials Tech PC | 24/JUN/22 | 08/SEP/22 | TBD | | | |
| | PA Building – PC | 13/DEC/22 | 07/MAR/23 | TBD | | | |
| | Gym - PC | 22/MAR/23 | 19/JUN/23 | TBD | | | |
| | provide up to date structural works. | | | | | | Not Relev |
| | Update project sch | | | | he | | Not Relev |
| 15.2 | Procurement Scheo Requires lead-times obtaining informati | s of materials a | nd durations. | Continued di | ifficulty in | Ongoing | |
| | Ongoing difficulty in | n obtaining info | ormation from | Bowden. | | | |
| 19.1 | Height adjustable b Works in progress. | 0 | | | | Completed | |
| 19.2 | Meet with electron to dis | cuss migrating g in old system | | | | Completed | |
| | Climbing wall in gyr Not to send budget (Perternal contractor | estimate. Speal | | | dget. To be done by | 28/FEB | |
| 20.1 | Look into soil sprea | · · | budget. | | | 04/APR | |
| 20.2 | Redirect mail to | elevant | | | | 04/APR | |
| 20.3 | Add schedule table | to Aconex. | | | | 04/APR | |
| 20.4 | | Identify legitimate RFI's and those that should have been able to be completed by Bowden alone. | | | | | |
| 20.5 | Evaporative cooling a later date by exte Send Bowden instru a/c. | rnal contractor | | | | 04/APR | |

| 20.6 | Gym wall clashes – Revised design was not followed by Bowden. Engineer sent resolution, however Bowden continue to question design. Possible that unskilled labour is being used. Bowden staff have been substituting sub-contractors with staff members who are not necessarily skilled trades. Bowden refuse to provide credentials. | Note | Not Relevant |
|------|--|--------|-----------------|
| 20.7 | Find tender drawings and see is sheds are in or out. | 04/MAR | |
| 20.8 | Farewell and good luck Relevant You'll be missed. | Note | N/A |



Meeting Details

Meeting: PCG Meeting 21 – VBSA – Barwon Valley School – Stage 2

| Date: | 30/MAY/2023 | |
|------------|--------------|--------------------------|
| Attendees: | Not Relevant | (Chair and Minute Taker) |
| | Not Relevant | |
| | Not Relevant | |
| | Not Relevant | Foreground |
| | Not Relevant | Foreground |
| | | T&T |

Apologies:

N/A

| ltem | Task/Note | Due | Ву |
|------|---|-----|-----|
| 1 | Acknowledgement to traditional land owners and elders past, present and future. | N/A | N/A |
| 2 | Construction Status: TH slab currently being poured as at 30/MAY. Resources appear to be adequate at the time of meeting. Cladding of internal and external of buildings in progress. | N/A | N/A |
| 3 | Scope Changes: Sheds are within Tender and Construction drawings. Bowden has been requested to demonstrate the omission of the sheds. | N/A | N/A |
| 4 | Ot Relevant Credit variation for was submitted relating to concrete and fire services credit of around Relevant Remaining contingency of around 50 %. <u>No Bowden PM</u> yet appointed. Not Relevant has resigned; was onsite on 30/MAY/2023. | N/A | N/A |

| | Schedule: | | | | | | |
|------|--|---|---|---|---|-----------|-------------|
| | | | Completic | on Date | | | |
| | Milestone | Original | DEC/22 Schedule | Forecast | Actual | | |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | N/A | 16/MAR/22 | | |
| _ | Learning Centre - PC | 20/SEP/22 | 30/NOV/22 | TBD | | | |
| 5 | Therapy Hub - PC | 14/SEP/22 | 25/NOV/22 | TBD | | | N/A |
| | Materials Tech PC | 24/JUN/22 | 08/SEP/22 | TBD | | | |
| | PA Building – PC | 13/DEC/22 | 07/MAR/23 | TBD | | | |
| | Gym - PC | 22/MAR/23 | 19/JUN/23 | TBD | | | |
| | No useable schedu DEC/2022. | ule available t | o be able to | update table | e above since | | |
| 15.2 | Update project Procurement Set Requires lead-t obtaining inform 30/MAY/2023: Ongoing difficu 30/MAY/2023. It is unlikely that accurate PC date months. | chedule and la imes of materi mation. RFI sub Ity in obtaining It Bowden will | test Constructi als and duratic pmitted in Acor g information fi issue an updat | on Schedule. ons. Continue nex 24/JAN. rom Bowden ed schedule | ed difficulty in to date or provide | | Not Relevan |
| 19.3 | Climbing Wall: Climbing wall in R^{Not} to send bud evene by extern 30/MAY/2023: Quote obtained Bowden scope. | get estimate. S al contractor. d and can be in | peak to Relevant | about budg | et. To be | Completed | |
| 20.1 | Soil Disposal: 15 • Look into soil spreading impact to budget. Assess quantity that was to be disposed. Potential credit. Related to slab redesign. 15 | | | | | 15/JUN | |
| 20.2 | Redirect mail to ^{Not Re} | elevant | | | | Completed | |
| 20.3 | Add schedule table | to Aconex. | | | | Completed | |
| 20.4 | Identify legitimate F completed by Bowc | | that should ha | ve been able | e to be | Completed | |

| | Evaporative Cooling: | | |
|------|---|-----------|----------------|
| 20.5 | Evaporative cooling system to be installed pending budget. To be done at a later date by external contractor. | Completed | Not Relevan |
| | • Send Bowden instruction to remove from scope the climbing wall and gym a/c. | | |
| | Gym Wall Clashes: | | |
| 20.6 | • Revised design was not followed by Bowden. Engineer sent resolution, however Bowden continue to question design. Possible that unskilled labour is being used. | Completed | |
| | Bowden staff have been substituting sub-contractors with staff members who are not necessarily skilled trades. | | |
| | Bowden refuse to provide credentials. | | |
| | Sheds: | | |
| | • Find tender drawings and see is sheds are in or out. | | |
| 20.7 | 30/MAY/2023: | ТВА | |
| | Sheds are within Tender and Construction drawings. Bowden has been requested to demonstrate the omission of the sheds. | | |
| | • Bowden's response will prompt the next course of action. | | |
| | Landscaping Budget: | | |
| 21.1 | • Bowden have re-priced with inflation. | 09/JUN | |
| 21.1 | Not Relevant to review landscaping costs, then team will assess options and instruct Bowden accordingly. | 05/3014 | |
| 21.2 | Furniture: Furniture budget is ~ Typically covers furniture, fixtures and equipment not covered by main contract. Hoists and tracks are included in the main contract budget. | 09/JUN | |
| | • Find the schedules in the tender documents and confirm scope. | | |
| 21.3 | Shipping Containers: Invoice to be followed-up by ^{Not}_{Bl} has verbally approved the purchase of a new container to replace "the rental. | 09/JUN | |
| | Relevant hoted that costs can be covered by "Separate Contracts" budget. | | - |
| 21.4 | Basketball Rings: Engineering fee is reasonable according to Relevant R R Relevant to discuss with Bowden. | 09/JUN | |



Meeting Details

Meeting: PCG Meeting 22 – VBSA – Barwon Valley School – Stage 2

| Date: | 25/JUL/2023 | |
|------------|--------------|--------------------------------|
| Attendees: | Not Relevant | Chair and Minute Taker) |
| | Not Relevant | |
| | Not Relevant | Foreground - T&T |
| | Not Relevant | |
| Apologies: | | Foreground |

| Item | Task/Note | Due | Ву |
|------|---|-----|-----|
| 1 | Acknowledgement to traditional land owners and elders past, present and future. | N/A | N/A |
| 2 | Construction Status: MT flooring and services slabs poured. TH structural completed. PG painting in progress. LC window prep, framing and roof sheeting completed. Brickwork in progress. | N/A | N/A |
| 3 | Scope Changes: Sheds are within Tender and Construction drawings. Bowden has been requested to demonstrate the omission of the sheds. | N/A | N/A |
| 4 | Not Relevant Forecasted variations Not Relevant Remaining contingency of around 51%. No Bowden PM yet appointed. Not Relevant hasn't resigned. | N/A | N/A |

| | Schedule: | | | | | | |
|------|--|--|---|---|---|-----------|-----------------|
| | | | Completio | on Date | | | |
| | Milestone | Original | DEC/22 Schedule | Forecast | Actual | | |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | N/A | 16/MAR/22 | | |
| | Learning Centre - PC | 20/SEP/22 | 30/NOV/22 | TBD | | | |
| 5 | Therapy Hub - PC | 14/SEP/22 | 25/NOV/22 | TBD | | N/A | N/A |
| | Materials Tech PC | 24/JUN/22 | 08/SEP/22 | TBD | | | |
| | PA Building – PC | 13/DEC/22 | 07/MAR/23 | TBD | | | |
| | Gym - PC | 22/MAR/23 | 19/JUN/23 | TBD | | | |
| | No useable schedu DEC/2022. | ule available t | o be able to | update table | e above since | | |
| 15.2 | Update project Procurement Se Requires lead-t obtaining inform 30/MAY/2023: Ongoing difficut 30/MAY/2023. It is unlikely that accurate PC date months. 25/JUL/2023: PC dates not yet | chedule and la imes of materi mation. RFI sub Ity in obtaining It Bowden will tes, given that t | test Constructi als and duratic omitted in Acor g information fi issue an updat | on Schedule. ons. Continue nex 24/JAN. rom Bowden ed schedule | ed difficulty in to date or provide | Ongoing | Not Relevant |
| 20.1 | Soil Disposal: Look into soil s be disposed. Per | · · · | - | | ty that was to | Completed | |
| 20.7 | Sheds: Find tender dra 30/MAY/2023: Sheds are within been requested Bowden's response 25/JUL/2023: Refer shed scopse Potential contact Loaram Construction | in Tender and d d to demonstra onse will prom oe interpretation of if external pr | Construction d ate the omissio pt the next cou on to ^{Not Relevant} | rawings. Bow n of the shec irse of action | ls. | TBA | |

| | Landscaping Budgets | | |
|------|---|-----------|-----------------|
| 21.1 | Landscaping Budget: Bowden have re-priced with inflation. Not elevant instruct Bowden accordingly. 25/JUL/2023: Requested landscaping quote update from Not Relevant to review the quote, VM and do budget transfer. Original quote is b/n Not Relevant over. | 09/JUN | Not Relevant |
| 21.2 | Furniture: Furniture budget is^{Not Relevant} Typically covers furniture, fixtures and equipment not covered by main contract. Hoists and tracks are included in the main contract budget. Find the schedules in the tender documents and confirm scope. | Completed | - |
| 21.3 | Shipping Containers: Invoice to be followed-up by Plice Not has verbally approved the purchase of a new container to replace ethe rental. Not noted that costs can be covered by "Separate Contracts" budget. 25/JUL/2023: Invoices rejected because they need to be raised as grants. Plice has approved the invoices and workingeon having them paid. | TBA | |
| 21.4 | Basketball Rings: Engineering fee is reasonable according to Relevant Not Relevant Not Relevant to discuss with Bowden. | Completed | |
| 22.1 | Site Tour: • Not Relevant has not yet provided tour. Send reminder. | 28/JUL | |
| 22.2 | Reminder to Not Relevant Reminder to Personal safety concerns. | 28/JUL | |
| 22.3 | 2024 Classroom Shortage: School requires at least 2 classrooms by the start of the school. Contingency needs to be determined. Planned sequence to be altered with Bowden to prioritise LC. LC RFI's to be prioritised. | 31/JUL | |



