



Australian Government
Department of Veterans' Affairs

ELECTRONIC RECORDS

NB: These documents have been obtained from an electronic record. An original hard-copy version of this record does not exist.

From: Jenny <foi+request-11052-0ff449d6@righttoknow.org.au>
Sent: Saturday, 27 January 2024 10:35 PM
To: INFORMATION.ACCESS
Subject: Freedom of Information request - MATES Program Deeds of Agreement

Categories: FOI

Dear Department of Veterans' Affairs,

I request copy of all signed Deeds of Agreement (excluding drafts) between the Department and the University of South Australia for the provision of programs utilising health care data between 2003 and 2024, including all Statement of Requirements (or similar titled documents) defining and describing the services to be provided for those programs.

I also request copy of all notices given by the Department to its clients between 2003 and 2024 that state that the Department will routinely disclose their health data to the University of South Australia for use in these programs. Where a template notice is used only copy of the template is in scope (duplicates of the same notice are irrelevant).

As these programs have been the subject of multiple media reports regarding breaches of privacy and failures to obtain consent, there is a public interest in this information so please make sure these documents are accessible to everyone when responding.

Yours faithfully,

Jenny

Please use this email address for all replies to this request:
foi+request-11052-0ff449d6@righttoknow.org.au

Is Information.Access@dva.gov.au the wrong address for Freedom of Information requests to Department of Veterans' Affairs? If so, please contact us using this form:
https://www.righttoknow.org.au/change_request/new?body=dva

This request has been made by an individual using Right to Know. This message and any reply that you make will be published on the internet. More information on how Right to Know works can be found at:
<https://www.righttoknow.org.au/help/officers>

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an FOI officer, please ask your web manager to link to us from your organisation's FOI page.

From: INFORMATION.ACCESS
Sent: Thursday, 1 February 2024 1:22 PM
To: 'foi+request-11052-0ff449d6@righttoknow.org.au'
Subject: LEX 64799 - Information Access Request – Jenny [SEC=OFFICIAL]

Dear Jenny,

The Department of Veterans' Affairs (the department) has received your request for access to information under the *Freedom of Information Act 1982* (FOI Act). I note you have requested access to the following:

"I request copy of all signed Deeds of Agreement (excluding drafts) between the Department and the University of South Australia for the provision of programs utilising health care data between 2003 and 2024, including all Statement of Requirements (or similar titled documents) defining and describing the services to be provided for those programs.

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As these programs have been the subject of multiple media reports regarding breaches of privacy and failures to obtain consent, there is a public interest in this information so please make sure these documents are accessible to everyone when responding."

Your request was received by the department on 27 January 2024 and the ordinary 30 day statutory period for processing your request commenced from the day after that date.

If we are in a position to make a decision on your request earlier than this date, we will endeavour to do so.

The statutory period may also be extended if we need to consult third parties or for other reasons permitted under the FOI Act. We will advise you if this happens.

Charges

If the Department considers that a charge will apply to your request, you will be notified within 14 days of an estimate of the charges that will apply to your request for non-personal information before we process any requested documents or impose a final charge.

Your address

The FOI Act requires that you provide us with an address that we can send notices to. You have advised your contact address is foi+request-11052-0ff449d6@righttoknow.org.au . Unless you tell us otherwise, we will send all notices and correspondence to this address.

Disclosure log

Information released under the FOI Act may be published on a disclosure log on our website, subject to certain exceptions. These exceptions include where publication of personal, business, professional or commercial information would be unreasonable.

Further assistance

If you have any questions about your request, please email Information.Access@dva.gov.au

Kind Regards

Arthur Information Access Registrations Officer
Position Number – 62341836
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
1800 VETERAN (1800 838 372)
Information.Access@dva.gov.au
www.dva.gov.au



From: Jenny <foi+request-11052-0ff449d6@righttoknow.org.au>
Sent: Friday, 2 February 2024 1:53 PM
To: INFORMATION.ACCESS
Subject: Re: LEX 64799 - Information Access Request – Jenny [SEC=OFFICIAL]

Follow Up Flag: Follow up
Flag Status: Completed

Dear INFORMATION.ACCESS,

I vary my request to cover only 300 pages (excluding blank and redacted in full pages) of material to be released, with priority in the order listed below:

Priority One - Copy of the Statement of Requirements (SOR) (or equivalent) for each Deed of Agreement executed between the University of South Australia and the Department between 2003 and 2024 inclusive, excluding as irrelevant those pages that disclose fees to be paid and the manner in which payments are to be requested;

Priority Two - Copy of the rest of the each Deed of Agreement executed between the University of South Australia and the Department between 2003 and 2024 inclusive;

Priority Three - copy of all notices given by the Department to its clients between 2003 and 2024 inclusive that state that the Department will routinely disclose their health data to the University of South Australia for use in these programs. Where a template notice is used only copy of the template is in scope (duplicates of the same notice are irrelevant).

I see that the Department has previously released a 23 December 2015 - 30 June 2018 Deed of Agreement between the University and the Department under FOI in 2018, which does not require reconsidering again as it was published online by the Department. It does provide a guide as size (around 40 pages) and what was in the public interest to release. As I have a copy of that Deed I exclude that 23 December 2015 - 30 June 2018 Deed of Agreement between the University and the Department as irrelevant.

Yours sincerely,

Jenny

-----Original Message-----

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Your address

The FOI Act requires that you provide us with an address that we can send notices to. You have advised your contact address is [1][FOI #11052 email] . Unless you tell us otherwise, we will send all notices and correspondence to this address.

