

From: [FOI Requests](#)
To: [Vickers, Marc](#)
Cc: [FOI Requests](#); [Clarkson, Sharyn](#); [S22](#)
Subject: FOI 23-24/072 - Notice of nomination as DM/PA [SEC=OFFICIAL]
Date: Friday, 22 December 2023 12:28:48 PM
Attachments: [FOI xx-xx-xx Human resource costs \(to be completed\).docx](#)
[FOI Request.pdf](#)

OFFICIAL

Good afternoon Marc,

You have been nominated as the decision maker for the below request under the *Freedom of Information Act 1982* (FOI Act). **Sharyn Clarkson** will be your peer adviser.

Request			
Date received:	20 December 2023	Decision due:	19 January 2024
Applicant:	Ben Fairless (Right to Know website)		
Documents sought:	A document that contains a comprehensive list of all domain names registered under the .gov.au second-level domain (2TLD). Specifically, I am interested in the following details for each domain: <ol style="list-style-type: none"> 1. Domain Name 2. Registration Date 3. Expiry Date 4. Administrative Contact Information 5. Technical Contact Information 		
Previous similar requests			
22/107	<u>Applicant:</u> C Drake - A comprehensive list of all “.gov.au” domain names accessible by Australian public. <u>Outcome:</u> Refused under Section 45 – breach of confidentiality		
22/85	<u>Applicant:</u> C Drake - A comprehensive list of all “.gov.au” domain names. <u>Outcome:</u> Final charges notice – with Information Commissioner for review		
Scoping meeting*			
Scheduled	11:30am Thursday 4 th January 2024		
Actions required from you prior to the scoping meeting	<ol style="list-style-type: none"> 1. Consider whether the scope of the request is clear/unambiguous – we can discuss the interpretation further in the scoping meeting. 2. If possible retrieve a copy of the documents in scope of the request and provide a copy to the FOI Team – we note this may not be possible in circumstances where the request is ambiguous, or the documents in scope are voluminous, or where your team may not have access to the documents. 3. Consider whether any third parties are identified in the documents who may require consultation. 		

*The purpose of this meeting is to discuss the request, any sensitivities, and strategies for processing this request.

A copy of the request is **attached**.

After the scoping meeting:

The FOI Team will send you an email setting out the next steps to progress the matter based upon discussions during the scoping meeting.

End of the matter - Human resource costs

Once a decision letter has been sent to the applicant, or the matter is otherwise finalised, the FOI Team will request that you complete the **attached** form. We kindly ask that you review the form, and keep the resource costs in mind as the matter progresses. Please note that we do not require the data to be accurate to the minute, an informed estimate is sufficient.

Further you only need to record the human resource costs relevant to your division. The FOI Team will record our own statistics, and if the ICT team were involved, their statistics, separately.

This data is required for our annual reporting obligations to the Office of the Australian Information Commissioner (OAIC).

General FOI guidance

The OAIC has published some materials to assist decision makers, including:

- a [reasonable steps checklist and search minute](#) to assist you with searching for relevant documents,
- [tips](#) for FOI decision makers, and
- a summary of [exemptions](#).

You are required to have regard to the [OAIC Guidelines](#) when exercising powers or obligations under the FOI Act. If you decide to use any exemptions under the FOI Act, please consider Part 5 and Part 6 of the OAIC Guidelines.

If you have any questions or require any assistance, please contact the FOI Team.

Kind regards

s22



s22 | FOI Officer
Legal and Assurance Branch
Department of Finance

T: s22

E: s22@finance.gov.au

A: One Canberra Avenue, Forrest ACT 2603



The Department of Finance acknowledges the traditional custodians of the land on which we work and we pay our respects to Elders past, present and future.