Meeting Details

| Meeting: | PCG Meeting 23 – VBSA – Barwon Va | alley School – Stage 2 |
|------------|-----------------------------------|-------------------------|
| Date: | 05/OCT/2023 | |
| Attendees: | Not Relevant | Chair and Minute Taker) |
| | Not Relevant - Foreground | |
| | Not Relevant - T&T | |
| Apologies: | Not Relevant - Foreground | |

| Item | Task/Note | Due | Ву |
|------|---|-----|-----|
| 1 | Acknowledgement to traditional land owners and elders past, present and future. | N/A | N/A |
| 2 | Construction Status: LC 90% plastering complete Painting to commence 9/OCT LC joinery starting 2 wks TH 80% plastering complete | N/A | N/A |
| 4 | Not Relevant | N/A | N/A |

| | | | | _ | | |
|-----|--|---|---|---------------|-------|-----|
| | Milestone | Completion Date | | | | |
| 5 | | Original | Forecast | Actual | | |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/22 | | |
| | Learning Centre - PC | 20/SEP/22 | 18/DEC/23 | | | 1.1 |
| | Therapy Hub - PC | 14/SEP/22 | 18/DEC/23 | | N/A | N/A |
| | Materials Tech PC | 24/JUN/22 | 20/OCT/23 | | | |
| | PA Building – PC | 13/DEC/22 | TBC | | | |
| | Gym - PC | 22/MAR/23 | 20/OCT/23 | | | |
| | Not evEmgineer expecting in This is Delaying work | | | | | |
| | This is Delaying work Therapy Hub Roof: R^{ot} provided details evBowden requested to The works will involve week of work. | k EOT to be subn 4/oct further info, ^{Not} to ve moving themair | nitted. ^{evant} o respond today conditioning uni | | 6/10 | - |
| 6.2 | | concurrent with | hoists | | | - |
| 6.2 | | nd provide outco | Me Not Relevant | ompleted this | 10/10 | |
| | Painting Pattern School not happy wi week. Not Relevant to review and the second s | nd provide outco le remaining finis | me shes for cape plan | | 10/10 | - |
| | Painting Pattern School not happy wi week. Not Relevant to review an to review the | nd provide outco | Me Not Relevant | ompleted this | 10/10 | |



Meeting Details

| Meeting: | PCG Meeting 24 – VBSA – Barwon Va | alley School – Stage 2 |
|------------|-------------------------------------|--------------------------|
| Date: | 19/OCT/2023 | |
| Attendees: | Not Relevant | (Chair and Minute Taker) |
| | Not Relevant Foreground - T&T | |
| Apologies: | Not Relevant Foreground | |

| Item | Task/Note | Due | Ву |
|------|--|-----|-----|
| 1 | Acknowledgement to traditional land owners and elders past, present and future. | N/A | N/A |
| 2 | Construction Status: LC plastering complete (except washrooms) Painting to LC commenced. LC joinery starting started. LC Doors installation started. | N/A | N/A |
| 4 | Not Relevant | N/A | N/A |

| | | Completion Date | | | | | |
|-----|--|-----------------------|-----------------------|------------|-------|-----|--|
| | Milestone | | | | | | |
| | Site Establishment | Original 07/FEB/22 | Forecast 16/MAR/22 | Actual | | | |
| | Learning Centre - PC | 20/SEP/22 | 10/JAN/24 | | | | |
| 5 | Therapy Hub - PC | 14/SEP/22 | 16/JAN/24 | | N/A | N/A | |
| | Materials Tech PC | 24/JUN/22 | 20/OCT/23 | | | | |
| | PA Building - PC | 13/DEC/22 | TBC | | | | |
| | Gym - PC | 22/MAR/23 | 20/OCT/23 | | | | |
| | delay work. Waiting on curtain tr work will progress. Variation for the cur This is Delaying worl | | | | | | |
| | This is Delaying work EOT to be submitted. Therapy Hub Roof: | | | | | - | |
| 6.2 | Solution for the TH r place. Bowden to provide a subcontractor) This is EOT is concur | a variation (curre | | | 6/10 | | |
| | Painting Pattern | and the second | | 4 | | | |
| | School not happy wi week. The design to be ren Test section shows t | noved from the L | aura Ave facing e | elevation. | 10/10 | | |
| | Landscaping Budget: | | | | | T | |
| 6.4 | Meeting next week trationalise the lands | | ority landscape ite | ems and to | 10/10 | | |

| Gym Linemarking | |
|---|--------------|
| • School concerned about the lack of space around the edge of the line marking and the gym wall. | Not Relevant |
| • Need to provide space for chairs and wheelchairs. | |
| Has been installed to the design, 500mm space around the perimeter.Provide options to amend. | |



Meeting Details

| Meeting: | PCG Meeting 25 - VBSA - Barwon Valley School | - Stage 2 |
|------------|--|-------------------|
| Date: | 2/NOV/2023 | |
| Attendees: | Not Relevant (Chair | and Minute Taker) |
| | Not Relevant Foreground - T&T | |
| Apologies: | Not Relevant Foreground | |

| Item | Task/Note | Due | Ву |
|------|--|-----|-----|
| 1 | Acknowledgement to traditional land owners and elders past, present and future. | N/A | N/A |
| 2 | Construction Status: Painting LC building complete. LC joinery approx. progressing. LC internal doors installation complete this week. LC lights fitted. LC bathroom steel installed. | N/A | N/A |
| 4 | Not Relevant | N/A | N/A |

| | Schedule: | | | | | |
|-----|--|--|-------------------|------------|--------|-----------------|
| | Milestone | (| Completion Date | 9 | | |
| | milescone | Original | Forecast | Actual | | |
| - | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/22 | | |
| 5 | Learning Centre - PC | 20/SEP/22 | 2/FEB/24 | | N/A | N/A |
| | Therapy Hub - PC | 14/SEP/22 | 2/FEB/24 | | | |
| | Materials Tech PC | 24/JUN/22 | 21/NOV/23 | | | |
| | PA Building – PC | 13/DEC/22 | TBC | | | |
| | Gym - PC | 22/MAR/23 | 1/NOV/23 | | | |
| 6.1 | Learning Centre Hoist/ Bowden are now pro Variation for the cur This is delaying PC E | ogressing with ho tain and steel to | be submitted. | I. | Note | |
| 6.2 | Therapy Hub Roof: Solution for the TH r place. Bowden have submited Works have been pressure of the submited of the | tted a variation t | o be assessed. | | Note | |
| 6.3 | Painting Pattern School not happy wi week. The design to be ren Test section shows to | noved from the L | aura Ave facing e | elevation. | Closed | |
| 6.4 | Landscaping Budget: Meeting next week to rationalise the lands 2/11/2023 Meeting this morning | scape scope. | | ems and to | 2/11 | Not Relevant |

| | Gym Linemarking | | |
|-----|--|-------|--------------|
| 6.5 | School concerned about the lack of space around the edge of the line marking and the gym wall. Need to provide space for chairs and wheelchairs. Has been installed to the design, 500mm space around the perimeter. Provide options to amend. 2/11/2023 Bowden to provide price to remove section of floor and reinstate and linemark. | 10/11 | Not Relevant |
| 6.6 | PA Building Not Repeated to confirm if the exit door can be deleted. Project team will need to confirm if these work are to proceed. | 10/11 | |



Meeting Details

Meeting: PCG Meeting 26 – VBSA – Barwon Valley School – Stage 2

| Date: | 14/NOV/202 | 23 | | |
|------------|--------------|--------------------------------|------------|---------------|
| Attendees: | Not Relevant | | (Chair and | Minute Taker) |
| | Not Relevant | | | |
| | Not Relevant | Foreground | | |
| | | - T&T | | |
| | Not Relevant | Foreground | | |
| | | | | |

Apologies:

| Item | Task/Note | Due | Ву |
|------|---|-----|-----|
| 1 | Acknowledgement to traditional land owners and elders past, present and future. | N/A | N/A |
| | Construction Status: | | |
| | Vinyl flooring commence 15/11 – approx. 3 weeks | | |
| | Joinery install continuing – planning to complete end Nov (subbie is busy this timeline is challenging) | | |
| | Painting doors today | | |
| | Max ply/ wall panel – on site 27/11 install 12 days | N/A | |
| 2 | Electricians on site this week, electrical fit off in classrooms. | | N/A |
| | • Plaster | | |
| | LC washrooms starting today. 4 days | | |
| | → TH ceiling – 10days | | |
| | → Link Way – 3 days | | |
| | • • • • • • • • • • • • • • • • • • • | | |
| | Not Relevant | | |
| 4.1 | | N/A | N/A |
| | | | |
| - 4 | | | |

| 4.2 | Variations Potential Variations • Foam panelling in se • Additional door from | | | pulling off wall. | | |
|-----|---|-----------|-----------|-------------------|--------|-----|
| | Schedule: | | | | | |
| 5 | Completion Date | | | | | |
| | Milestone | Original | Forecast | Actual | N/A | |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/22 | | |
| | Learning Centre - PC | 20/SEP/22 | 3/FEB/24 | | | N/A |
| | Therapy Hub - PC | 14/SEP/22 | 3/FEB/24 | | | |
| | Materials Tech PC | 24/JUN/22 | 21/NOV/23 | | | |
| | PA Building – PC | 13/DEC/22 | TBC | - | | |
| | Gym - PC | 22/MAR/23 | 1/NOV/23 | 10/NOV/23 | | |
| | Learning Centre Hoist | Rathrooms | | | | |
| 5.1 | Learning Centre Hoist/ Bathrooms Bowden are now progressing with hoist support detail. Variation for the curtain and steel to be submitted. This is delaying PC EOT to be agreed. 14/11 | | | | Closed | |
| | EOT to be administered. | | | | | |
| | Therapy Hub Roof: | . 6.201 | 4.1.2.2.2 | | | |
| 6.2 | Solution for the TH roof provided that allows the a/c to remain in place. Bowden have submitted a variation to be assessed. Works have been programmed, approx. 1 week for the roof work. 14/11 | | | | Closed | |

| 6.3 | Landscaping Budget: Meeting next week to determine priority landscape items and to rationalise the landscape scope. 2/11/2023 Meeting this morning to discuss landscape scope 14/11 Project team met clarified details with school. School provided marked up design. Not Relevant meeting with landscape architect 16/11. R to provide details of landscaping around entrance of LC building ethnis week. | 2/11 | Not Relevant |
|-----|---|-------|--------------|
| 6.4 | Gym Linemarking School concerned about the lack of space around the edge of the line marking and the gym wall. Need to provide space for chairs and wheelchairs. Has been installed to the design, 500mm space around the perimeter. Provide options to amend. 2/11/2023 Bowden to provide price to remove section of floor and reinstate and linemark. 14/11 Waiting on variation price. 14 week lead time for floor vinyl. Bowden to deliver the post support in final position earlier than full rectification. | 23/11 | |
| 6.5 | PA Building Not elevation Project team will need to confirm if these work are to proceed. 14/11 Works to proceed. Not elevation to confirm if the exit doopr can be deleted. to check the door width. Not elevation confirmed the extent of the internal painting that has been allowed, not the entire building and to save costs it will be limited to what has been spec. Potential saving, leave carpet as is - school to confirm. | 23/11 | |



