



Australian Government
Department of Veterans' Affairs

ELECTRONIC RECORDS

NB: These documents have been obtained from an electronic record. An original hard-copy version of this record does not exist.

From: Jenny <foi+request-11051-cd670f6d@righttoknow.org.au>
Sent: Saturday, 27 January 2024 10:15 PM
To: INFORMATION.ACCESS
Subject: Freedom of Information request - Records regarding how to create and present documents of extracted disclosures by DVA to UniSA

Categories: FOI

Dear Department of Veterans' Affairs,

A copy of a submission made by DVA to the OAIC regarding delays to responding to the more than 1,657 enquiries about the MATES privacy breaches, seeking access to copies of disclosures made by DVA to UniSA, stated the delays were because of internal communications over how to extract and “best present” that information had to take place first.

It stated that the Department had to seek the approval of both the Secretary and the Minister first as to how to present this information, contributing to these delays.

As these discussions and approvals have now finalised I seek copy of these records of communications and approvals as to how the data of these disclosures of personal information from DVA to UniSA would be extracted and “best present”ed.

Given the reference to internal communications by the Department about this matter it is likely these records are held in the Department’s MS Teams, email, TRIM, PDMS, and group drives in electronic form.

As the Minister and Secretary were mentioned as having to approve how this would happen and in what form it is likely DVA’s Ministerial and Parliamentary Support (MaPS) section, the Information Law section, and Research area are where these records can be found within the Department.

Yours faithfully,

Jenny

Please use this email address for all replies to this request:

foi+request-11051-cd670f6d@righttoknow.org.au

Is Information.Access@dva.gov.au the wrong address for Freedom of Information requests to Department of Veterans' Affairs? If so, please contact us using this form:

https://www.righttoknow.org.au/change_request/new?body=dva

This request has been made by an individual using Right to Know. This message and any reply that you make will be published on the internet. More information on how Right to Know works can be found at:

<https://www.righttoknow.org.au/help/officers>

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an FOI officer, please ask your web manager to link to us from your organisation's FOI page.

From: INFORMATION.ACCESS
Sent: Thursday, 1 February 2024 1:03 PM
To: 'foi+request-11051-cd670f6d@righttoknow.org.au'
Subject: LEX 64798 - Information Access Request – Jenny [SEC=OFFICIAL]

Dear Jenny,

The Department of Veterans' Affairs (the department) has received your request for access to information under the *Freedom of Information Act 1982* (FOI Act). I note you have requested access to the following:

"A copy of a submission made by DVA to the OAIC regarding delays to responding to the more than 1,657 enquiries about the MATES privacy breaches, seeking access to copies of disclosures made by DVA to UniSA, stated the delays were because of internal communications over how to extract and "best present" that information had to take place first.

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Your request was received by the department on 27 January 2024 and the ordinary 30 day statutory period for processing your request commenced from the day after that date.

If we are in a position to make a decision on your request earlier than this date, we will endeavour to do so.

The statutory period may also be extended if we need to consult third parties or for other reasons permitted under the FOI Act. We will advise you if this happens.

Charges

If the Department considers that a charge will apply to your request, you will be notified within 14 days of an estimate of the charges that will apply to your request for non-personal information before we process any requested documents or impose a final charge.

Your address

The FOI Act requires that you provide us with an address that we can send notices to. You have advised your contact address is foi+request-11051-cd670f6d@righttoknow.org.au . Unless you tell us otherwise, we will send all notices and correspondence to this address.

Disclosure log

Information released under the FOI Act may be published on a disclosure log on our website, subject to certain exceptions. These exceptions include where publication of personal, business, professional or commercial information would be unreasonable.

Further assistance

If you have any questions about your request, please email Information.Access@dva.gov.au

Kind Regards

Arthur Information Access Registrations Officer
Position Number – 62341836
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
1800 VETERAN (1800 838 372)
Information.Access@dva.gov.au
www.dva.gov.au



From: s 47F Padmaja on behalf of s 47E
Sent: Wednesday, 14 February 2024 4:15 PM
To: s 47E
Subject: LEX - 64798 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]
Attachments: LEX_64798 - Search Minute.docx

Dear colleagues,

The department has received a new information access request from Jenny under the *Freedom of Information Act 1982* (FOI Act). The request was received on 27 January 2024 and was made in the following terms:

"A copy of a submission made by DVA to the OAIC regarding delays to responding to the more than 1,657 enquiries about the MATES privacy breaches, seeking access to copies of disclosures made by DVA to UniSA, stated the delays were because of internal communications over how to extract and "best present" that information had to take place first.

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Please be noted - MCU and Program Delivery divisions also engaged for SM responses

Your area has been identified as the area that is most likely to hold additional documents relevant to the request. Please confirm by **19/02/2024** the following information:

- The nominated contact officer for this request (the person who will be the contact person for our team to liaise with).
- Whether or not this request is sensitive (this includes, but is not limited to, requests likely to attract SES, ministerial or media interest).
- Whether there are any other line areas that may hold documents relevant to the request.

I have attached a search minute for the nominated contact officer to complete. A signed copy of the search minute and the documents relevant to the scope of the request must be sent to s 47E dva.gov.au no later than **COB 24/02/2024**

The FOI Act has strict statutory timeframes and a decision on access must generally be made 30 days after the day the FOI request is received. This is why the above timeframes have been specified. More information on the FOI process can be found [here](#).

If you have any queries or concerns then please do not hesitate to contact Joshua s 47F or myself.

Kind Regards,

Padma

Position no 62349551

Information Access Unit

Department of Veterans' Affairs

From: s 47F Padmaja on behalf of s 47E
Sent: Wednesday, 14 February 2024 4:34 PM
To: s 47E
Subject: LEX 64798 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]
Attachments: LEX - 64798 - Search Minute.docx

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Please be noted – GCD Legal (Information Law) and MCU divisions also engaged for SM responses

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Kind Regards,

Padma

Position no 62349551

Information Access Unit

Department of Veterans' Affairs

From: s Louis
Sent: Friday, 16 February 2024 5:09 PM
To: s 47E
Cc: s 47E
Subject: FW: Due 23 Feb: LEX - 64798 - JENNY Search Minute [SEC=OFFICIAL:Sensitive]
Attachments: LEX_64798 - Search Minute.docx

Hi Padma

It is difficult to discern the exact scope of the request. Is it “communications and approvals [Secretary and Minister] as to how the data of these disclosures of personal information from DVA to UniSA would be extracted and “best presented” ?

