



2 August 2024
FOI Ref 3662

Vincent Sheehy

By email: foi+request-11644-xxxxxxxx@xxxxxxxxxxx.xxx.xx

Dear Mr Sheehy

Freedom of Information Request – Charges

I refer to your request to the Treasury on 8 July 2024 for access under the *Freedom of Information Act 1982 (FOI Act)* to the following:

Consistent with the Freedom of Information Act 1982, I request copies of Treasury's Question Time Briefs (however described) prepared for the Minister for Housing, Minister for Homelessness, for 4 July 2024 and a copy of the Department's current index of Question Time Briefs.

If a document contains tracked changes or comments, it is requested that the document be provided in a form where all tracked changes and comments are visible.

In accordance with section 29 of the FOI Act, I have decided that you are liable to pay a charge in respect of the processing of your request. My preliminary assessment of the charge is \$200.25, based on the following calculations:

Item	Hours	Price
Search and retrieval already undertaken	3.15 hours	\$47.25
Decision-making, including:	First 5 hours (free)	\$0.00
<ul style="list-style-type: none">Examination of relevant pages and deciding whether to release or exemptThe making of any necessary redactions (this does not include the redaction of staff details)Preparation of a decision letter.	7.65 additional hours	\$153.00
TOTAL		\$200.25
Deposit (25% of total cost)		\$50.06

These hourly charges have been calculated using the *Freedom of Information (Charges) Regulations 2019* (the **FOI Regulations**) to reflect the work involved in processing a request and making a decision. However, any access you get to the documents will depend on the final decision, and not the payment of charges.

What you need to do

You have 30 days to pay the charges. You can pay the charge in full, or pay a deposit of 25% now and the remainder before you receive any documents. The attachment to this letter sets out the payment options.

If you dispute the charge

Please contact the Treasury's FOI team by emailing fox@xxxxxxxx.xxx.xx and explain why the charge has been wrongly assessed, why it should be reduced, or why there should be no charge for your request.

Your email must include your reasons for disputing the charge. If you are requesting a reduction in the charge, or that there be no charge, this includes information to help the Treasury understand whether:

- the charge would cause financial hardship to you, or the person on whose behalf you made the request, or
- giving access to the documents is in the general public interest, or in the interest of a substantial section of the public.

The Treasury will then consider your email, and make a decision about whether or not to reduce or remove the charge. You may still contest the charge after paying the charge in full, or in part by deposit.

What happens next?

The statutory timeframe for processing your request is suspended until you pay the charge or deposit, or until you receive a decision from the Treasury about removing the charge.

If you do not contact the Treasury or pay the charge or deposit **within 30 days of receiving this letter**, your request will be taken to have been withdrawn.

Third Party Consultation

I have identified a third party that might reasonably wish to make exemption contentions pursuant to section 27 of the FOI Act (Business).

The statutory timeframe for processing this request will be extended by 30 days to allow for consultation to occur with these third parties.

Yours sincerely



Kerren Crosthwaite
First Assistant Secretary
Housing Division

Department of Treasury Payment Options

Customer Name: _____

Customer Address: _____

FOI Number: _____

Option 1: Bank Cheque or Australian Money Order – made out to “Collector of Public Monies”

Attached

Option 2: Please debit my credit card as follows:

AMEX

VISA

Mastercard

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Card Number

Expiry Date

CCV Number

Total Amount

Name on Card

Signature of card holder

Send your completed form:

by post to: FOI Officer, The Treasury, Langton Crescent, Parkes ACT 2600

or by Email to: FOI@treasury.gov.au

Office Use Only			
<i>File Number:</i>		<i>Trim Number:</i>	
<i>Cost Centre:</i>		<i>GL Code:</i>	
<i>Customer Number:</i>		<i>DAN Number:</i>	