Meeting Details

Meeting: PCG Meeting 27 – VBSA – Barwon Valley School – Stage 2

| Date: | 23/NOV/2023 | 3 | |
|------------|--------------|----------------------|--------------------------|
| Attendees: | Not Relevant | | (Chair and Minute Taker) |
| | Not Relevant | | |
| | Not Relevant | Foreground | |
| | Not Relevant | - T&T | |
| | | – Foreground VSBA | |

Apologies:

| ltem | Task/Note | Due | Ву |
|------|---|-----|-----|
| 1 | Acknowledgement to traditional land owners and elders past, present and future. | N/A | N/A |

| | Construction Status: | | |
|-----|---|-----|-----|
| | Gym | | |
| | Completed ready for handover. | | |
| | Materials Building | | |
| | Completed ready for handover. | | |
| | Performing Arts Building | | |
| | Not commenced – on hold until LC has been handed over. | | |
| | Learning Centre & Therapy Hub | | |
| | Vinyl flooring continuing to be completed end of November | | |
| 2 | Joinery install continuing to be completed end of November early December. | N/A | N/A |
| | Painting doors completed | | |
| | Max ply/ wall panel – on site 27/11 install 12 days | | |
| | Electricians on site following joinery out, completed early/ mid December. | | |
| | • Plaster | | |
| | LC washrooms complete | | |
| | Working on TH ceiling & linkway | | |
| | To be completed mid December. | | |
| | Not Relevant | | |
| 4.1 | | N/A | N/A |
| 4.2 | Variations Potential Variations | | |
| | Foam panelling in sensor room likelihood of students pulling off wall.Additional door from LC building on the east side. | | |

| | Milestone | | Completion Date | e | | |
|---|--|-----------|-----------------|-----------|-------|---------------|
| | Milestone | Original | Forecast | Actual | | |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/22 | N/A | |
| | Learning Centre - PC | 20/SEP/22 | 3/FEB/24 | | | N// |
| | Therapy Hub - PC | 14/SEP/22 | 3/FEB/24 | | | |
| | Materials Tech PC | 24/JUN/22 | 21/NOV/23 | 24/NOV/23 | | |
| | PA Building - PC | 13/DEC/22 | TBC | | | |
| | Gym - PC | 22/MAR/23 | 1/NOV/23 | 24/NOV/23 | | |
| Ī | Learning Centre Hoist/ Bathrooms Bowden are now progressing with hoist support detail. Variation for the curtain and steel to be submitted. This is delaying PC EOT to be agreed. 14/11 EOT to be administered. | | | | 30/11 | Not Releva |

| | Landscaping Budget: | | |
|-----|---|-------|-----------------|
| 6.2 | Landscaping Budget: Meeting next week to determine priority landscape items and to rationalise the landscape scope. 2/11/2023 Meeting this morning to discuss landscape scope 14/11 Project team met clarified details with school. School provided marked up design. Not Relevant meeting with landscape architect 16/11. Revent to provide details of landscaping around entrance of LC building this week. 23/11 Meeting with landscape architect & school to review proposed design concept today. Two packages required: Priority. The access/ egress from the LC building, conc paths and fences. This design is with the civil engineer to confirm falls & levels. Required asap. Greater landscape package will come from landscape architect. | 23/11 | Not Relevant |
| 6.3 | Gym Linemarking School concerned about the lack of space around the edge of the line marking and the gym wall. Need to provide space for chairs and wheelchairs. Has been installed to the design, 500mm space around the perimeter. Provide options to amend. 2/11/2023 Bowden to provide price to remove section of floor and reinstate and linemark. 14/11 Waiting on variation price. 14 week lead time for floor vinyl. Bowden to deliver the post support in final position earlier than full rectification. 23/11 No update. Waiting on variation from Bowden. | 23/11 | Not Relevant |

| 6.4 | PA Building Not to confirm if the exit door can be deleted. Project team will need to confirm if these work are to proceed. 14/11 Works to proceed. Not to confirm if the exit doopr can be deleted. to check the door width. Prevant confirmed the extent of the internal painting that has been allowed, not the entire building and to save costs it will be limited to what has been spec. Potential saving, leave carpet as is - school to confirm. 23/11 Revised design to be issued to Bowden. Deleted proposed side exit door and alter existing door. Works on hold until LC building complete. | 23/11 | Not Relevant |
|-----|--|-------|--------------|
| 6.5 | Therapy Building Exits Currently only 1 exit from Therapy building. Not to confirm if a second exit is required. | 30/11 | |
| 6.6 | Rock Wall • Rock el • B • evant | | |
| 6.7 | Trampoline Rot el ev^{Mt}anded to Bowden. Bowden site area near office require maintenance. | 30/11 | |
| 6.8 | Sensory Room Foam This foam has been installed on all wall in the sensory rooms. Issue with the foam potentially being pulled from wall. Foreground investigating solutions. | 30/11 | |
| 6.9 | • | | |
| 1 | | | |



Meeting Details

 Meeting:
 PCG Meeting 28 - VBSA - Barwon Valley School - Stage 2

 Date:
 30/JAN/2023

 Attendees:
 Not Relevant

 Not Relevant
 Chair and Minute Taker)

 Not Relevant
 Foreground

 Not Relevant
 - Foreground

 Vot Relevant
 - Foreground

 Vot Relevant
 - Foreground

 Vot Relevant
 - Foreground

 Vot Relevant
 - Foreground

 VSBA
 - Foreground

Apologies:

Minutes

Item Task/Note Due By

| | Construction Status: | | |
|-----|---|-----|-----|
| | Gym | | |
| | Completed ready for handover. | | |
| | Materials Building | | |
| | Completed ready for handover. | | |
| | Performing Arts Building | | |
| | • Not commenced – on hold until LC has been handed over. | | |
| | TH Building | | |
| | Vinyl flooring complete | | |
| | Joinery install continuing | | |
| | Bowden engaged an additional contractor to mitigate any delays. | | |
| | o All carcus are in. | | |
| 1 | Benchtops completed Monday | N/A | N/A |
| | • Electrical | | |
| | Lighting 80% complete | | |
| | Fit-off progressing, will follow joinery out. | | |
| | Painting 80% complete | | |
| | • Carpet to start in 2 weeks, after LC. | | |
| | LC Building | | |
| | Vinyl complete | | |
| | Pinboards 90% complete | | |
| | Painting 95% complete (only defects outstanding). | | |
| | Carpet installation commences Monday. | | |
| | Bathrooms – 95% complete | | |
| | o Hoists installed | | |
| | Joinery finishing off | | |
| | Not Relevant | | |
| | | | |
| | | | |
| | | | |
| 4.1 | | N/A | N/A |
| | | | |
| | | | |
| | | | |
| | | | |

| 4.2 | Variations Potential Variations • Foam panelling in se • Additional door from | | | pulling off wall. | | | | | | |
|-----|--|--|-----------------|-------------------|--------|-----|-----|-----|-----|------|
| | Schedule: | | | | | | | | | |
| | Milestone | | Completion Date | 1000000 | | | | | | |
| | | Original | Forecast | Actual | | | | | | |
| 5 | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/22 | N/A | N/A | N/A | N/A | N/A | |
| 2 | Learning Centre - PC | 20/SEP/22 | 3/FEB/24 | | | | | | NVA | IN/F |
| | Therapy Hub - PC | 14/SEP/22 | 3/FEB/24 | | | | | | | |
| | Materials Tech PC | 24/JUN/22 | 21/NOV/23 | 24/NOV/23 | | | | | | |
| | PA Building - PC | 13/DEC/22 | ТВС | | | | | | | |
| | Gym - PC | 22/MAR/23 | 1/NOV/23 | 24/NOV/23 | | | | | | |
| 6.1 | Learning Centre Hoist/ Bowden are now provide the curric Variation for the curric This is delaying PC E 14/11 EOT to be administer 23/11 | ogressing with ho tain and steel to OT to be agreed. | be submitted. | 1. | Closed | | | | | |

| | Landscaping Budget: | | |
|-----|--|-------|--------------|
| | Meeting next week to determine priority landscape items and to rationalise the landscape scope. | | |
| | 2/11/2023 | | |
| | Meeting this morning to discuss landscape scope | | |
| 6.2 | 14/11 Project team met clarified details with school. School provided marked up design. Not Relevant meeting with landscape architect 16/11. Revent to provide details of landscaping around entrance of LC building this week. 23/11 Meeting with landscape architect & school to review proposed design concept today. Two packages required: Priority. The access/ egress from the LC building, conc paths and fences. This design is with the civil engineer to confirm falls & levels. Required asap. | 1/2 | Not Relevant |
| | Greater landscape package will come from landscape architect. 30/1 Landscape design re-issued last year. Preliminary cost completed by Not Relevant cost well over budget. Rot highlighted potential changes to save costs. evit Meeting with to review plan and potential changes. | | |
| | Gym Linemarking | | |
| | School concerned about the lack of space around the edge of the line marking and the gym wall. Need to provide space for chairs and wheelchairs. Has been installed to the design, 500mm space around the perimeter. Provide options to amend. 2/11/2023 | | |
| 6.3 | Bowden to provide price to remove section of floor and reinstate and linemark. 14/11 | 23/11 | Not Relevant |
| | Waiting on variation price. 14 week lead time for floor vinyl. Bowden to deliver the post support in final position earlier than full rectification. | | |
| | 23/11 | | |
| | No update.Waiting on variation from Bowden.30/1 | | |
| | Plan with school for acceptance before proceeding. | | |

| 6.4 | PA Building Not to confirm if the exit door can be deleted. Project team will need to confirm if these work are to proceed. 14/11 Works to proceed. to confirm if the exit doopr can be deleted. to check the door width. Ferran confirmed the extent of the internal painting that has been allowed, not the entire building and to save costs it will be limited to what has been spec. Potential saving, leave carpet as is - school to confirm. 23/11 Revised design to be issued to Bowden. Deleted proposed side exit door and alter existing door. Works on hold until LC building complete. 30/1 Works on hold until LC building complete. The current scope of works, has been changed in the last few months to save a potential large variation of additional works. The change in door layouts needs acceptance from the building surveyor. The audio visual works are apart of the school's scope. The potential savings from not proceeding with any works in the PA Building. This was requested some time ago and the amount Bowden estimated was abou wherewere to request again from Bowden. Bowden advsed that service connection works (sewer) will be carried out. | 5/2 | Not Relevant |
|-----|--|------|--------------|
| 6.5 | Therapy Building Exits Currently only 1 exit from Therapy building. Not to confirm if a second exit is required. 30/f^{vant} Due to budget constraints^{Not}_{el} advise against construction of door. | Note | |
| 6.6 | Rock Wall Not alevant to provide details of rock wall. 30/1 Original wall that was allowed in Bowden's tender was deducted at school request. The proposed wall is very expensive and requires more discussion with school. Review of scope meeting. Check if additional structural work is required | 1/2 | Not Relevant |

| | Sensory Room Foam | | |
|-----|---|-----|---------------------|
| 6.8 | This foam has been installed on all wall in the sensory rooms. Issue with the foam potentially being pulled from wall. Foreground investigating solutions. 30/1 Foreground investigating possible solutions | 2/2 | Not R elevant |
| 6.9 | • | | |