Also, did the applicant provide, or do you have, a copy of the background correspondence referred to in the application - DVA correspondence to OAIC that supposedly referred to delays because of internal communications over how to extract and “best present” the information ?

Kind regards

Louis s 47F | A/g Director
Information Law | Corporate Legal Branch
Legal & Audit Division

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From: s 47F Faith s 47F **On Behalf Of** s 47E
Sent: Wednesday, 14 February 2024 3:21 PM
To: s 47F Trent s 47F s 47E <s 47E dva.gov.au>
Cc: Foat, Ally <Ally.Foat@dva.gov.au>; s 47E <s 47E dva.gov.au>;
s 47E <s 47E dva.gov.au>
Subject: Due 23 Feb: LEX - 64798 - JENNY Search Minute [SEC=OFFICIAL]

Hi Trent,

Can you please assist with this FOI request Search Minute, in relation to JENNY, , in the attached template?
Due to AS 23 Feb
Due to Info Access 24 Feb

The wording of the request is:

“A copy of a submission made by DVA to the OAIC regarding delays to responding to the more than 1,657 enquiries about the MATES privacy breaches, seeking access to copies of disclosures made by DVA to UniSA, stated the delays were because of internal communications over how to extract and “best present” that information had to take place first.

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If you are aware of other teams that should undertake searches, please advise asap.

Many thanks
Faith

From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Wednesday, 14 February 2024 4:15 PM
To: s 47E <s 47E dva.gov.au>
Subject: LEX - 64798 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

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If you have any queries or concerns then please do not hesitate to contact Joshua [s 47F](#) or myself.

Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

From: s Louis
Sent: Tuesday, 20 February 2024 12:13 PM
To: s 47E
Cc: Foat, Ally; s 47F Angela-Grace
Subject: FW: Due 23 Feb: LEX - 64798 - JENNY Search Minute [SEC=OFFICIAL:Sensitive]
Attachments: LEX_64798 - Search Minute.docx

Hi Padma

The wording of the request is imprecise, and may capture a range of timeframes and background correspondence.

Is IAU able to engage with the applicant to determine/narrow the scope?

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Legal & Audit Division

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Sent: Friday, 16 February 2024 5:09 PM
To: s 47E
Cc: s 47E
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To: s 47E <s 47E dva.gov.au>
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Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

From: s 47F Padmaja on behalf of s 47E
Sent: Monday, 11 March 2024 11:34 AM
To: s 47E
Cc: Foat, Ally; s 47F Angela-Grace; s Louis
Subject: RE: Due 23 Feb: LEX - 64798 - JENNY Search Minute - FOLLOW UP [SEC=OFFICIAL:Sensitive]

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Colleagues,

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Jesse s 47F **On Behalf Of** s 47E
Sent: Monday, 4 March 2024 9:07 AM
To: s 47F Louis s 47F s 47E <s 47E@dva.gov.au>
Cc: Foat, Ally <Ally.Foat@dva.gov.au>; s 47F Angela-Grace s 47F
Subject: RE: Due 23 Feb: LEX - 64798 - JENNY Search Minute [SEC=OFFICIAL:Sensitive]

Morning Louis,

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Jesse | Information Access Officer
Position Number : 62371652
Information Access Unit
Ministerial, Parliamentary & Stakeholder Engagement Branch
Engagement, Communications and Ministerial Division
Department of Veterans' Affairs
1800 838 372
Information.access@dva.gov.au
www.dva.gov.au



From: s 47F Jesse **On Behalf Of** s 47E
Sent: Wednesday, 21 February 2024 3:28 PM
To: s 47F Louis s 47F s 47E <s 47E@dva.gov.au>
Cc: Foat, Ally <Ally.Foat@dva.gov.au>; s 47F Angela-Grace s 47F
Subject: RE: Due 23 Feb: LEX - 64798 - JENNY Search Minute [SEC=OFFICIAL:Sensitive]

Afternoon Louis,

Looking at the scope I would interpret it as the following:

"A copy of all internal communications regarding DVA's process to effectively communicate: how to extract and best present a response to over 1,657 enquiries about the MATES privacy breaches (information shared from DVA to Unisa)."

According to the applicant; DVA had made mention of this process in a submission it made to the OAIC.

Please let me know how you wish to narrow this down further if need be.

This request also seems similar to one that I have processed previously.

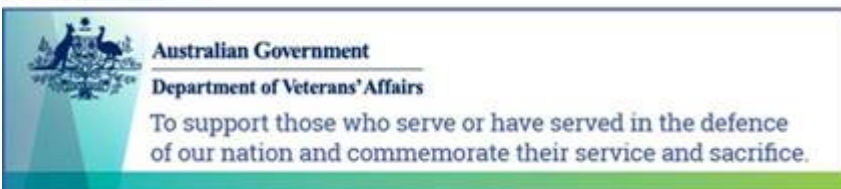
I will attach the unredacted versions of those documents to this email for your convenience.

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Position Number : 62371652
Information Access Unit
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Cc: Foat, Ally <Ally.Foat@dva.gov.au>; s 47E <s 47E dva.gov.au>;
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As the Minister and Secretary were mentioned as having to approve how this would happen and in what form it is likely DVA's Ministerial and Parliamentary Support (MaPS) section, the Information Law section, and Research area are where these records can be found within the Department.'

Please be noted - MCU and Program Delivery divisions also engaged for SM responses

Your area has been identified as the area that is most likely to hold additional documents relevant to the request. Please confirm by **19/02/2024** the following information:

- The nominated contact officer for this request (the person who will be the contact person for our team to liaise with).
- Whether or not this request is sensitive (this includes, but is not limited to, requests likely to attract SES, ministerial or media interest).
- Whether there are any other line areas that may hold documents relevant to the request.

I have attached a search minute for the nominated contact officer to complete. A signed copy of the search minute and the documents relevant to the scope of the request must be sent to **s 47E** dva.gov.au no later than **COB 24/02/2024**

The FOI Act has strict statutory timeframes and a decision on access must generally be made 30 days after the day the FOI request is received. This is why the above timeframes have been specified. More information on the FOI process can be found [here](#).

