

**From:** [Morteza Fini](#)  
**To:** s.33(1)  
**Cc:** s.33(1)  
**Subject:** RE: Letter of Notice  
**Date:** Tuesday, 24 January 2023 1:31:38 PM  
**Attachments:** [image004.jpg](#)  
[image001.jpg](#)  
[image002.jpg](#)

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Hi s.33(1)

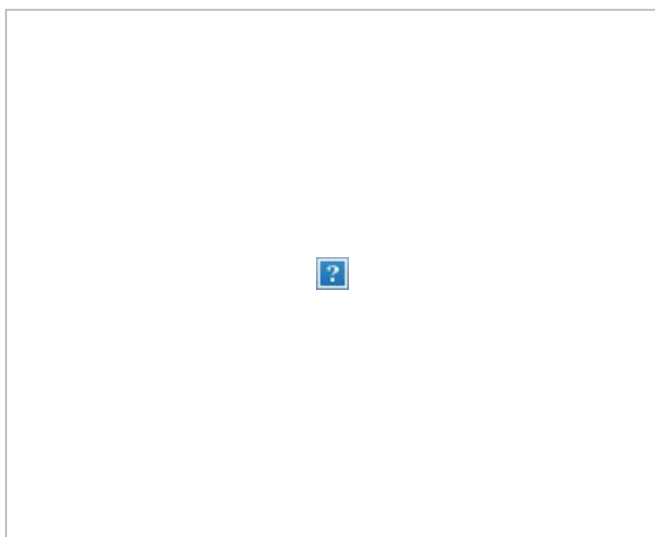
Thanks for the information.

I will email the letter of notice to all residents in the vicinity of the project site when the design is finalized and get contact details from grace?

Do you have the contact details for 42 James Street as well?

Regards,

Morteza Fini  
**Project Manager** | Capital & Major Projects  
T Out of Scope



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**From:** s.33(1) @darebin.vic.gov.au>  
**Sent:** Tuesday, 24 January, 2023 10:33 AM  
**To:** Morteza Fini <xxxxxxx.xxxx@xxxxxxx.xxx.xxx.xx>  
**Cc:** s.33(1) @darebin.vic.gov.au>; s.33(1)  
darebin.vic.gov.au>  
**Subject:** RE: Letter of Notice

Hi Morteza,

Please find attached the owner contact details for s.33(1). The Revenue Dept s.33(1) will be able to give you the contact details for s.33(1). I think it is a Body Corporate.

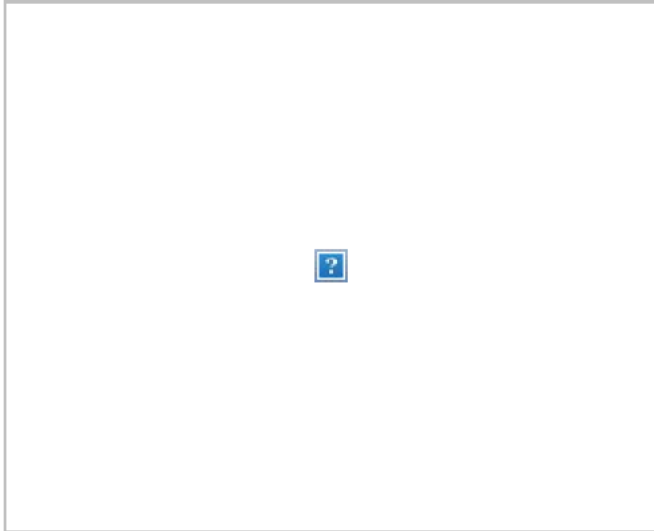
s.33(1)

s.33(1)

s.33(1)

Out of Scope

| Property and Business Improvement



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**From:** s.33(1) <[redacted]@darebin.vic.gov.au>

**Sent:** Tuesday, 24 January 2023 9:20 AM

**To:** Morteza Fini <Out of [redacted]@darebin.vic.gov.au>; s.33(1)

<[redacted]@darebin.vic.gov.au>

**Cc:** s.33(1) <[redacted]@darebin.vic.gov.au>

**Subject:** RE: Letter of Notice

Hi Morteza,

Thanks for the updated letter to the residents.

I have made some minor amendments, see attached.