Meeting Details

Meeting:PCG Meeting 29 - VBSA - Barwon Valley School - Stage 2Date:13/FEB/2023

Attendees

| Not Relevant | | | (Chair and Minute Taker |
|------------------------------|-------|--------------------|-------------------------|
| Not Relevant | | | |
| | | | |
| Not Relevant | Fore | ground | |
| | Fore | ground | |
| | - T&T | | |
| | | | |
| Not Relevant | | Foreground | |
| Not Relevant Not Relevant | | Foreground VSBA | |

Apologies:

Minutes

Item

Task/Note

Due

By

| | Construction Status: | | |
|-----|---|-----|-----|
| | Gym | | |
| | Completed ready for handover. | | |
| | Materials Building | | |
| | Completed ready for handover. | | |
| | Performing Arts Building | | |
| | • Not commenced – on hold until LC has been handed over. | | N/A |
| | TH Building | | |
| | Joinery install continuing approx. 80% complete | | |
| 1 | Staff room yet to be complete | N/A | |
| | Electrical, mechanical & plumbing fit off complete | | |
| | Painting complete | | |
| | Carpet to start Monday 12/02. | | |
| | LC Building | | |
| | Pinboards 90% complete (sensory rooms outstanding) | | |
| | Painting only defects outstanding. | | |
| | • Carpet installation 95% complete – finish this week. | | |
| | | | |
| | Not Relevant | | |
| | | | |
| | | | |
| | | | |
| 4.1 | | N/A | N/A |
| | | | |
| | | | |
| | | | |
| | | | |
| | Variations | | |
| 4.2 | Potential VariationsFoam panelling in sensor room likelihood of students pulling off wall. | N?A | |
| | Additional door from LC building on the east side. | | |
| | Therapy Hub Exit | | |

| Schedule: | | | | | |
|----------------------|-----------|-----------------|-----------|-----|----|
| | | Completion Date | e | | |
| Milestone | Original | Forecast | Actual | N/A | |
| Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/22 | | |
| Learning Centre - PC | 20/SEP/22 | 3/FEB/24 | | | N/ |
| Therapy Hub - PC | 14/SEP/22 | 3/FEB/24 | | | |
| Materials Tech PC | 24/JUN/22 | 21/NOV/23 | 24/NOV/23 | | |
| PA Building – PC | 13/DEC/22 | TBC | | | |
| Gym - PC | 22/MAR/23 | 1/NOV/23 | 24/NOV/23 | | |

| | Landscaping Budget: Meeting next week to determine priority landscape items and to rationalise the landscape scope. 2/11/2023 | | |
|-----|---|------|-----------------|
| | Meeting this morning to discuss landscape scope 14/11 Project team met clarified details with school. School provided marked up design. Not Relevant meeting with landscape architect 16/11. Relevant to provide details of landscaping around entrance of LC building this week. | | |
| 6.1 | 23/11 Meeting with landscape architect & school to review proposed design concept today. Two packages required: Priority. The access/ egress from the LC building, conc paths and fences. This design is with the civil engineer to confirm falls & levels. Required asap. Greater landscape package will come from landscape architect. 30/1 | 23/2 | Not Relevant |
| | Landscape design re-issued last year. Preliminary cost completed by ^{Not Relevant} cost well over budget. Not highlighted potential changes to save costs. evMeeting with ^{Not Relevant} to review plan and potential changes. 13/2 Landscape dwg to be submitted this week. Work by others to be noted. Meeting Friday to review. | | |

| | Gym Linemarking | | |
|-----|---|--------|--------------|
| | School concerned about the lack of space around the edge of the line marking and the gym wall. Need to provide space for chairs and wheelchairs. Has been installed to the design, 500mm space around the perimeter. Provide options to amend. 2/11/2023 Bowden to provide price to remove section of floor and reinstate and line marking | | |
| 6.2 | linemark. 14/11 | | Not Relevant |
| | Waiting on variation price. 14 week lead time for floor vinyl. Bowden to deliver the post support in final position earlier than full rectification. | Closed | |
| | 23/11 | | |
| | No update. | | |
| | Waiting on variation from Bowden. | | |
| | 30/1 | | |
| | Plan with school for acceptance before proceeding. | | |
| | 13/2 | | |
| | Waiting to core sockets. | | |

| 6.3 | PA Building Beyond to confirm if the exit door can be deleted. Project team will need to confirm if these work are to proceed. 14/11 Works to proceed. Works to confirm if the exit doopr can be deleted. to check the door width. confirmed the extent of the internal painting that has been allowed, not the entire building and to save costs it will be limited to what has been spec. Potential saving, leave carpet as is - school to confirm. 23/11 Revised design to be issued to Bowden. Deleted proposed side exit door and alter existing door. Works on hold until LC building complete. 30/1 Works on hold until LC building complete. The current scope of works, has been changed in the last few months to save a potential large variation of additional works. The change in door layouts needs acceptance from the building surveyor. The audio visual works are apart of the school's scope. The potential savings from not proceeding with any works in the PA Building. This was requested some time ago and the amount Bowden estimated was about Not Relevant to request again from Bowden. Bowden advsed that service connection works (sewer) will be carried out. 13/2 School & Foreground to review scope of AV work. | 16/2 | Not Relevant |
|-----|---|--------------|--------------|
| 6.4 | Therapy Building Exits Currently only 1 exit from Therapy building. Not to confirm if a second exit is required. 30/evant Due to budget constraints advise against construction of door. 13/2 evan t TH requires compliant exit. Ramp exit from TH deck proposed Bowden to price proposal. | Not Relevant | 22/2 |

| 6.5 | Rock Wall Not oprovide details of rock wall. 30/1 Original wall that was allowed in Bowden's tender was deducted at school request. The proposed wall is very expensive and requires more discussion with school. Review of scope meeting. Check if additional structural work is required 13/2 No update | 23/2 | Not Relevant |
|-----|---|------|-----------------|
| 6.6 | Sensory Room Foam This foam has been installed on all wall in the sensory rooms. Issue with the foam potentially being pulled from wall. Foreground investigating solutions. 30/1 Foreground investigating possible solutions 13/2 Foreground have developed acceptable solution. Waiting for variation | 23/2 | |



Meeting Details

Meeting: PCG Meeting 30 – VBSA – Barwon Valley School – Stage 2

| Date: | 27/FEB/2023 | |
|------------|--|--------------------------|
| Attendees: | Not Relevant | (Chair and Minute Taker) |
| | Not Relevant | |
| | Not Relevant Foreground | |
| | - T&T | |
| | Not Relevant VSBA | |
| Apologies: | Daniel Coomber (DC) – Foregroun | d |

| tem | Task/Note | Due | Ву |
|-----|---|-----|-----|
| 1 | Construction Status: Gym Completed ready for handover. Materials Building Completed ready for handover. Performing Arts Building Not commenced – on hold until LC has been handed over. TH Building Maxi Ply delivered to site end of the week, installed day after. Pinboard complete Joinery 95% complete Carpet Complete (except at the interface with existing building) LC Building Carpet Complete (except at the interface with existing building) Kitchen fit off complete in 1-2 weeks | N/A | N/A |
| 4.1 | Not Relevant | N/A | N/A |

| 1.15 | Not Relevant | | | - | | 1 |
|------|---|---|---|---------------------|-----|-----|
| | Variations Potential Variations • Therapy Hub Exit | | | | N/A | |
| 4.2 | Relocation shed Landscape Replacement of kitch | nen roller shutte | rs | | | |
| 4.2 | Relocation shed Landscape Replacement of kitch Schedule: | | rs Completion Date | 9 | | |
| 4.2 | Relocation shedLandscapeReplacement of kitch | | | e Actual | | |
| | Relocation shed Landscape Replacement of kitch Schedule: | | Completion Date | | | |
| 4.2 | Relocation shed Landscape Replacement of kitch Schedule: Milestone | Original | Completion Date Forecast | Actual | N/A | N/A |
| | Relocation shed Landscape Replacement of kitch Schedule: Milestone Site Establishment | Original 07/FEB/22 | Completion Date Forecast 16/MAR/22 | Actual | N/A | N/A |
| | Relocation shed Landscape Replacement of kitch Schedule: Milestone Site Establishment Learning Centre - PC | Original 07/FEB/22 20/SEP/22 | Completion Date Forecast 16/MAR/22 1/JUN/24 | Actual | N/A | N/A |
| | Relocation shed Landscape Replacement of kitch Schedule: Milestone Site Establishment Learning Centre - PC Therapy Hub - PC | Original 07/FEB/22 20/SEP/22 14/SEP/22 | Completion Date Forecast 16/MAR/22 1/JUN/24 14/MAY/24 | Actual 16/MAR/22 | N/A | N/A |

| | Landscaping Budget: | | |
|-----|---|------|----------|
| | Meeting next week to determine priority landscape items and to rationalise the landscape scope. | | |
| | 2/11/2023 | | |
| | Meeting this morning to discuss landscape scope | | |
| | 14/11 | | |
| | Project team met clarified details with school. | | |
| | School provided marked up design. Not Relevant meeting with landscape architect 16/11. | | |
| | Not R elevant to provide details of landscaping around entrance of LC building this week. | | |
| | 23/11 | | |
| | Meeting with landscape architect & school to review proposed design concept today. | | |
| | Two packages required: Priority. The access/ egress from the LC building, conc paths | | Not |
| 6.1 | and fences. This design is with the civil engineer to confirm falls & levels. Required asap. | 23/2 | Relevant |
| | Greater landscape package will come from landscape architect. | | |
| | 30/1 | | |
| | Landscape design re-issued last year. <u>Not Relevant</u> | | |
| | Preliminary cost completed by cost well over budget. | | |
| | ^{Not} highlighted potential changes to save costs. evMeeting with ^{Not Relevant} to review plan and potential changes. | | |
| | 13/2 | | |
| | Landscape dwg to be submitted this week. | | |
| | Work by others to be noted. | | |
| | Meeting Friday to review. | | |
| | 27/2Architectural landscape plans complete waiting for engineering input. | | |
| | Engineering this week. School has reviewed | | |