If you have any queries or concerns then please do not hesitate to contact Joshua **s 47F** or myself.

Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

From: s 47F Padmaja on behalf of s 47E
Sent: Monday, 11 March 2024 11:36 AM
To: s 47E s 47E
Cc: s 47F Kristine
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Colleagues,

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs

www.dva.gov.au



From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Wednesday, 14 February 2024 4:29 PM
To: s 47E
Cc: s 47F Kristine s 47F
Subject: LEX 64798 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

Dear colleagues,

The department has received a new information access request from Jenny under the *Freedom of Information Act 1982* (FOI Act). The request was received on 27 January 2024 and was made in the following terms:

"A copy of a submission made by DVA to the OAIC regarding delays to responding to the more than 1,657 enquiries about the MATES privacy breaches, seeking access to copies of disclosures made by DVA to UniSA, stated the delays were because of internal communications over how to extract and "best present" that information had to take place first.

It stated that the Department had to seek the approval of both the Secretary and the Minister first as to how to present this information, contributing to these delays.

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Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

From: s 47F Padmaja on behalf of s 47E
Sent: Monday, 11 March 2024 11:37 AM
To: s 47E s 47E
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Colleagues,

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs

www.dva.gov.au



From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Wednesday, 14 February 2024 4:34 PM
To: s 47E <s 47E> dva.gov.au>
Subject: LEX 64798 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

Dear colleagues,

The department has received a new information access request from Jenny under the *Freedom of Information Act 1982* (FOI Act). The request was received on 27 January 2024 and was made in the following terms:

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what form it is likely DVA's Ministerial and Parliamentary Support (MaPS) section, the Information Law section, and Research area are were these records can be found within the Department.'

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If you have any queries or concerns then please do not hesitate to contact Joshua **s 47F** or myself.

Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

From: s 47F Meghan on behalf of s 47E
Sent: Tuesday, 12 March 2024 8:44 AM
To: s 47E
Cc: s 47E
Subject: Update: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Good morning team

It is with the AS for clearance as at 11/3//24, we hope to have this returned today.

Thank you for your patience.

Kind regards,

Meghan s 47F | Executive Coordinator
Executive Support Team
Program Delivery Division
Department of Veterans' Affairs
Tel : s 47F / Ext: s 47F
www.dva.gov.au



From: s 47F Padmaja On Behalf Of s 47E
Sent: Monday, 11 March 2024 10:37 AM
To: s 47E ; s 47E
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Dear Colleagues,

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Padmaja s 47F

On Behalf Of s 47E

Sent: Wednesday, 14 February 2024 4:34 PM

To: s 47E <s 47E

dva.gov.au>

Subject: LEX 64798 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

Dear colleagues,

The department has received a new information access request from Jenny under the *Freedom of Information Act 1982* (FOI Act). The request was received on 27 January 2024 and was made in the following terms:

"A copy of a submission made by DVA to the OAIC regarding delays to responding to the more than 1,657 enquiries about the MATES privacy breaches, seeking access to copies of disclosures made by DVA to UniSA, stated the delays were because of internal communications over how to extract and "best present" that information had to take place first.

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Kind Regards,

Padma
Position no 62349551

s 22 - Out of scope

From: s 47E
Sent: Tuesday, 12 March 2024 12:37 PM
To: s 47E
Cc: s 47F Kristine; s 47E
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Padma,

We are currently putting the search minute through the clearance process.

Kind Regards

Maria s 47F | Senior Ministerial Correspondence Officer
Ministerial Correspondence Unit | Ministerial, International & Stakeholder Relations
Department of Veterans' Affairs
Tel s 47F Ext: s 47F
s 47F
www.dva.gov.au



From: s 47F Padmaja **On Behalf Of** s 47E
Sent: Monday, 11 March 2024 11:36 AM
To: s 47E ; s 47E
Cc: s 47F Kristine
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Dear Colleagues,

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Padmaja s 47F

On Behalf Of s 47E

Sent: Wednesday, 14 February 2024 4:29 PM

To: s 47E

Cc: s 47F Kristine s 47F

Subject: LEX 64798 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

Dear colleagues,

The department has received a new information access request from Jenny under the *Freedom of Information Act 1982* (FOI Act). The request was received on 27 January 2024 and was made in the following terms:

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If you have any queries or concerns then please do not hesitate to contact Joshua s 47F or myself.

Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

From: S Louis
Sent: Tuesday, 12 March 2024 5:19 PM
To: s 47E s 47E
Cc: Foat, Ally; s 47F Angela-Grace
Subject: RE: Due 23 Feb: LEX - 64798 - JENNY Search Minute - FOLLOW UP [SEC=OFFICIAL:Sensitive]

Hi Padma

The response is being finalised. We hope to be able to provide it to you soon

Kind regards

Louis s 47F | A/g Director
Information Law | Corporate Legal Branch
Legal & Audit Division

This email may contain legal advice that is subject to legal professional privilege. Care should be taken to avoid unintended waiver of that privilege. The Department of Veterans' Affairs Legal & Audit Division should be consulted prior to any decision to disclose the existence or content of any advice contained in this email to a third party.

From: s 47F Padmaja **On Behalf Of** s 47E
Sent: Monday, 11 March 2024 11:34 AM
To: s 47E
Cc: Foat, Ally ; s 47F Angela-Grace ; s 47F Louis
Subject: RE: Due 23 Feb: LEX - 64798 - JENNY Search Minute - FOLLOW UP [SEC=OFFICIAL:Sensitive]

Dear Colleagues,

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs

www.dva.gov.au



From: s 47F Jesse **On Behalf Of** s 47E
Sent: Monday, 4 March 2024 9:07 AM
To: s 47F Louis s 47F s 47E <s 47E dva.gov.au>
Cc: Foat, Ally <Ally.Foat@dva.gov.au>; s 47F Angela-Grace s 47F
Subject: RE: Due 23 Feb: LEX - 64798 - JENNY Search Minute [SEC=OFFICIAL:Sensitive]

Morning Louis,

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Jesse | Information Access Officer
Position Number : 62371652
Information Access Unit
Ministerial, Parliamentary & Stakeholder Engagement Branch
Engagement, Communications and Ministerial Division
Department of Veterans' Affairs
1800 838 372

Information.access@dva.gov.au

www.dva.gov.au



From: s 47F Jesse **On Behalf Of** s 47E
Sent: Wednesday, 21 February 2024 3:28 PM
To: s 47F Louis s 47F s 47E <s 47E dva.gov.au>
Cc: Foat, Ally <Ally.Foat@dva.gov.au>; s 47F Angela-Grace s 47F
Subject: RE: Due 23 Feb: LEX - 64798 - JENNY Search Minute [SEC=OFFICIAL:Sensitive]

Afternoon Louis,

Looking at the scope I would interpret it as the following:

“A copy of all internal communications regarding DVA’s process to effectively communicate: how to extract and best present a response to over 1,657 enquiries about the MATES privacy breaches (information shared from DVA to Unisa).”