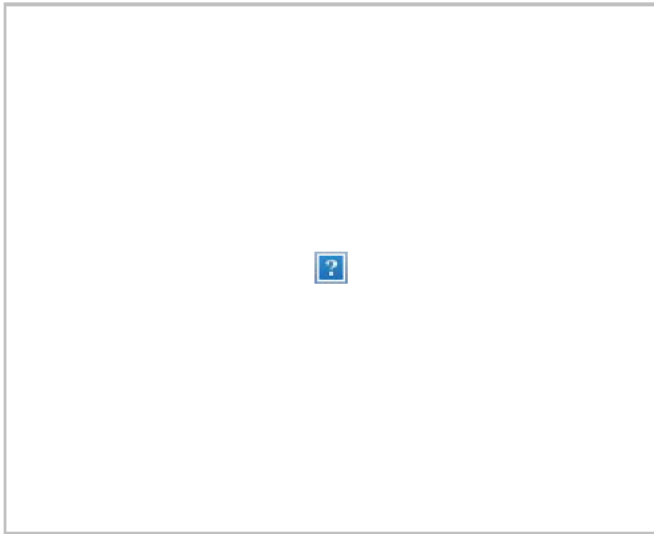
Best Regards,

s.33(1)

**Coordinator Integrated Water Management & Urban Works**

Capital & Major Projects

Out of Scope



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**From:** Morteza Fini <[Morteza.Fini@darebin.vic.gov.au](mailto:Morteza.Fini@darebin.vic.gov.au)>

**Sent:** Monday, 23 January 2023 11:57 AM

**To:** s.33(1) [redacted] <[\[redacted\]@darebin.vic.gov.au](mailto:[redacted]@darebin.vic.gov.au)>

**Cc:** s.33(1) [redacted] <[\[redacted\]@darebin.vic.gov.au](mailto:[redacted]@darebin.vic.gov.au)>; s.33(1) [redacted] <[\[redacted\]@darebin.vic.gov.au](mailto:[redacted]@darebin.vic.gov.au)>

**Subject:** RE: Letter of Notice

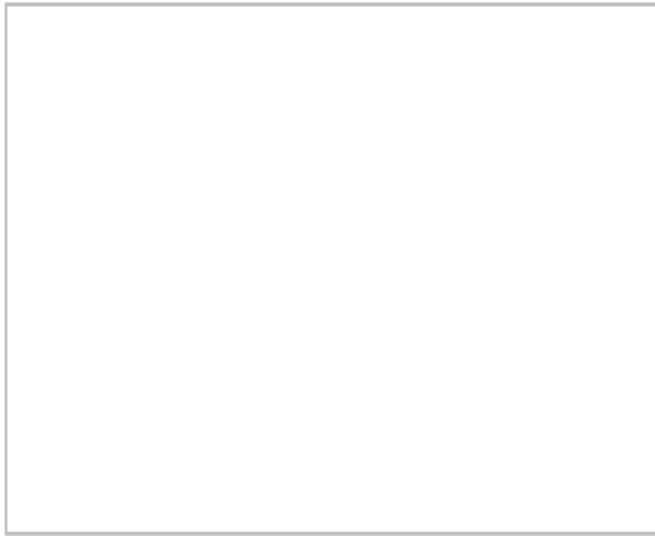
Hi All,

Please find attached the updated letter of notice for the James St project for your review and approval.

s.33(1) [redacted] We usually don't share the engineering drawings with the residents but if you recommend this I can attach a copy of the drawings to this letter.

Regards,

Morteza Fini  
**Project Manager** | Capital & Major Projects  
Out of Scope [redacted]



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**From:** s.33(1) [redacted] <[\[redacted\]@darebin.vic.gov.au](mailto:[redacted]@darebin.vic.gov.au)>  
**Sent:** Monday, 23 January, 2023 11:29 AM  
**To:** Morteza Fini <[Morteza.Fini@darebin.vic.gov.au](mailto:Morteza.Fini@darebin.vic.gov.au)>  
**Cc:** s.33(1) [redacted] <[\[redacted\]@darebin.vic.gov.au](mailto:[redacted]@darebin.vic.gov.au)>; s.33(1) [redacted] <[\[redacted\]@darebin.vic.gov.au](mailto:[redacted]@darebin.vic.gov.au)>  
**Subject:** RE: Letter of Notice

Hi Morteza,

I concur with s.33(1) [redacted] comments.