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If you have any questions about your request, please email

[2][DVA request email]

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Position Number – 62341836

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Ministerial, International & Stakeholder Relations Branch

Ministerial, Communication & Engagement Division

Department of Veterans' Affairs

1800 VETERAN (1800 838 372)

[3][DVA request email]

[4]www.dva.gov.au

[5]cid:image001.png@01D8F043.829927E0[6]cid:image002.png@01D8F043.829927E0[7]cid:image003.png@01D8F043.829927E0[8]cid:image004.png@01D8F043.829927E0

[9]cid:image005.jpg@01D8F043.829927E0

[10]cid:image006.jpg@01D8F043.829927E0

References

Visible links

1. [mailto:\[FOI #11052 email\]](mailto:[FOI #11052 email])
2. [mailto:\[DVA request email\]](mailto:[DVA request email])
3. [mailto:\[DVA request email\]](mailto:[DVA request email])
4. <http://www.dva.gov.au/>
5. <https://www.facebook.com/DVAAus>
6. <https://twitter.com/DVAAus>
7. <https://au.linkedin.com/company/australian-government-department-of-veterans'-affairs>
8. <https://www.youtube.com/DVATVAus>

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From: s 47F Padmaja on behalf of s 47E
Sent: Tuesday, 13 February 2024 4:21 PM
To: s 47E s 47F Peta
Subject: LEX 64799 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]
Attachments: LEX 64799 - Search Minute .docx

Dear colleagues,

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Your area has been identified as the area that is most likely to hold additional documents relevant to the request. Please confirm by **16/02/2024** the following information:

- The nominated contact officer for this request (the person who will be the contact person for our team to liaise with).
- Whether or not this request is sensitive (this includes, but is not limited to, requests likely to attract SES, ministerial or media interest).
- Whether there are any other line areas that may hold documents relevant to the request.

I have attached a search minute for the nominated contact officer to complete. A signed copy of the search minute and the documents relevant to the scope of the request must be sent to **s 47E** dva.gov.au no later than **COB 23/02/2024**

The FOI Act has strict statutory timeframes and a decision on access must generally be made 30 days after the day the FOI request is received. This is why the above timeframes have been specified. More information on the FOI process can be found [here](#).

If you have any queries or concerns then please do not hesitate to contact Joshua **s 47F** or myself.

Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

From: s 47F Peta
Sent: Tuesday, 13 February 2024 4:50 PM
To: s 47E s 47E
Cc: s 47F Kylie; s 47F Tania
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]
Attachments: LEX 64799 - Search Minute .docx

Hi, this one is not for my area. This needs to be redirected to Kylie s 47F and Tania s 47F (have copied both Kylie and Tania into this email).

Thanks
Peta

Peta s 47F | Director
Veterans' Home Care & Contract Management
Aged and Community Care Taskforce
Department of Veterans' Affairs
Tel s 47F
s 47F
www.dva.gov.au



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Sent: Tuesday, 13 February 2024 4:21 PM
To: s 47E <s 47E dva.gov.au>; s 47F Peta
<s 47F
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Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

From: s 47F Padmaja on behalf of s 47E
Sent: Thursday, 14 March 2024 10:18 AM
To: s 47F Kylie; s 47E
Cc: s 47F Tania
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Good Morning Kylie,

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Tania <s 47F
Sent: Wednesday, 6 March 2024 2:49 PM
To: s 47E <s 47E
dva.gov.au>; s 47F
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi

Kylie – my understanding is that your team is doing the FOI relating to this, but please correct me if I am wrong on this. I certainly don't think I have anything historical in terms of agreements.

Tania

From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Wednesday, 6 March 2024 1:47 PM
To: s 47F s 47F Tania <s 47F s 47E
<s 47E dva.gov.au>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Kylie/Tania

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Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch

Ministerial, Communication & Engagement Division
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From: s 47F Peta <s 47F>
Sent: Tuesday, 13 February 2024 4:50 PM
To: s 47E <s 47E> dva.gov.au; s 47E <s 47E> dva.gov.au>
Cc: s 47F s 47F Tania <s 47F>
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Peta s 47F | Director
Veterans' Home Care & Contract Management
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Tel s 47F
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www.dva.gov.au



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Information Access Unit
Department of Veterans' Affairs

s 22 - Out of scope

From: s Sue
Sent: Thursday, 14 March 2024 4:05 PM
To: s 47F Padmaja
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Padma,

Can you please forward me the search minute for this one.

Sue

From: s 47F
Sent: Thursday, 14 March 2024 11:35 AM
To: s 47F Sue <s 47F>
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Sue

Can you please pick up this search minute? It requires mostly contract documents and also the card carrier letter templates used over the years. I'll leave you to consider if the MATES template letters also go in.

Kylie

From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Thursday, 14 March 2024 9:18 AM
To: s 47F s 47E <s 47E> dva.gov.au
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If you have any queries or concerns then please do not hesitate to contact Joshua **s 47F** or myself.

Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

From: s 47F Padmaja on behalf of s 47E
Sent: Thursday, 14 March 2024 4:09 PM
To: s Sue; s 47E
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]
Attachments: LEX 64799 - Search Minute .docx

Hi Sue,

PFA SM as requested. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Sue
Sent: Thursday, 14 March 2024 4:05 PM
To: s 47F Padmaja
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Padma,

Can you please forward me the search minute for this one.

Sue

From: s 47F
Sent: Thursday, 14 March 2024 11:35 AM
To: s 47F Sue <s 47F>
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Sue

Can you please pick up this search minute? It requires mostly contract documents and also the card carrier letter templates used over the years. I'll leave you to consider if the MATES template letters also go in.

Kylie

From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Thursday, 14 March 2024 9:18 AM
To: s 47F s 47E <s 47E> dva.gov.au>
Cc: s 47F Tania <s 47F>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Good Morning Kylie,

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Tania <s 47F
Sent: Wednesday, 6 March 2024 2:49 PM
To: s 47E <s 47E dva.gov.au>; s 47F
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi

Kylie – my understanding is that your team is doing the FOI relating to this, but please correct me if I am wrong on this. I certainly don't think I have anything historical in terms of agreements.