| | PA Building Not Relevant to confirm if the exit door can be deleted. Project team will need to confirm if these work are to proceed. | | |
|-----|--|--------------|--------------|
| 6.2 | 14/11 Works to proceed. Works to confirm if the exit doopr can be deleted. confirmed the extent of the internal painting that has been allowed, not the entire building and to save costs it will be limited to what has been spec. Potential saving, leave carpet as is - school to confirm. 23/11 Revised design to be issued to Bowden. Deleted proposed side exit door and alter existing door. Works on hold until LC building complete. 30/1 Works on hold until LC building complete. 30/1 Works on hold until LC building complete. The current scope of works, has been changed in the last few months to save a potential large variation of additional works. The change in door layouts needs acceptance from the building surveyor. The potential savings from not proceeding with any works in the PA Building. This was requested some time ago and the amount Bowden estimated was about works connection works (sewer) will be carried out. 13/2 School & Foreground to review scope of AV work. Meeting Friday to review 27/2 Revised architectural drawings, showing revised scope, to be updated next week. Drawing to be sent to building surveyor Planning to hold a meeting with building surveyor to review changes. | 8/3 | Not Relevant |
| | Therapy Building Exits Currently only 1 exit from Therapy building. Not to confirm if a second exit is required. | | |
| 6.3 | 30/1 Due to budget constraints^{Not} evant advise against construction of door. 13/2 TH requires compliant exit. Ramp exit from TH deck proposed Bowden to price proposal. 27/2 Architectural drawings sent to engineer & Bowden. Expect engineering notes tomorrow that will allow to price. Building surveyor will need to stamp | Not Relevant | 22/2 |

| | Rock Wall | | |
|-----|---|-----|--------------|
| 6.4 | Not to provide details of rock wall. 300/1 Original wall that was allowed in Bowden's tender was deducted at school request. The proposed wall is very expensive and requires more discussion with school. Review of scope meeting. Check if additional structural work is required 13/2 No update 27/2 Cost for supply & install wall Relevant including engineering) Require direction from VSBA | 7/3 | Not Relevant |
| | Sensory Room Foam | | |
| 6.5 | This foam has been installed on all wall in the sensory rooms. Issue with the foam potentially being pulled from wall. Foreground investigating solutions. 30/1 Foreground investigating possible solutions 13/2 Foreground have developed acceptable solution. Waiting for variation 27/2 Variation has been submitted. Not to provide direction | 1/3 | |
| 6.6 | LC Door Variation received Awaiting approval from building surveyor & engineer | 1/3 | |
| | Awaiting approval from building surveyor & engineer | | |
| 6.7 | LC Kitchen Sink Foreground provided hands free tap option Not to request Bowden to provide a price | 1/3 | |
| 6.8 | TH^{e Comms Rack} Engineer to be requested on site to discuss issues. | 5/3 | |
| 6.9 | LC Windows School requires windows to be fixed/ restrictors in place to prevent students from climbing out. Rot Reference | 5/3 | |
| | evant | | |



Meeting Details

Meeting: PCG Meeting 31 – VBSA – Barwon Valley School – Stage 2 Date: 12/MAR/2023 Not Relevant Attendees: (Chair and Minute Taker) Not Releva Not Relevant Foreground - T&T Not Relevant **Apologies:** Foreground Not Relevant **VSBA**

| tem | Task/Note | Due | Ву |
|-----|--|-----|-----|
| C | construction Status: | | |
| G | iym | | |
| | Completed ready for handover. | | |
| N | Naterials Building | | |
| | Completed ready for handover. | | |
| P | Performing Arts Building | | |
| | Not commenced – on hold until LC has been handed over. | | |
| 1 | 'H Building | | |
| 1 . | Maxi Ply | N/A | N/A |
| - 1 | Delivered to site with defect issues. | | |
| | Suppliers will remediate on site when installed. | | |
| | Installation next week, Wed/ Thurs | | |
| 1 | Joinery completed, final adjustments may be required. | | |
| a a | .C Building | | |
| | Kitchen fit off almost complete | | |
| | Sink replacement approved waiting for supply. | | |

| 4.1 | Not Relevant | | | | N/A | N/A |
|-----|---|-------------------|-----------------|-----------|-----|-----|
| 4.2 | Variations Potential Variations • Therapy Hub Exit • Relocation shed • Landscape • Replacement of kitcl • TH Comms rack | hen roller shutte | rs | | N/A | |
| | Schedule: | | | | | |
| | and the second | | Completion Date | e | | |
| | Milestone | Original | Forecast | Actual | | |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/22 | | - |
| 5.1 | Learning Centre - PC | 20/SEP/22 | 1/JUN/24 | | N/A | N/A |
| | Therapy Hub - PC | 14/SEP/22 | 14/MAY/24 | | | |
| | Materials Tech PC | 24/JUN/22 | 21/NOV/23 | 24/NOV/23 | | |
| | PA Building – PC | 13/DEC/22 | 29/JUL/24 | | | |
| | Gym - PC | 22/MAR/23 | 1/NOV/23 | 24/NOV/23 | | |
| | Design Outputs | | | | | |

| 6.1 | Landscaping Budget: Meeting next week to determine priority landscape items and to rationalise the landscape scope. 2/11/2023 Meeting this morning to discuss landscape scope 14/11 Project team met clarified details with school. School provided marked up design. Meeting meeting with landscape architect 16/11. More to provide details of landscaping around entrance of LC building this week. 23/11 Meeting with landscape architect & school to review proposed design concept today. Two packages required: Priority. The access/ egress from the LC building, conc paths and fences. This design is with the civil engineer to confirm falls & levels. Required asap. Greater landscape package will come from landscape architect. 30/1 Landscape design re-issued last year. Preliminary cost completed by the Revant cost well over budget. More highlighted potential changes to save costs. More Meeting with Met Revant or review plan and potential changes. 13/2 Landscape dwg to be submitted this week. Work by others to be noted. Meeting Friday to review. 27/2 Architectural landscape plans complete waiting for engineering input. | 23/2 | Not Relevant |
|-----|--|------|-----------------|
| | Work by others to be noted.Meeting Friday to review.27/2 | | |

| | PA Building | | |
|-----|---|------|-----------------|
| | • \mathbf{R}^{vot} to confirm if the exit door can be deleted. | | |
| | Project team will need to confirm if these work are to proceed. | | |
| | 14/11 | | |
| 6.2 | 14/11 Works to proceed. If to confirm if the exit doopr can be deleted. to check the door width. onfirmed the extent of the internal painting that has been allowed, not the entire building and to save costs it will be limited to what has been spec. Potential saving, leave carpet as is - school to confirm. 23/11 Revised design to be issued to Bowden. Deleted proposed side exit door and alter existing door. Works on hold until LC building complete. 30/1 Works on hold until LC building complete. The current scope of works, has been changed in the last few months to save a potential large variation of additional works. The change in door layouts needs acceptance from the building surveyor. The potential savings from not proceeding with any works in the PA Building. This was requested some time ago and the amount Bowden. Bowden estimated was about wit Felevant to request again from Bowden. Bowden advsed that service connection works (sewer) will be carried out. 13/2 School & Foreground to review scope of AV work. Meeting Friday to review 27/2 Revised architectural drawings, showing revised scope, to be updated next week. Drawing to be sent to building surveyor Planning to hold a meeting with building surveyor to review changes. | 22/3 | Not Relevant |
| | 12/3Currently reviewing drawings | | |
| | Updating structural & reflected ceiling plans | | |

| 6.3 | Therapy Building Exits Currently only 1 exit from Therapy building. Not to confirm if a second exit is required. 30/^{syant} Due to budget constraints ^{Not} advise against construction of door. 13/2 TH requires compliant exit. Ramp exit from TH deck proposed Bowden to price proposal. 27/2 Architectural drawings sent to engineer & Bowden. Expect engineering notes tomorrow that will allow to price. Building surveyor will need to stamp 12/3 Window schedule issued | | |
|-----|---|------|-----------------|
| 6.4 | Bowden given direction to proceed with procurement / works Rock Wall Not to provide details of rock wall. *30/1 Original wall that was allowed in Bowden's tender was deducted at school request. The proposed wall is very expensive and requires more discussion with school. Review of scope meeting. Check if additional structural work is required 13/2 No update 27/2 Cost for supply & install wall Relevant (including engineering) Require direction from VSBA | 22/3 | Not Relevant |
| | 12/3No update | | |
| 6.5 | Sensory Room Foam This foam has been installed on all wall in the sensory rooms. Issue with the foam potentially being pulled from wall. Foreground investigating solutions. 30/1 Foreground investigating possible solutions 13/2 Foreground have developed acceptable solution. Waiting for variation 27/2 Variation has been submitted. Not to provide direction Work to commence next week | 1/3 | Not Relevant |

| 6.6 | LC Door Variation received Awaiting approval from building surveyor & engineer 12/3 Variation approved Direction to proceed given to Bowden | Note | |
|------|--|--------|-----------------|
| 6.7 | LC Kitchen Sink Foreground provided hands free tap option Not to request Bowden to provide a price eval2/3 Variation approved Direction to proceed given to Bowden | Note | |
| 6.8 | TH Comms Rack Engineer to be requested on site to discuss issues. 12/3 Meeting required to discuss | 13/3 | Not Relevant |
| 6.9 | LC Windows School requires windows to be fixed/ restrictors in place to prevent students from climbing out. Rote to inspect on site and advise. 12/3 Bowden have been advised/ directed. | Closed | |
| 6.10 | LC Kitchen Sink Handsfree sink required Request price from Bowden | 19/3 | Not Relevant |



Meeting Details

Meeting:PCG Meeting 32- VBSA - Barwon Valley School - Stage 2

| Date: | 26/MAR/2023 | |
|------------|----------------------------------|--------------------------|
| Attendees: | Not Relevant | (Chair and Minute Taker) |
| | Not Relevant | |
| | Not Relevant Foreground - T&T | |
| Apologies: | Not Relevant Foregroun | d |
| 1.5 | Not Relevant VSBA | |

| tem | Task/Note | Due | Ву |
|-----|---|-----|-----|
| 1 | Construction Status: Gym • Completed ready for handover. Materials Building • Completed ready for handover. Performing Arts Building • Not commenced – on hold until LC has been handed over. TH Building • Maxi Ply – commenced to be inspected on site LC Building • Kitchen fit off almost complete • Sink replacement approved waiting for supply. | N/A | N/A |
| 4.1 | | N/A | N/A |

| 4.2 | Variations Potential Variations • Therapy Hub Exit • Relocation shed • Landscape • Replacement of kitch • TH Comms rack | nen roller shutter | rs | | N/A | |
|-----|---|--------------------|-----------------|-----------|------|-----|
| | Schedule: | | | | | |
| | Milestone | 7 | Completion Date | e | | |
| | milescone | Original | Forecast | Actual | | N/A |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/22 | N/A | |
| 5.1 | Learning Centre - PC | 20/SEP/22 | 1/JUN/24 | | | |
| | Therapy Hub - PC | 14/SEP/22 | 14/MAY/24 | | | |
| | Materials Tech PC | 24/JUN/22 | 21/NOV/23 | 24/NOV/23 | | |
| | PA Building – PC | 13/DEC/22 | 29/JUL/24 | | | |
| | Gym - PC | 22/MAR/23 | 1/NOV/23 | 24/NOV/23 | | |
| 5.2 | Design Outputs Civil design – Today TH Exit Ramp – Toda Landscape – Civil en PA – Architectural & stru | gineering notes f | | today. | Note | |