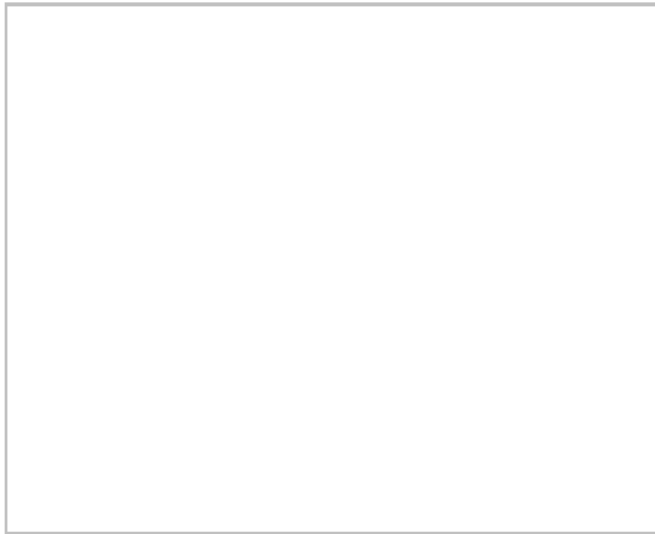
I have made a few amendments to your letter, mainly around:

1. Including the other resident addresses abutting the ROW
2. Removing the comments about improving the ROW surface and pavement condition as I believe this statement may be misconstrued by the residents.

Are you going to provide the residents with the engineering drawings for the works?

s.33(1) [redacted]

s.33(1) [redacted]  
s.33(1) [redacted] | Property and Business Improvement  
TU [redacted]



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**From:** s.33(1) [redacted]@darebin.vic.gov.au>

**Sent:** Wednesday, 18 January 2023 3:40 PM

**To:** Morteza Fini [redacted] Out of Scope [redacted]@darebin.vic.gov.au>; s.33(1) [redacted]@darebin.vic.gov.au>

**Cc:** s.33(1) [redacted]@darebin.vic.gov.au>

**Subject:** RE: Letter of Notice

Hi Morteza

Can we please add another section to the letter that summarises:

- That we contemplated a number of other options including XX and YY
- We have arrived at the decision to propose this solution because...
- A description of why the other options are considered to be unviable

The resident that has raised the issue with Council is unlikely to be happy with the solution we have arrived at and I want to be on the front foot.

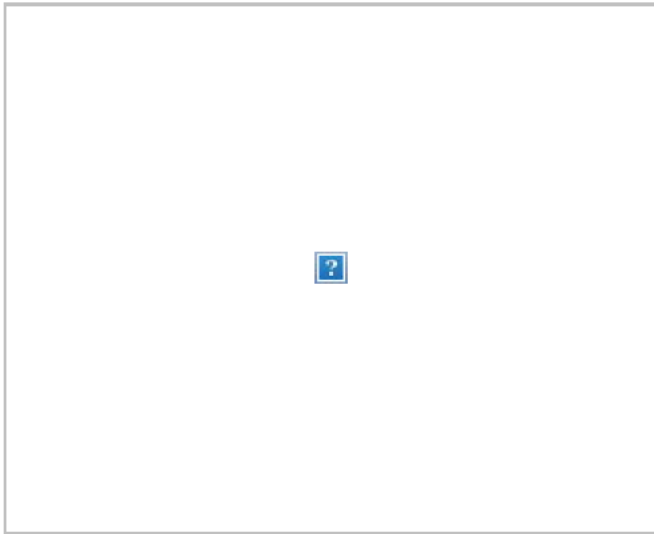
Many thanks, s.33(1) [redacted]

s.33(1) [redacted]

**Manager Capital & Major Projects** | Capital & Major Projects

M [redacted] Out of Scope [redacted]

Job Share - Working days Wednesday - Friday



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**From:** Morteza Fini **Out of Scope** [darebin.vic.gov.au](mailto:darebin.vic.gov.au)>  
**Sent:** Wednesday, 18 January 2023 3:34 PM  
**To:** s.33(1) [@darebin.vic.gov.au](mailto:s.33(1)@darebin.vic.gov.au)>  
**Cc:** s.33(1) [@darebin.vic.gov.au](mailto:s.33(1)@darebin.vic.gov.au)>; s.33(1) [darebin.vic.gov.au](mailto:s.33(1)@darebin.vic.gov.au)>  
**Subject:** FW: Letter of Notice

Hi s.33(1),

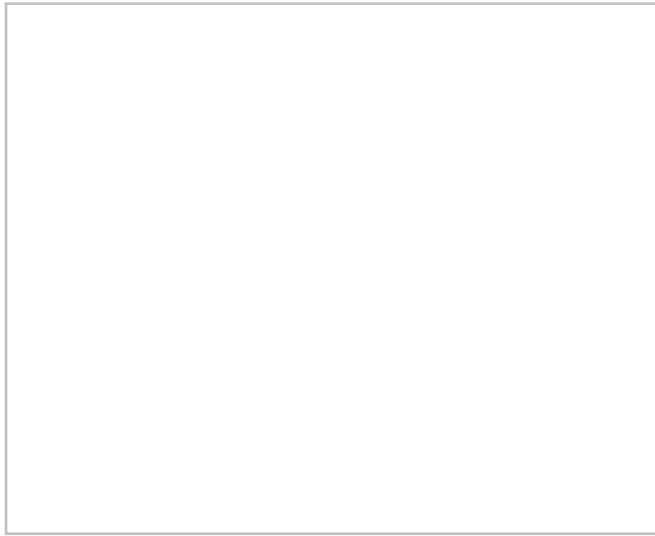
Please find attached the notification letter we have prepared to inform residents of James St about our project.

Could you please review the letter and provide us with your comments?

I will attach another page to this letter to show the exact location and extent of the work.

Regards,

Morteza Fini  
**Project Manager** | Capital & Major Projects  
T **Out of Scope**



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**From:** s.33(1) [redacted] <[\[redacted\]@darebin.vic.gov.au](mailto:[redacted]@darebin.vic.gov.au)>

**Sent:** Wednesday, 18 January, 2023 12:20 PM

**To:** Morteza Fini [redacted] <[\[redacted\]@darebin.vic.gov.au](mailto:[redacted]@darebin.vic.gov.au)>

**Subject:** RE: Letter of Notice

Hi Morteza,

The letter looks good.

I have made some minor changes, see attached.

The letter would best be signed off by yourself.

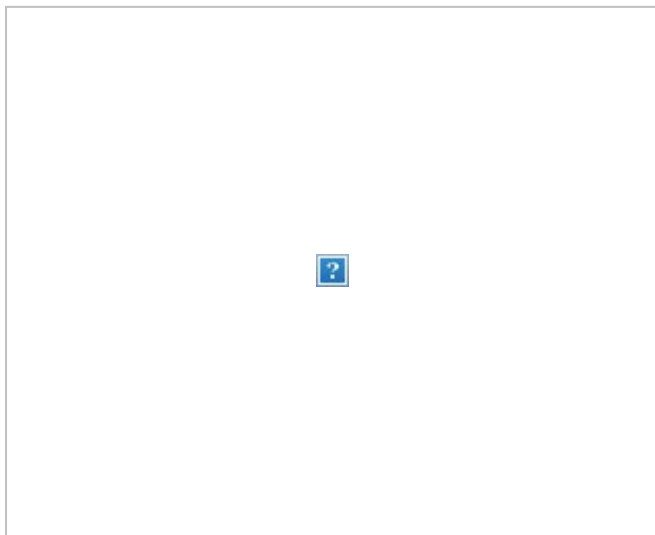
I would also recommend attaching a pdf of the GIS, highlighting the extent of the works.

Cheers,

s.33(1)

**Coordinator Integrated Water Management | Capital & Major Projects**

T [redacted]



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**From:** Morteza Fini [redacted] <[\[redacted\]@darebin.vic.gov.au](mailto:[redacted]@darebin.vic.gov.au)>

**Sent:** Wednesday, 18 January 2023 11:53 AM

To: s.33(1) [redacted]@darebin.vic.gov.au>

Subject: Letter of Notice

Hi s.33 [redacted]

Please find attached the draft of the notification letter for your review and comments.

Regards,

Morteza Fini

**Project Manager** | Capital & Major Projects

T [redacted] Out of Scope