Tania

From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Wednesday, 6 March 2024 1:47 PM
To: s 47F s 47F Tania <s 47F s 47E
<s 47E dva.gov.au>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Kylie/Tania

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Peta <s 47F
Sent: Tuesday, 13 February 2024 4:50 PM

Priority Three - copy of all notices given by the Department to its clients between 2003 and 2024 inclusive that state that the Department will routinely disclose their health data to the University of South Australia for use in these programs. Where a template notice is used only copy of the template is in scope (duplicates of the same notice are irrelevant).

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As these programs have been the subject of multiple media reports regarding breaches of privacy and failures to obtain consent, there is a public interest in this information so please make sure these documents are accessible to everyone when responding.'

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Your area has been identified as the area that is most likely to hold additional documents relevant to the request. Please confirm by **16/02/2024** the following information:

- The nominated contact officer for this request (the person who will be the contact person for our team to liaise with).
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If you have any queries or concerns then please do not hesitate to contact Joshua [s 47F](#) or myself.

Kind Regards,



Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

From: s 47F Padmaja on behalf of s 47E
Sent: Thursday, 21 March 2024 4:28 PM
To: s 47F Kylie; s 47E
Cc: s 47F Tania
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP - OVERDUE SM [SEC=OFFICIAL]

Dear Colleagues,

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Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Thursday, 14 March 2024 10:18 AM
To: s 47F s 47E <s 47E dva.gov.au>
Cc: s 47F Tania <s 47F
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

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Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Tania <s 47F
Sent: Wednesday, 6 March 2024 2:49 PM
To: s 47E <s 47E dva.gov.au>; s 47F
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi

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From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Wednesday, 6 March 2024 1:47 PM
To: s 47F s 47F Tania <s 47F s 47E
<s 47E dva.gov.au>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

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Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs

www.dva.gov.au



From: s 47F Peta <s 47F
Sent: Tuesday, 13 February 2024 4:50 PM
To: s 47E <s 47E dva.gov.au>; s 47E
<s 47E dva.gov.au>
Cc: s 47F s 47F Tania <s 47F
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

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Thanks
Peta

Peta s 47F | Director
Veterans' Home Care & Contract Management
Aged and Community Care Taskforce
Department of Veterans' Affairs
Tel s 47F
s 47F

www.dva.gov.au





From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Tuesday, 13 February 2024 4:21 PM
To: s 47E <s 47E> dva.gov.au; s 47F Peta
<s 47F>
Subject: LEX 64799 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

Dear colleagues,

The department has received a new information access request from Jenny under the *Freedom of Information Act 1982* (FOI Act). The request was received on 27 January 2024 and was made in the following terms:

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I vary my request to cover only 300 pages (excluding blank and redacted in full pages) of material to be released, with priority in the order listed below:

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If you have any queries or concerns then please do not hesitate to contact Joshua **s 47F** or myself.

Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

From: s 47F Kylie
Sent: Monday, 25 March 2024 9:54 AM
To: s 47E
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP - OVERDUE SM [SEC=OFFICIAL]

Hi Padma

I'm aware we have a number of outstanding search minutes, due to a long standing capacity issue.

We hope to get on top of the backlog as soon as possible and have a number to you this week,



Kylie

From: s 47F Padmaja **On Behalf Of** s 47E
Sent: Thursday, 21 March 2024 3:28 PM
To: s 47F Kylie ; s 47E
Cc: s 47F Tania
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP - OVERDUE SM [SEC=OFFICIAL]

Dear Colleagues,

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Thursday, 14 March 2024 10:18 AM
To: s 47F s 47E <s 47E> dva.gov.au
Cc: s 47F Tania <s 47F>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

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Information Access Unit

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From: s 47F Tania <s 47F>
Sent: Wednesday, 6 March 2024 2:49 PM
To: s 47E <s 47E> dva.gov.au; s 47F
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi

Kylie – my understanding is that your team is doing the FOI relating to this, but please correct me if I am wrong on this. I certainly don't think I have anything historical in terms of agreements.

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From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Wednesday, 6 March 2024 1:47 PM
To: s 47F s 47F Tania <s 47F> s 47E
<s 47E> dva.gov.au
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

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From: s 47F Peta <s 47F>
Sent: Tuesday, 13 February 2024 4:50 PM
To: s 47E <s 47E> dva.gov.au; s 47E
<s 47E> dva.gov.au
Cc: s 47F s 47F Tania <s 47F>
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Peta s 47F | Director
Veterans' Home Care & Contract Management
Aged and Community Care Taskforce
Department of Veterans' Affairs
Tel (s 47F
s 47F
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To: s 47E <s 47E> dva.gov.au; s 47F Peta
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Subject: LEX 64799 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

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Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

s 22 - Out of scope

From: s 47F Kylie
Sent: Thursday, 28 March 2024 7:47 PM
To: Campbell, Moira
Cc: s 47E s 47E
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]
Attachments: LEX 64799 - Search minute.docx

Categories: Meghan

Moira

Completed search minute for your review please. Note 38 documents located, 36 with sensitivities.

Thanks
Kylie

From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Thursday, 14 March 2024 4:09 PM
To: s 47F Sue <s 47F s 47E <s 47E dva.gov.au>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

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Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs

www.dva.gov.au



From: s 47F Sue <s 47F
Sent: Thursday, 14 March 2024 4:05 PM
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Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

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Sent: Thursday, 14 March 2024 9:18 AM
To: s 47F s 47E <s 47E> dva.gov.au
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Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Tania <s 47F>
Sent: Wednesday, 6 March 2024 2:49 PM
To: s 47E <s 47E> dva.gov.au; s 47F
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

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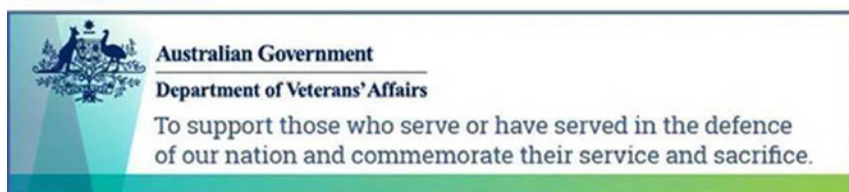
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Tel s 47F
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Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

s 22 - Out of scope

From: Campbell, Moira
Sent: Tuesday, 2 April 2024 9:49 AM
To: s 47F Kylie; s Sue
Cc: s 47E s 47E
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

This is approved, do we need to forward the attachments too?