| | Landscaping Budget: | | |
|-----|---|------|-----------------|
| | • Meeting next week to determine priority landscape items and to rationalise the landscape scope. | | |
| | 2/11/2023 | | |
| | Meeting this morning to discuss landscape scope | | |
| | 14/11 | | |
| | Project team met clarified details with school. | | |
| | School provided marked up design. | | |
| | • Not Relevant meeting with landscape architect 16/11. | | |
| | Relevant to provide details of landscaping around entrance of LC building this week. | | |
| | 23/11 | | |
| | • Meeting with landscape architect & school to review proposed design concept today. | | |
| | Two packages required: | | |
| | Priority. The access/ egress from the LC building, conc paths and forecas. This design is with the sivil orginaer to confirm | | |
| | and fences. This design is with the civil engineer to confirm falls & levels. Required asap. | | |
| | Greater landscape package will come from landscape | | Not Relevant |
| 6.1 | architect. | 23/2 | Relevant |
| | 30/1 | | |
| | Landscape design re-issued last year. | | |
| | Preliminary cost completed by Not Relevant ost well over budget. | | |
| | R^{Not} highlighted potential changes to save costs. evMeeting with to review plan and potential changes. | | |
| | 13/2 | | |
| | Landscape dwg to be submitted this week. | | |
| | Work by others to be noted. | | |
| | Meeting Friday to review. | | |
| | • 27/2 | | |
| | Architectural landscape plans complete waiting for engineering input. | | |
| | Engineering this week.School has reviewed | | |
| | 12/3 | | |
| | Retaining wall details expect civil notes today | | |
| | Civil engineering plans this week | | |
| | 26/3 Civil and size of this works | | |
| | Civil engineering this week.Request price this week | | |
| | | | |

| R to confirm if the exit door can be deleted. everoject team will need to confirm if these work are to proceed. 14/11 Works to proceed. Not to confirm if the exit doopr can be deleted. everot to confirm if the exit doopr can be deleted. everot to check the door width. confirmed the extent of the internal painting that has been allowed, not the entire building and to save costs it will be limited to what has been spec. | | PA Building | | |
|--|-----|---|------|-----------------|
| 14/11 Works to proceed. Not to confirm if the exit doopr can be deleted. evant to check the door width. confirmed the extent of the internal painting that has been allowed, not the entire building and to save costs it will be limited to what has been spec. | | • R to confirm if the exit door can be deleted. | | |
| Not evant evant to confirm if the exit doopr can be deleted. to check the door width. confirmed the extent of the internal painting that has been allowed, not the entire building and to save costs it will be limited to what has been spec. | | - | | |
| 23/11 Revised design to be issued to Bowden. Deleted proposed side exit door and alter existing door. Works on hold until LC building complete. 30/1 Works on hold until LC building complete. The current scope of works, has been changed in the last few months to save a potential large variation of additional works. | 6.2 | Works to proceed. Morks to proceed. Morks to confirm if the exit doopr can be deleted. Morks to confirm if the exit doopr can be deleted. Morks to check the door width. Confirmed the extent of the internal painting that has been allowed, not the entire building and to save costs it will be limited to what has been spec. Potential saving, leave carpet as is - school to confirm. 23/11 Revised design to be issued to Bowden. Deleted proposed side exit door and alter existing door. Works on hold until LC building complete. 30/1 Works on hold until LC building complete. The current scope of works, has been changed in the last few months to save a potential large variation of additional works. The change in door layouts needs acceptance from the building surveyor. The audio visual works are apart of the school's scope. The potential savings from not proceeding with any works in the PA Building. This was requested some time ago and the amount Bowden. Bowden estimated was about the request again from Bowden. Bowden advsed that service connection works (sewer) will be carried out. 13/2 School & Foreground to review scope of AV work. Meeting Friday to review 27/2 Revised architectural drawings, showing revised scope, to be updated next week. Drawing to be sent to building surveyor Planning to hold a meeting with building surveyor to review changes. 12/3 Currently reviewing drawings Updating structural & reflected ceiling plans 26/3 | 22/3 | Not Relevant |

| | | 1 | |
|-----|---|------|--------------|
| | Therapy Building Exits | | |
| | Currently only 1 exit from Therapy building. | | |
| | Not R elevant to confirm if a second exit is required. | | |
| | 30/1 | | |
| | • Due to budget constraints advise against construction of door. | | |
| | 13/2 | | |
| | TH requires compliant exit. | | |
| | Ramp exit from TH deck proposed | | |
| | Bowden to price proposal. | | Not Relevant |
| 6.3 | • 27/2 | 27/3 | |
| | Architectural drawings sent to engineer & Bowden. | | |
| | • Expect engineering notes tomorrow that will allow to price. | | |
| | Building surveyor will need to stamp | | |
| | 12/3 | | |
| | Window schedule issued | | |
| | Bowden given direction to proceed with procurement / works | | |
| | • 26/3 | | |
| | Performance solution accepted. | | |
| | Bowden to pay fee | | |
| | Waiting on footing design clarification – today. | | |
| | Rock Wall | | |
| | Not to provide details of rock wall. | | |
| | ● • • • • • • • • • • • • • • • • • • • | | |
| | • Original wall that was allowed in Bowden's tender was deducted at | | |
| | school request. | | |
| | • The proposed wall is very expensive and requires more discussion | | |
| | with school. Review of scope meeting. | | |
| | Check if additional structural work is required | | Not Relevant |
| 6.4 | 13/2 | N/A | |
| | No update | | |
| | • 27/2 | | |
| | Cost for supply & install wall^{Relevant} (including engineering) | | |
| | Require direction from VSBA | | |
| | • 12/3 | | |
| | No update | | |
| | • 26/3 | | |
| | No update | | |
| | | | |

| | Sonsony Doom Form | | |
|-----|--|------|--------------|
| 6.5 | Sensory Room Foam This foam has been installed on all wall in the sensory rooms. Issue with the foam potentially being pulled from wall. Foreground investigating solutions. 30/1 Foreground investigating possible solutions 13/2 Foreground have developed acceptable solution. Waiting for variation 27/2 Variation has been submitted. Not to provide direction Work to commence next week 26/3 Work commenced – to be inspected | 27/3 | Not Relevant |
| 6.6 | TH Comms Rack Engineer to be requested on site to discuss issues. 12/3 Meeting required to discuss 26/3 IMTD to advise on scope | 27/3 | |
| 6.7 | LC Kitchen Sink Handsfree sink required Request price from Bowden 26/3 Rot elevant to again request price. | 28/3 | |



Meeting Details

Meeting: PCG Meeting 33 - VBSA - Barwon Valley School - Stage 2

| | Not Relevant | |
|------------|--------------|--------------------------|
| Attendees: | | (Chair and Minute Taker) |
| | Not Relevant | |
| | Not Relevant | |
| | Foreground | |
| | - T&T | |
| | · VSBA | |
| | Not Relevant | |
| Apologies: | - Foregroun | d |

| em | Task/Note | Due | Ву |
|----|--|-----|-----|
| | Construction Status: | | |
| | Gym | | |
| | Completed ready for handover. | | |
| | Materials Building | | |
| | Completed ready for handover. | | |
| | Performing Arts Building | | |
| | Not commenced – on hold until LC has been handed over. | | |
| 1 | TH Building | N/A | N/A |
| | Maxi Ply – Complete | | |
| | LC Building | | |
| | Kitchen fit off almost complete | | |
| | Sink replacement approved waiting for supply. | | |
| | Sensory room - complete | | |
| | | | |

| | | | | N/A | N/A |
|---|---|---|--|---|--|
| Variations Potential Variations Therapy Hub Exit Relocation shed Landscape TH Comms rack | | | | N/A | |
| Schedule: | | | | | |
| Milestone | | | | | |
| Cito Establishment | | | 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1 | | |
| | | | TO/WAR/22 | N/A | N/A |
| Learning Centre - FC | | 14/MAY/24 | | | |
| Therany Hub - PC | 1//SEP/22 | | | | |
| Therapy Hub - PC Materials Tech PC | 14/SEP/22 | The second se | 24/NOV/23 | | |
| Therapy Hub - PC Materials Tech PC PA Building – PC | 14/SEP/22 24/JUN/22 13/DEC/22 | 21/NOV/23 29/JUL/24 | 24/NOV/23 | | |
| | Potential Variations Therapy Hub Exit Relocation shed Landscape TH Comms rack | Potential Variations Therapy Hub Exit Relocation shed Landscape TH Comms rack Schedule: Milestone Original Site Establishment | Potential Variations Therapy Hub Exit Relocation shed Landscape TH Comms rack Schedule: Milestone Original Forecast Site Establishment 07/FEB/22 16/MAR/22 | Potential VariationsTherapy Hub Exit Relocation shed Landscape TH Comms rackAchedule:MilestoneCompletion DateOriginalForecastSite Establishment07/FEB/2216/MAR/2216/MAR/22 | Potential Variations Therapy Hub Exit Relocation shed Landscape TH Comms rack Actual N/A N/A N/A N/A N/A |

| | I | | |
|------------|---|--------|-----------------|
| | Landscaping Budget: | | |
| | • Meeting next week to determine priority landscape items and to rationalise the landscape scope. | | |
| | 2/11/2023 | | |
| | Meeting this morning to discuss landscape scope | | |
| | 14/11 | | |
| | Project team met clarified details with school. | | |
| | School provided marked up design. Not Relevant as a still be a descense a such it act 16 (11) | | |
| | • meeting with landscape architect 16/11. | | |
| | Not to provide details of landscaping around entrance of LC building this week. | | |
| | 23/11 | | |
| | • Meeting with landscape architect & school to review proposed design concept today. | | |
| | Two packages required: | | |
| | Priority. The access/ egress from the LC building, conc paths and fences. This design is with the civil engineer to confirm | | |
| | falls & levels. Required asap. | | |
| | Greater landscape package will come from landscape | | |
| | architect. | | |
| <i>с</i> 1 | 30/1 | 4 - 14 | Not Relevant |
| 6.1 | Landscape design re-issued last year. Not Relevant | 15/4 | |
| | Preliminary cost completed by cost well over budget. | | |
| | Not R Highlighted potential changes to save costs. evimeeting with to review plan and potential changes. | | |
| | 13/2 | | |
| | Landscape dwg to be submitted this week. | | |
| | Work by others to be noted. | | |
| | Meeting Friday to review. | | |
| | • 27/2 | | |
| | Architectural landscape plans complete waiting for engineering input.Engineering this week. | | |
| | Engineering this week. School has reviewed | | |
| | • 12/3 | | |
| | Retaining wall details expect civil notes today | | |
| | Civil engineering plans this week | | |
| | 26/3 Civil engineering this week | | |
| | Civil engineering this week.Request price this week | | |
| | 9/4 | | |
| | Civil eng received | | |
| | Bowden pricing | | |
| | Requested onsite meeting with Stantec to answer questions - Thurs | | |
| | • Not Reference to confirm when to expect price. | | |
| | evant | | |

