



Australian Government
Department of Veterans' Affairs

ELECTRONIC RECORDS

NB: These documents have been obtained from an electronic record. An original hard-copy version of this record does not exist.



LEX ID 64798 **Decision/Outcome** FOI Decision: Access refused (full)

File note

Date	Type	DVA officer	Timeframe days
------	------	-------------	----------------

23 Apr 2024	1. File note	Fiona s 47F	
-------------	--------------	-------------	--

Email from applicant requesting an IR. Saved in LEX.

23 Apr 2024	1 File note	Fiona s 47F	
-------------	-------------	-------------	--

Email from applicant. Saved in LEX.

23 Apr 2024	1.1.1 Clock stop	Jesse s 47F	
-------------	------------------	-------------	--

Clock topped Rea on Finali ed

22 Apr 2024	1.4.2 QA Finalised	Carmen s 47F	
-------------	--------------------	--------------	--

Draft DL QA'd. DL - Track changes provided to IAO.

22 Apr 2024	1. File note	Joshua s 47F	
-------------	--------------	--------------	--

DL checked nil issues IAO notified

22 Apr 2024	1. File note	Jesse s 47F	
-------------	--------------	-------------	--

RP sent to QA and EL1

22 Apr 2024	1. File note	Jesse s 47F	
-------------	--------------	-------------	--

VALIDITY:- Received via email requesting non-personal information

SCOPE:- A copy of a submission made by DVA to the OAIC regarding delays to responding to the more than 1,657 enquiries about the MATES privacy breaches, seeking access to copies of disclosures made by DVA to UniSA, stated the delays were because of internal communications over how to extract and "best present" that information had to take place first.

It stated that the Department had to seek the approval of both the Secretary and the Minister first as to how to present this information, contributing to these delays.

As these discussions and approvals have now finalised I seek copy of these records of communications and approvals as to how the data of these disclosures of personal information from DVA to UniSA would be extracted and "best present"ed.

Given the reference to internal communications by the Department about this matter it is likely these records are held in the Department's MS Teams, email, TRIM, PDMS, and group drives in electronic form.

As the Minister and Secretary were mentioned as having to approve how this would happen and in what form it is likely DVA's Ministerial and Parliamentary Support (MaPS) section, the Information Law section, and Research area are were these records can be found within the Department.

REQUEST RECEIVED:- 27/01/2024

REQUEST ACKNOWLEDGED:- 01/02/2024

s.22/s.47E(d):- s47C redactions made to Release Pack

SEARCHES:- SM sent to PD, Legal & MCU

DOCUMENTS VETTED:

Release Pack – 115 Pages

Total 115 pages sent via email to foirequest-11051-cd670f6d@righttoknow.org.au on 23/04/2024

22 Apr 2024 FOI 47C Je e s 47F
Deliberative
processes

s.22/s.47E(d):- s47C redactions made to Release Pack

10 Apr 2024 1. File note Padmaja s 47F

From	Subject	Received	Size	Categories	
s 47F PM	Kristine 224 KB	RE: LEX 64798 - SEARCH MINUTE - JENNY - FOLLOW UP [SEC=OFFICIAL]			Tue 5:37

10 Apr 2024 1. File note Padmaja s 47F

Email from s 47F - attached list of documents in scope for this request. 09/04/2024 - Saved to Trim

9 Apr 2024 1. File note Kevin s 47F

Follow up email saved to LEX and referred to IAO

22 Mar 2024 1 File note Padmaja s 47F

Email response from s 47F (22/03/2024 1:37 PM)

Am just checking with Josh & As s 47F

Cheers

Tiki s 47F A/g Director

(she/her)

Ministerial and Parliamentary Support | Ministerial, International and Stakeholder Relations Branch
Ministerial, Engagement and Communication Division | Veteran, Family & Stakeholder Experience Group

Tel s 47F Ext s 47F Mobile s 47F

22 Mar 2024 1. File note Padmaja s 47F

Email from Mark to MCU (22/03/2024 1:02 PM) Added IAU SM email -

Thanks Maria.

Tiki, I thought you said yesterday no further action was required by me or did I misunderstand?

22 Mar 2024 1. File note Padmaja s 47F

Email response from MCU (22/03/2024 12:14 PM) SM is with AS for clearance. Saved to Trim.

21 Mar 2024 1. File note Padmaja s 47F

2nd Follow up email to MCU re Overdue SM - Saved to Trim

15 Mar 2024 1. File note Padmaja s 47F

Email from Legal Branch (15/03/2024 3:47 PM) with AS cleared Sm & no other attachments.