From: s 47F
Sent: Thursday, 28 March 2024 7:47 PM
To: Campbell, Moira <Moira.Campbell@dva.gov.au>
Cc: s 47E <s 47E dva.gov.au>; s 47E <s 47E dva.gov.au>
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Moira

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Thanks
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To: s 47F Sue <s 47F s 47E <s 47E dva.gov.au>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

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Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs

www.dva.gov.au



From: s 47F Sue <s 47F
Sent: Thursday, 14 March 2024 4:05 PM
To: s 47F Padmaja s 47F
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

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Can you please forward me the search minute for this one.

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From: s 47F
Sent: Thursday, 14 March 2024 11:35 AM
To: s 47F Sue <s 47F>
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

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Sent: Thursday, 14 March 2024 9:18 AM
To: s 47F s 47E <s 47E> dva.gov.au>
Cc: s 47F Tania <s 47F>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

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From: s 47F Tania <s 47F>
Sent: Wednesday, 6 March 2024 2:49 PM
To: s 47E <s 47E> dva.gov.au>; s 47F
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

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Sent: Wednesday, 6 March 2024 1:47 PM
To: s 47F s 47F Tania <s 47F> s 47E

<s 47E dva.gov.au>

Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

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Veterans' Home Care & Contract Management
Aged and Community Care Taskforce
Department of Veterans' Affairs
Tel s 47F
s 47F
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Position no 62349551
Information Access Unit
Department of Veterans' Affairs

From: s Sue
Sent: Tuesday, 2 April 2024 10:38 AM
To: Campbell, Moira; s 47F Kylie
Cc: s 47E s 47E
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Categories: Meghan

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Information Access Unit
Department of Veterans' Affairs

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Categories: Meghan

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Sent: Wednesday, 3 April 2024 9:03 AM
To: s Sue; s 47E s 47E
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Categories: Meghan

Good morning Sue

Back through us please.

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Meghan s 47F | Executive Coordinator
Executive Support Team
Program Delivery Division
Department of Veterans' Affairs
Tel : s 47F
www.dva.gov.au



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From: s 47F Tania <s 47F>
Sent: Wednesday, 6 March 2024 2:49 PM
To: s 47E <s 47E> dva.gov.au>; s 47F
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi

Kylie – my understanding is that your team is doing the FOI relating to this, but please correct me if I am wrong on this. I certainly don't think I have anything historical in terms of agreements.

Tania

From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Wednesday, 6 March 2024 1:47 PM
To: s 47F s 47F Tania <s 47F> s 47E

<s 47E dva.gov.au>

Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Kylie/Tania

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs

www.dva.gov.au



From: s 47F Peta <s 47F
Sent: Tuesday, 13 February 2024 4:50 PM
To: s 47E <s 47E dva.gov.au>; s 47E
<s 47E dva.gov.au>
Cc: s 47F s 47F Tania <s 47F
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

Hi, this one is not for my area. This needs to be redirected to Kylie s 47F and Tania s 47F (have copied both Kylie and Tania into this email).

Thanks
Peta

Peta s 47F | Director
Veterans' Home Care & Contract Management
Aged and Community Care Taskforce
Department of Veterans' Affairs
Tel (s 47F
s 47F
www.dva.gov.au



From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Tuesday, 13 February 2024 4:21 PM
To: s 47E <s 47E dva.gov.au>; s 47F Peta
<s 47F
Subject: LEX 64799 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

Dear colleagues,

The department has received a new information access request from Jenny under the *Freedom of Information Act 1982* (FOI Act). The request was received on 27 January 2024 and was made in the following terms:

'Revised:

I vary my request to cover only 300 pages (excluding blank and redacted in full pages) of material to be released, with priority in the order listed below:

Priority One - Copy of the Statement of Requirements (SOR) (or equivalent) for each Deed of Agreement executed between the University of South Australia and the Department between 2003 and 2024 inclusive, excluding as irrelevant those pages that disclose fees to be paid and the manner in which payments are to be requested;

Priority Two - Copy of the rest of the each Deed of Agreement executed between the University of South Australia and the Department between 2003 and 2024 inclusive;

Priority Three - copy of all notices given by the Department to its clients between 2003 and 2024 inclusive that state that the Department will routinely disclose their health data to the University of South Australia for use in these programs. Where a template notice is used only copy of the template is in scope (duplicates of the same notice are irrelevant).

I see that the Department has previously released a 23 December 2015 - 30 June 2018 Deed of Agreement between the University and the Department under FOI in 2018, which does not require reconsidering again as it was published online by the Department. It does provide a guide as size (around 40 pages) and what was in the public interest to release. As I have a copy of that Deed I exclude that 23 December 2015 - 30 June 2018 Deed of Agreement between the University and the Department as irrelevant.

'I request copy of all signed Deeds of Agreement (excluding drafts) between the Department and the University of South Australia for the provision of programs utilising health care data between 2003 and 2024, including all Statement of Requirements (or similar titled documents) defining and describing the services to be provided for those programs.

I also request copy of all notices given by the Department to its clients between 2003 and 2024 that state that the Department will routinely disclose their health data to the University of South Australia for use in these programs. Where a template notice is used only copy of the template is in scope (duplicates of the same notice are irrelevant).