| | PA Building | | |
|-----|---|-----|-----------------|
| | Kot confirm if the exit door can be deleted. | | |
| | Project team will need to confirm if these work are to proceed. | | |
| | 14/11 | | |
| | Works to proceed. | | |
| | Not to confirm if the exit doopr can be deleted. | | |
| | elevant to check the door width. | | |
| | • onfirmed the extent of the internal painting that has been | | |
| | allowed, not the entire building and to save costs it will be limited | | |
| | to what has been spec. | | |
| | Potential saving, leave carpet as is - school to confirm. | | |
| | 23/11 | | |
| | Revised design to be issued to Bowden. | | |
| | • Deleted proposed side exit door and alter existing door. | | |
| | Works on hold until LC building complete. | | |
| | 30/1 | | |
| | Works on hold until LC building complete. | | |
| | • The current scope of works, has been changed in the last few | | |
| | months to save a potential large variation of additional works. | | |
| | The change in door layouts needs acceptance from the building | | |
| 6.2 | surveyor. | ТВС | Not Relevant |
| 0.2 | • The audio visual works are apart of the school's scope. | IDC | |
| | • The potential savings from not proceeding with any works in the | | |
| | PA Building. This was requested some time ago and the amount Bowden estimated was about ^{Not Relevant} o request again from | | |
| | Bowden. | | |
| | Bowden advsed that service connection works (sewer) will be | | |
| | carried out. | | |
| | • 13/2 | | |
| | School & Foreground to review scope of AV work. | | |
| | Meeting Friday to review | | |
| | • 27/2 | | |
| | Revised architectural drawings, showing revised scope, to be | | |
| | updated next week. | | |
| | Drawing to be sent to building surveyor Planning to hold a meeting with building surveyor to review | | |
| | Planning to hold a meeting with building surveyor to review changes. | | |
| | 12/3 | | |
| | Currently reviewing drawings | | |
| | Updating structural & reflected ceiling plans | | |
| | • 26/3 | | |
| | Architectural & structural to BS this week | | |
| | • 9/4 | | |
| | No change | | |

| 6.3 | Therapy Building Exits Currently only 1 exit from Therapy building. Not to confirm if a second exit is required. 30/1 Due to budget constraints a dvise against construction of door. 13/2 TH requires compliant exit. Ramp exit from TH deck proposed Bowden to price proposal. 27/2 Architectural drawings sent to engineer & Bowden. Expect engineering notes tomorrow that will allow to price. Building surveyor will need to stamp 12/3 Window schedule issued Bowden given direction to proceed with procurement / works 26/3 | 15/4 | Not R elevant |
|-----|--|------|---------------------|
| | Performance solution accepted. Bowden to pay fee Waiting on footing design clarification – today. 9/4 Performance solution proposal to be sent to Bowden for payment. Eng received – meeting Stantec on site to to clarify design (footings) | | |
| 6.4 | Rock Wall to provide details of rock wall. *30/1 Original wall that was allowed in Bowden's tender was deducted at school request. The proposed wall is very expensive and requires more discussion with school. Review of scope meeting. Check if additional structural work is required 13/2 No update 27/2 Cost for supply & install wall Relevant (including engineering) Require direction from VSBA 12/3 No update 26/3 No update 9/4 No update | N/A | Not Relevant |

| | Sensory Room Foam | | |
|-----|--|--------|--------------|
| 6.5 | This foam has been installed on all wall in the sensory rooms. Issue with the foam potentially being pulled from wall. Foreground investigating solutions. 30/1 Foreground investigating possible solutions 13/2 Foreground have developed acceptable solution. Waiting for variation 27/2 Variation has been submitted. to provide direction ever/2/3 Work to commence next week 26/3 Work commenced – to be inspected 9/4 Work completed | Closed | |
| 6.6 | TH Comms Rack Engineer to be requested on site to discuss issues. 12/3 Meeting required to discuss 26/3 IMTD to advise on scope 9/4 Waiting on IMTD | 15/4 | Not Relevant |
| 6.7 | LC Kitchen Sink Handsfree sink required Request price from Bowden 26/3 Not R to again request price. ev9x4 Waiting on price for handsfree | ТВС | |
| 6.8 | Emergency Drawings Root Rel Confirm spec/ requirements for drawings Complete dwg this week | 11/4 | |
| 6.9 | Building Surveyor BS approval required for: Therapy Room Therapy Hub exit Learning centre external door PA Building TR & LC critical need approval next week to avoid further delays. | 16/4 | |



Meeting Details

Meeting:PCG Meeting 34- VBSA - Barwon Valley School - Stage 2

| Date: | 7/May/2024 | |
|------------|------------------------------|--------------------------|
| Attendees: | Not Relevant Not Relevant | (Chair and Minute Taker) |
| | Not Relevant | und |
| | Foregro – T&T VSBA | 1110 |
| Apologies: | Not Relevant – FC | preground |

Minutes

| tem | Task/Note | Due | Ву |
|-----|---|-----|-----|
| 1 | Construction Status: Gym • Completed & handed over. Materials Building • Completed & handed over. Performing Arts Building • Not commenced – on hold until LC has been handed over. TH Building • Works on hold LC Building • Works on hold | N/A | N/A |
| 4.1 | Not Relevant | N/A | N/A |

| 4.2 | Variations Variations • Therapy Hub Exit • Relocation shed • Landscape • TH Comms rack | | | | N/A | | |
|-----|---|-----------|-----------------|-------------|------|-----|--|
| | Schedule: | | | | | | |
| | Milestone | Original | Completion Date | e Actual | | | |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/22 | N/A | N/A | |
| 5.1 | Learning Centre - PC | 20/SEP/22 | 1/JUN/24 | | | | |
| | Therapy Hub - PC | 14/SEP/22 | 14/MAY/24 | | | | |
| | Materials Tech PC | 24/JUN/22 | 21/NOV/23 | 24/NOV/23 | | | |
| | PA Building - PC | 13/DEC/22 | 29/JUL/24 | | | | |
| | Gym - PC | 22/MAR/23 | 1/NOV/23 | 24/NOV/23 | | | |
| 5.2 | | il - 9/5 | | | Note | | |

| | Landscaping Budget: | | |
|-----|--|------|-----------------|
| 6.1 | 7/5 Variation being reviewed. Not R to forward on options that need to be agreed on. Implify the rection to be sent to proceed expected to be issued in the next week | 14/5 | Not Relevant |

| 6.3 Currently only 1 exit from Therapy building. bue to budget constraints a second exit is required. 30/1 Due to budget constraints of a dvise against construction of door. 13/2 TH requires compliant exit. Ramp exit from TH deck proposed Bowden to price proposal. 27/2 Architectural drawings sent to engineer & Bowden. Expect engineering notes tomorrow that will allow to price. Building surveyor will need to stamp 12/3 Window schedule issued Bowden given direction to proceed with procurement / works 26/3 Performance solution accepted. Bowden to pay fee Waiting on footing design clarification - today. 9/4 Performance solution proposal to be sent to Bowden for payment. Eng received - meeting Stantec on site to to clarify design (footings) 7/5 Variation being reviewed. Direction to be sent to proceed expected to be issued in the next week | | Therapy Building Exits | | |
|--|-----|---|------|-----------------|
| 30/1 30/1 Due to budget constraints during advise against construction of door. 13/2 TH requires compliant exit. Ramp exit from TH deck proposed Bowden to price proposal. 27/2 Architectural drawings sent to engineer & Bowden. Expect engineering notes tomorrow that will allow to price. Building surveyor will need to stamp 12/3 Window schedule issued Bowden given direction to proceed with procurement / works 26/3 Performance solution accepted. Bowden to pay fee Waiting on footing design clarification - today. 9/4 Performance solution proposal to be sent to Bowden for payment. Eng received - meeting Stantec on site to to clarify design (footings) 7/5 Variation being reviewed. Direction to be sent to proceed expected to be issued in the next | | Nat | | |
| Built of the second s | | • R to confirm if a second exit is required. | | |
| 13/2 TH requires compliant exit. Ramp exit from TH deck proposed Bowden to price proposal. 27/2 Architectural drawings sent to engineer & Bowden. Expect engineering notes tomorrow that will allow to price. Building surveyor will need to stamp 12/3 Window schedule issued Bowden given direction to proceed with procurement / works 26/3 Performance solution accepted. Bowden to pay fee Waiting on footing design clarification - today. 9/4 Performance solution proposal to be sent to Bowden for payment. Eng received - meeting Stantec on site to to clarify design (footings) 7/5 Variation being reviewed. Direction to be sent to proceed expected to be issued in the next | | 30/1 evant | | |
| 6.3 6.3 13/2 TH requires compliant exit. Ramp exit from TH deck proposed Bowden to price proposal. 27/2 Architectural drawings sent to engineer & Bowden. Expect engineering notes tomorrow that will allow to price. Building surveyor will need to stamp 6.3 12/3 Window schedule issued Bowden given direction to proceed with procurement / works 26/3 Performance solution accepted. Bowden to pay fee Waiting on footing design clarification - today. 9/4 Performance solution proposal to be sent to Bowden for payment. Eng received - meeting Stantec on site to to clarify design (footings) 7/5 Variation being reviewed. Direction to be sent to proceed expected to be issued in the next | | el | | |
| Ramp exit from TH deck proposed Bowden to price proposal. 27/2 Architectural drawings sent to engineer & Bowden. Expect engineering notes tomorrow that will allow to price. Building surveyor will need to stamp 12/3 Window schedule issued Bowden given direction to proceed with procurement / works 26/3 Performance solution accepted. Bowden to pay fee Waiting on footing design clarification – today. 9/4 Performance solution proposal to be sent to Bowden for payment. Eng received – meeting Stantec on site to to clarify design (footings) 7/5 Variation being reviewed. Direction to be sent to proceed expected to be issued in the next | | 13/2 | | |
| Bowden to price proposal. 27/2 Architectural drawings sent to engineer & Bowden. Expect engineering notes tomorrow that will allow to price. Building surveyor will need to stamp 12/3 Window schedule issued Bowden given direction to proceed with procurement / works 26/3 Performance solution accepted. Bowden to pay fee Waiting on footing design clarification - today. 9/4 Performance solution proposal to be sent to Bowden for payment. Eng received - meeting Stantec on site to to clarify design (footings) 7/5 Variation being reviewed. Direction to be sent to proceed expected to be issued in the next | | | | |
| e 27/2 Architectural drawings sent to engineer & Bowden. Expect engineering notes tomorrow that will allow to price. Building surveyor will need to stamp 12/3 Window schedule issued Bowden given direction to proceed with procurement / works 26/3 Performance solution accepted. Bowden to pay fee Waiting on footing design clarification – today. 9/4 Performance solution proposal to be sent to Bowden for payment. Eng received – meeting Stantec on site to to clarify design (footings) 7/5 Variation being reviewed. Direction to be sent to proceed expected to be issued in the next | | | | |
| Architectural drawings sent to engineer & Bowden. Expect engineering notes tomorrow that will allow to price. Building surveyor will need to stamp 12/3 Window schedule issued Bowden given direction to proceed with procurement / works 26/3 Performance solution accepted. Bowden to pay fee Waiting on footing design clarification - today. 9/4 Performance solution proposal to be sent to Bowden for payment. Eng received - meeting Stantec on site to to clarify design (footings) 7/5 Variation being reviewed. Direction to be sent to proceed expected to be issued in the next | | | | |
| Expect engineering notes tomorrow that will allow to price. Building surveyor will need to stamp 12/3 Window schedule issued Bowden given direction to proceed with procurement / works 26/3 Performance solution accepted. Bowden to pay fee Waiting on footing design clarification – today. 9/4 Performance solution proposal to be sent to Bowden for payment. Eng received – meeting Stantec on site to to clarify design (footings) 7/5 Variation being reviewed. Direction to be sent to proceed expected to be issued in the next | | | | |
| Building surveyor will need to stamp 12/3 Window schedule issued Bowden given direction to proceed with procurement / works 26/3 Performance solution accepted. Bowden to pay fee Waiting on footing design clarification – today. 9/4 Performance solution proposal to be sent to Bowden for payment. Eng received – meeting Stantec on site to to clarify design (footings) 7/5 Variation being reviewed. Direction to be sent to proceed expected to be issued in the next | | 0 0 | | |
| 6.3 12/3 14/5 6.3 Window schedule issued 14/5 8 Bowden given direction to proceed with procurement / works 26/3 9 Performance solution accepted. Bowden to pay fee Waiting on footing design clarification – today. 9/4 9/4 Performance solution proposal to be sent to Bowden for payment. Eng received – meeting Stantec on site to to clarify design (footings) 7/5 Variation being reviewed. Direction to be sent to proceed expected to be issued in the next | | | | |
| 6.3 Window schedule issued Bowden given direction to proceed with procurement / works 26/3 Performance solution accepted. Bowden to pay fee Waiting on footing design clarification – today. 9/4 Performance solution proposal to be sent to Bowden for payment. Eng received – meeting Stantec on site to to clarify design (footings) 7/5 Variation being reviewed. Direction to be sent to proceed expected to be issued in the next | | Building surveyor will need to stamp | | |
| Window schedule issued Bowden given direction to proceed with procurement / works 26/3 Performance solution accepted. Bowden to pay fee Waiting on footing design clarification - today. 9/4 Performance solution proposal to be sent to Bowden for payment. Eng received - meeting Stantec on site to to clarify design (footings) 7/5 Variation being reviewed. Direction to be sent to proceed expected to be issued in the next | 63 | 12/3 | 1//5 | Not Relevant |
| 26/3 Performance solution accepted. Bowden to pay fee Waiting on footing design clarification – today. 9/4 Performance solution proposal to be sent to Bowden for payment. Eng received – meeting Stantec on site to to clarify design (footings) 7/5 Variation being reviewed. Direction to be sent to proceed expected to be issued in the next | 0.5 | Window schedule issued | 14/5 | |
| Performance solution accepted. Bowden to pay fee Waiting on footing design clarification – today. 9/4 Performance solution proposal to be sent to Bowden for payment. Eng received – meeting Stantec on site to to clarify design (footings) 7/5 Variation being reviewed. Direction to be sent to proceed expected to be issued in the next | | Bowden given direction to proceed with procurement / works | | |
| Bowden to pay fee Waiting on footing design clarification – today. 9/4 Performance solution proposal to be sent to Bowden for payment. Eng received – meeting Stantec on site to to clarify design (footings) 7/5 Variation being reviewed. Direction to be sent to proceed expected to be issued in the next | | • 26/3 | | |
| Waiting on footing design clarification - today. 9/4 Performance solution proposal to be sent to Bowden for payment. Eng received - meeting Stantec on site to to clarify design (footings) 7/5 Variation being reviewed. Direction to be sent to proceed expected to be issued in the next | | · | | |
| 9/4 Performance solution proposal to be sent to Bowden for payment. Eng received - meeting Stantec on site to to clarify design (footings) 7/5 Variation being reviewed. Direction to be sent to proceed expected to be issued in the next | | Bowden to pay fee | | |
| Performance solution proposal to be sent to Bowden for payment. Eng received - meeting Stantec on site to to clarify design (footings) 7/5 Variation being reviewed. Direction to be sent to proceed expected to be issued in the next | | | | |
| Eng received - meeting Stantec on site to to clarify design (footings) 7/5 Variation being reviewed. Direction to be sent to proceed expected to be issued in the next | | Performance solution proposal to be sent to Bowden for payment. | | |
| 7/5Variation being reviewed.Direction to be sent to proceed expected to be issued in the next | | | | |
| Variation being reviewed.Direction to be sent to proceed expected to be issued in the next | | (footings) | | |
| Direction to be sent to proceed expected to be issued in the next | | 7/5 | | |
| Direction to be sent to proceed expected to be issued in the next | | Variation being reviewed | | |
| | | - | | |
| | | | | |
| | | • | | |