According to the applicant; DVA had made mention of this process in a submission it made to the OAIC.

Please let me know how you wish to narrow this down further if need be.

This request also seems similar to one that I have processed previously.

I will attach the unredacted versions of those documents to this email for your convenience.

Kind regards,

Jesse | Information Access Officer
Position Number : 62371652
Information Access Unit
Ministerial, Parliamentary & Stakeholder Engagement Branch
Engagement, Communications and Ministerial Division
Department of Veterans' Affairs
1800 838 372

Information.access@dva.gov.au

www.dva.gov.au



From: s 47F Louis s 47F
Sent: Tuesday, 20 February 2024 12:13 PM
To: s 47E <s 47E@dva.gov.au>
Cc: Foat, Ally <Ally.Foat@dva.gov.au>; s 47F Angela-Grace s 47F
Subject: FW: Due 23 Feb: LEX - 64798 - JENNY Search Minute [SEC=OFFICIAL:Sensitive]

Hi Padma

The wording of the request is imprecise, and may capture a range of timeframes and background correspondence.

Is IAU able to engage with the applicant to determine/narrow the scope?

Kind regards

Louis s 47F | A/g Director
Information Law | Corporate Legal Branch
Legal & Audit Division

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From: s 47F Louis
Sent: Friday, 16 February 2024 5:09 PM
To: s 47E
Cc: s 47E
Subject: FW: Due 23 Feb: LEX - 64798 - JENNY Search Minute [SEC=OFFICIAL:Sensitive]

Hi Padma

It is difficult to discern the exact scope of the request. Is it “communications and approvals [Secretary and Minister] as to how the data of these disclosures of personal information from DVA to UniSA would be extracted and “best presented” ?

Also, did the applicant provide, or do you have, a copy of the background correspondence referred to in the application - DVA correspondence to OAIC that supposedly referred to delays because of internal communications over how to extract and “best present” the information ?

Kind regards

Louis s 47F | A/g Director
Information Law | Corporate Legal Branch
Legal & Audit Division

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From: s 47F Faith s 47F **On Behalf Of** s 47E
Sent: Wednesday, 14 February 2024 3:21 PM
To: s 47F Trent s 47F s 47E <s 47E@dva.gov.au>
Cc: Foat, Ally <Ally.Foat@dva.gov.au>; s 47E <s 47E@dva.gov.au>; s 47E <s 47E@dva.gov.au>
Subject: Due 23 Feb: LEX - 64798 - JENNY Search Minute [SEC=OFFICIAL]

Hi Trent,

Can you please assist with this FOI request Search Minute, in relation to JENNY, , in the attached template?
Due to AS 23 Feb
Due to Info Access 24 Feb

The wording of the request is:

"A copy of a submission made by DVA to the OAIC regarding delays to responding to the more than 1,657 enquiries about the MATES privacy breaches, seeking access to copies of disclosures made by DVA to UniSA, stated the delays were because of internal communications over how to extract and "best present" that information had to take place first.

It stated that the Department had to seek the approval of both the Secretary and the Minister first as to how to present this information, contributing to these delays.

As these discussions and approvals have now finalised I seek copy of these records of communications and approvals as to how the data of these disclosures of personal information from DVA to UniSA would be extracted and "best present"ed.

Given the reference to internal communications by the Department about this matter it is likely these records are held in the Department's MS Teams, email, TRIM, PDMS, and group drives in electronic form.

As the Minister and Secretary were mentioned as having to approve how this would happen and in what form it is likely DVA's Ministerial and Parliamentary Support (MaPS) section, the

Information Law section, and Research area are were these records can be found within the Department.'

If you are aware of other teams that should undertake searches, please advise asap.

Many thanks
Faith

From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Wednesday, 14 February 2024 4:15 PM
To: s 47E <s 47E dva.gov.au>
Subject: LEX - 64798 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

Dear colleagues,

The department has received a new information access request from Jenny under the *Freedom of Information Act 1982* (FOI Act). The request was received on 27 January 2024 and was made in the following terms:

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If you have any queries or concerns then please do not hesitate to contact Joshua **s 47F** or myself.

Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

From: s 47F Brittnee on behalf of s 47E
Sent: Wednesday, 13 March 2024 11:07 AM
To: s 47E
Cc: s 47E
Subject: FW: INPUT REQ - LEX c - SEARCH MINUTE - JENNY [SEC=OFFICIAL:Sensitive]
Attachments: RE: FOR REVIEW. Standardised responses to IAU requests - MATES [SEC=OFFICIAL:Sensitive]; RE: MS23-000320 : PDMS Notification - Record Assigned [SEC=OFFICIAL]; RE: Start Dates & End Dates for MATES reports [SEC=OFFICIAL]; RE: Vet MATES data flow template response [SEC=OFFICIAL]; FW: For Action DUE 2pm 4 July 2023 - Advice on DMIS Report Requests [SEC=OFFICIAL]; FW: Data flows MATES - response [SEC=OFFICIAL]; RE: Data flows MATES - response [SEC=OFFICIAL]; RE: MATES Update [SEC=OFFICIAL]; RE: MATES comms [SEC=OFFICIAL]; MATES Communication Plan 0 August with Kylie's pieces [SEC=OFFICIAL]; RE: Data flows MATES - response [SEC=OFFICIAL]; RE: Approval for standard IAU responses seeking data [SEC=OFFICIAL:Sensitive]; LEX- 64798 - Search minute.docx

Good morning team,

Please find attached AS cleared input.