As these programs have been the subject of multiple media reports regarding breaches of privacy and failures to obtain consent, there is a public interest in this information so please make sure these documents are accessible to everyone when responding.'

Your area has been identified as the area that is most likely to hold additional documents relevant to the request. Please confirm by **16/02/2024** the following information:

- The nominated contact officer for this request (the person who will be the contact person for our team to liaise with).
- Whether or not this request is sensitive (this includes, but is not limited to, requests likely to attract SES, ministerial or media interest).
- Whether there are any other line areas that may hold documents relevant to the request.

I have attached a search minute for the nominated contact officer to complete. A signed copy of the search minute and the documents relevant to the scope of the request must be sent to **s 47E** dva.gov.au no later than **COB 23/02/2024**

The FOI Act has strict statutory timeframes and a decision on access must generally be made 30 days after the day the FOI request is received. This is why the above timeframes have been specified. More information on the FOI process can be found [here](#).

If you have any queries or concerns then please do not hesitate to contact Joshua **s 47F** or myself.

Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

From: s Sue
Sent: Wednesday, 3 April 2024 9:35 AM
To: s 47E s 47E
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]
Attachments: LEX 64799 - Search minute.docx

Categories: Brittnee

Hi Meghan

As discussed, forwarding the Search Minute and the link to the attachments- R:\Health_and_Comm_Services\PM-Health_Programs_Common\Veterans MATES [All contents TRIMMED]\LEX64799\Attachments for LEX64799
I am sorry I have tried to zip but keep getting a message that is too big.

Please let me know if you cannot access.

Sue

From: s 47F Sue
Sent: Tuesday, 2 April 2024 10:38 AM
To: Campbell, Moira <Moira.Campbell@dva.gov.au>; s 47F
Cc: s 47E <s 47E dva.gov.au>; s 47E <s 47E dva.gov.au>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Moira,

Yes have confirmed we need to forward the attachments.

Sue

From: Campbell, Moira <Moira.Campbell@dva.gov.au>
Sent: Tuesday, 2 April 2024 9:49 AM
To: s 47F s 47F Sue <s 47F dva.gov.au>; s 47E
Cc: s 47E <s 47E dva.gov.au>; s 47E <s 47E dva.gov.au>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

This is approved, do we need to forward the attachments too?

From: s 47F
Sent: Thursday, 28 March 2024 7:47 PM
To: Campbell, Moira <Moira.Campbell@dva.gov.au>
Cc: s 47E <s 47E dva.gov.au>; s 47E <s 47E dva.gov.au>
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Moira

Completed search minute for your review please. Note 38 documents located, 36 with sensitivities.

Thanks

Kylie

From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Thursday, 14 March 2024 4:09 PM
To: s 47F Sue <s 47F s 47E <s 47E dva.gov.au>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Sue,

PFA SM as requested. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Sue <s 47F
Sent: Thursday, 14 March 2024 4:05 PM
To: s 47F Padmaja s 47F
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Padma,

Can you please forward me the search minute for this one.

Sue

From: s 47F
Sent: Thursday, 14 March 2024 11:35 AM
To: s 47F Sue <s 47F
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Sue

Can you please pick up this search minute? It requires mostly contract documents and also the card carrier letter templates used over the years. I'll leave you to consider if the MATES template letters also go in.



Kylie

From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Thursday, 14 March 2024 9:18 AM
To: s 47F s 47E <s 47E dva.gov.au>
Cc: s 47F Tania <s 47F
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Good Morning Kylie,

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Tania <s 47F
Sent: Wednesday, 6 March 2024 2:49 PM
To: s 47E <s 47E dva.gov.au>; s 47F
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi

Kylie – my understanding is that your team is doing the FOI relating to this, but please correct me if I am wrong on this. I certainly don't think I have anything historical in terms of agreements.



Tania

From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Wednesday, 6 March 2024 1:47 PM
To: s 47F Kylie s 47F s 47F Tania <s 47F s 47E
<s 47E dva.gov.au>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Kylie/Tania

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Peta <s 47F
Sent: Tuesday, 13 February 2024 4:50 PM
To: s 47E <s 47E dva.gov.au>; s 47E
<s 47E dva.gov.au>

Priority Three - copy of all notices given by the Department to its clients between 2003 and 2024 inclusive that state that the Department will routinely disclose their health data to the University of South Australia for use in these programs. Where a template notice is used only copy of the template is in scope (duplicates of the same notice are irrelevant).

I see that the Department has previously released a 23 December 2015 - 30 June 2018 Deed of Agreement between the University and the Department under FOI in 2018, which does not require reconsidering again as it was published online by the Department. It does provide a guide as size (around 40 pages) and what was in the public interest to release. As I have a copy of that Deed I exclude that 23 December 2015 - 30 June 2018 Deed of Agreement between the University and the Department as irrelevant.

'I request copy of all signed Deeds of Agreement (excluding drafts) between the Department and the University of South Australia for the provision of programs utilising health care data between 2003 and 2024, including all Statement of Requirements (or similar titled documents) defining and describing the services to be provided for those programs.

I also request copy of all notices given by the Department to its clients between 2003 and 2024 that state that the Department will routinely disclose their health data to the University of South Australia for use in these programs. Where a template notice is used only copy of the template is in scope (duplicates of the same notice are irrelevant).

As these programs have been the subject of multiple media reports regarding breaches of privacy and failures to obtain consent, there is a public interest in this information so please make sure these documents are accessible to everyone when responding.'

,

Your area has been identified as the area that is most likely to hold additional documents relevant to the request. Please confirm by **16/02/2024** the following information:

- The nominated contact officer for this request (the person who will be the contact person for our team to liaise with).
- Whether or not this request is sensitive (this includes, but is not limited to, requests likely to attract SES, ministerial or media interest).
- Whether there are any other line areas that may hold documents relevant to the request.