| | Post Wall | | |
|-----|--|--------|--------------|
| 6.4 | Rock Wall Ito provide details of rock wall. *30/1 Original wall that was allowed in Bowden's tender was deducted at school request. The proposed wall is very expensive and requires more discussion with school. Review of scope meeting. Check if additional structural work is required 13/2 No update 27/2 Cost for supply & install wall Relevant (including engineering) Require direction from VSBA 12/3 No update 26/3 No update 9/4 No update 75/ No update | N/A | Not Relevant |
| 6.6 | TH Comms Rack Engineer to be requested on site to discuss issues. 12/3 Meeting required to discuss 26/3 IMTD to advise on scope 9/4 Waiting on IMTD | 15/4 | |
| 6.7 | LC Kitchen Sink Handsfree sink required Request price from Bowden 26/3 Not to again request price. ev9/4 Waiting on price for handsfree 7/5 Not to confirm handsfree tap options & direction | 9/5 | |
| 6.8 | Emergency Drawings • Not • Complete dwg this week • 7/5 • Closed | Closed | |

| | Building Surveyor | | |
|-----|--|------|-----------------|
| 6.9 | BS approval required for: Therapy Room Therapy Hub exit Learning centre external door PA Building TR & LC critical need approval next week to avoid further delays. 7/5 Awaiting approval | 16/4 | Not Relevant |



Meeting Details

Meeting:PCG Meeting 35- VBSA - Barwon Valley School - Stage 2

| Date: | 4/June/2024 | |
|------------|-------------------------|-------------------------|
| Attendees: | Not Relevant | Chair and Minute Taker) |
| | Not Relevant Foreground | |
| | Not Relevant VSBA | |
| Apologies: | Not Relevant Foreground | |
| | Not Relevant T&T | |

Minutes

| Item | Task/Note | Due | By |
|------|-----------|-----|----|
| | | | |



| | Construction Status: | | |
|-----|--|-----|-----|
| | Gym | | |
| | Completed & handed over. | | |
| | Materials Building | | |
| | Completed & handed over. | | |
| | Performing Arts Building | | N/A |
| | • Not commenced – on hold until LC has been handed over. | | |
| | Therapy Room | | |
| 1 | Works recommenced expected complete 2weeks | N/A | N/A |
| | TH Building | | |
| | Completing joinery defects | | |
| | LC Building | | |
| | LC external door commenced | | |
| | Frame installed | | |
| | | | |
| | | | |
| | Not Relevant | | |
| | | | |
| | | | |
| | | | |
| 4.1 | | N/A | N/A |
| | | | |
| | | | |
| | | | |
| | | | |
| | Variations | | |
| 4.2 | Variations | N/A | |
| | • | | |

| | Completion Date | | | | | |
|-----|--|-----------------------------------|--------------------------------------|-----------|-----|------------|
| | Milestone | Original | Forecast | Actual | | |
| | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/22 | | |
| 5.1 | Learning Centre - PC | 20/SEP/22 | 15/AUG/24 | | N/A | N/A |
| | Therapy Hub - PC | 14/SEP/22 | 27/AUG/24 | | | |
| | Materials Tech PC | 24/JUN/22 | 21/NOV/23 | 24/NOV/23 | | |
| | PA Building – PC | 13/DEC/22 | 17/OCT/24 | 1 | | |
| | Gym - PC | rm - PC 22/MAR/23 1/NOV/23 24/NOV | 24/NOV/23 | | | |
| | Landscaping 4/6 | | | | | |
| | Building surveyor co | | eva | ant | | |
| 6.1 | advice. Landscape levels to retaining wall. | be reissued tom | orrow, with mine | | | |
| 6.1 | Landscape levels to retaining wall. PA Building Engineering adv Fixing details from | ice for framing pr | rovided g revi <u>ewe</u> d by en | | 6/6 | Not Releva |

| 6.4 | Rock Wall 4/6 No update | N/A | Not Relevant |
|-----|---|-----|--------------|
| 6.5 | Therapy Room 4/6 Work progressing. Variation raised to change existing lights Maintenance issue not project responsibility. Forward onto school. | 6/6 | |



Meeting Minutes

Meeting Details

Meeting: PCG Meeting 36

- VBSA - Barwon Valley School - Stage 2

| Date: | 4/July/2024 | |
|------------|-------------------------------|--------------------------|
| Attendees: | Not Relevant | (Chair and Minute Taker) |
| | Not Relevant | |
| | Not Relevant Foreground - T&T | |
| | Not Relevant VSBA | |
| | | |
| Apologies: | Not Relevant | bund |
| | Not Relevant | |

Minutes

| Item | Task/Note | Due | Ву |
|------|-----------|-----|----|
| | | | |

| | Construction Status: | | |
|-----------------|--|-----|------|
| | Gym | | |
| | Completed & handed over. | | |
| | Materials Building | | |
| | Completed & handed over. | | |
| | Performing Arts Building | | |
| | • Not commenced – on hold until LC has been handed over. | | |
| | Therapy Room | | |
| 1 | Completed & handed over. | N/A | N/A |
| | TH Building | | |
| | Internal works complete (cleaning to be scheduled) | | |
| | Exit ramp shop drawings completed | | |
| | LC Building | | |
| | LC external door installed. | | |
| | External concrete work scheduled for next week. | | |
| | | | |
| | | | |
| | Not Relevant | | |
| | | | |
| | | | |
| | | | |
| 4.1 | | N/A | N/A |
| 4.1 | | N/A | IN/A |
| | | | |
| | | | |
| | | | |
| | Variations | | |
| 4.2 | Variations | N/A | |
| 4 .2 | • | | |
| | | 1 | |

| | Schedule: | | | | | |
|-----|---|---|--|------------------------|------|---------------|
| | Completion Date | | | | | |
| | milescone | Original | Forecast | Actual | | |
| 2.1 | Site Establishment | 07/FEB/22 | 16/MAR/22 | 16/MAR/22 | N/A | N/A |
| 5.1 | Learning Centre - PC | 20/SEP/22 | 30/JUL/24 | | | |
| | Therapy Hub - PC | 14/SEP/22 | 7/SEPT/24 | | | |
| | Materials Tech PC | 24/JUN/22 | 21/NOV/23 | 24/NOV/23 | | |
| | PA Building - PC | 13/DEC/22 | 19/SEPT/24 | | | |
| | Gym - PC | 22/MAR/23 | 1/NOV/23 | 24/NOV/23 | | |
| 6.1 | 4/7 Contractor booked i Civil contractor on s | | | | Note | |
| 6.2 | PA Building 4/7 School does not ware Rot to provide option PCG to discuss where | nt to provide acco ns of alternative a n ^{Not} returns fr | ess until school h areas the school o rom leave. | olidays. could use. | 5/7 | Not Releva |
| 6.3 | Therapy Building Exits 4/7 Shop drawings com Contractor expects • | plete to be sent t | | | Note | |
| 6.4 | Rock Wall • 4/7 • No update • | | | | N/A | Not Relev |
| 6.5 | Therapy Room4/7Works complete. | | | - * 1 | Note | |