Kind regards,

Brittnee s 47F | A/g Executive Coordinator
Executive Support Team
Program Delivery Division
Tel s 47F

From: s 47F Kerri On Behalf Of s 47E
Sent: Wednesday, 13 March 2024 7:51 AM
To: s 47E
Cc: s 47F Kylie ; Campbell, Moira
Subject: FW: INPUT REQ - LEX 64798 - SEARCH MINUTE - JENNY [SEC=OFFICIAL:Sensitive]

Good morning,

Please see the attached documentation and signed search minute.

Thank you

Kind regards

Kerri s 47F
Executive Assistant to Moira Campbell
Assistant Secretary
Client Programs Branch
Program Delivery Division
Department of Veterans' Affairs
Ph: s 47F
s 47F
www.dva.gov.au



From: Campbell, Moira <Moira.Campbell@dva.gov.au>
Sent: Tuesday, 12 March 2024 4:31 PM
To: s 47F Kylie s 47F
Cc: s 47E <s 47E <dva.gov.au>>
Subject: FW: INPUT REQ - LEX 64798 - SEARCH MINUTE - JENNY [SEC=OFFICIAL:Sensitive]

This is approved, thanks.

Kerri – for my signature and progression, thanks.

Regards
Moira

From: s 47F Kylie s 47F
Sent: Monday, 11 March 2024 6:36 PM
To: Campbell, Moira <Moira.Campbell@dva.gov.au>
Cc: s 47E <s 47E <dva.gov.au>>; s 47F Kerri s 47F
Subject: FW: INPUT REQ - LEX 64798 - SEARCH MINUTE - JENNY [SEC=OFFICIAL:Sensitive]

Hi Moira

Seeking your clearance on the attached search minute, noting 12 documents were identified, all with sensitives.

Your approval requires the search minute to be signed and it returned to co-ord.

Thanks
Kylie

From: s 47F Lennon <s 47F <dva.gov.au>>
Sent: Wednesday, 14 February 2024 3:37 PM
To: s 47F Kylie s 47F
Cc: s 47E <s 47E <dva.gov.au>>
Subject: INPUT REQ - LEX 64798 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

Good afternoon Kylie,

The department has received a new information access request from Jenny under the *Freedom of Information Act 1982* (FOI Act). The request was received on 27 January 2024 and was made in the following terms:

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As the Minister and Secretary were mentioned as having to approve how this would happen and in what form it is likely DVA's Ministerial and Parliamentary Support (MaPS) section, the Information Law section, and Research area are where these records can be found within the Department.'

Please be noted – GCD Legal (Information Law) and MCU divisions also engaged for SM responses

Your area has been identified as the area that is most likely to hold additional documents relevant to the request. Please confirm by **19/02/2024** the following information:

- The nominated contact officer for this request (the person who will be the contact person for our team to liaise with).
- Whether or not this request is sensitive (this includes, but is not limited to, requests likely to attract SES, ministerial or media interest).
- Whether there are any other line areas that may hold documents relevant to the request.

I have attached a search minute for the nominated contact officer to complete. A signed copy of the search minute and the documents relevant to the scope of the request must be sent to PDD Exec Support no later than **COB 24/02/2024**

Thank you

Kind regards,

Lennon s 47F | Business Support
Executive Support Team
Program Delivery Division
Department of Veterans' Affairs
s 47F

www.dva.gov.au



From: s 47F Padmaja s 47F

On Behalf Of s 47E

Sent: Wednesday, 14 February 2024 3:34 PM

To: s 47E <s 47E

dva.gov.au>

Subject: LEX 64798 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

Dear colleagues,

The department has received a new information access request from Jenny under the *Freedom of Information Act 1982* (FOI Act). The request was received on 27 January 2024 and was made in the following terms:

"A copy of a submission made by DVA to the OAIC regarding delays to responding to the more than 1,657 enquiries about the MATES privacy breaches, seeking access to copies of disclosures made by DVA to UniSA, stated the delays were because of internal communications over how to extract and "best present" that information had to take place first.

It stated that the Department had to seek the approval of both the Secretary and the Minister first as to how to present this information, contributing to these delays.

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As the Minister and Secretary were mentioned as having to approve how this would happen and in what form it is likely DVA's Ministerial and Parliamentary Support (MaPS) section, the Information Law section, and Research area are where these records can be found within the Department.'

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- Whether or not this request is sensitive (this includes, but is not limited to, requests likely to attract SES, ministerial or media interest).
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I have attached a search minute for the nominated contact officer to complete. A signed copy of the search minute and the documents relevant to the scope of the request must be sent to s 47E dva.gov.au no later than **COB 24/02/2024**

The FOI Act has strict statutory timeframes and a decision on access must generally be made 30 days after the day the FOI request is received. This is why the above timeframes have been specified. More information on the FOI process can be found [here](#).

If you have any queries or concerns then please do not hesitate to contact Joshua s 47F or myself.

Kind Regards,

Padma
Position no 62349551

From: s 47F Louis
Sent: Friday, 15 March 2024 3:47 PM
To: s 47E
Cc: s 47E s 47E Wong, TinYan
Subject: FW: Due 23 Feb: LEX - 64798 - JENNY Search Minute - FOLLOW UP [SEC=OFFICIAL:Sensitive]
Attachments: LEX_64798 - Search Minute.docx

Hi IAU

Search minute **attached**

Kind regards

Louis s 47F | A/g Director
Information Law | Corporate Legal Branch
Legal & Audit Division

This email may contain legal advice that is subject to legal professional privilege. Care should be taken to avoid unintended waiver of that privilege. The Department of Veterans' Affairs Legal & Audit Division should be consulted prior to any decision to disclose the existence or content of any advice contained in this email to a third party.

From: Foat, Ally
Sent: Friday, 15 March 2024 3:34 PM
To: s 47F Louis
Subject: RE: Due 23 Feb: LEX - 64798 - JENNY Search Minute - FOLLOW UP [SEC=OFFICIAL:Sensitive]

Hello

This minute is cleared – referring to the email you sent with the attached item.

Ally

From: s 47F Louis s 47F
Sent: Tuesday, 12 March 2024 5:19 PM
To: s 47E <s 47E dva.gov.au>; s 47E <s 47E dva.gov.au>
Cc: Foat, Ally <Ally.Foat@dva.gov.au>; s 47F Angela-Grace s 47F
Subject: RE: Due 23 Feb: LEX - 64798 - JENNY Search Minute - FOLLOW UP [SEC=OFFICIAL:Sensitive]

Hi Padma

The response is being finalised. We hope to be able to provide it to you soon

Kind regards

Louis s 47F | A/g Director
Information Law | Corporate Legal Branch
Legal & Audit Division



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From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Monday, 11 March 2024 11:34 AM
To: s 47E <s 47E dva.gov.au>
Cc: Foat, Ally <Ally.Foat@dva.gov.au>; s 47F Angela-Grace s 47F s 47F Louis
Subject: RE: Due 23 Feb: LEX - 64798 - JENNY Search Minute - FOLLOW UP [SEC=OFFICIAL:Sensitive]

Dear Colleagues,

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Jesse s 47F **On Behalf Of** s 47E
Sent: Monday, 4 March 2024 9:07 AM
To: s 47F Louis s 47F s 47E <s 47E dva.gov.au>
Cc: Foat, Ally <Ally.Foat@dva.gov.au>; s 47F Angela-Grace s 47F
Subject: RE: Due 23 Feb: LEX - 64798 - JENNY Search Minute [SEC=OFFICIAL:Sensitive]

Morning Louis,

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Jesse | Information Access Officer
Position Number : 62371652
Information Access Unit
Ministerial, Parliamentary & Stakeholder Engagement Branch
Engagement, Communications and Ministerial Division
Department of Veterans' Affairs
1800 838 372
Information.access@dva.gov.au
www.dva.gov.au




From: s 47F Jesse **On Behalf Of** s 47E
Sent: Wednesday, 21 February 2024 3:28 PM
To: s 47F Louis s 47F s 47E <s 47E dva.gov.au>
Cc: Foat, Ally <Ally.Foat@dva.gov.au>; s 47F Angela-Grace s 47F
Subject: RE: Due 23 Feb: LEX - 64798 - JENNY Search Minute [SEC=OFFICIAL:Sensitive]

Afternoon Louis,

Looking at the scope I would interpret it as the following:

"A copy of all internal communications regarding DVA's process to effectively communicate: how to extract and best present a response to over 1,657 enquiries about the MATES privacy breaches (information shared from DVA to Unisa)."

According to the applicant; DVA had made mention of this process in a submission it made to the OAIC.

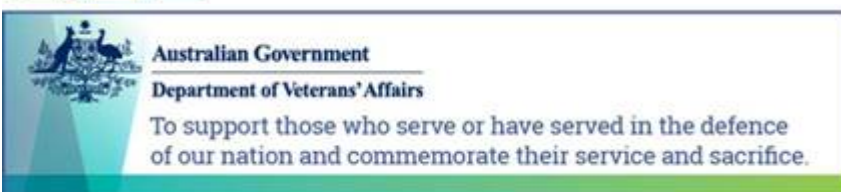
Please let me know how you wish to narrow this down further if need be.

This request also seems similar to one that I have processed previously.

I will attach the unredacted versions of those documents to this email for your convenience.

Kind regards,

Jesse | Information Access Officer
Position Number : 62371652
Information Access Unit
Ministerial, Parliamentary & Stakeholder Engagement Branch
Engagement, Communications and Ministerial Division
Department of Veterans' Affairs
1800 838 372
Information.access@dva.gov.au
www.dva.gov.au



From: s 47F Louis s 47F
Sent: Tuesday, 20 February 2024 12:13 PM
To: s 47E <s 47E@dva.gov.au>
Cc: Foat, Ally <Ally.Foat@dva.gov.au>; s 47F Angela-Grace s 47F
Subject: FW: Due 23 Feb: LEX - 64798 - JENNY Search Minute [SEC=OFFICIAL:Sensitive]

Hi Padma

The wording of the request is imprecise, and may capture a range of timeframes and background correspondence.

Is IAU able to engage with the applicant to determine/narrow the scope?

Kind regards

Louis s 47F | A/g Director
Information Law | Corporate Legal Branch
Legal & Audit Division

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From: s 47F Louis
Sent: Friday, 16 February 2024 5:09 PM
To: s 47E
Cc: s 47E
Subject: FW: Due 23 Feb: LEX - 64798 - JENNY Search Minute [SEC=OFFICIAL:Sensitive]

Hi Padma

It is difficult to discern the exact scope of the request. Is it "communications and approvals [Secretary and Minister] as to how the data of these disclosures of personal information from DVA to UniSA would be extracted and "best presented" ?

Also, did the applicant provide, or do you have, a copy of the background correspondence referred to in the application - DVA correspondence to OAIC that supposedly referred to delays because of internal communications over how to extract and "best present" the information ?

Kind regards

Louis s 47F | A/g Director
Information Law | Corporate Legal Branch
Legal & Audit Division

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From: s 47F Faith s 47F **On Behalf Of** s 47E
Sent: Wednesday, 14 February 2024 3:21 PM
To: s 47F Trent s 47F s 47E <s 47E dva.gov.au>
Cc: Foat, Ally <Ally.Foat@dva.gov.au>; s 47E <s 47E dva.gov.au>;
s 47E <s 47E dva.gov.au>
Subject: Due 23 Feb: LEX - 64798 - JENNY Search Minute [SEC=OFFICIAL]

Hi Trent,

Can you please assist with this FOI request Search Minute, in relation to JENNY, , in the attached template?
Due to AS 23 Feb
Due to Info Access 24 Feb

The wording of the request is:

"A copy of a submission made by DVA to the OAIC regarding delays to responding to the more than 1,657 enquiries about the MATES privacy breaches, seeking access to copies of disclosures made by DVA to UniSA, stated the delays were because of internal communications over how to extract and "best present" that information had to take place first.

It stated that the Department had to seek the approval of both the Secretary and the Minister first as to how to present this information, contributing to these delays.

As these discussions and approvals have now finalised I seek copy of these records of communications and approvals as to how the data of these disclosures of personal information from DVA to UniSA would be extracted and "best present"ed.

Given the reference to internal communications by the Department about this matter it is likely these records are held in the Department's MS Teams, email, TRIM, PDMS, and group drives in electronic form.

