



6 August 2024

Our reference: LEX 80746

Mr Ben Fairless (Right to Know)

Only by email: foi+request-11565-e5xxxxxx@xxxxxxxxxxxx.xxx.xx

Dear Mr Fairless

Acknowledgement of your request for Internal Review of a Freedom of Information Decision

I refer to your request for internal review of the Freedom of Information (FOI) decision made by an authorised decision maker of Services Australia (the Agency) dated 22 July 2024.

Decision on internal review

Your request was received by the Agency on 24 July 2024. The Agency has 30 days from the day after that date to process your request. You should therefore expect a decision from us by 23 August 2024.

In accordance with s 54C of the *Freedom of Information Act 1982* (FOI Act) a person (other than the person who made the original decision) will be the decision maker for this internal review.

Your Address

The FOI Act requires you provide us with an address which we can send notices to. You have advised your electronic address is xx@xxxxxxxxxxxx.xxx.xx We will send all notices and correspondence to this address. Please advise us as soon as possible if you wish correspondence to be sent to another address or if your address changes. If you do not advise us of changes to your address, correspondence and notices will continue to be sent to the address specified above.

Disclosure Log

Please note information released under the FOI Act may be published in a disclosure log on the Agency's website. Section 11C of the FOI Act requires this publication, however it is subject to certain exceptions, including where publication of personal, business, professional or commercial information would be unreasonable.

Personal information of Agency staff

We consider staff details to be personal information of those staff members. As part of the FOI application process, we will seek your consent to exclude the following information from documents that may be captured by your request:

- names of Services Australia staff below the Senior Executive level (junior staff)
- direct staff telephone numbers, signatures, logon identifiers and email addresses.

If you consent to exclude this information, we will treat it as outside the scope of your request and therefore irrelevant under Section 22 of the FOI Act.

Further assistance

If you have any questions, please email FOI.LEGAL.TEAM@servicesaustralia.gov.au.

Yours sincerely

Tara
FOI Officer
Freedom of Information Team
FOI and Reviews Branch | Legal Services Division
Services Australia