I have attached a search minute for the nominated contact officer to complete. A signed copy of the search minute and the documents relevant to the scope of the request must be sent to **s 47E** dva.gov.au no later than **COB 23/02/2024**

The FOI Act has strict statutory timeframes and a decision on access must generally be made 30 days after the day the FOI request is received. This is why the above timeframes have been specified. More information on the FOI process can be found [here](#).

If you have any queries or concerns then please do not hesitate to contact Joshua **s 47F** or myself.

Kind Regards,

Padma

Position no 62349551
Information Access Unit
Department of Veterans' Affairs

From: s 47F Kerri on behalf of s 47E
Sent: Wednesday, 3 April 2024 9:58 AM
To: s 47E
Cc: Campbell, Moira; s 47F Kylie; s 47E Sue
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]
Attachments: LEX 64799 - Search minute.docx

Categories: Brittnee

Hi Meghan,

Please see the attached and signed search minute.

Thank you

Kind regards

Kerri s 47F
Executive Assistant to Moira Campbell
Assistant Secretary
Client Programs Branch
Program Delivery Division
Department of Veterans' Affairs
Ph: s 47F
s 47F
www.dva.gov.au



From: s 47F Sue <s 47F
Sent: Wednesday, 3 April 2024 9:35 AM
To: s 47E <s 47E@dva.gov.au>; s 47E
<s 47E@dva.gov.au>
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Meghan

As discussed, forwarding the Search Minute and the link to the attachments- R:\Health_and_Comm_Services\PM-Health_Programs_Common\Veterans MATES [All contents TRIMMED]\LEX64799\Attachments for LEX64799

I am sorry I have tried to zip but keep getting a message that is too big.

Please let me know if you cannot access.

Sue

From: s 47F Sue
Sent: Tuesday, 2 April 2024 10:38 AM
To: Campbell, Moira <Moira.Campbell@dva.gov.au>; s 47F Kylie s 47F
Cc: s 47E <s 47E dva.gov.au>; s 47E <s 47E dva.gov.au>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Moira,

Yes have confirmed we need to forward the attachments.

Sue

From: Campbell, Moira <Moira.Campbell@dva.gov.au>
Sent: Tuesday, 2 April 2024 9:49 AM
To: s 47F Kylie s 47F dva.gov.au>; s 47F Sue <s 47F dva.gov.au>
Cc: s 47E <s 47E dva.gov.au>; s 47E <s 47E dva.gov.au>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

This is approved, do we need to forward the attachments too?

From: s 47F Kyliies 47F
Sent: Thursday, 28 March 2024 7:47 PM
To: Campbell, Moira <Moira.Campbell@dva.gov.au>
Cc: s 47E <s 47E dva.gov.au>; s 47E <s 47E dva.gov.au>
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Moira

Completed search minute for your review please. Note 38 documents located, 36 with sensitivities.

Thanks
Kylie

From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Thursday, 14 March 2024 4:09 PM
To: s 47F Sue <s 47F dva.gov.au> s 47E <s 47E dva.gov.au>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Sue,

PFA SM as requested. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551

Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Sue <s 47F>
Sent: Thursday, 14 March 2024 4:05 PM
To: s 47F Padmaja s 47F
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Padma,

Can you please forward me the search minute for this one.

Sue

From: s 47F Kylie s 47F
Sent: Thursday, 14 March 2024 11:35 AM
To: s 47F Sue <s 47F>
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Sue

Can you please pick up this search minute? It requires mostly contract documents and also the card carrier letter templates used over the years. I'll leave you to consider if the MATES template letters also go in.

Kylie

From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Thursday, 14 March 2024 9:18 AM
To: s 47F Kylie s 47F s 47E <s 47E> dva.gov.au>
Cc: s 47F Tania <s 47F>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Good Morning Kylie,

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Tania <s 47F
Sent: Wednesday, 6 March 2024 2:49 PM
To: s 47E <s 47E dva.gov.au>; s 47F Kylie s 47F
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi

Kylie – my understanding is that your team is doing the FOI relating to this, but please correct me if I am wrong on this. I certainly don't think I have anything historical in terms of agreements.



Tania

From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Wednesday, 6 March 2024 1:47 PM
To: s 47F Kylie s 47F s 47F Tania <s 47F s 47E
<s 47E dva.gov.au>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Kylie/Tania

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Peta <s 47F
Sent: Tuesday, 13 February 2024 4:50 PM
To: s 47E <s 47E dva.gov.au>; s 47E
<s 47E dva.gov.au>
Cc: s 47F Kylie s 47F ; s 47F Tania <s 47F
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

Hi, this one is not for my area. This needs to be redirected to Kylie s 47F and Tania s 47F (have copied both Kylie and Tania into this email).

Thanks
Peta

Peta s 47F | Director
Veterans' Home Care & Contract Management
Aged and Community Care Taskforce
Department of Veterans' Affairs
Tel (s 47F
s 47F
www.dva.gov.au



From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Tuesday, 13 February 2024 4:21 PM
To: s 47E <s 47E> dva.gov.au; s 47F Peta
<s 47F>
Subject: LEX 64799 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

Dear colleagues,

The department has received a new information access request from Jenny under the *Freedom of Information Act 1982* (FOI Act). The request was received on 27 January 2024 and was made in the following terms:

'Revised:

I vary my request to cover only 300 pages (excluding blank and redacted in full pages) of material to be released, with priority in the order listed below:

Priority One - Copy of the Statement of Requirements (SOR) (or equivalent) for each Deed of Agreement executed between the University of South Australia and the Department between 2003 and 2024 inclusive, excluding as irrelevant those pages that disclose fees to be paid and the manner in which payments are to be requested;

Priority Two - Copy of the rest of the each Deed of Agreement executed between the University of South Australia and the Department between 2003 and 2024 inclusive;

Priority Three - copy of all notices given by the Department to its clients between 2003 and 2024 inclusive that state that the Department will routinely disclose their health data to the University of South Australia for use in these programs. Where a template notice is used only copy of the template is in scope (duplicates of the same notice are irrelevant).