15 Mar 2024 1. File note Jesse s 47F

Update on request so far:

SM to PD - Received

SM to Legal - Legal advised on the 12th that SM is being finalised and will be provided soon

SM to MCU - MCU advised on the 12th that they are in the process of getting AS clearance

13 Mar 2024 1. File note Kevin s 47F

Follow up email saved to LEX and referred to IAO

13 Mar 2024 1. File note Padmaja s 47F

Email from PDD (13/03/2024 11:07 AM) - with AS (Moria Campbell) cleared SM and related docs - saved to Trim

13 Mar 2024 1 File note Padmaja s 47F
Email from Legal & Audit (12/03/2024 5:19 PM) Hi Padma

The response is being finalised. We hope to be able to provide it to you soon

Kind regards

Louis s 47F A/g Director
Information Law | Corporate Legal Branch
Legal & Audit Division

12 Mar 2024 1. File note Padmaja s 47F
Email from MCU (12/03/2024 12 37 PM) advi ing Hi Padma,

We are currently putting the search minute through the clearance process.

Kind Regard

Maria s 47F Senior Ministerial Correspondence Officer
Ministerial Correspondence Unit | Ministerial, International & Stakeholder Relations
Department of Veteran ' Affair
Tel s 47F Ext: s 47F
s 47F
www.dva.gov.au

12 Mar 2024 1. File note Padmaja s 47F
Email from PDD (12/03/2024 8:44 AM) follows - Good morning team

It is with the AS for clearance as at 11/3//24, we hope to have this returned today.

Thank you for your patience.

Kind regards,

Meghan s 47F Executive Coordinator
Executive Support Team
Program Delivery Division
Department of Veterans' Affairs
Tel : s 47F / Ext: s 47F

11 Mar 2024 1. File note Padmaja s 47F
Follow up email re OD SM (Legal & Audit, MCU & PDD) separately - Saved to Trim

4 Mar 2024 1. File note Jesse s 47F
Emailed Legal requesting update on SM

26 Feb 2024 1. File note Fiona s 47F
Email from applicant about delay in processing. Saved in LEX.

21 Feb 2024 1. File note Jesse s 47F
Emailed Louis back:

Afternoon Louis,

Looking at the scope I would interpret it as the following:

“A copy of all internal communications regarding DVA's process to effectively communicate: how to extract and best present a response to over 1,657 enquiries about the MATES privacy breaches (information shared from DVA to Unisa).“

According to the applicant; DVA had made mention of this process in a submission it made to the OAIC.

Please let me know how you wish to narrow this down further if need be.

This request also seems similar to one that I have processed previously. (LEX 61519)

I will attach the unredacted versions of those documents to this email for your convenience.

21 Feb 2024 1. File note Padmaja s 47F

Email From Louis s 47F A/g Director - Legal & Audit (20/02/2024 - 12.13pm) - asking to narrow the scope -

Hi Padma

The wording of the request is imprecise, and may capture a range of timeframes and background correspondence.

I IAU able to engage with the applicant to determine/narrow the scope?

Kind regards

Loui s 47F A/g Director
Information Law | Corporate Legal Branch
Legal & Audit Division

20 Feb 2024 1 File note Ca andra s 47F

Allocated to Jesse

19 Feb 2024 1. File note Padmaja s 47F

Email re ponde from Legal & Audit (16/02/2024 5 09pm)

Hi Padma

It is difficult to discern the exact scope of the request. It "communication and approval [Secretary and Minister] as to how the data of these disclosures of personal information from DVA to UniSA would be extracted and "best presented" ?

Also, did the applicant provide, or do you have, a copy of the background correspondence referred to in the application - DVA correspondence to OAIC that supposedly referred to delay because of internal communication over how to extract and "best present" the information ?

Kind regard

Louis s 47F A/g Director
Information Law | Corporate Legal Branch
Legal & Audit Division

14 Feb 2024 1. File note Padmaja s 47F

SM sent to GCD Legal (Information Law) MCU, Program Delivery - Emails Trimmed

9 Feb 2024 1. File note Frankie s 47F

SM please send to:

1. GCD Legal (Information Law)
2. MCU
3. Program Delivery

5 Feb 2024 1. File note Natalie s 47F

Allocated to London

2 Feb 2024 1. File note Kevin s 47F

Email amending request saved in LEX and referred to IAO

1 Feb 2024 1.3.1 TRIM file Arthur s 47F
number

TRIM Container created see record number: 2401722 PM2024/13

1 Feb 2024 1. File note Arthur s 47F

R Drive folder created: R:\Application Data\NSW\FOI\COMMON\1. FOI\1. FOI Requests\NON PERSONAL REQUESTS

27 Jan 2024 1.1.1 Clock start Arthur s 47F 30
Clock started