As the Minister and Secretary were mentioned as having to approve how this would happen and in what form it is likely DVA's Ministerial and Parliamentary Support (MaPS) section, the Information Law section, and Research area are were these records can be found within the Department.'

If you are aware of other teams that should undertake searches, please advise asap.

Many thanks
Faith

From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Wednesday, 14 February 2024 4:15 PM
To: s 47E <s 47E dva.gov.au>
Subject: LEX - 64798 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

Dear colleagues,

The department has received a new information access request from Jenny under the *Freedom of Information Act 1982* (FOI Act). The request was received on 27 January 2024 and was made in the following terms:

"A copy of a submission made by DVA to the OAIC regarding delays to responding to the more than 1,657 enquiries about the MATES privacy breaches, seeking access to copies of disclosures made by DVA to UniSA, stated the delays were because of internal communications over how to extract and "best present" that information had to take place first.

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Please be noted - MCU and Program Delivery divisions also engaged for SM responses

Your area has been identified as the area that is most likely to hold additional documents relevant to the request. Please confirm by **19/02/2024** the following information:

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I have attached a search minute for the nominated contact officer to complete. A signed copy of the search minute and the documents relevant to the scope of the request must be sent to **s 47E** dva.gov.au no later than **COB 24/02/2024**

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If you have any queries or concerns then please do not hesitate to contact Joshua **s 47F** or myself.

Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

From: s 47F Padmaja on behalf of s 47E
Sent: Thursday, 21 March 2024 4:52 PM
To: s 47E s 47E
Cc: s 47F Kristine
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Maria,

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



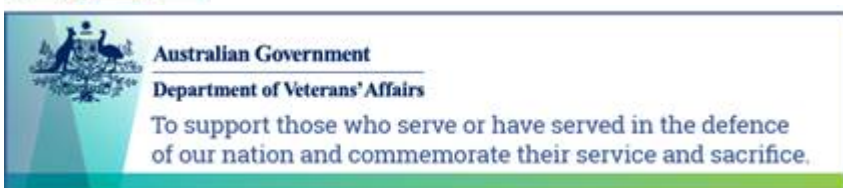
From: s 47E
Sent: Tuesday, 12 March 2024 12:37 PM
To: s 47E
Cc: s 47F Kristine ; s 47E
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Padma,

We are currently putting the search minute through the clearance process.

Kind Regards

Maria s 47F | Senior Ministerial Correspondence Officer
Ministerial Correspondence Unit | Ministerial, International & Stakeholder Relations
Department of Veterans' Affairs
Tel s 47F Ext: s 47F
s 47F
www.dva.gov.au



From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Monday, 11 March 2024 11:36 AM
To: s 47E s 47E <s 47E dva.gov.au>
Cc: s 47F Kristine s 47F
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Dear Colleagues,

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Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs

www.dva.gov.au



From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Wednesday, 14 February 2024 4:29 PM
To: s 47E
Cc: s 47F Kristine s 47F
Subject: LEX 64798 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

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Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

s 22 - Out of scope

From: s 47E
Sent: Friday, 22 March 2024 12:14 PM
To: s 47E
Cc: s 47F Kristine; s 47E Kalleske, Mark; Shepherd, Lisa
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]
Attachments: FW: For Clearance: LEX 64798 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

Hi Padma, the minute is currently with AS Mark Kalleske

Kind Regards

Maria s 47F | Senior Ministerial Correspondence Officer
Ministerial Correspondence Unit | Ministerial, International & Stakeholder Relations
Department of Veterans' Affairs
Tel s 47F Ext: s 47F
s 47F
www.dva.gov.au



From: s 47F Padmaja **On Behalf Of** s 47E
Sent: Thursday, 21 March 2024 4:52 PM
To: s 47E ; s 47E
Cc: s 47F Kristine
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Maria,

Could I please have an update on the below requested search minutes. Thank you.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47E
Sent: Tuesday, 12 March 2024 12:37 PM

To: s 47E <s 47E dva.gov.au>
Cc: s 47F Kristine s 47F s 47E
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Padma,

We are currently putting the search minute through the clearance process.

Kind Regards

Maria s 47F | Senior Ministerial Correspondence Officer
Ministerial Correspondence Unit | Ministerial, International & Stakeholder Relations
Department of Veterans' Affairs
Tel s 47F Ext: s 47F
s 47F
www.dva.gov.au



From: s 47F Padmaja s 47F On Behalf Of s 47E
Sent: Monday, 11 March 2024 11:36 AM
To: s 47E s 47E <s 47E dva.gov.au>
Cc: s 47F Kristine s 47F
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Dear Colleagues,

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Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Padmaja s 47F On Behalf Of s 47E
Sent: Wednesday, 14 February 2024 4:29 PM
To: s 47E
Cc: s 47F Kristine s 47F
Subject: LEX 64798 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

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The department has received a new information access request from Jenny under the *Freedom of Information Act 1982* (FOI Act). The request was received on 27 January 2024 and was made in the following terms:

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If you have any queries or concerns then please do not hesitate to contact Joshua **s 47F** or myself.

Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

s 22 - Out of scope

From: Kalleske, Mark
Sent: Friday, 22 March 2024 1:02 PM
To: s 47E
Cc: s 47F Kristine; Shepherd, Lisa
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Thanks Maria.

Tiki, I thought you said yesterday no further action was required by me or did I misunderstand?

From: s 47F Padmaja **On Behalf Of** s 47E
Sent: Friday, 22 March 2024 12:27 PM
To: s 47E ; s 47E
Cc: s 47F Kristine ; Kalleske, Mark ; Shepherd, Lisa
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Maria,

Thanks for the update.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
Department of Veterans' Affairs

www.dva.gov.au



From: s 47E
Sent: Friday, 22 March 2024 12:14 PM
To: s 47E <s 47E@dva.gov.au>
Cc: s 47F Kristine s 47F <s 47F@dva.gov.au>; Kallese, Mark
<Mark.Kalleske@dva.gov.au>; Shepherd, Lisa <Lisa.Shepherd@dva.gov.au>
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

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Kind Regards

Maria s 47F | Senior Ministerial Correspondence Officer
Ministerial Correspondence Unit | Ministerial, International & Stakeholder Relations
Department of Veterans' Affairs
Tel s 47F Ext: s 47F
s 47F
www.dva.gov.au



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Sent: Thursday, 21 March 2024 4:52 PM
To: s 47E s 47E <s 47E > dva.gov.au
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Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

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Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division
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Maria s 47F | Senior Ministerial Correspondence Officer
Ministerial Correspondence Unit | Ministerial, International & Stakeholder Relations
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To: s 47E s 47E <s 47E> dva.gov.au>
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Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

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Position no 62349551
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I have attached a search minute for the nominated contact officer to complete. A signed copy of the search minute and the documents relevant to the scope of the request must be sent to **s 47E** dva.gov.au no later than **COB 24/02/2024**

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If you have any queries or concerns then please do not hesitate to contact Joshua **s 47F** or myself.

Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

s 22 - Out of scope

From: s 47F Kristine
Sent: Friday, 22 March 2024 1:37 PM
To: Kalleske, Mark; s 47E s 47E
Cc: Shepherd, Lisa
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Am just checking with Josh & A-G s 47F

Cheers

Tiki Stephens | A/g Director

(she/her)

Ministerial and Parliamentary Support | Ministerial, International and Stakeholder Relations Branch
Ministerial, Engagement and Communication Division | Veteran, Family & Stakeholder Experience Group
Tel (02) 6289 4750 Ext 604750 Mobile 0404 775 584



From: Kalleske, Mark
Sent: Friday, 22 March 2024 1:02 PM
To: s 47E ; s 47E
Cc: s 47F Kristine ; Shepherd, Lisa
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Thanks Maria.

Tiki, I thought you said yesterday no further action was required by me or did I misunderstand?

From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Friday, 22 March 2024 12:27 PM
To: s 47E s 47E <s 47E dva.gov.au>
Cc: s 47F Kristine s 47F Kalleske, Mark <Mark.Kalleske@dva.gov.au>; Shepherd, Lisa <Lisa.Shepherd@dva.gov.au>
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Maria,

Thanks for the update.

Kind regards,

Padma | Information Access Officer
Position no 62349551
Information Access Unit
Ministerial, International & Stakeholder Relations Branch
Ministerial, Communication & Engagement Division

Department of Veterans' Affairs

www.dva.gov.au



From: s 47E

Sent: Friday, 22 March 2024 12:14 PM

To: s 47E <s 47E@dva.gov.au>

Cc: s 47F Kristine s 47F s 47E Kalleske, Mark

<Mark.Kalleske@dva.gov.au>; Shepherd, Lisa <Lisa.Shepherd@dva.gov.au>

Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

Hi Padma, the minute is currently with AS Mark Kalleske

Kind Regards

Maria s 47F | Senior Ministerial Correspondence Officer
Ministerial Correspondence Unit | Ministerial, International & Stakeholder Relations
Department of Veterans' Affairs

Tel s 47F Ext: s 47F

s 47F

www.dva.gov.au



From: s 47F Padmaja s 47F

On Behalf Of s 47E

Sent: Thursday, 21 March 2024 4:52 PM

To: s 47E ; 47E <s 47E@dva.gov.au>

Cc: s 47F Kristine s 47F

Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

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Department of Veterans' Affairs

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From: s 47E
Sent: Tuesday, 12 March 2024 12:37 PM
To: s 47E <s 47E <dva.gov.au>>
Cc: s 47F Kristine s 47F s 47E
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

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Ministerial Correspondence Unit | Ministerial, International & Stakeholder Relations
Department of Veterans' Affairs
Tel s 47F Ext: s 47F
s 47F
www.dva.gov.au



From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Monday, 11 March 2024 11:36 AM
To: s 47E s 47E <s 47E <dva.gov.au>>
Cc: s 47F Kristine s 47F
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]

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Ministerial, Communication & Engagement Division
Department of Veterans' Affairs
www.dva.gov.au



From: s 47F Padmaja s 47F **On Behalf Of** s 47E
Sent: Wednesday, 14 February 2024 4:29 PM
To: s 47E

Cc: s 47F Kristine s 47F

Subject: LEX 64798 - SEARCH MINUTE - JENNY [SEC=OFFICIAL]

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Kind Regards,

Padma
Position no 62349551
Information Access Unit
Department of Veterans' Affairs

From: s 47F Kristine
Sent: Tuesday, 9 April 2024 5:37 PM
To: s 47F Joshua; s 47E
Cc: Kalleske, Mark; Shepherd, Lisa; INFORMATION.ACCESS; s 47E
Subject: RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]
Attachments: 64798_JENNY.xlsx

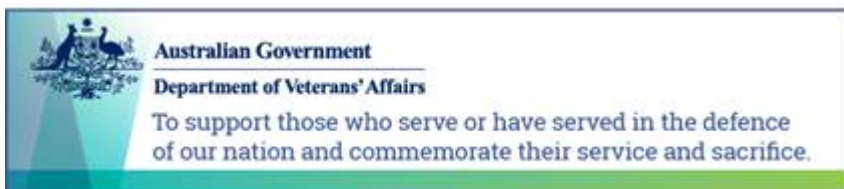
Hi team

Josh, as requested, the list of documents in scope for this request.

Regards

Tiki Stephens | A/g Director
(she/her)

Ministerial and Parliamentary Support | Ministerial, International and Stakeholder Relations Branch
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Sent: Friday, 22 March 2024 12:27 PM
To: s 47E ; s 47E
Cc: s 47F Kristine ; Kalleske, Mark ; Shepherd, Lisa
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Sent: Friday, 22 March 2024 12:14 PM

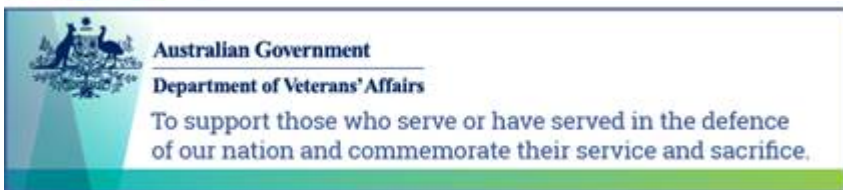
To: s 47E <s 47E dva.gov.au>
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<Mark.Kalleske@dva.gov.au>; Shepherd, Lisa <Lisa.Shepherd@dva.gov.au>
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