I see that the Department has previously released a 23 December 2015 - 30 June 2018 Deed of Agreement between the University and the Department under FOI in 2018, which does not require reconsidering again as it was published online by the Department. It does provide a guide as size (around 40 pages) and what was in the public interest to release. As I have a copy of that Deed I exclude that 23 December 2015 - 30 June 2018 Deed of Agreement between the University and the Department as irrelevant.

'I request copy of all signed Deeds of Agreement (excluding drafts) between the Department and the University of South Australia for the provision of programs utilising health care data between 2003 and 2024, including all Statement of Requirements (or similar titled documents) defining and describing the services to be provided for those programs.

I also request copy of all notices given by the Department to its clients between 2003 and 2024 that state that the Department will routinely disclose their health data to the University of South Australia for use in these programs. Where a template notice is used only copy of the template is in scope (duplicates of the same notice are irrelevant).

As these programs have been the subject of multiple media reports regarding breaches of privacy and failures to obtain consent, there is a public interest in this information so please make sure these documents are accessible to everyone when responding.'

Your area has been identified as the area that is most likely to hold additional documents relevant to the request. Please confirm by **16/02/2024** the following information:

- The nominated contact officer for this request (the person who will be the contact person for our team to liaise with).
- Whether or not this request is sensitive (this includes, but is not limited to, requests likely to attract SES, ministerial or media interest).
- Whether there are any other line areas that may hold documents relevant to the request.

I have attached a search minute for the nominated contact officer to complete. A signed copy of the search minute and the documents relevant to the scope of the request must be sent to **s 47E** dva.gov.au no later than **COB 23/02/2024**

The FOI Act has strict statutory timeframes and a decision on access must generally be made 30 days after the day the FOI request is received. This is why the above timeframes have been specified. More information on the FOI process can be found [here](#).

If you have any queries or concerns then please do not hesitate to contact Joshua **s 47F** or myself.

Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

From: s 47F Brittnee on behalf of s 47E
Sent: Wednesday, 3 April 2024 11:40 AM
To: s 47E
Cc: s 47E
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]
Attachments: LEX 64799 - Search minute.docx

Hi team,

AS cleared Search Minute attached.

The link to the attachments- R:\Health_and_Comm_Services\PM-Health_Programs_Common\Veterans MATES [All contents TRIMMED]\LEX64799\Attachments for LEX64799.

Please reach out to Sue s if you are unable to access the documents.

Kind regards,

Brittnee s 47F | A/g Executive Coordinator
Executive Support Team
Program Delivery Division
Tel s 47F Ext s 47F Mobile s 47F

From: s 47F Sue
Sent: Wednesday, 3 April 2024 8:35 AM
To: s 47E ; s 47E
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Meghan

As discussed, forwarding the Search Minute and the link to the attachments- R:\Health_and_Comm_Services\PM-Health_Programs_Common\Veterans MATES [All contents TRIMMED]\LEX64799\Attachments for LEX64799
I am sorry I have tried to zip but keep getting a message that is too big.

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From: s 47F Sue
Sent: Tuesday, 2 April 2024 10:38 AM
To: Campbell, Moira <Moira.Campbell@dva.gov.au>; s 47F Kylie s 47F
Cc: s 47E <s 47E @dva.gov.au>; s 47E <s 47E @dva.gov.au>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Moira,

Yes have confirmed we need to forward the attachments.

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From: Campbell, Moira <Moira.Campbell@dva.gov.au>
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To: s 47F Kylie s 47F s 47F Sue <s 47F
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Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Moira

Completed search minute for your review please. Note 38 documents located, 36 with sensitivities.

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From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Thursday, 14 March 2024 4:09 PM
To: s 47F Sue <s 47F s 47E <s 47E dva.gov.au>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Sue,

PFA SM as requested. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Sue <s 47F
Sent: Thursday, 14 March 2024 4:05 PM
To: s 47F Padmaja s 47F
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

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Sent: Thursday, 14 March 2024 9:18 AM
To: s 47F Kylie s 47F s 47E <s 47E> dva.gov.au>
Cc: s 47F Tania <s 47F>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Good Morning Kylie,

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs

www.dva.gov.au



From: s 47F Tania <s 47F>
Sent: Wednesday, 6 March 2024 2:49 PM
To: s 47E <s 47E> dva.gov.au>; s 47F Kylie s 47F
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi

Kylie – my understanding is that your team is doing the FOI relating to this, but please correct me if I am wrong on this. I certainly don't think I have anything historical in terms of agreements.

Tania

From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Wednesday, 6 March 2024 1:47 PM
To: s 47F Kylie s 47F s 47F Tania <s 47F> s 47E
<s 47E> dva.gov.au>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Kylie/Tania

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs

www.dva.gov.au



From: s 47F Peta <s 47F>
Sent: Tuesday, 13 February 2024 4:50 PM
To: s 47E <s 47E> dva.gov.au; s 47E
<s 47E> dva.gov.au>
Cc: s 47F Kylie s 47F s 47F Tania <s 47F>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

Hi, this one is not for my area. This needs to be redirected to Kylie s 47F and Tania s 47F (have copied both Kylie and Tania into this email).

