



LEGAL, INTERNATIONAL AND REGULATORY AFFAIRS

CASA Ref: F24/10460

Mr Mark Newton

Via email: foi+request-11124-c2ee2d2c@righttoknow.org.au

Dear Mr Newton,

NOTICE OF DECISION UNDER THE *FREEDOM OF INFORMATION ACT 1982*

I refer to your email dated 16 February 2024 seeking access to documents under the *Freedom of Information Act 1982* (the Act). Your request was for:

- *Any documents which identify the “key milestones associated with the Class 5 medical certificate exemption instrument” to be completed before timeframes for the Class 4 medical certificate can be confirmed.*
- *Any documents which contain actual or proposed timeframes for the delivery of Class 4 medical certificate regulations.*
- *Any documents containing full or partial proposals for the content of regulations pertaining to the Class 4 medical certificate.*

On 19 March 2024, following receipt of a s.24AB consultation notice, you revised your request including by splitting the request up and making a new request for the following:

- *Any documents containing full or partial proposals for the content of regulations pertaining to the Class 4 medical certificate.*

Summary of Decision

I am authorised under section 23 of the Act to make decisions in relation to FOI requests.

CASA holds 10 documents (totalling 124 pages) that relate to your request. I have decided to grant access to the documents in full and in part, as set out in the schedule below:

No.	Pages	Description of document	Decision	Exemption	Comments
1.	1-2	Aviation Safety Committee Paper, ASC Meeting No. 55 – 14 February 2023, dated 9 February 2023	Full Release	N/A	<i>Documents released in full</i>
2.	3-27	Summary of Consultation on Aviation Medical Policy Review, dated 18 August 2022	Full Release	N/A	<i>Documents released in full</i>

3.	28-48	Summary of Consultation on Aviation Medical Policy Review	Full Release	N/A	<i>Documents released in full</i>
4.	49-50	CASA Board Paper, Board Meeting 6 – 2022, dated 28 November 2022	Full Release	N/A	<i>Documents released in full</i>
5.	51-56	Class 4 Pilot Questionnaire - DRAFT	Full Release	N/A	<i>Documents released in full</i>
6.	57-58	Aviation Safety Committee Paper, ASC Meeting No. 51, no date	Full Release	N/A	<i>Documents released in full</i>
7.	59-86	Discussion Paper, Review of Part 67 Aviation Medicine, dated November 2020 Draft	Full Release	N/A	<i>Documents released in full</i>
8.	87-121	Policy proposal for a new aviation medical self-declaration, dated October 2023	Full Release	N/A	<i>Documents released in full</i>
9.	122-123	Aviation Safety Committee Paper, ASC Meeting No.51	Full Release	N/A	<i>Documents released in full</i>
10.	124	Attachment B, Class 4 Assessment Pathway	Full Release	N/A	<i>Documents released in full</i>


Rights of review

If you disagree or are not satisfied with any part of the decision you are entitled to seek review. There are two ways you can do this. You can ask for an internal review from within the agency, or an external review by the Office of the Australian Information Commissioner (the OAIC). Further information on how to proceed with a review can be found in **Attachment A** to this notice.

Further assistance

If you have any questions, please email freedomofinformation@casa.gov.au

Yours sincerely,



Amy George
 Freedom of Information Officer
 Advisory and Drafting Branch
 Legal, International and Regulatory Affairs Division
 Civil Aviation Safety Authority

14 June 2024

INFORMATION ON RIGHTS OF REVIEW

FREEDOM OF INFORMATION ACT 1982

Application for review of decision

The *Freedom of Information Act 1982* (the Act) gives you the right to apply for a review of this decision. Under sections 54 and 54L of the Act, you can apply for a review of this decision by:

- (i) an internal review officer within CASA;
- (ii) the Office of the Australian Information Commissioner (the OAIC).

Internal Review

If you apply for internal review, it will be carried out by a different decision-maker who will make a fresh decision on your application. An application for review must be:

- made in writing;
- made within 30 days of receiving this letter; and
- sent to the email address shown in the letter.

No particular form is required, but it is suggested to set out in the application the grounds upon which you consider the decision should be reviewed.

If the internal review officer decides not to grant you access to all of the documents which you have requested access, you have the right to seek a review of that decision by the Information commissioner. You will be further notified of your rights of review if and at the time you are notified of the internal review decision.

Please note that if you apply for an internal review and a decision is not made by an internal review officer within 30 days of receiving the application, you have the right to seek review by the Information Commissioner for a review of the original FOI decision on the basis of a 'deemed refusal;' decision. An application for Information Commissioner review in this situation must be made within 60 days of the date when the internal review decision should be made (provided an extension of time has not been applied).

OAIC Review

If you wish to apply to the OAIC for a review of the decision, you must do so within 60 days of the receiving the decision letter. You can lodge your application in one of the following ways:

Online: www.oaic.gov.au

Post: GPO Box 5288, SYDNEY NSW 2001

E-mail: enquiries@oaic.gov.au

An application form is available on the website at www.oaic.gov.au. Your application should include a copy of the notice of the decision that you are objecting to, and your contact details. You should also set out why you are objecting to the decision.

Complaints to the OAIC or the Commonwealth Ombudsman

OFFICIAL

If you are unsatisfied with the action taken by CASA in relation to your FOI request, you can make a complaint to the OAIC (the Information Commissioner) or to the Commonwealth Ombudsman. The Ombudsman will consult with the Information Commissioner before investigating a complaint about the handling of an FOI request.

Your enquiries to the Information Commissioner can be directed to:

Phone: 1300 363 992 (local call charge)

Email: enquiries@oaic.gov.au

Your enquiries to the Ombudsman can be directed to:

Phone: 1300 362 072

Email: ombudsman@ombudsman.gov.au

No particular form is required to make a complaint to the Ombudsman or to the Information Commissioner. The request should be in writing and should set out the grounds on which it is considered that the action taken in relation to the request should be investigated and identify CASA as the relevant agency.