Thanks
Peta

Peta s 47F | Director
Veterans' Home Care & Contract Management
Aged and Community Care Taskforce
Department of Veterans' Affairs
Tel (s 47F)
s 47F
www.dva.gov.au



From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Tuesday, 13 February 2024 4:21 PM
To: s 47E <s 47E> dva.gov.au; s 47F Peta
<s 47F>
Subject: LEX 64799 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

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Cc: s 47E
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]
Attachments: LEX 64799 - Search minute.docx

Categories: Brittnee

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Tel s 47F Ext s 47F Mobile s 47F

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Sent: Wednesday, 3 April 2024 11:44 AM
To: s 47E
Cc: s 47E
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]
Attachments: LEX 64799 - Search minute.docx

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Program Delivery Division
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Sent: Thursday, 28 March 2024 7:47 PM
To: Campbell, Moira <Moira.Campbell@dva.gov.au>
Cc: s 47E <s 47E dva.gov.au>; s 47E
<s 47E dva.gov.au>
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Moira

Completed search minute for your review please. Note 38 documents located, 36 with sensitivities.

Thanks
Kylie

From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Thursday, 14 March 2024 4:09 PM
To: s 47F Sue <s 47F s 47E <s 47E dva.gov.au>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Sue,

PFA SM as requested. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Sue <s 47F>
Sent: Thursday, 14 March 2024 4:05 PM
To: s 47F Padmaja s 47F
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Padma,

Can you please forward me the search minute for this one.

Sue

From: s 47F
Sent: Thursday, 14 March 2024 11:35 AM
To: s 47F Sue <s 47F>
Subject: FW: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Sue

Can you please pick up this search minute? It requires mostly contract documents and also the card carrier letter templates used over the years. I'll leave you to consider if the MATES template letters also go in.

Kylie

From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Thursday, 14 March 2024 9:18 AM
To: s 47F Kylie s 47E s 47E <s 47E> dva.gov.au>
Cc: s 47F Tania <s 47F>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Good Morning Kylie,

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au





From: s 47F Tania <s 47F
Sent: Wednesday, 6 March 2024 2:49 PM
To: s 47E <s 47E dva.gov.au>; s 47F Kylie s 47F
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi

Kylie – my understanding is that your team is doing the FOI relating to this, but please correct me if I am wrong on this. I certainly don't think I have anything historical in terms of agreements.

Tania

From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Wednesday, 6 March 2024 1:47 PM
To: s 47F Kylie s 47F s 47F Tania <s 47F s 47E
<s 47E dva.gov.au>
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Kylie/Tania

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs

www.dva.gov.au



From: s 47F Peta <s 47F
Sent: Tuesday, 13 February 2024 4:50 PM
To: s 47E <s 47E dva.gov.au>; s 47E
<s 47E dva.gov.au>
Cc: s 47F Kylie s 47F s 47F Tania <s 47F
Subject: RE: LEX 64799 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

Hi, this one is not for my area. This needs to be redirected to Kylie s 47F and Tania s 47F (have copied both Kylie and Tania into this email).

Thanks
Peta

Peta s 47F | Director
Veterans' Home Care & Contract Management
Aged and Community Care Taskforce
Department of Veterans' Affairs
Tel s 47F

s 47F

www.dva.gov.au



From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Tuesday, 13 February 2024 4:21 PM
To: s 47E <s 47E> dva.gov.au; s 47F Peta
<s 47F>
Subject: LEX 64799 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

Dear colleagues,

The department has received a new information access request from Jenny under the *Freedom of Information Act 1982* (FOI Act). The request was received on 27 January 2024 and was made in the following terms:

'Revised:

I vary my request to cover only 300 pages (excluding blank and redacted in full pages) of material to be released, with priority in the order listed below:

Priority One - Copy of the Statement of Requirements (SOR) (or equivalent) for each Deed of Agreement executed between the University of South Australia and the Department between 2003 and 2024 inclusive, excluding as irrelevant those pages that disclose fees to be paid and the manner in which payments are to be requested;

Priority Two - Copy of the rest of the each Deed of Agreement executed between the University of South Australia and the Department between 2003 and 2024 inclusive;

Priority Three - copy of all notices given by the Department to its clients between 2003 and 2024 inclusive that state that the Department will routinely disclose their health data to the University of South Australia for use in these programs. Where a template notice is used only copy of the template is in scope (duplicates of the same notice are irrelevant).

I see that the Department has previously released a 23 December 2015 - 30 June 2018 Deed of Agreement between the University and the Department under FOI in 2018, which does not require reconsidering again as it was published online by the Department. It does provide a guide as size (around 40 pages) and what was in the public interest to release. As I have a copy of that Deed I exclude that 23 December 2015 - 30 June 2018 Deed of Agreement between the University and the Department as irrelevant.

'I request copy of all signed Deeds of Agreement (excluding drafts) between the Department and the University of South Australia for the provision of programs utilising health care data between 2003 and 2024, including all Statement of Requirements (or similar titled documents) defining and describing the services to be provided for those programs.

I also request copy of all notices given by the Department to its clients between 2003 and 2024 that state that the Department will routinely disclose their health data to the University of South Australia for use in these programs. Where a template notice is used only copy of the template is in scope (duplicates of the same notice are irrelevant).

As these programs have been the subject of multiple media reports regarding breaches of privacy and failures to obtain consent, there is a public interest in this information so please make sure these documents are accessible to everyone when responding.'

Your area has been identified as the area that is most likely to hold additional documents relevant to the request. Please confirm by **16/02/2024** the following information:

- The nominated contact officer for this request (the person who will be the contact person for our team to liaise with).
- Whether or not this request is sensitive (this includes, but is not limited to, requests likely to attract SES, ministerial or media interest).
- Whether there are any other line areas that may hold documents relevant to the request.

I have attached a search minute for the nominated contact officer to complete. A signed copy of the search minute and the documents relevant to the scope of the request must be sent to **s 47E** dva.gov.au no later than **COB 23/02/2024**

The FOI Act has strict statutory timeframes and a decision on access must generally be made 30 days after the day the FOI request is received. This is why the above timeframes have been specified. More information on the FOI process can be found [here](#).

If you have any queries or concerns then please do not hesitate to contact Joshua **s 47F** or myself.

Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs